

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

944



**FROM:** Department of Public Health

**SUBMITTAL DATE:**  
June 26, 2014

**SUBJECT:** Authorize the Director of Public Health to execute agreements with School Districts in Riverside County to provide for the use of their facilities as a Mass Prophylaxis Site or an Alternative Care Site during a public health emergency. All Districts. [\$0].

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Authorize the Director of Public Health (DOPH) to sign and to administer all agreements and amendments with all School Districts in Riverside County to provide for the use of their facilities as a Mass Prophylaxis Site (MPS) or an Alternative Care Site (ACS) during a public health emergency for the performance period of date of execution through June 30, 2019.

**BACKGROUND:**

**Summary**

(Continued on Page 2)

KS:jd

*Susan D. Harrington*  
\_\_\_\_\_  
Susan D. Harrington, Director  
Department of Public Health

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 0	\$ 0	\$ 0	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

**SOURCE OF FUNDS:** N/A

**Budget Adjustment:** NO

**For Fiscal Year:** FY 14/15

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Jennifer L. Sargent*  
\_\_\_\_\_  
Jennifer L. Sargent

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Benoit, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: July 15, 2014  
xc: Public Health

Kecia Harper-Ihem  
Clerk of the Board

By: *Kecia Harper-Ihem*  
\_\_\_\_\_  
Deputy

Prev. Agn. Ref.: 10/16/2007 Item 3-6 | District: All | Agenda Number:

**3-49**

FORM APPROVED COUNTY COUNSEL  
BY: *NEAL R. KIPNIS* DATE

Departmental Concurrence

- A-30
- Positions Added
- 4/5 Vote
- Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11:** Authorize the Director of Public Health to execute agreements with School Districts in Riverside County to provide for the use of their facilities as a Mass Prophylaxis Site or an Alternative Care Site during a public health emergency. All Districts. [\$0].

**DATE:** June 26, 2014

**PAGE:** 2 of 2

**BACKGROUND:**

**Summary (continued)**

Nationwide, School Districts have been incorporated into the Strategic National Stockpile (SNS)/Cities Readiness Initiative (CRI) plans to be used as MPS. Dependent on the scope and breadth of the emergency, the School District facilities are optional locations for MPS to provide medications or vaccinations to the public, and for ACS to provide additional outpatient healthcare when the local healthcare system is overwhelmed.

The School District sites can be reasonably recurred; and designed to managed the flow of large numbers of people; have ample parking; contain extensive space; can accommodate mass food preparation; have multiple restroom facilities; and are located in every community.

The DOPH is aware that the School Districts have an MOU with the American Red Cross for temporary shelters. The likelihood of all three function (Red Cross Temporary Shelter, MPS or ACS) operating in a public health emergency is somewhat low. However, in every case, the situation will be assessed and the greater public need will determine the use of the School District facilities.

**Impact on Citizens and Businesses**

Establishing these MOUs with Riverside County School Districts will allow DOPH to reach and assist Riverside County residents quickly during public health emergencies.

**Contract History and Price Reasonableness**

On October 16, 2007, agenda Item 3-6, the Board of Supervisors approved a previous 5-year agreement with the School Districts for the use of their facilities as a MPS or ACS.

COUNTY OF RIVERSIDE  
DEPARTMENT OF PUBLIC HEALTH

FOR COUNTY USE ONLY



COUNTY DEPT/DIVISION DOPH/PHEPR		CONTRACT NO. 15-001	RFP NO. -----
FUND: 10000	DEPARTMENT ID: 4200102100	PROJECT-GRANT N/A	PROGRAM 93300
CLASS/LOCATION 6610-33201		CONTRACT AMOUNT	\$0
PERIOD OF PERFORMANCE: Date of Execution through June 30, 2019			
COUNTY CONTACT: Dr. Sid Salazar (951) 509-5070		CONTRACTOR REPRESENTATIVE: Kim Saruwatari (951) 358-7100	
PROGRAM NAME: Mass Prophylaxis Site or an Alternate Care Site during a Public Health Emergency			

This agreement is made and entered into by and between, the County of Riverside, a political subdivision of the State of California, through its County of Riverside Department of Public Health, hereinafter referred to as ("COUNTY"), and Alvord Unified School District hereinafter referred to as ("DISTRICT").

**WITNESSETH:**

**WHEREAS**, the COUNTY has the responsibility to assure medical care for those injured by a disaster and provide mass prophylaxis or alternative care to population if needed, and

**WHEREAS**, COUNTY desires, when deemed necessary, to establish mass prophylaxis sites or alternative care sites at District schools to provide medical care to persons injured and/or displaced by the disaster or in need of mass prophylaxis and alternative care, and

**WHEREAS**, DISTRICT desires to collaborate by permitting the usage of their facilities, hereinafter referred to as "FACILITY", are reasonably secured, accommodate a large number of people, and are located within close proximity of the community.

**NOW THEREFORE** in consideration of the mutual promises, covenants and conditions hereinafter contained, the Parties hereto mutually agree as provided on pages 1 through 3

COUNTY

DISTRICT

By \_\_\_\_\_

By \_\_\_\_\_

Susan D. Harrington

Print Name

Print Name

Date \_\_\_\_\_

Date \_\_\_\_\_

FORM APPROVED COUNTY COUNSEL  
BY: Neal R. Kipnis  
NEAL R. KIPNIS DATE 7/11/14

JUL 15 2014 3-49

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2 **1. SCOPE OF WORK.**

3 **1.1 COUNTY shall**

4 **1.1.1** Request the use of the FACILITIES in the event of a public health  
5 emergency where a Mass Prophylaxis Site (MPS) or Alternate Care Site (ACS) is  
6 deemed necessary by the County Health Officer.

7 **1.1.2** Notify the FACILITY contact person and the DISTRICT, as designated on  
8 the School Facility Survey, to request building access in preparation for opening an  
9 MPS or ACS.

10 **1.1.3** Provide prophylaxis/vaccination to on-site DISTRICT personnel assisting  
11 with the MPS or ACS set-up and operations, consistent with the Riverside County  
12 Strategic National Stockpile (SNS) Plan.

13 **1.1.4** Exercise reasonable care in the conduct of its activities on such  
14 FACILITIES.

15 **1.2 DISTRICT**

16 **1.2.1** During or after meeting its responsibilities to its personnel and students, the  
17 DISTRICT will permit the COUNTY to use its FACILITIES as an MPS or ACS for  
18 the affected community during the public health emergency, to the extent of its ability  
19 and upon request by the COUNTY.

20 **1.2.2** During or after meeting its responsibilities to its personnel and students, the  
21 DISTRICT will permit the COUNTY to use the services of the DISTRICT'S staff, at  
22 the discretion of the DISTRICT, at each facility to assist COUNTY staff with the set-  
23 up and operations of the MPS or ACS. DISTRICT'S staff participation in emergency  
24 operations is voluntary at each FACILITY. Command of DISTRICT'S staff during  
25 emergency response, operations and recovery will be retained by the DISTRICT in  
26 coordination with the COUNTY.  
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2 **2. PERIOD OF PERFORMANCE.** This Agreement shall be effective on the date of  
3 execution and continue in effect through June 30, 2019 unless terminated as specified in  
4 Section 5, TERMINATION.

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6 **3. COMPENSATION.** This is a no money agreement.

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8 **4. HOLD HARMLESS/INDEMNIFICATION.**

9 **4.1** COUNTY agrees to defend, hold harmless, and indemnify the DISTRICT against any  
10 legal liability in respect to bodily injury, death, and property damage arising from the  
11 negligence of the COUNTY or its Agencies, Districts, Special Districts, and  
12 Departments, their respective directors, officers, Board of Supervisors, elected and  
13 appointed officials, employees, agents or representatives, including reasonable attorney  
14 fees.

15 **4.2** DISTRICT agrees to defend, hold harmless, and indemnify the COUNTY against  
16 any legal liability in respect to bodily injury, death, and property damage arising from  
17 the negligence of the DISTRICT or its Agencies, Districts, Special Districts, and  
18 Departments, their respective directors, officers, Board of Supervisors, elected and  
19 appointed officials, employees, agents or representatives, including reasonable attorney  
20 fees.  
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23 **5. TERMINATION.** Either party may terminate this Agreement, upon written notice  
24 served upon the other party unless the FACILITY is currently being used as a MPS or ACS.

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26 **6. NOTICES.** All correspondence and notices required or contemplated by this  
27 Agreement shall be delivered to the respective parties at the addresses set forth below and are  
28 deemed submitted one day after their deposit in the United States mail, postage prepaid:

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**COUNTY:**

County of Riverside Department of Public Health  
Public Health Emergency Preparedness & Response Branch  
3900 Sherman Drive, Suite H.  
Riverside, CA 92503

C.C. County of Riverside Department of Public Health  
ISS Procurement and Contracts Administration  
4065 County Circle Drive  
Riverside, CA 92503

**DISTRICT:**

Name: Alvord Unified School District  
Address: 10365 Keller Avenue  
City, State, zip code: Riverside, CA 92505

Or to such other address(es) as the parties may hereafter designate.

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