

FISCAL PROCEDURES APPROVED  
PAUL ANGYLO, CPA, AUDITOR-CONTROLLER  
BY *[Signature]*  
RUSSELL S. DOMINSKI

# SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

147



**FROM:** Economic Development Agency/Facilities Management

**SUBMITTAL DATE:**  
January 15, 2014

**SUBJECT:** Proposed FY 2014/15 Productive Hourly Rates for Project Management Services, All Districts, [\$7,096,187]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and adopt the proposed productive hourly rates for the Economic Development Agency's Project Management Office as specified in Attachment A for FY 2014/15.

## **BACKGROUND:** Summary

The Economic Development Agency (EDA) is proposing the adoption of productive hourly rates for FY 2014/15 to recover costs associated with the provision of project management services to its customers as specified in Attachment A. In accordance with Board Policy B-4 and B-28, EDA brings cost recovery rates to the Board of Supervisors for approval and adoption on an annual basis.

(Continued)

*[Signature]*  
Robert Field  
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 0	\$ 7,096,187	\$ 7,096,187	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

**SOURCE OF FUNDS:** User Departments Budgets

**Budget Adjustment:** No  
**For Fiscal Year:** 2014/15

## **C.E.O. RECOMMENDATION:**

APPROVE

BY: *[Signature]*  
Rohini Dasika

County Executive Office Signature

## **MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: January 28, 2014  
xc: EDA

Kecia Harper-Ihem  
Clerk of the Board  
By: *[Signature]*  
Deputy

**Prev. Agn. Ref.:** 3-12 of 2/5/13

**District:** ALL

**Agenda Number:**

3-38

☐ A-30  
☐ Positions Added  
☐ 4/5 Vote  
☐ Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

Economic Development Agency

**FORM 11:** Proposed FY 2014/15 Productive Hourly Rates for Project Management Services, All Districts,

**DATE:** January 15, 2014

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**BACKGROUND:**

**Summary (continued)**

The department's current approved productive hourly rates for project management services were last adopted for FY 2013/14 and will remain the same for FY 2014/15.

The EDA Project Management Office (PMO) operates as a General Support Service(GSS) and must recover its operating costs through charges to customers. PMO rates were derived by combining direct and indirect costs incurred to run and operate the division.

The PMO provides several types of services, project management, construction inspection, environmental, and project support services. These services are charged to projects based on the number of hours worked multiplied by the board approved hourly rate. Customers are billed the charges on their projects. The PMO operates as a General Support Service (GSS) and must recover its operating costs.

The FY 2014/15 EDA has complied with Board policies B-4 and B-28, the Executive Office, and the Rate Review Committee's directives to keep the FY 2014/15 rates at the same level as FY 2013/14. The Auditor-Controller's Office has reviewed the proposed rates and methodology that has not changed.

**Impact on Residents and Businesses**

There is no foreseeable impact on residents and businesses.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

The proposed rates are sufficient for full cost recovery. The department will monitor closely and submit adjusted rates at mid-year if necessary.

**ATTACHMENT:**

Attachment A - Proposed EDA FY 2014/15 Project Management Office Productive Hourly Rates

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

Economic Development Agency

**FORM 11:** Proposed FY 2014/15 Productive Hourly Rates for Project Management Services, All Districts, [\$0]

**DATE:** January 15, 2014

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**Attachment A**

**Proposed EDA FY 2014/15  
Project Management Office Productive Hourly Rates**

	<b><u>FY 13/14 Current</u></b>	<b><u>FY 14/15 Proposed</u></b>	<b><u>FY 13/14 Current OT</u></b>	<b><u>FY 14/15 Proposed OT</u></b>
Plan Check & Inspection	\$113.51	\$113.51	\$137.05	\$137.05
Project Management	\$127.63	\$127.63	\$154.15	\$154.15