

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

913



**FROM:** Department of Mental Health

**SUBMITTAL DATE:**  
March 24, 2014

**SUBJECT:** Approval of the two (2) Year Cooperative Agreement with University Enterprises Corporation - California State University, San Bernardino (CSUSB) Palm Desert Campus to Implement a Capacity Building Initiative in the Coachella Valley. (District: 4<sup>th</sup>/4<sup>th</sup>) [FY13/14 \$22,800 and FY14/15 \$13,800] State Funds.

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the two (2) year Cooperative Agreement between University Enterprises Corporation - CSUSB and the Department of Mental Health; and,
2. Authorize the Chairman of the Board to sign the Cooperative Agreement with University Enterprises Corporation - CSUSB Palm Desert Campus.

**BACKGROUND:**

**Summary**

On behalf of the Coachella Valley Health Collaborative, the University Enterprises Corporation - CSUSB has sought to establish cooperative efforts with the County of Riverside Department of Mental Health (DMH), to plan and implement a capacity building initiative to increase awareness about the signs and (continued on page 2)

*Jerry Wengerd*  
\_\_\_\_\_  
Jerry Wengerd, Director  
Department of Mental Health

COUNTY APPROVED COUNTY COUNSEL  
 BY: *Elena M. Boeva* 5/25/14  
 DATE  
 ELENA M. BOEVA

Departmental Concurrence

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
<b>COST</b>	\$ 22,800	\$ 13,800	\$ 36,600	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0	
<b>SOURCE OF FUNDS:</b> 100% State				<b>Budget Adjustment:</b>	
				For Fiscal Year: 13/14 & 14/15	

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Jennifer L. Sargent*  
\_\_\_\_\_  
Jennifer L. Sargent

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Stone, seconded by Supervisor Benoit and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Stone, Benoit and Ashley  
 Nays: None  
 Absent: Tavaglione  
 Date: April 8, 2014  
 xc: Mental Health

Kecia Harper-Ihem  
 Clerk of the Board  
 By: *Kecia Harper-Ihem*  
 Deputy

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.:

District: 4<sup>th</sup>/4<sup>th</sup>

Agenda Number:

3-15

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FORM 11:** Approval of the two (2) Year Cooperative Agreement with University Enterprises Corporation - California State University, San Bernardino (CSUSB) Palm Desert Campus to Implement a Capacity Building Initiative in the Coachella Valley. (District: 4<sup>th</sup>/4<sup>th</sup>) [FY13/14 \$22,800 and FY14/15 \$13,800] State Funds.

**DATE:** March 24, 2014

**PAGE:** 2 of 2

**BACKGROUND:**

**Summary (continued)**

symptoms of depression and identify available resources in the Coachella Valley. According to data collected by the Health Assessment Resource Center (HARC), depression is the most diagnosed mental health condition in the Coachella Valley with nine (9) percent of adults in the Coachella Valley receiving such a diagnosis from their medical doctor. In 2010 18.2 percent of adults residing in the Coachella Valley reported emotional, mental, or behavioral problems such as stress, anxiety, or depression that concerned them during the prior twelve (12) month period. In both 2010 and 2007, parents/guardians of children ages six (6) to eleven (11) were slightly more likely than parents of older children not to have talked with their child about depression or isolation. In 2010, 77.4 percent of boys and 64.2 percent of girls had not talked with their parent or another adult about depression or isolation. Respondents with higher incomes were less likely to report talking with their child about depression.

This Cooperative Agreement will contribute funds towards the development of a strategic plan aimed to outreach education and training, reducing depression and three (3) summits. The summits will bring together Stakeholders, Community Based Organizations, Non-Profits and the community to collaborate about best practices to combat depression and reduce stigma associated with depression. This will incentivize those struggling with depression to seek available resources.

**Impact on Citizens and Businesses**

These services are a component of the Department's system of care aimed at improving the health and safety of consumers and the community.

**COOPERATIVE AGREEMENT  
BETWEEN  
UNIVERSITY ENTERPRISES CORPORATION at CALIFORNIA STATE UNIVERSITY, SAN  
BERNARDINO (CSUSB) PALM DESERT CAMPUS  
AND  
COUNTY OF RIVERSIDE, DEPARTMENT OF MENTAL HEALTH**

This Cooperative Agreement, hereinafter referred to as "Agreement", is made by and between the University Enterprises Corporation at California State University, San Bernardino (CSUSB) for itself and on behalf of CSUSB Palm Desert Campus hereinafter referred to as "UNIVERSITY," and the County of Riverside, Department of Mental Health, hereinafter referred to as "RCDMH." The parties to the Agreement may be referred to herein collectively as the "parties" or individually as a "party." To this end, each party agrees to participate in a cooperative collaboration as described below.

**I. PURPOSE OF THE AGREEMENT**

On behalf of the Coachella Valley Health Collaborative (CVHC), UNIVERSITY has sought to establish cooperative efforts with RCDMH, to plan and implement a capacity building initiative to increase awareness about the signs and symptoms of depression and identify available resources in the Coachella Valley. This Cooperative Agreement will fund a series of three (3) summits, as well as the preparation and training of summit facilitators. Each summit will have different goals and objectives and will be held at the California State University, San Bernardino Palm Desert Campus. Through education, outreach and collaboration the Coachella Valley Health Collaborative will encourage providers to use "best practices" to combat depression and reduce stigma associated with depression. This will incentivize those struggling with depression to seek available resources.

**II. PARTIES' RESPONSIBILITIES**

**1. UNIVERSITY'S RESPONSIBILITIES:**

- Plan and implement a capacity building initiative to help combat depression and reduce stigma in the Coachella Valley as described in Exhibit A.
- Design a survey instrument to measure the increase in collaboration, capacity building and impacts on depression within the Coachella Valley.
- Start and maintain a quarterly newsletter about the summits to provide updates to stakeholders and public.
- Plan, organize and prepare a series of three (3) Summits on depression to be held at California State University, San Bernardino Palm Desert Campus.
- Train summit facilitators involved in the capacity building initiative.

**2. RCDMH RESPONSIBILITIES:**

- RCDMH will reimburse UNIVERSITY for expenses indicated in Exhibit A associated with the capacity building initiative.
- Participate in Collaborative.

### III. GENERAL PROVISIONS

The UNIVERSITY and the RCDMH agree to the following general provisions:

#### 1. CONFORMANCE WITH RULES AND REGULATIONS

UNIVERSITY shall be in conformity with all applicable Federal, State and County, and local laws, rules, and regulations, current and hereinafter enacted as it relates to the services provided under this Agreement. In addition to adherence to regulations there are other applicable regulatory agencies that impose laws that govern the handling of health information. The regulatory agencies may include, but may not be limited to, the U.S. Department of Health and Human Services (HHS), the California Department of Health Care Services (DHCS), and County of Riverside, Department of Mental Health (DMH).

#### 2. PERIOD OF PERFORMANCE

This Agreement shall commence upon execution by both parties and shall end on June 30, 2015.

#### 3. TERMINATION

Either party may terminate this Agreement without cause by providing thirty (30) days written notice to the other party. The RCDMH may terminate this Agreement immediately if sufficient State MHSA funds are not available by immediately providing notice to UNIVERSITY.

#### 4. PAYMENT AND METHOD OF PAYMENT

The maximum amount reimbursable under this agreement shall not exceed \$36,600. UNIVERSITY shall submit a properly prepared invoice to the RCDMH. The invoice shall be payable within 30 days of receipt of invoice.

#### 5. ENTIRE AGREEMENT / AMENDMENT / MODIFICATION

The body of this Agreement fully expresses all understanding of the parties concerning all matters covered and shall constitute the entire Agreement. No addition to, or alteration of, the terms of this Agreement, whether by written or verbal understanding of the parties, their officers, agents, or employees, shall be valid unless made in the form of a written amendment to this Agreement, which is formally approved and executed by both UNIVERSITY and RCDMH. In the event that either party desires to amend the terms of this Agreement, UNIVERSITY and RCDMH will comply with the terms of this Agreement until such time as the amendment is approved by both parties.

**6. HOLD HARMLESS INDEMNIFICATION**

**UNIVERSITY:** The UNIVERSITY shall indemnify and hold harmless the County of Riverside, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives (individually and collectively hereinafter referred to as "Indemnities") from any liability whatsoever, based or asserted upon any services, acts or omission of the UNIVERSITY, its officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this Agreement, including, but not limited to, property damage, bodily injury, or death or any other element of any kind or nature whatsoever. The UNIVERSITY shall defend at its sole expense, all costs and fees including, but not limited, to attorney fees, cost of investigation, defense and settlements or awards the Indemnities in any claim or action based upon such alleged acts or omissions.

**RCDMH:** The RCDMH shall indemnify and hold harmless the UNIVERSITY, the State of California, the Trustees of the California State University, California State University San Bernardino, its Departments, their respective directors, officers, employees, agents and representatives (individually and collectively hereinafter referred to as Indemnities) from any liability whatsoever, based or asserted upon any services, acts or omission of the RCDMH, its officers, employees, agents and representatives arising out of or in any way relating to this Agreement, including, but not limited to, property damage, bodily injury, or death or any other element of any kind or nature whatsoever. RCDMH shall defend, at its sole expense, all costs and fees including, but not limited, to attorney fees, cost of investigation, defense and settlements or awards, the Indemnities in any claim or action based upon such alleged acts or omissions.

**7. NOTICES**

All notices, claims correspondence, reports, and/or statements authorized or required by this Agreement shall be addressed as follows:

**UNIVERSITY:** California State University, San Bernardino  
Attn: Gary Jeandron  
Palm Desert Campus  
37-500 Cook Street  
Palm Desert, CA 92211-2900

University Enterprises Corporation at CSUSB  
Attn: Sponsored Programs Administration  
5500 University Parkway  
San Bernardino, CA 92407  
Spon\_pgm\_fdn@csusb.edu

RCDMH: County of Riverside Department of Mental Health  
Prevention Early Intervention  
Attn: Janine Moore  
3801 University Avenue, Suite 400  
Riverside, CA 92501

Unless the persons or addresses are otherwise identified by notice given in the manner specified by this paragraph, all notices shall be deemed effective when they are submitted in writing and deposited in the United States mail, postage prepaid, and addressed as above. Any notices, correspondence, reports, and/or statements authorized or required by this Agreement addressed in any other fashion shall not be acceptable.

**8. LIMITATION OF LIABILITY**

In no event will either UNIVERSITY or RCDMH, their officers, Board of Supervisors, Boards, Agencies, Districts, Special Districts, elected officials, and appointed officials, directors, affiliates, employees, agents, representatives, or shareholders be liable (either in contract, warranty, tort, or otherwise) to the other or any of its officers, directors, affiliates, employees, agents, representatives, or shareholders for any consequential, incidental or indirect damages, including costs, profits, or for any exemplary or punitive damages. The parties agree that neither party will be liable for acts of God, fire, accidents or other occurrences beyond their reasonable control (whether like or unlike any of these enumerated herein) which prevent either party from partially or completely performing its obligations hereunder.

**9. NO PARTNERSHIP OR JOINT VENTURE**

This Agreement does not constitute and shall not be construed as constituting a partnership or joint venture between the UNIVERSITY and RCDMH. Each party is to remain an independent entity. RCDMH shall not be considered an organizer or producer of the Summits.

**10. INDEPENDENT CAPACITY**

Neither party shall have the right to obligate the other in any manner whatsoever, and nothing herein contained shall give or is intended to give any right of any kind to a third party. Neither party may assign this Agreement without prior written consent of the other party.

**11. SEVERABILITY**

To the extent that any provision herein is held invalid, then the provision shall be deemed to be deleted, and the remaining provisions shall remain in full force and effect.

**12. CALIFORNIA JURSDICTION AND VENUE**

This Agreement shall be construed under the laws of the State of California. Each party hereto acknowledges that this Agreement is entered into and is to be performed within the jurisdiction of the State of California and that the courts of the State of California shall have jurisdiction over any and all claims, controversies, disputes and disagreements arising out of this Agreement or breach thereof. The parties agree to the venue of the Superior Court in the County of Riverside, California.

**13. REPRESENTATIVE AND WARRANTIES**

The parties represent and warrant that they have the full power to enter into this Agreement. The individuals signing this Agreement are authorized to execute this Agreement on behalf of their respective parties.

**SIGNATORIES**


We, the undersigned, as authorized representatives of the UNIVERSITY and the COUNTY, do hereby approve this document.

**UNIVERSITY ENTERPRISES  
CORPORATION AT CSUSB**

**COUNTY OF RIVERSIDE**

**DEPARTMENT OF MENTAL HEALTH**

  
\_\_\_\_\_  
Authorized Signature

  
\_\_\_\_\_  
Jeff Stone  
Chairman, Board of Supervisors

Jeffrey Thompson  
\_\_\_\_\_  
Print Name

Date: 3/19/14

Date: APR 08 2014

ATTEST:

KECIA HARPER, JHEM, Clerk

By   
\_\_\_\_\_  
DEPUTY

## **EXHIBIT A**

### **Fiscal Year 13/14** **Communication and Evaluation**

#### **Budget**

Project Evaluator - \$2,000  
Clerical Assistance for newsletter- \$1,000  
Total Budget - \$3,000

#### **Summary**

At the beginning of this project a survey instrument will be designed by California State University, San Bernardino in cooperation with Riverside County Mental Health. The instrument will be designed to measure the increase in collaboration, capacity building and impacts on depression within the Coachella Valley.

Throughout this process, the Coachella Valley Health Collaborative (CVHC) will start and maintain a newsletter about the summits. The CVHC website will be utilized as well. The emphasis will be to provide updates on the summits and to build capacity and collaborations among agencies dealing with depression.

#### **Deliverables**

- Development of survey instrument and published results
- Demonstrate through quantitative data what worked and what needs to be improved upon
- Quarterly newsletters for stakeholders and public

#### **Summit I**

#### **Budget**

Project Director - \$4,500  
Clerical Assistance - \$900  
Guest Speaker on Depression - \$1,000  
Hospitality supplies for Advisory and Planning Meetings - \$250  
Hospitality and lunch for Summit I - \$1,000  
Facility use of Classrooms and auditorium - \$750  
HARC data and presentation - \$1,000  
Total Budget - \$9,400

#### **Summary**

The first Summit will bring together providers, community members and those who are using the mental health system to combat depression. The purpose of the first summit is to discuss "best practices" in the treatment of depression and to develop a collection of ideas and solutions to reduce depression in particular categories of our community; older adults, youth, Latinos, African Americans, LGBTQ and the disabled. The Summit will also include a guest speaker on the topic of Depression and current data will be presented to identify the scope of the problem.



Afternoon brainstorming workshops create an environment in which people who normally talk with one another will begin to share ideas and work with one another developing solutions to the problems of depression. Ideas and solutions will be recorded for use in Summit II.

### **Deliverables**

- Collaboration will develop between organizations that normally function in "silos".
- Best practices on how to reduce Depression will be disseminated to mental health providers and to community members who are using the mental health system.
- Current data on depression in the Coachella Valley will be developed and provided to those in attendance.
- Heighten awareness of Depression will be made public via California State University media contacts and press releases.

### **Strategic Plan**

#### **Budget**

Facilitator for Development of Strategic Plan - \$2,000

Hospitality and supplies for meeting to develop strategic plan - \$250

Total budget - \$2,250.00

#### **Summary**

The next step in the process is to take the collection of ideas and solutions gathered from Summit I and develop a strategic plan. The Coachella Valley Health Collaborative (CVHC) advisory board will be tasked with development of a comprehensive plan. The Strategic plan facilitator will conduct a series of meetings to develop the plan.

### **Deliverables**

- Comprehensive Strategic Plan to reduce Depression in the Coachella Valley

### **Summit II**

#### **Budget**

Project Director - \$4,500

Clerical Assistance - \$900

Guest Speaker - \$1,000

Hospitality and lunch for Summit II - \$1,000

Facility use of Classrooms and auditorium - \$750

Total Budget - \$8,150

#### **Summary**

Summit II will be the public release of the strategic plan and a "call to action". The morning session will be open to the public and will provide education on how to reduce depression and or an update on the Affordable Care Act.

The afternoon session will be invitation only for decision makers within governmental organizations, non-profits or business devoted to reducing depression or related field of mental health dealing with issues around depression. There will be a call to action; a

commitment to implement parts of the comprehensive strategic plan. The objective of this summit is to have decision makers volunteer to impact depression by implementing some of the solutions devised by the strategic plan. This will all be accomplished without further financial strain on an already overloaded mental health system.

The process of building relationships will naturally occur during the workshops and the morning educational program. Volunteers will be trained by the Strategic Plan Facilitator to promote teamwork during the afternoon breakout workshops and gain commitment to implement parts of the plan. Collaboration will remain a theme of Summit II.

### **Deliverables**

- Continue to develop collaboration and cooperation between agencies, non-profits and organizations involved in the mental health field.
- How to reduce depression, causes of depression will be presented to mental health providers and to the general public in the morning session.
- Update on the Affordable Care Act as it pertains to mental health
- Strategic Plan will be unveiled to mental health providers and the general public
- Minimum of 25 decision makers within non-profits, government and related mental health fields will commit to implementing parts of the plan.

**Total budget for FY 13/14 = \$22,800**

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### **Fiscal Year 14/15** **Communication**

#### **Budget**

Clerical Assistance for newsletter- \$1,000

Total Budget - \$1,000

#### **Summary**

Throughout this process, the CVHC will start and maintain a newsletter about the summits. The CVHC website will be utilized as well. The emphasis will be to provide updates on the summits and to build capacity and collaborations among agencies dealing with depression.

#### **Deliverables**

- Quarterly newsletters for stakeholders and public

### **Summit III**

#### **Budget**

Project Director - \$9,000

Clerical Assistance - \$1,800

Hospitality supplies for Advisory and Planning Meetings - \$250

Hospitality and lunch for Summit III - \$1,000

Facility use of Classrooms and auditorium - \$750

Total Budget - \$12,800

### **Summary**

Summit III will be six months later to acknowledge successes and learn from setbacks experienced by those who implemented the strategic plan. The morning session will highlight agencies and organizations that were successful. The afternoon session will involve discussions on what worked and what needs to be improved upon.

Through education, outreach and collaboration the CVHC will encourage providers to use the "best practices" to combat depression, reduce stigma associated with depression which will incentivize those struggling with depression to seek remedies.

### **Deliverables**

- Reduction of depression in the Coachella Valley
- Dissemination of valuable education of what works and does not work in combating depression
- Continued collaboration among organizations dealing with depression
- Public awareness of depression and strategies to combat depression
- Strategic plan and process which can be replicated in other parts of Riverside County

**Total budget for FY 14/15 = \$13,800**

Total Budget:

Communication and Evaluation - \$4,000

Summit I - \$9,400

Development of Strategic Plan - \$2,250

Summit II - \$8,150

Summit III - \$12,800

**Total Cost - \$36,600**