

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



401

FROM: Sheriff's Department

SUBMITTAL DATE:
08/14/14

SUBJECT: Approval of Budget Adjustments to Purchase Vehicles for the Sheriff's Court Services Civil Fleet, All Districts [\$107,170 – Sheriff's Writ Assessment Fund 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and direct the Auditor-Controller to make the necessary budget adjustments on Schedule A, which will enable Sheriff's Court Services (SCS) to utilize Sheriff's Writ Assessment sub funds to purchase four "plain" vehicles.

BACKGROUND:

Summary

The Sheriff's Department is requesting approval to use Sheriff's Writ Assessment sub funds to purchase three plain replacement vehicles and one vehicle fleet addition for Court Services. One vehicle will be replaced at each of the West, Central and East Court Services Bureaus, and one vehicle will be added to the fleet at the East Court Services Bureau for the sole use of the Bureau Captain.

(Continued on page 2)

Will Taylor

Stanley L. Spiff Jr.
Sheriff-Coroner-PA
Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 107,170	\$	\$ 107,170	\$ 10,000	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 10,000	
SOURCE OF FUNDS: Sheriff's Writ Assessment Fund - 100%				Budget Adjustment: Yes	
				For Fiscal Year: 14/15	

C.E.O. RECOMMENDATION:

APPROVE

BY: *Karen L. Johnson*
Karen L. Johnson

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: September 9, 2014
xc: Sheriff, Auditor

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

Prev. Agn. Ref.: ~~11/02/10 3:40~~ District: All Agenda Number:

3-97

FISCAL PROCEDURES APPROVED
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER
 BY: *Paul Angulo* 8/26/14
 Esteban Hernandez
 Departmental Concurrence

Fleet Services: *DMB*
 Doug Baracz, Assistant Director

- Positions Added
- Change Order
- A-30
- 4/5 Vote

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FORM 11: Approval of Budget Adjustments to Purchase Vehicles for the Sheriff's Court Services Civil
Fleet, All Districts. [\$107,170 – Sheriff's Writ Assessment Fund 100%]**

DATE: 08/14/14

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BACKGROUND:

Summary (Continued)

Court Services Division vehicles do not travel the miles typical of other divisions within the Sheriff's Department, and the vehicles proposed for replacement are each about 45,000 miles under the County Fleet mileage replacement standard of 115,000 miles. However, there are a number of reasons that necessitate replacement of these vehicles. Due to age, some of the vehicles slated for replacement are equipped with outdated radio technology and other modern automotive safety peripherals. In addition, most of these vehicles have faded and outdated paint schemes. The Sheriff's Department will continue to use the three replaced vehicles for daily transportation at the Coroner's Office.

The Sheriff's Department plans to use Sheriff's Writ Assessment funds to purchase the four vehicles outright. The County has set-up the Sheriff's Writ Assessment fund per the State Government Code Section 26746. As authorized in this Code section, the County shall charge a \$12 processing fee collected from the judgment debtor in addition to, and in the same manner as, the moneys collected under the writ. This fund can be used to supplement the County's cost for vehicle fleet replacement and equipment, maintenance, and civil process operations. The ongoing cost shown in the financial data section is the estimated annual fleet maintenance charges and fuel cost for the four vehicles.

Impact on Citizens and Businesses

This purchase of Court Services vehicles will not impact citizens and businesses. The vehicle purchase funding will be drawn from a special fund outside the General fund.

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Schedule A

Increase Appropriations:

10000-2500500000-546320	Vehicles-Cars/Light Trucks	\$107,170
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Memo Line Only:

11067-2500500000-321141	Sheriff's Writ Assessment	\$107,170
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