

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

536



**FROM:** Department of Mental Health

**SUBMITTAL DATE:**

May 8, 2014

**SUBJECT:** Approve an Increase to the Annual Purchase Order Aggregate for Psychological Testing and Training Materials and Supplies for Client-Related Therapy (District: All) [\$150,000 Ongoing] State and Federal

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve an increase in the annual purchase order aggregate for psychological testing and training materials and supplies from \$100,000 to \$150,000
2. Authorize the Purchasing Agent to establish and amend Purchase Orders with the vendors listed in Attachment A to purchase psychological testing and training materials and supplies for a combined annual aggregate of \$150,000;
3. Exempt the Purchasing Agent from the sole source requirement when adding new vendors not to exceed \$100,000 without securing competitive bids in accordance with Ordinance 459 while staying within the Board approved annual aggregate of \$150,000; and
4. Authorize the Purchasing Agent to shift funds, as needed, among the various purchase orders, and to add new or rescind purchase orders with vendors while staying within the combined aggregate amount through June 30, 2018, renewed in one year increments.

(Continued on Page 2)

JW:JB

*Jerry Wengerd*  
 \_\_\_\_\_  
 Jerry Wengerd, Director  
 Department of Mental Health

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 150,000	\$ 150,000	\$ 750,000	\$ 150,000	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$	\$	
<b>SOURCE OF FUNDS:</b> 67% State, 33% Federal				<b>Budget Adjustment:</b> No	
				<b>For Fiscal Year:</b> 13/14	

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Jennifer L. Sargent*  
 \_\_\_\_\_  
 Jennifer L. Sargent

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Tavaglione and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone and Benoit  
 Nays: None  
 Absent: Ashley  
 Date: May 20, 2014  
 xc: Mental Health, Purchasing

Kecia Harper-Ihem  
 Clerk of the Board  
 By: *Kecia Harper-Ihem*  
 \_\_\_\_\_  
 Deputy

Prev. Agn. Ref.: 11/5/13, 3-27

District: ALL

Agenda Number:

3-27

FORM APPROVED COUNTY COUNSEL  
 Purchasing: Mark Seiler, Assistant Director  
 Departmental Conference  
 5/5/14  
 ELEANOR BOEVA

A-30  
 Positions Added  
 4/5 Vote  
 Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: Approve an Increase to the Annual Purchase Order Aggregate for Psychological Testing and  
Training Materials and Supplies for Client-Related Therapy (District: All) [\$150,000 Ongoing] State and  
Federal**

**DATE:**

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**BACKGROUND:**

**Summary**

On November 5, 2013 (3-27), the Board approved and authorized the Purchasing Agent to establish purchase orders with the vendors identified in Attachment A to purchase psychological testing and training materials and supplies for client-related therapy. Riverside County Department of Mental Health (RCDMH) is requesting to increase the annual aggregate amount from \$100,000 to \$150,000 to allow for the purchase of training materials and supplies for the Whole Health Initiative.

**Impact on Citizens and Businesses**

As a part of the Healthy Riverside County Initiative, RCDMH is implementing the Whole Health Initiative, a new program designed to educate and encourage RCDMH clients to incorporate healthy eating, physical activity and socialization as a part of their recovery.

Due to the proprietary nature of testing and training materials and supplies, there are limited vendors offering the materials. These materials are a necessary component of RCDMH's system of care aimed at improving the health and safety of consumers and the community.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

There is a termination clause in the event that applicable funds become unavailable for service provision. There are sufficient funds in the department's FY 13/14 budget, and no additional County funds are required.

**Contract History and Price Reasonableness**

These items are proprietary to vendors and may not be duplicated. Per County policy, if identical material is available from more than one source, bids will be obtained and RCDMH shall procure those at the lowest cost to the County. Quantity discounts and government pricing are requested and applied when received.

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**ATTACHMENT A**

**RIVERSIDE COUNTY DEPARTMENT OF MENTAL HEALTH  
FY 13/14 VENDOR LIST FOR  
PSYCHOLOGICAL TESTING AND TRAINING MATERIALS AND SUPPLIES**

Vendor	Amount
Psychological Assessment Resources	\$ 24,999
American Psychological	\$ 2,000
Copeland	\$ 18,000
Triple P	\$ 40,000
ASEBA	\$ 2,501
Recovery Opportunity Center	\$ 50,000
Reserve	\$ 12,500
Total Annual Aggregate Amount	\$ 150,000