

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

940



**FROM:** Sheriff-Coroner-PA

**SUBMITTAL DATE:**  
06/26/14

**SUBJECT:** Approval of the FY 2014-15 through FY 2015-16 School Resource Officers Agreement with the Corona-Norco Unified School District and the Adoption of Resolution 440-8971, District 2/2. [\$300,400 School Contract Revenue]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the two-year Agreement for School Resource Officers (SRO's) with the Corona-Norco Unified School District, and authorize the Chair to sign all copies of the Agreement.
2. Amend Ordinance No. 440 pursuant to Resolution 440-8971 submitted herewith. Per the resolution add the following position:  

Ord. 440	Class Code	+/-	Class Title	Salary Plan	Grade	Salary
2500300000	37602	+1	Deputy Sheriff	RSA	249	\$58,726-\$80,944
3. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY: Esteban Hernandez 7/1/14

Stanley L. Sniff Jr.  
Sheriff-Coroner-PA  
Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year	Next Fiscal Year	Total Cost	Ongoing Cost	POLICY/CONSENT (per Exec. Office)
COST	\$ 146,200	\$ 154,200	\$ 300,400	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

**SOURCE OF FUNDS:** School Contract Revenue  
Budget Adjustment: Yes  
For Fiscal Year: 14/15-15/16

**C.E.O. RECOMMENDATION:** APPROVE  
BY: Elizabeth J. Olson  
County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Benoit, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended and that Resolution 440-8971 is adopted as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: July 15, 2014  
xc: HR, Sheriff, Auditor

Kecia Harper-Ihem  
Clerk of the Board  
By: Kecia Harper-Ihem  
Deputy

Prev. Agn. Ref.: 08/20/13 3.89 | District: 2/2 | Agenda Number:

FORM APPROVED BY COUNTY COUNSEL  
 Approved by Michael T. Stock  
 Asst. County Executive Officer/  
 Human Resources Director  
 DATE: 6/26/14  
 BY: NEAL R. KIRNIS  
 Departmental Concurrence

A-30  
 4/5 Vote  
 Positions Added  
 Change Order

3-58

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11: Approval of the FY 2014-15 through FY 2015-16 School Resource Officers Agreement with the Corona-Norco Unified School District and the Adoption of Resolution 440-8971, District 2/2.**  
[\$300,400 School Contract Revenue]

**DATE:** 06/26/14

**PAGE:** Page 2 of 3 (BR 15-007)

**BACKGROUND:**

**Summary**

The Superintendent of the Corona-Norco Unified School District has approved a two-year law enforcement services agreement with the Riverside County Sheriff's Department. County Counsel has approved the Agreement as to form.

This agreement modifies the law enforcement level of service provided by the Sheriff's Department with the addition of one SRO position to the District's existing service contingent of two SRO's. This added SRO will primarily be tasked with patrolling the District's Intermediate school campuses. For the first time, the District has also agreed to a two-year term.

Sheriff staff recommends budget adjustments to include the cost for one added SRO position, and the revenue that will be recovered from the school district for the position through Board-approved contract rates. The FY 2014-15 cost for the service addition is estimated at \$146,200. The total FY 2014-15 District cost is estimated at \$458,000. The second year's revenue estimate includes a 5.5% projected rate increase.

**Impact on Citizens and Businesses**

The Sheriff and the District share common goals that include the provision of programs that address the needs of students at risk. The SRO's serve as a visual deterrent to aberrant behavior and thereby enhance the District's campus control and student protection. All costs will be fully recovered through Board-approved contract rates.

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11: Approval of the FY 2014-15 through FY 2015-16 School Resource Officers Agreement with**  
**the Corona-Norco Unified School District and the Adoption of Resolution 440-8971, District 2/2.**  
**[\$300,400 School Contract Revenue]**

**DATE: 06/26/14**

**PAGE: Page 3 of 3 (BR 15-007)**

**Schedule A**

**Increase Appropriations:**

10000-2500300000-510040	Regular Salaries	\$95,610
10000-2500300000-518100	Budgeted Benefits	41,628
10000-2500300000-520105	Protective Gear	612
10000-2500300000-520115	Uniforms-Replacement Clothing	1,500
10000-2500300000-527460	Firearm Equipment and Supplies	1,500
10000-2500300000-527500	Handcuffs	50
10000-2500300000-528920	Car Pool	<u>5,300</u>
	TOTAL	\$146,200

**Increase Estimated Revenues:**

10000-2500300000-773570	School Services Law Enforcement	\$146,200
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1 RESOLUTION NO. 440-8971

2  
3 BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in  
4 regular session assembled on July 15, 2014, that pursuant to Section 4(a)(ii) of Ordinance No.  
5 440, the Sheriff/Coroner/Public Administrator is authorized to make the following listed change(s),  
6 operative on the date of approval, as follows:

7 Job  
8 

<u>Code</u>	<u>+/-</u>	<u>Department ID</u>	<u>Class Title</u>
37602	+ 1	2500300000	Deputy Sheriff

9  
10  
11 ROLL CALL:

12 Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley  
13 Nays: None  
14 Absent: None

15 The foregoing is certified to be a true copy of a resolution duly  
16 adopted by said Board of Supervisors on the date therein set forth.

17 KECIA HARPER-IHEM, Clerk of said Board

18 By 

19 Deputy

20  
21  
22  
23  
24  
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26  
27 /kc

06/26/2014

28 440 Resolutions/KC

LAW ENFORCEMENT SERVICES AGREEMENT BETWEEN THE  
COUNTY OF RIVERSIDE AND THE CORONA-NORCO UNIFIED SCHOOL DISTRICT  
FOR THE COUNTY SHERIFF'S PROVISION OF SCHOOL RESOURCE OFFICERS

THIS AGREEMENT is made and entered into by and between the COUNTY OF RIVERSIDE, a political subdivision of the State of California, on behalf of its Sheriff's Department, hereinafter "SHERIFF", and the CORONA-NORCO UNIFIED SCHOOL DISTRICT, a Special-Purpose District, hereinafter "DISTRICT".

WHEREAS, SHERIFF and DISTRICT have identified a need to provide additional law enforcement among DISTRICT'S school sites to serve as a visual deterrent to aberrant behavior and thereby enhance DISTRICT's campus control and student protection; and

WHEREAS, SHERIFF and DISTRICT share common goals that include the provision of programs within DISTRICT's jurisdiction that address the needs of students at risk; and

WHEREAS, SHERIFF and DISTRICT desire to work cooperatively toward these goals by entering into this Agreement to place two Deputy Sheriffs as School Resource Officers on campuses selected by the District; these positions will hereinafter be referred to as "SROs";

IT IS THEREFORE AGREED AS FOLLOWS:

1. TERM This Agreement shall be effective from July 1, 2014 through June 30, 2016, unless sooner terminated as provided in Paragraph 9.

2. SCOPE OF SERVICES

A. SHERIFF agrees to provide three SROs for the term of this Agreement, one to be assigned to the Norco High School and one at the Eleanor Roosevelt High School. The third SRO will primarily be tasked with patrolling the District's Intermediate school campuses. The duties of the SROs shall include provision of class presentations on relevant law enforcement issues, patrol of the campus, investigation of crimes, maintenance of order on campus, counseling of students and their parents, conduct diversion programs, monthly participation with the School Attendance Review Board and other related duties. The SROs will also serve as a liaison between the school staff, the Probation Department, and other law enforcement officials. The SROs' services will be performed on pupil instruction days. Work hours on campus for the school-based SROs will normally be 0730 to 1530 hours.

B. DISTRICT agrees to comply with all reasonable requests of SHERIFF necessary to the performance of duties under this Agreement. DISTRICT agrees to furnish space at three campuses for use by SROs while performing the above-described services. DISTRICT agrees to supply all necessary office equipment and supplies to enable the SROs to perform the services herein. The SROs shall coordinate services provided with each principal or designee on a weekly basis.

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3. MODIFICATION OF SERVICES No portion of the services or responsibilities of either party described in this Agreement may be eliminated, reduced, or appreciably changed without the mutual written consent of both parties.

4. COMPENSATION DISTRICT shall reimburse SHERIFF the full cost of rendering service pursuant to this Agreement. Such cost of services shall be established by the County Board of Supervisors in the form of an hourly rate for an SRO and a mileage rate, and shall include all items of cost and expense to the Sheriff for providing the services hereunder. Total FY 2014-15 cost to DISTRICT under this Agreement is estimated at \$458,000, and was based on 5,370 annual hours to be worked by SROs, as directed by DISTRICT, plus anticipated contract rate adjustments. Payment for services shall be rendered on a monthly basis within thirty (30) days of receipt by DISTRICT of a proper invoice submitted by SHERIFF. In April 2015, DISTRICT can request SHERIFF's staff to provide a service cost estimate for FY 2015-16.

5. VACATION AND HOLIDAY TIME

A. SROs' vacation time shall not conflict with the schedule of duties mutually developed by DISTRICT and SHERIFF.

B. Because DISTRICT and SHERIFF holidays may not correspond, holiday time will be taken by the SROs in accordance with DISTRICT holidays during the contract period. The excess days shall be taken with reasonable notice to DISTRICT, but shall not conflict with the schedule of duties mutually developed by DISTRICT and SHERIFF.

6. AUDIT Pursuant to and in accordance with the provisions of Government Code Section 8546.7, or any amendments thereto, all books, records and files of DISTRICT and SHERIFF connected with the performance of this Agreement involving the expenditure of public funds in excess of Ten Thousand Dollars (\$10,000) are subject to the examination and audit of the State Auditor of the State of California, at the request of the DISTRICT or as any part of an audit of the DISTRICT, for a period of three (3) years after the final payment is made under this Agreement. The parties agree to preserve such books, records and files for the audit period.

7. ADMINISTRATION AND SUPERVISION SHERIFF (or a designee) shall administer this Agreement and supervise SROs on behalf of the County of Riverside. The Superintendent of DISTRICT (or designee) shall administer this Agreement on behalf of DISTRICT.

8. COUNTY EMPLOYEE SROs shall remain employees of SHERIFF on special assignment to DISTRICT for the purposes set forth in this Agreement, and shall not be considered an agent, employee, or deputy of DISTRICT. SHERIFF shall be solely responsible for provision of all salary, health and welfare benefits, workers' compensation insurance, liability insurance and other employment-related benefits to the SROs.

9. TERMINATION Either party may terminate this Agreement at any time by giving written notice to the other party of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. In the event of termination, District shall pay for services actually rendered through the termination date only.

10. HOLD HARMLESS AND INDEMNIFICATION

A. DISTRICT shall indemnify and hold harmless the County, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives from any liability, claim, damage or action whatsoever, based or asserted upon any act or omission of DISTRICT, its officers, employees, contractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death. DISTRICT shall defend, at its sole cost and expense, including but not limited to attorney fees, cost of investigation, defense and settlements or awards, the County, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives in any such action or claim. With respect to any action or claim subject to indemnification herein by DISTRICT, DISTRICT shall, at its sole cost, have the right to use counsel of its own choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of County; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes DISTRICT's indemnification of County. DISTRICT's obligations hereunder shall be satisfied when DISTRICT has provided to County the appropriate form of dismissal (or similar document) relieving the County from any liability for the action or claim involved. Any insurance coverage shall in no way limit or circumscribe DISTRICT's obligations to indemnify and hold harmless the County.

B. County shall indemnify and hold harmless the DISTRICT, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, elected and appointed officials, employees, agents and representatives from any liability, claim, damage or action whatsoever, based or asserted upon any act or omission of County, its officers, employees, contractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death. County shall defend, at its sole cost and expense, including but not limited to attorney fees, cost of investigation, defense and settlements or awards, the DISTRICT, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, elected and appointed officials, employees, agents and representatives in any such action or claim. With respect to any action or claim subject to indemnification herein by County, County shall, at its sole cost, have the right to use counsel of its own choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of DISTRICT; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes County's indemnification of DISTRICT. County's obligations hereunder shall be satisfied when County has provided to DISTRICT the appropriate form of dismissal (or similar document) relieving the DISTRICT from

any liability for the action or claim involved. Any insurance coverage shall in no way limit or circumscribe County's obligations to indemnify and hold harmless the DISTRICT.

11. ASSIGNMENT Neither this Agreement nor any duties or obligations under this Agreement may be assigned by either party without prior written consent of other party.

12. ENTIRE AGREEMENT This Agreement supersedes any and all agreements, either oral or written, between the parties, and contains all of the covenants and agreements between the parties with respect to the subject matter hereof. Each party acknowledges that no other agreement, understanding or promise, oral or otherwise, relative to this subject matter exists between the parties at the time of execution of this Agreement. Any modification of this Agreement shall be effective only if it is in writing and signed by both parties.

13. NOTICES Any notice required or desired to be served by either party upon the other shall be addressed to the respective parties as set forth below:

Sheriff

Stanley L. Sniff, Sheriff  
Post Office Box 512  
Riverside, California 92502

District

Corona-Norco Unified School District  
2820 Clark Avenue  
Norco, California 92860  
Attn.: Superintendent

An information copy of any notice to Sheriff shall also be sent to:

Clerk of the Board of Supervisors  
County of Riverside  
4080 Lemon Street, 1st Floor  
Riverside, California 92501

14. WAIVER. Any waiver by either party of any breach of any one or more of the terms of this agreement shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term thereof. Failure on the part of either party to require exact, full, and complete compliance with any term of this Agreement shall not be construed in any manner as changing the terms hereof, or estopping the pertinent party from enforcement hereof.

15. SEVERABILITY If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

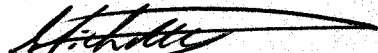
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IN WITNESS WHEREOF, the duly authorized representative of each of the parties hereto has signed in confirmation of this Agreement on the dates indicated below.

CORONA-NORCO UNIFIED SCHOOL DISTRICT

Date: \_\_\_\_\_

By:   
Michael H. Lin, Ed.D. Superintendent

ATTEST:

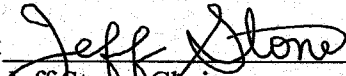
Name:

Title:

By: \_\_\_\_\_

COUNTY OF RIVERSIDE

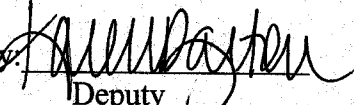
Date: JUL 15 2014

By:   
Jeff Stone, Chairperson,  
Riverside County Board of Supervisors


ATTEST:

Name: Kecia Harper-Ihem

Title: Clerk of the Board

By:   
Deputy

FORM APPROVED COUNTY COUNSEL

BY:  6/18/14  
NEAL R. KIPNIS DATE