

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

952



FROM: SHERIFF'S DEPARTMENT

**SUBMITTAL DATE:
07/01/14**

SUBJECT: Ratification of a Six-Month Extension (July 1, 2014 through December 31, 2014) of the Sheriff's Department Personal Service Agreement with Guardsmark, GP for Unarmed Guard Security Services for County Courts, All Districts. [\$975,000-State 96.4% and General Fund 3.6%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and authorize the Purchasing Agent to sign an Amendment to the Personal Service Agreement with Guardsmark Inc. in the amount of \$975,000 for unarmed guard security services for County courts for the period from July 1, 2014 through December 31, 2014.
2. Authorize the Sheriff or his designee to administer the extended Agreement.

[Signature]
Stanley L. Sniff Jr.
Sheriff-Coroner PA
Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year	Next Fiscal Year	Total Cost	Ongoing Cost	POLICY/CONSENT (per Exec. Office)
COST	\$ 975,000	\$ 0	\$ 975,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 35,360	\$ 0	\$ 35,360	\$ 0	

SOURCE OF FUNDS: State Funds 96.4% and General Fund 3.6%
Budget Adjustment: No
For Fiscal Year: 14/15

C.E.O. RECOMMENDATION: APPROVE

BY *[Signature]*
Elizabeth J. Olson

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: July 15, 2014
xc: Sheriff, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By *[Signature]*
Deputy

Prev. Agn. Ref.: 12/16/08 3.48 | District: All | Agenda Number:

3-55

Departmental Concurrence

Purchasing: *[Signature]*
Mark Seiler, Assistant Director

- A-30
- 4/5 Vote
- Positions Added
- Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Ratification of a Six-Month Extension (July 1, 2014 through December 31, 2014) of the
Sheriff's Department Personal Service Agreement with Guardsmark, GP for Unarmed Guard
Security Services for County Courts, All Districts. [\$975,000-State 96.4% and General Fund 3.6%]**

DATE: 07/01/14

PAGE: 2 of 2 (BR 15-009)

BACKGROUND:

Summary

Since 1995, the Sheriff's Department has contracted with Guardsmark to provide entrance screening services at court facilities. This includes the use of magnetometers, x-ray machines, hand-held wands and individual searches of private belongings. On December 16, 2008 (3.48), the Board approved the Sheriff's Department recommendation to authorize an award to other than the lowest bidder, and instead awarded an agreement to Guardsmark as the only responsive vendor with court security experience and the ability to provide service to all areas of the County. That agreement expired on June 30, 2014.

Recently, County Purchasing disseminated an RFQ for all the security services required County-wide. However, none of the four vendors who submitted the lowest quotes could immediately provide all of the 55 guards required by the Sheriff without a significant transition period to hire the necessary number of guards. In addition, contracting with a new vendor would be costly, in that the Sheriff's Deputies would have to train an entirely new security staff on court procedures.

Therefore, the Sheriff's Department is recommending a six-month extension to the Personal Service Agreement with Guardsmark. This extension should give staff an adequate amount of time to write and disseminate a full request for proposals, which would more specifically focus on the experience required for the provision of court security.

Price Reasonableness

Guardsmark has agreed to continue with all of its current service pricing during the six-month extension. The County is reimbursed for all actual cost for court security services from State funding. However, two of the Guardsmark staff included in this agreement work at the County Administrative Center, and their cost is covered by the General fund.

Impact on Citizens and Businesses

This extension of the Guardsmark agreement would not negatively impact citizens and businesses.

**Riverside County Board of Supervisors
Request to Speak**

Submit request to Clerk of Board (right of podium),
Speakers are entitled to three (3) minutes, subject
to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Paul Jacobs

Address: _____
(only if follow-up mail response requested)

City: Temecula **Zip:** _____

Phone #: _____

Date: 7/15/14 **Agenda #** 3-55

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

_____ **Support** _____ **Oppose** _____ **Neutral**

Note: If you are here for an agenda item that is filed
for "Appeal", please state separately your position on
the appeal below:

_____ **Support** _____ **Oppose** _____ **Neutral**

I give my 3 minutes to: _____

BOARD RULES

Requests to Address Board on "Agenda" Items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda:

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES.

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please insure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. *Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.*

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

Addressing the Board & Acknowledgement by Chairman:

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman may result in removal from the Board Chambers by Sheriff Deputies.