

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

369



**FROM:** Sheriff-Coroner-PA

**SUBMITTAL DATE:**  
08/21/14

**SUBJECT:** Approval to extend Stratus Technologies as the Sole Source Provider for a period of three years (July 1, 2014 through June 30, 2017) for the Annual Maintenance of Equipment and Software Supporting the Records Management System (RMS) and the California Law Enforcement Telecommunications System (CLETS), All Districts. [\$240,000 – General Fund 68%, Communication Services 32%]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Authorize the Purchasing Agent to issue a Purchase Order to Stratus Technologies for the hardware and software maintenance of equipment supporting CLETS and RMS, at a cost not to exceed \$80,000 per year until June 30, 2017, without securing competitive bids, in accordance with Ordinance 459.4

(Continued on Page 2)

*Will Taylor*  
Stanley L. Shiff Jr.  
Sheriff-Coroner-PA  
Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 80,000	\$ 80,000	\$ 240,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 54,400	\$ 54,400	\$ 163,200	\$ 0	

<b>SOURCE OF FUNDS:</b> General Fund - 68%, Communication Services - 32%	<b>Budget Adjustment:</b> No
	<b>For Fiscal Year:</b> 14/15-16/17

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Karen L. Johnson*  
Karen L. Johnson

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Tavaglione, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: September 9, 2014

Kecia Harper-Ihem  
Clerk of the Board  
By: *Kecia Harper-Ihem*  
Deputy

Prev. Agn. Ref.: 07/13/2010 3.74 | District: All | Agenda Number:

3-91

Purchasing: *Mark Seller*  
 Mark Seller, Assistant Director  
 Departmental Concurrence

- Positions Added
- Change Order
- A-30
- 4/5 Vote

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11:** Approval to extend Stratus Technologies as the Sole Source Provider for a period of three years (July 1, 2014 through June 30, 2017) for the Annual Maintenance of Equipment and Software Supporting the Records Management System (RMS) and the California Law Enforcement Telecommunications System (CLETS), All Districts. [\$240,000 – General Fund 68%, Communication Services 32%]

**DATE:** 08/21/14

**PAGE:** Page 2 of 2 (BR 15-023)

**BACKGROUND:**

**Summary**

Stratus Technologies has supplied the hardware and software components for the message switch to the Sheriff's Department since 1998. This switch is the connection between the County and the Department of Justice, Federal Bureau of Investigation and the National Crime Information Center. This connection is the only means of operation to provide CLETS and RMS information to Sheriff's personnel and other agencies within the County.

The hardware and software supports approximately 30,000 devices including RMS/CLETS terminals and mobile data computers. Approximately 32% of the maintenance costs are recovered from RMS billing of contract cities and other agencies according to their usage. These revenues and costs are currently in the Sheriff's Department FY 14/15 proposed budget, therefore no budget adjustment is necessary.

The hardware and software maintenance agreement covers software updates and upgrades as well as hardware repair or replacement. The switch has proven to be both stable and reliable. The Stratus hardware and software is proprietary, and there are no other vendors who can provide this service for the existing equipment.

**Contract History and Price Reasonableness**

Stratus Technologies has only increased their cost 5% since FY 2012 and will lock this price until the end of this contract in FY 2017. The Annual renewal of the Stratus Technologies contract will be contingent upon the annual maintenance cost not exceeding \$80,000.

**Impact on Citizens and Businesses**

The RMS and CLETS provide participating entities the ability to obtain criminal history information via a computerized access system. These systems are comprised of the Master Name Index, Warrant System, Master Location Index and Jail Locator Database. These systems are integral for sharing and obtaining criminal history information as well as crime reporting statistical data among all participating agencies.

Date: July 31, 2014

From: Will Taylor, Director of Finance      Department/Agency: Sheriff / TSB

To: Board of Supervisors

Via: Purchasing Agent

Subject: Sole Source Procurement; The Sheriff's Department is requesting a hardware and software maintenance service agreement from Stratus Technologies.

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

1. **Supply/Service being requested:** The requested service is for the annual maintenance of equipment and software that supports the Records Management System (RMS) and the California Law Enforcement Telecommunications System (CLETS).
2. **Supplier being requested:** Stratus Technologies
3. **Alternative suppliers that can or might be able to provide supply/service:** None. The equipment and software are proprietary.
4. **Extent of market search conducted:** None. The equipment and software are proprietary.
5. **Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:** The original hardware and software were purchased from Stratus Technologies in 1998 as part of the Sheriff's Records Management System. Stratus Technologies has maintained both the hardware and software since that time, including software updates and upgrades, equipment repair and replacement. The hardware and software supports approximately 30,000 devices, including RMS/CLETS terminals and MDC's.
6. **Reasons why my department requires these unique features and what benefit will accrue to the County:** The hardware and software components (Message Switch) connect to the Department of Justice, FBI, NCIC and is the only means of operation to provide CLETS information to Sheriff personnel, contract cities, police departments and other county agencies. The switch moves transactions between the Sheriff's RMS system and the requesting agency terminal.
7. **Price Reasonableness including purchase price and any ongoing maintenance or ancillary costs from the supplier:** In FY 11-12 and FY 12-13, the vendor maintained their cost, charging the Sheriff's department \$73,932 for hardware and software maintenance. The proposed cost is \$77,628 (hardware total cost is \$30,876 and software total cost is \$46,752). This is a 5 percent increase.
8. **Does moving forward on this product or service further obligate the county to future similar contractual arrangements or any ongoing costs affiliated with this sole source? (Maintenance, support, or upgrades, if so, please explain).** No, the maintenance agreement is renewed annually.

9. **Period of Performance:** Request for a one (1) year service agreement, with the option to renew annually for two additional years not to exceed \$80,000 annually.

Raymond George 8/25/2014  
Chief Deputy Signature Date

[Signature] 8/22/14  
Department Head Signature Date

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

Not to exceed: \$ 80,000  
through 6-30-2017

One time

Annual Amount

[Signature] 8-25-14 15-169  
Purchasing Agent Date Approval Number  
(Reference on Purchasing Documents)



**RIVERSIDE COUNTY INFORMATION TECHNOLOGY PROCUREMENT FORM**  
To be completed for all departmental purchases of IT systems, services or renewals

PR2014-01544  
Tracking Number for Internal Use Only

614

<b>REQUESTED PURCHASE:</b> SOFTWARE MAINTENANCE (STATUS MESSAGE SWITCH)																					
<b>DEPARTMENT/AGENCY:</b> SHERIFF																					
<b>CONTACT NAME/PHONE:</b> J WATLER 955-2043																					
<b>PURCHASE REQUEST:</b> <input checked="" type="checkbox"/> NEW EQUIPMENT/SERVICES <input type="checkbox"/> UPGRADE <input type="checkbox"/> REPLACEMENT																					
<b>PURCHASE TYPE:</b> <input type="checkbox"/> PROFESSIONAL SERVICES <input checked="" type="checkbox"/> SOFTWARE <input type="checkbox"/> HARDWARE <input type="checkbox"/> RENEWAL																					
<b>DESCRIBE REQUESTED PURCHASE</b>	Hardware/Software maintenance for the Stratus message switch equipment (CLETS)  Form11 3.74 7-13-2010																				
<b>BUSINESS NEEDS ADDRESSED</b>	Switch is for California Law Enforcement Telecommunications System (CLETS) access.																				
<b>ARE THERE ANY OTHER COUNTY SYSTEMS THAT PROVIDE THE SAME FUNCTIONALITY?</b>	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> UNKNOWN																				
<b>BUSINESS CRITICALITY</b> <input checked="" type="checkbox"/> Run the business <input type="checkbox"/> Grow the business <input type="checkbox"/> Transform the business	<b>BUSINESS IMPACT (SELECT ALL THAT APPLY)</b> <input checked="" type="checkbox"/> Support current operations <input type="checkbox"/> Reduce Expenses <input type="checkbox"/> Improve Customer Service <input type="checkbox"/> Improve Operational Efficiencies																				
<b>BUSINESS RISKS</b>	Financial:N/A Operational:N/A Customer:N/A																				
<b>ALTERNATIVE SOLUTIONS</b>	1. [Solution] 2. [Solution] 3. [Solution]																				
<b>TRANSACTION</b>	<input checked="" type="checkbox"/> Cash Purchase <input type="checkbox"/> Lease Purchase Lease Years: _____																				
<b>PURCHASE COSTS (EST)</b>  Hardware: \$31,000  Software: \$47,000  Labor: \$	<b>COST BENEFIT ANALYSIS</b> <table border="1"> <thead> <tr> <th></th> <th>ALTERNATIVE STATUS QUO</th> <th>ALTERNATIVE</th> <th>ALTERNATIVE</th> </tr> </thead> <tbody> <tr> <td>Current Annual Cost</td> <td>\$73,932</td> <td></td> <td></td> </tr> <tr> <td>Ongoing Annual Cost</td> <td>\$78,000</td> <td></td> <td></td> </tr> <tr> <td>Annual Cost Savings</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Net Annual Savings</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		ALTERNATIVE STATUS QUO	ALTERNATIVE	ALTERNATIVE	Current Annual Cost	\$73,932			Ongoing Annual Cost	\$78,000			Annual Cost Savings				Net Annual Savings			
	ALTERNATIVE STATUS QUO	ALTERNATIVE	ALTERNATIVE																		
Current Annual Cost	\$73,932																				
Ongoing Annual Cost	\$78,000																				
Annual Cost Savings																					
Net Annual Savings																					



**RIVERSIDE COUNTY INFORMATION TECHNOLOGY PROCUREMENT FORM**  
 To be completed for all departmental purchases of IT systems, services or renewals

Tracking Number for  
Internal Use Only

TOTAL COST:\$78,000	Project Implementation Cost			
	Project Payback Period? yrs			

Department Head Signature: *[Signature]* Date: 6/3/2014

**RCIT RECOMMENDATION – for purchases and renewals under \$100,000**

Recommended:  Yes  No (Non-recommended requests submit to TSOC)

By: **RCIT - APPROVED** Date: 6/9/14  
 Chief Information Officer Signature: Date:

**RCIT explanation for non-recommended requests:**

[Empty box for RCIT explanation]

**TSOC RECOMMENDATION: for purchases and renewals over \$100,000 and RCIT non-recommended purchases or renewals**

Recommended:  Yes  No (In no, provide explanation below)

TSOC Chair Signature: Date:

**TSOC explanation for denied requests:**

[Empty box for TSOC explanation]