

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

219



FROM: Department of Public Social Services

SUBMITTAL DATE:
January 9, 2014

SUBJECT: Amendment #1 to agreement AA-02678 with Jaguar Computer Systems for GAIN Resource Room Managed IT Services [DISTRICT – ALL] [\$73,000 [Federal 77.12%, State 22.88%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and authorize the Purchasing Agent to sign the first amendment to Agreement # AA-02678 with Jaguar Computer Systems for the period of July 1, 2013 through June 30, 2014 for an increase in the contract amount from \$25,000 to an amount not to exceed \$73,000, while a competitive bid process is completed
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, and to sign amendments that do not change the substantive terms of the agreement, including amendments to the compensation provision that do not exceed the annual CPI rates.

BACKGROUND:
(Continued on page 2)

Susan von Zabern
Susan von Zabern
Director

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per.Exec. Office)
COST	\$ 48,000	\$ 0	\$ 73,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
SOURCE OF FUNDS: Federal Funding: 77.12% State Funding: 22.88%; County Funding: 0%; Realignment Funding: 0%; Other Funding: 0%				Budget Adjustment: No	
				For Fiscal Year: 13-14	

C.E.O. RECOMMENDATION:

APPROVE

BY: *Jennifer L. Sargent*
Jennifer L. Sargent

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Benoit, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: February 4, 2014
xc: DPSS, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By: *Jodi E. ...*
Deputy

Prev. Agn. Ref.:

District: All

Agenda Number:

3-12

FORM APPROVED COUNTY COUNSEL
BY: NEAL R. KIPNIS DATE: 1/17/14
Departmental Concurrence
Purchasing: *Mark Seller*
Mark Seller, Assistant Director
A-30 Positions Added Change Order
4/5 Vote

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Agreement with Jaguar Computer Systems for GAIN Resource Room Managed IT Services -FRC
addition, without seeking competitive bids

DATE: January 9, 2014

PAGE: Page 2 of 2

BACKGROUND:

Summary (continued)

Jaguar Computer Systems manages a public computer network to provide internet access for clients in DPSS Greater Avenues toward Independence (GAIN) Resource Rooms and to provide Internet access to DPSS contractors providing services to our clients. Because this is public access, DPSS cannot provide this service through CORNET. Jaguar installs the network hardware, installs software on workstations, provides a web portal, manages and monitors the network, and provides helpdesk and on-site support.

GAIN is DPSS' welfare to work program. DPSS provides its GAIN clients computer access to training materials, along with internet access to perform job searches and to submit resumes and applications to prospective employers.

The network is also used by Maximus, who assists eligible clients to find health care providers.

DPSS is mandated by the State to have a certain percentage of our CalWORKs clients be working or actively participating in Welfare to Work. Providing internet access for these clients is integral to meet these goals.

DPSS is also mandated to ensure that each of our clients attend a presentation where they are informed of managed care and fee-for-service options. Maximus contracts with the State to provide this service. We have an agreement with Maximus to provide them office space and internet access.

This amendment extends Jaguar Computer Systems' contract through FY 13/14 while DPSS completes a Request for Proposal to establish a vendor for the next five years.

Impact on Residents and Businesses

This program assists the residents of Riverside County to locate employment, helping to move them toward self sufficiency.

SUPPLEMENTAL:

Contract History and Price Reasonableness

DPSS has contracted with Jaguar to provide these services since 2008. Jaguar has unique knowledge of this network and DPSS requirements due to the five year period they have provided these services. That contract's last renewal option expired June 30, 2013.

In June, 2013 County Purchasing permitted DPSS to extend Jaguar's contract through October 31, 2013 for an amount not to exceed \$25,000 with the direction that DPSS would re-bid these services. DPSS was unable to complete the bid within this timeframe. DPSS is therefore requesting the Board approve a contract extension for the completion of a bid and to allow time for a possible contract transition period.

The rates for professional services from Jaguar are based on the rates included in their County awarded contract. The rates for DSL services to each office are basically a pass-through from the local telecom providers.

SvZ:bt

to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

**RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 01
PROFESSIONAL SERVICES AGREEMENT WITH**

**Jaguar Computer Systems Inc
GAIN Resource Room Managed IT Services -FRC addition**

PROFESSIONAL SERVICES CONTRACT: AA-02678-01
CONTRACT TERM: July 1, 2013 through June 30, 2014
EFFECTIVE DATE OF AMENDMENT: July 1, 2013
MAXIMUM AMOUNT: Not to exceed \$73,000

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Jaguar Computer Systems Inc, hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: AA-02678-01
2. Amend the Effective Period to read July 1, 2013, through June 30, 2014.
3. Amend Cost to read not to exceed \$73,000.
4. Amend paragraph 2.1 to read, "This Agreement shall be effective July 1, 2013 through June 30, 2014, unless terminated as specified in Section 5.0 TERMINATION. CONTRACTOR shall commence performance of requested services upon notification and shall diligently perform such services."
5. Amend paragraph 3.1 to read, "The COUNTY shall pay the CONTRACTOR for services performed. Maximum payments by COUNTY to CONTRACTOR shall not exceed \$73,000. The COUNTY is not responsible for any fees or costs incurred above or beyond the contracted amount and shall have no obligation to purchase any specified amount of services or products."
6. Delete Attachment A "Scope of Work" in its entirety, and replace with Attachment A attached hereto.

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment #1 to the Contract.

Riverside County

Jaguar Computer Systems Inc

George F Hoanzi
Marketing Vice President

Date

Date

FORM APPROVED COUNTY COUNSEL

BY:

Neal R. Kipnis
NEAL R. KIPNIS

12/21/14
DATE

I. DEFINITIONS

- A. "Contractor" shall mean any employee, agent or representative of the contract company used in conjunction with the performance of the contract.
- B. "CORNET" shall mean the County of Riverside Network.
- C. "COUNTY" shall mean the County of Riverside and its Department of Public Social Services. For purposes of this contract, DPSS and County are used interchangeably.
- D. "DPSS" shall mean the Department of Public Social Services. For purposes of this contract, DPSS and County are used interchangeably.

II. DPSS RESPONSIBILITIES

- A. Assign staff to be liaison between DPSS and the Contractor.
- B. DPSS may monitor the performance of the Contractor in meeting the terms, conditions and services in this Contract. DPSS, at its sole discretion, may monitor the performance of the Contractor through any combination of the following methods: periodic on-site visits, annual inspections, evaluations and Contractor self-monitoring.

III. CONTRACTOR RESPONSIBILITIES

- A. The Contractor shall provide Managed Services Supporting Public Internet Access to DPSS GAIN Resource Rooms.
- B. The Contractor shall provide users at DPSS GAIN Resource Rooms with filtered Internet content, and reporting via a VPN tunnel to Jaguar ASP Hosting service to include:
 - 1. SurfControl filtering all undesirable sites
 - 2. Monitored Internet access via DPSS filtered Portal access
 - 3. Help Desk support for users
 - 4. A DPSS splash page and Use Policy acknowledgement statement before User acquiring DHCP address permitting access to Internet.
- C. The Contractor shall provide a monthly report of activity by site, including Internet category statistics report by most accessed sites. Reports shall be submitted to DPSS Contracts Administration Unit on a quarterly basis by the 20th of the month following the report month at: contractreporting@riversidedpss.org
- D. The following DPSS GAIN Resource Room locations will continue to have public Internet access via hardwired connectivity at designated public available workstations. The Contractor shall bill according to the following tables:

Item	GAIN Locations	Extended One Time Installation	Comments
1	Perris FRC – (GAIN Office) CALWorks site 2055 N. Perris Blvd Suite "B", Perris		Utilize GAIN installed network
	Infrastructure - turnkey implementation of a secure infrastructure connectivity - public Internet access of laptop, wiring to private network, CAT5 cabling patch/panel, test circuit, Image PC, Proxy filtering of URL's, Anti-virus scanning. Monthly DSL service cost leveraged through existing GAIN site connections.	\$180.00	
	If required RCIT will be contracted by DPSS to provide CAT 5e cable drop from Communications Room		
	Jaguar Setup, installation and configuration	\$360.00	
	Public furniture was implemented like a voter booth to provide adequate personal information privacy. – locking of PC's	\$370.00	
		\$910.00	
Desert Hot Springs FRC - (GAIN Office). 14-201 Palm Drive, Suite _____, DHS 92440			
2	Desert Hot Springs FRC - (GAIN Office). 14-201 Palm Drive, Suite _____, DHS 92440		Utilize GAIN installed network
	Infrastructure - turnkey implementation of a secure infrastructure connectivity - public Internet access of laptop, wiring to private network, CAT5 cabling patch/panel, test circuit, Image PC, Proxy filtering of URL's, Anti-virus scanning.	\$180.00	
	If required RCIT will be contracted by DPSS to provide CAT 5e cable drop from Communications Room		
	Jaguar Setup, installation and configuration	\$630.00	
	Public furniture like a voter booth to provide adequate personal information privacy. – locking of PC's	\$370.00	
	Sub-total	\$1,180.00	
Rubidoux (Jurupa) FRC – 5961 Mission Blvd., Jurupa Valley, CA			
3	Rubidoux (Jurupa) FRC – 5961 Mission Blvd., Jurupa Valley, CA		
	Infrastructure - turnkey implementation of a secure infrastructure connectivity - public Internet access of laptop, wiring to private network, CAT5 cabling patch/panel, test circuit, Image PC, Proxy filtering of URL's, Anti-virus scanning.	\$180.00	
	If required RCIT will be contracted by DPSS to extend IT circuit from MPOE to Communications Room		
	Jaguar Setup, installation and configuration	\$360.00	

	Public furniture like a voter booth to provide adequate personal information privacy. – locking of PC's	\$370.00	
	Sub-total	\$910.00	
4	Mecca - FRC – 91-275 Avenue 66, Suite 100, Mecca, CA 92254		
	Infrastructure - turnkey implementation of a secure infrastructure connectivity - public Internet access of laptop, wiring to private network, CAT5 cabling patch/panel, test circuit, Image PC, Proxy filtering of URL's, Anti-virus scanning.	\$380.00	Requires a T1 Circuit to be ordered with monthly recurring costs
	If required RCIT will be contracted by DPSS to extend IT circuit from MPOE to Communications Room		
	Jaguar Setup, installation and configuration	\$820.00	
	Public furniture like a voter booth to provide adequate personal information privacy. – locking of PC's	\$370.00	
	Sub-total	\$1,470.00	
	SUBTOTAL	\$4,470.00	

MONTHLY RECURRING COSTS

Item	GAIN Locations	Monthly Recurring	Total
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	Estimated Monthly Phone/DSL Service	\$187.00	\$2,244.00
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	Estimated Monthly Satellite Services	\$187.00	\$2,244.00
3	Cathedral City – 1 room		
	Estimated Monthly Phone/DSL Service	\$176.00	\$2,112.00
4	Elsinore – 2 rooms		
	Estimated Monthly Phone/DSL Service	\$151.80	\$1,821.60
5	Desert Hot Springs 1 Room		
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	Estimated Monthly Phone/DSL Service	\$151.80	\$1,821.60
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9	La Sierra 1 room		
	Estimated Monthly TI Service	\$484.00	\$5,808.00
10	Mecca FRC		
	Estimated Monthly T1 Service	\$422.00	\$2,954.00
11	Moreno Valley 3 rooms		
	Estimated Monthly Phone/DSL Service	\$126.50	\$1,518.00
	Estimated Monthly Phone/DSL Service (HCO)	\$151.80	\$1,821.60

12	Norco 1 room		
	Estimated Monthly Phone/DSL Service	\$126.50	\$1,518.00
13	Perris 1 room		
	Estimated Monthly Phone/DSL Service	\$253.00	\$3,036.00
	Estimated Monthly Phone/DSL Service (HCO)	\$151.80	\$1,821.60
	Rubidoux FRC		
	Estimated Monthly Phone/DSL Service	\$85.00	\$595.00
14	Temecula 1 room		
	Estimated Monthly Phone/DSL Service	\$143.00	\$1,716.00
15	User HelpDesk services - trouble shooting 13 GAIN locations	\$957.00	\$11,484.00
		\$50.00	\$350.00
16	Site Administration to appliance: Patching, Upgrades, ACL updates, Firewall/Security Filter, ISO storage & Virus Scan	\$1,155.00	\$13,860.00
17	GAIN Web site Hosting, updates, enhancements, and maintenance	\$286.00	\$3,432.00
18	SUB TOTAL	\$5,887.60	\$67,866.20

TOTAL

\$72,336.20

6 mins

**Riverside County Board of Supervisors
Request to Speak**

Submit request to Clerk of Board (right of podium),
Speakers are entitled to three (3) minutes, subject
to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Paul Jacobs

Address: _____
(only if follow-up mail response requested)

City: Temecula **Zip:** _____

Phone #: _____

Date: 2/4/14 **Agenda #** 3-12

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

_____ **Support** _____ **Oppose** _____ **Neutral**

Note: If you are here for an agenda item that is filed
for "Appeal", please state separately your position on
the appeal below:

_____ **Support** _____ **Oppose** _____ **Neutral**

I give my 3 minutes to: _____

BOARD RULES

Requests to Address Board on "Agenda" Items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda:

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES.

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please insure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. **Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.**

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

Addressing the Board & Acknowledgement by Chairman:

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman may result in removal from the Board Chambers by Sheriff Deputies.

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SPEAKER'S NAME: Garry Grant

Address: _____
(only if follow-up mail response requested)

City: Perris **Zip:** _____

Phone #: _____

Date: 2/4/14 **Agenda #** 3-12

PLEASE STATE YOUR POSITION BELOW:

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 Support **Oppose** **Neutral**

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I give my 3 minutes to: Paul Jacobs

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to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 01
PROFESSIONAL SERVICES AGREEMENT WITH

Jaguar Computer Systems Inc
GAIN Resource Room Managed IT Services -FRC addition

PROFESSIONAL
SERVICES CONTRACT: AA-02678-01

CONTRACT TERM: July 1, 2013 through June 30, 2014

EFFECTIVE DATE
OF AMENDMENT: July 1, 2013

MAXIMUM AMOUNT: Not to exceed \$73,000

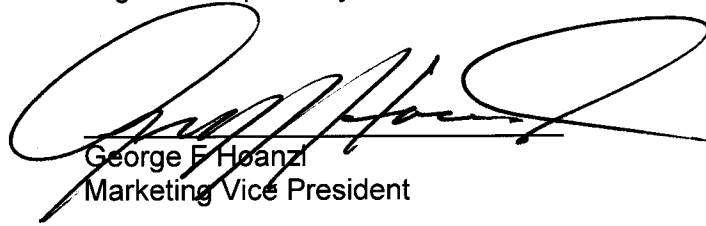
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6. Delete Attachment A "Scope of Work" in its entirety, and replace with Attachment A attached hereto.

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment #1 to the Contract.

Riverside County

Jaguar Computer Systems Inc



George F. Hoanzi
Marketing Vice President

Date

2/7/2014
Date

FORM APPROVED COUNTY COUNSEL

BY:



NEAL R. KIPNIS

DATE

I. DEFINITIONS

- A. "Contractor" shall mean any employee, agent or representative of the contract company used in conjunction with the performance of the contract.
- B. "CORNET" shall mean the County of Riverside Network.
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- B. DPSS may monitor the performance of the Contractor in meeting the terms, conditions and services in this Contract. DPSS, at its sole discretion, may monitor the performance of the Contractor through any combination of the following methods: periodic on-site visits, annual inspections, evaluations and Contractor self-monitoring.

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	Sub-total	\$910.00	
Mecca - FRC – 91-275 Avenue 66, Suite 100, Mecca, CA 92254			
4			
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SUBTOTAL			
		\$4,470.00	

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6 mins

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Speakers are entitled to three (3) minutes, subject
to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Paul Jacobs

Address: _____
(only if follow-up mail response requested)

City: Temecula **Zip:** _____

Phone #: _____

Date: 2/4/14 **Agenda #** 3-12

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

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Note: If you are here for an agenda item that is filed
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I give my 3 minutes to: _____

**Riverside County Board of Supervisors
Request to Speak**

Submit request to Clerk of Board (right of podium),
Speakers are entitled to three (3) minutes, subject
to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Garry Grant

Address: _____
(only if follow-up mail response requested)

City: Perris **Zip:** _____

Phone #: _____

Date: 2/4/14 **Agenda #** 3-12

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

Support **Oppose** **Neutral**

Note: If you are here for an agenda item that is filed
for "Appeal", please state separately your position on
the appeal below:

Support **Oppose** **Neutral**

I give my 3 minutes to: Paul Jacobs