

Heading 04
CORRIDOR / VIEW ROOM

1	SGL	Door 004			
Each Assembly to have:					
3	EA	HINGE	3CB1 4.5 X 4.5 NRP	652	IVE
1	EA	ELECTRIC HINGE	3CB1 4.5 X 4.5 TW8	652	IVE
1	EA	EU STOREROOM LOCK	L9080TEU 17A	626	SCH
1	EA	FSIC CORE	23-030	626	SCH
1	EA	SURFACE CLOSER	4040XP EDA	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW	630	IVE
1	EA	WALL STOP	WS401CCV	626	IVE
1	SET	SEALS	5050B	BRN	NGP
1	EA	POWER SUPPLY	PS904 900-4RL	LGR	SCE
1	EA	NOTE	CREDENTIAL READER BY SECURITY CONTRACTOR		

Heading 05
CORRIDOR / ASSEMBLY ROOM

1	SGL	Door 009			
1	SGL	Door 010			
1	SGL	Door 011			
1	SGL	Door 012			
Each Assembly to have:					
4	EA	HINGE	3CB1 4.5 X 4.5 NRP	652	IVE
1	EA	FIRE EXIT HARDWARE	98-L-F-2SI-996-06-SNB	626	VON
2	EA	RIM CYLINDER	20-057-ICX	626	SCH
2	EA	FSIC CORE	23-030	626	SCH
1	EA	SURFACE CLOSER	4040XP EDA	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW	630	IVE
1	EA	WALL STOP	WS401CCV	626	IVE
1	SET	SEALS	5050B	BRN	NGP

Heading 06
CONFERENCE ROOM / KITCHEN
OPEN OFFICE / OFFICE

1	SGL	Door 002			
1	SGL	Door 014			
Each Assembly to have:					
4	EA	HINGE	3CB1 4.5 X 4.5	652	IVE
1	EA	OFFICE/ENTRY LOCK	L9050T 17A	626	SCH
1	EA	FSIC CORE	23-030	626	SCH
1	EA	OH STOP & HOLDER	450H (@ door 002)	630	GLY
1	EA	WALL STOP	WS401CCV	626	IVE
1	SET	SEALS	5050B	BRN	NGP

Heading 07

1	SGL	Door 015	CORRIDOR / OPEN OFFICE
1	SGL	Door 016	CORRIDOR / OPEN OFFICE
1	SGL	Door 018	CORRIDOR / OPEN OFFICE
1	SGL	Door 021	CORRIDOR / OPEN OFFICE
1	SGL	Door 026	HALLWAY / OPEN OFFICE
1	SGL	Door 027	HALLWAY / OPEN OFFICE
1	SGL	Door 028	HALLWAY / OPEN OFFICE

Each Assembly to have:

3	EA	HINGE	3CB1 4.5 X 4.5 NRP	652	IVE
1	EA	ELECTRIC HINGE	3CB1 4.5 X 4.5 TW8	652	IVE
1	EA	EU STOREROOM LOCK	L9080TEU 17A	626	SCH
1	EA	FSIC CORE	23-030	626	SCH
1	EA	SURFACE CLOSER	4040XP EDA	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW	630	IVE
1	EA	WALL STOP	WS401CCV	626	IVE
1	SET	SEALS	5050B	BRN	NGP
1	EA	NOTE	CREDENTIAL READER BY SECURITY CONTRACTOR		

Heading 08

1	SGL	Door 008	CORRIDOR / KITCHEN- BREAK
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Each Assembly to have:

4	EA	HINGE	3CB1 4.5 X 4.5	652	IVE
1	EA	CLASSROOM LOCK	L9070T 17A	626	SCH
1	EA	FSIC CORE	23-030	626	SCH
1	EA	SURFACE CLOSER	4040XPT (180 DEGREE SWING)	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW	630	IVE
1	EA	WALL STOP	WS401CCV	626	IVE
1	SET	SEALS	5050B	BRN	NGP

Heading 09

1	SGL	Door 017	CORRIDOR / KITCHEN- BREAK
1	SGL	Door 019	CORRIDOR / OFFIC EAREA
1	SGL	Door 020	ENTRY VESTIBULE / CORRIDOR

Each Assembly to have:

3	EA	HINGE	3CB1 4.5 X 4.5	652	IVE
1	EA	ELECTRIC HINGE	3CB1 4.5 X 4.5 TW8	652	IVE
1	EA	EU STOREROOM LOCK	L9080TEU 17A	626	SCH
1	EA	FSIC CORE	23-030	626	SCH
1	EA	SURFACE CLOSER	4040XPT (180 DEGREE SWING)	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW	630	IVE
1	EA	WALL STOP	WS401CCV	626	IVE
1	SET	SEALS	5050B	BRN	NGP
1	EA	POWER SUPPLY	PS904 900-4RL	LGR	SCE
1	EA	NOTE	CREDENTIAL READER BY SECURITY CONTRACTOR		

1 SGL Door 022 Heading 10
CORRIDOR / OFFIC EAREA

Each Assembly to have:

4	EA	HINGE	3CB1 4.5 X 4.5	652	IVE
1	EA	CLASSROOM SECURITY	L9071T 17A	626	SCH
2	EA	FSIC CORE	23-030	626	SCH
1	EA	WALL STOP	WS401CCV	626	IVE
1	SET	SEALS	5050B	BRN	NGP

End of Schedule

END OF SECTION

SECTION 01 33 00

SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.01 **SUMMARY:** This Section covers the general requirements and procedures for submittals.

A. **Submittal Requirements In This Section:**

1. Schedule of submittals and transmittals.
2. Deviations and revisions.
3. Contractor's review and approval.
4. Review, corrections, resubmittals, and approval.
5. Shop Drawings, Product Data, Equipment Data, and Sample submittals.
6. Manufacturers' instructions.
7. Materials furnished under standard specifications.
8. Certificates.

B. **Submittal Requirements Not In This Section:**

1. Project Closeout, Section 01 70 00.
2. Warranties and guarantees, Section 01 78 13.

1.02 **ELECTRONIC SUBMITTALS:** Identify and incorporate information in each electronic submittal file as follows:

1. Assemble complete submittal package into a single indexed file incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
2. Name file with submittal number or other unique identifier, including revision identifier.
 - a. File name shall use project identifier and Specification Section number followed by a decimal point and then a sequential number (e.g., LNHS-061000.01). Resubmittals shall include an alphabetic suffix after another decimal point (e.g., LNHS-061000.01.A).
3. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by Architect.
4. Transmittal Form for Electronic Submittals: Use electronic form acceptable to Owner, containing the following information:
 - a. Project name.
 - b. Date.
 - c. Name and address of Architect.
 - d. Name of Contractor.
 - e. Name of firm or entity that prepared submittal.
 - f. Names of subcontractor, manufacturer, and supplier.
 - g. Category and type of submittal.
 - h. Submittal purpose and description.
 - i. Specification Section number and title.
 - j. Specification paragraph number or drawing designation and generic name for each of multiple items.

- k. Drawing number and detail references, as appropriate.
 - l. Location(s) where product is to be installed, as appropriate.
 - m. Related physical samples submitted directly.
 - n. Indication of full or partial submittal.
 - o. Transmittal number.
 - p. Submittal and transmittal distribution record.
 - q. Other necessary identification.
 - r. Remarks.
5. Metadata: Include the following information as keywords in the electronic submittal file metadata:
- a. Project name.
 - b. Number and title of appropriate Specification Section.
 - c. Manufacturer name.
 - d. Product name.
- A. Conformance: Do not purchase or commence any Work covered by a submittal until the pertaining submittal is approved. Work shall conform to the approved submittals and all other requirements of the Contract Documents unless revised by Modification, in which case submit revised submittals as directed or required at no extra cost to the Owner. Do not start any related Work affected by Work covered in submittals until applicable submittals are approved, especially if machinery, equipment, piping, conduit, and required arrangements and clearances are involved.
- B. Schedule of Submittals: The Contractor shall provide an itemized listing of all required submittals with scheduled date for each submittal, and shall allow reasonable times for review by the Architect and the various Consultants plus time for delivery or return. Contractor shall consult with Architect regarding major and/or large submittals and time periods required by Architect for reviews prior to preparation of the Progress Schedule. No extension of the Contract Time will be granted because of Contractor's failure to make timely and correctly prepared and transmitted submittals with adequate and approved time allowance for the checking and review periods.
- C. Transmittals: Deliver all submittals with a dated and sequence numbered transmittal letter typed on Contractor's letterhead, noted as to the initial or resubmittal status, and describing the submittal contents. Submittals are not acceptable directly from Subcontractors, suppliers, or manufacturers. In each transmittal state the Drawing numbers and Specification Section, Articles, and Paragraphs to which the submittal pertains and identify all accompanying data, catalogs, drawings, sketches, and brochures in the same manner.
- D. Deviations: Notify the Architect in transmittals of all deviations from requirements of the Contract Documents. Fully describe each deviation and all other changes required to correlate the Work including related Work. State in writing variations in costs caused by each deviation and Contractor's assumption of costs for the deviation and of all related costs if a deviation is approved.
- E. Contractor's Review and Approval of Submittals: Each submittal upon which proper execution of the Work is dependent shall bear the Contractor's review and approval stamp, dated and signed by the Contractor in every case, certifying that the Contractor has (a) reviewed, checked, and approved the submittal and coordinated submittal contents with all requirements of the Work and the Contract Documents including related Work, (b) determined and verified measurements, quantities, field construction criteria, materials and equipment including catalog numbers and

identifications, and similar data, or will do so, and (c) states that Work illustrated or described in the submittal is recommended by Contractor and that Contractor's warranty will fully apply thereto.

- F. **Corrections and Resubmittals:** Contractor shall make corrections required by Architect, resubmit corrected submittals until approved, direct attention in writing to all revisions other than corrections required on previous submittals, and state in writing all changes in costs for such revisions and assumption of all costs for revisions and related changes the same as required for deviations in Paragraph 1.02D, "Deviations".
- G. **Contractor's Check of Returned Submittals:** The Contractor shall check and review all submittals returned for correction and ascertain if required corrections result in extra cost above that included in the Contract, and shall give written notice to the Architect within 5 working days if, in Contractor's opinion, extra costs result from corrections. Contractor's failure to give such notice or starting of any Work covered by a returned submittal constitutes Contractor's waiver of claim for extra costs resulting from required corrections.
- H. **Review Of Submittals By Architect:** Submittals will be reviewed with reasonable promptness, but only for conformance with the design concept of the Project and with information indicated on the Drawings or specified. Approval of a separate item as such will not constitute approval of the assembly in which the item functions. Approval of any submittal shall not relieve the Contractor of responsibility for any deviation from requirements of the Contract Documents or for any revision in resubmittals unless Contractor has given written notice of such deviation or revision at time of submission or resubmission and written approval has been given to the specific deviation or revision. Contractor shall be solely responsible for errors or omissions in all submittals and for all the costs resulting from all such errors or omissions including compensation for additional services of Architect and Architect's consultants and engineers made necessary thereby (which responsibility of the Contractor shall survive termination of the Contract), whether or not the submittals are reviewed and approved by Architect, and be responsible for accuracy of dimensions and quantities, adequacy of connections, and the proper and acceptable fitting, execution, functioning, and completion of the Work.
- I. **Incomplete Or Inadequate Submittals:** Incomplete or inadequate submittals, including submittals not correctly transmitted, titled, and identified, or not bearing the Contractor's review and approval stamp, will be returned to Contractor without review.
- J. **Interrelated Submittals:** Unless preparation of any submittal information is dependent upon the approval of any prior submittal, all submittals pertaining to the same class or portion of the Work shall be submitted simultaneously.
- K. **Expense:** All cost for the preparation, correction, delivery, and return of submittals shall be borne by the Contractor.
- L. **Delivery and Return:** Deliver submittals to the Architect's office unless otherwise directed by the Architect. Contractor or an authorized representative shall obtain returned submittals at the Architect's office only; returned submittals will not be mailed or otherwise delivered to the Contractor.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

- 3.01 **SHOP DRAWINGS:** Prepare each submittal complete showing dimensions, design criteria, materials, connections, bases, foundations, anchors, and the like, and further including such technical and performance data as is necessary to confirm the information in the Shop Drawings.

Prepare Shop Drawings of same size as the Drawings or on 8-1/2" by 11" 3-hole punched vellum sheets suitable for ozalid or xerox reproduction. Copies of the Contract Drawings marked to show Shop Drawing information are not acceptable. Each Shop Drawing shall have an adequate title block giving: (1) Name and address of the Work; (2) Name and address of Contractor; (3) Name and address of each Subcontractor, Subsubcontractor, item manufacturer, or supplier, as applicable; (4) Name and address of the Architect; (5) Date, scale of Shop Drawings, and the identification number; and (6) Contractor's review and approval stamp, dated and signed. Show dimensions and identify which are based on field measurements; identify materials, products, and equipment, and show compliance with specified standards; identify any deviations from the Contract Documents; and show how the submittal contents are coordinated to the adjoining and related Work.

- A. Initial and Resubmittals: Submit Shop Drawings in sets consisting of the specified number of reproducible prints.
 - B. Correction and Approval of Shop Drawings: The Architect will mark notations, corrections, exceptions, or approval on submitted transparencies for return to Contractor. The Contractor shall resubmit in the same manner if Shop Drawings are not approved.
 - C. Final Distribution: The Contractor shall furnish and distribute prints of the approved Shop Drawings as required for performance of the Work.
- 3.02 SAMPLES: Unless otherwise specified, each Sample submittal shall include not less than two complete sets of Samples. One set of approved Samples and all disapproved Samples will be available for return to the Contractor. Any Samples of value retained by the Architect will be available for return to Contractor at completion of the Work if Contractor's first transmittal for the Sample requests its return. Approved Samples returned to Contractor may be installed in the Work if meeting all requirements of the Contract Documents, each location is recorded, and Samples bear temporary identification as such.
- 3.03 PRODUCT DATA SUBMITTALS: These submittals shall include complete lists of materials, catalog data and brochures, performance and technical data including characteristics, service history, and similar information to fully describe the products covered by the submittal.
- A. Submittal Preparation: Bind each submittal copy with sturdy labeled cover and include typed index listing the contents. Loose unbound submittals will be returned unreviewed. For each item listed, include the manufacturer's name and address, trade or brand name, all conditions of the manufacturer's guarantee and warranty, information to fully describe each item, and supplementary information as may be required for approval. Mark cuts, brochures, and data to indicate the items proposed and intended use as required for transmittals in Paragraph 1.02C.
 - B. Product Data Submittal Procedure: Unless otherwise specified, submittals shall consist of four bound copies; one copy will be returned to the Contractor marked to show required corrections or approval. If corrections or changes are required, final submittal shall include four bound corrected or revised copies.
- 3.04 EQUIPMENT DATA SUBMITTALS: Equipment data submittals, including complete technical, performance, and catalog data, are required for every mechanical and electrical equipment item proposed for the Work, each submittal bound, indexed, and containing information and data as specified in Article 3.03, "Product Data Submittals". Each submittal shall include information covering performance and operating curves, ratings, capacities, characteristics, power efficiency, each manufacturers' standard guarantees and warranties with the terms and conditions fully described, and all other information to fully illustrate and describe the items as may be specified or required for approval. Submit in sets which cover complete systems or functioning units. Unless

otherwise specified or directed, submit equipment data as specified above under Subparagraph 3.03B, "Product Data Submittal Procedure". Where applicable, include the approved equipment data in and submit with the manuals specified in Section 01 70 00.

- 3.05 **MANUFACTURERS' DETAILED INSTRUCTIONS:** Submit the manufacturers' detailed preparation and installation instructions for various materials specified to be installed in accordance with such instructions to demonstrate the adequacy and completeness of the instructions. Furnish copies to all trades involved.
- 3.06 **MATERIALS FURNISHED UNDER STANDARD SPECIFICATIONS:** For various materials specified by reference to standard or reference type specifications, prepare and submit a list of such materials stating manufacturer's names and identifications to the extent requested by the Architect or Owner.
- 3.07 **CERTIFICATES:** Each certificate required by Contract Documents shall be signed by an officer, agent, or individual lawfully authorized to execute the certificate and such authority shall be cited in the certificate by description, title, or other acceptable evidence. Certificates shall be sworn and notarized as to correctness and validity of the contents, and all copies shall be notarized to be true copies. Deliver all certificates to Architect.

END OF SECTION

**Riverside County Board of Supervisors
Request to Speak**

Submit request to Clerk of Board (right of podium),
Speakers are entitled to three (3) minutes, subject
to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Paul Jacobs

Address: _____
(only if follow-up mail response requested)

City: Temecula **Zip:** _____

Phone #: _____

Date: 3/18/14 **Agenda #** 3-5

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

_____ **Support** _____ **Oppose** _____ **Neutral**

Note: If you are here for an agenda item that is filed
for "Appeal", please state separately your position on
the appeal below:

_____ **Support** _____ **Oppose** _____ **Neutral**

I give my 3 minutes to: _____

BOARD RULES

Requests to Address Board on "Agenda" Items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda:

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES.

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please insure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. **Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.**

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

Addressing the Board & Acknowledgement by Chairman:

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman may result in removal from the Board Chambers by Sheriff Deputies.

**Riverside County Board of Supervisors
Request to Speak**

Submit request to Clerk of Board (right of podium),
Speakers are entitled to three (3) minutes, subject
to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: GARRY GRANT

Address: _____
(only if follow-up mail response requested)

City: _____ **Zip:** _____

Phone #: _____

Date: MAR 18TH 074 **Agenda #** 3-5

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

_____ **Support** **Oppose** _____ **Neutral**

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