

SUBMITTAL TO THE BOARD OF DIRECTORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

482



FROM: Regional Park and Open-Space District

SUBMITTAL DATE:
September 9, 2014

SUBJECT: Acceptance of California State Parks OHVMVR Grant Agreement for Southwestern Multispecies Reserve; District 3; [\$81,253] [\$31,674 OHV Grant funds, \$49,579 in-kind District Labor]

RECOMMENDED MOTION: That the Board of Directors:

1. Approve the agreement between the Regional Park and Open-Space District and California State Parks for Off-Highway Vehicle Grant Funds; and
2. Authorize the Chairman to execute five (5) copies of the agreement; and
3. Authorize the General Manager, or designee, to take all actions necessary to administer the agreement and execute future ministerial amendments to this agreement; and
4. Direct the Clerk of the Board to return five (5) copies of the agreement to the Regional Park and Open-Space District for transmittal and file.
5. Direct the Auditor-Controller to make the budget adjustments shown on Schedule A.

BACKGROUND:

Summary

The California State Parks Off-Highway Vehicle Grants Program supports the planning, acquisition, development, maintenance, administration, operation, enforcement, restoration, and conservation of trails, (continued on pg. 2)

Scott Bangle
General Manager

2015-008D JM

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 81,253	\$	\$ 81,253	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$	

SOURCE OF FUNDS: State Parks OHV Grant (\$31,674), In-kind Labor (\$49,579)

Budget Adjustment: Yes

For Fiscal Year: FY14/15

C.E.O. RECOMMENDATION:

APPROVE

BY: Donna Shaw
Donna Shaw

County Executive Office Signature

MINUTES OF THE REGIONAL PARK AND OPEN SPACE DISTRICT

On motion of Commissioner Stone, seconded by Commissioner Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone and Ashley
Nays: None
Absent: Benoit
Date: September 23, 2014
xc: Parks, Auditor

Kecia Harper-Ihem
Clerk of the Board
By: [Signature]
Deputy
DISTRICT

Prev. Agn. Ref.: 4/22/14, MO 13.2D | District: 3 | Agenda Number:

13-2

FORM APPROVED COUNTY COUNSEL
BY: [Signature] 9/9/14
DATE
GREGORY P. PRAMOS

Departmental Concurrence

FISCAL PROCEDURES APPROVED
PAUL LANGUO, CPA, AUDITOR-CONTROLLER
BY: [Signature]
Esteban Hernandez

☐ A-30
☐ Positions Added
☐ Change Order
☐ 4/5 Vote

**SUBMITTAL TO THE BOARD OF DIRECTORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Acceptance of California State Parks OHVMVR Grant Agreement for Southwestern
Multispecies Reserve; District 3; [\$81,253] [\$31,674 OHV Grant funds, \$49,579 in-kind District
Labor]**

DATE: September 9, 2014

PAGE: 2 of 2

BACKGROUND:

Summary (continued)

trailheads, areas, and other facilities associated with the use of off-highway motor vehicles, and programs involving off-highway motor vehicle safety or education.

On April 22, 2014, by Minute Order 13-2D, your honorable board approved an application to California State Parks Off-Highway Motor Vehicle Recreation Division for grants funds totaling \$51,674. The District was subsequently awarded \$31,674. These funds will be used to install fencing at seven (7) key access points to the Southwestern Multi-Species Reserve. These access points are utilized by unauthorized OHV users to enter the Reserve, causing damage to the native habitat. Installation of the fencing will serve two purposes: to deter further unauthorized OHV use, and to allow the native habitat to recover from the detrimental effects of past use. The reduction in funds from those applied for to those awarded is due to the removal of CEQA costs from the project budget. It was determined that CEQA could be conducted in house at minimal cost to the District.

SUPPLEMENTAL:

Additional Fiscal Information

Total project cost including supplies and labor is \$81,253. The \$31,674 grant funds will be used to purchase all required fencing supplies, and the District will provide \$49,579 in in-kind match funds in the form of labor to install the fencing and increase patrols of the area. Installation of the fencing will be performed by Park Maintenance Workers, and patrols will be conducted by the Park Ranger.

Attachments

Schedule A – Budget Adjustment

SCHEDULE A

Increase Estimated Revenues:

25430	931107	754300	CA-Capital Grants & Contrib	31,674
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Increase Appropriations:

25430	931107	522320	Maint-Grounds	31,674
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WHEN DOCUMENT IS FULLY EXECUTED RETURN
CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

State of California - The Resources Agency
DEPARTMENT OF PARKS AND RECREATION

OFF-HIGHWAY MOTOR VEHICLE RECREATION DIVISION
GRANTS AND COOPERATIVE AGREEMENTS PROGRAM

PROJECT AGREEMENT

PROJECT AGREEMENT NUMBER: G13-03-60-R01 PROJECT TYPE: Restoration

GRANTEE: Riverside County Regional Park and Open-Space District

PROJECT TITLE: Restoration

PROJECT PERFORMANCE PERIOD: FROM 12/01/2014 THROUGH 11/30/2017

MAXIMUM AMOUNT PAYABLE SHALL NOT EXCEED **\$31,674.00** (Thirty One Thousand Six Hundred Seventy Four and 00/100)


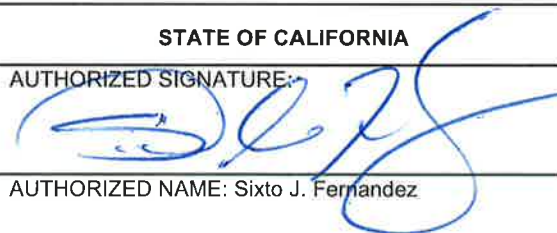
THIS PROJECT AGREEMENT is made and entered into, by and between the State of California, acting by and through the Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and Grantee.

The Grantee agrees to complete the project as described in the Project Description. The Grantee's Application, the Off-Highway Motor Vehicle Act of 2003 and the California Code of Regulations, Division 3, Chapter 15, Sections 4970-4970.26 are hereby incorporated into this agreement by reference.

The parties hereto agree to comply with the terms and conditions of the following attachments which by reference are made a part of the Project Agreement.

ATTACHMENT 1 - PROJECT COST ESTIMATE

ATTACHMENT 2 - GENERAL PROVISIONS

GRANTEE		STATE OF CALIFORNIA			
AUTHORIZED SIGNATURE:		AUTHORIZED SIGNATURE:			
					
AUTHORIZED NAME:		AUTHORIZED NAME: Sixto J. Fernandez			
KEVIN JEFFRIES					
TITLE: Chairman		TITLE: Grants Manager			
DATE: SEP 23 2014		DATE: 11/21/14			
CERTIFICATION OF FUNDING (FOR STATE USE ONLY)					
CONTRACT NUMBER:		VENDOR NUMBER:		FUND:	
C32-24-131		4000000001-04		Off-Highway Vehicle Trust Fund	
INDEX:	OBJECT CODE:	PCA:	CONTRACT AMOUNT:	APPROPRIATION:	
1550	702	62670	31,674.00	Local Assistance	
ITEM:	CHAPTER:	STATUTE:	FISCAL YEAR:		
3790-101-0263	25/14	2014	2014/2015		

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:



12/1/14

SEP 23 2014 13-20

Grantee

ATTEST:
KECIA HARPER-JEN
DEPUTY CLERK

FORM APPROVED COUNTY COUNSEL
BY NEAL R. KIRKIS
DATE 9/23/14

ATTACHMENT 1

Project Cost Estimate for Grants and Cooperative Agreements Program - 2013/2014 Agency: Riverside County Regional Park and Open-Space District Application: Restoration

APPLICANT NAME :	Riverside County Regional Park and Open-Space District		
PROJECT TITLE :	Restoration	PROJECT NUMBER (Division use only) :	G13-03-60-R01
PROJECT TYPE :	<input type="checkbox"/> Law Enforcement <input checked="" type="checkbox"/> Restoration <input type="checkbox"/> Education & Safety <input type="checkbox"/> Acquisition <input type="checkbox"/> Development <input type="checkbox"/> Ground Operations <input type="checkbox"/> Planning		
PROJECT DESCRIPTION :	<p>This project is to provide for OHV related restoration activities to be conducted in the Southwestern Riverside County Multi-Species Reserve within the jurisdiction of Riverside County. Activities include, but are not limited to, installation of fencing, restoration of approximately seven (7) acres by removal of non-native vegetation and scarify compacted unauthorized trails, and site monitoring and patrolling. The project includes the purchase of project-related materials and/or supplies.</p> <p>This grantee is required to provide a minimum of 26 percent of the total project cost in matching funds.</p>		

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
DIRECT EXPENSES						
Program Expenses						
1 Staff						
1. Park Ranger Notes : Park Ranger will be responsible for site monitoring and patrolling to limit unauthorized use. Approximately 25 hours per week x 52 weeks = 1,040 hours.	1040.000 0	33.850	HRS	0.00	35,204.00	35,204.00
2. Park Maintenance Worker Notes : Park Maintenance Worker will install perimeter fencing, remove non-native vegetation, and scarify compacted unauthorized trails to allow passive revegetation of project	720.0000	19.930	HRS	0.00	14,350.00	14,350.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2013/2014
Agency: Riverside County Regional Park and Open-Space District
Application: Restoration**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
area. This will provide habitat to encourage the return of native insects and animal species. (2) Park Maintenance Workers x (45) days x (8) hours per day = 720 hours						
Total for Staff				0.00	49,554.00	49,554.00
2 Contracts						
3 Materials / Supplies						
1. Fencing Cable Notes : Access to the proposed project site will need to be restricted to allow revegetation to occur. Perimeter fencing consisting of two (2) levels of smooth 3/8" cable connected to t-posts will be installed at seven (7) key access points.	10000.00 00	0.500	FT	5,000.00	0.00	5,000.00
2. Steel Post Notes : 2.5" galvanized steel pipe will be utilized as fence posts. Pipe will be cut in seven (7) foot lengths, and set at ten (10) foot fencing intervals. 390 posts x 7' lengths = 2,730' of steel pipe.	2730.000 0	5.750	FT	15,698.00	0.00	15,698.00
3. Signs Notes : "No Trespassing" signage.	10.0000	2.500	EA	0.00	25.00	25.00
4. Post Caps Notes : 2.5" post caps	390.0000	9.000	EA	3,510.00	0.00	3,510.00
5. Concrete Notes : Two (2) bags of	780.0000	3.250	EA	2,535.00	0.00	2,535.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2013/2014
Agency: Riverside County Regional Park and Open-Space District
Application: Restoration**

	Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
	Quickcrete per post site. 390 posts x 2 = 780 bags.						
	6. Drill Press and Bits Notes : Utilized to drill holes in steel pipe for cable.	1.0000	800.000	EA	800.00	0.00	800.00
Total for Materials / Supplies					27,543.00	25.00	27,568.00
4	Equipment Use Expenses						
5	Equipment Purchases						
6	Others						
Total Program Expenses					27,543.00	49,579.00	77,122.00
TOTAL DIRECT EXPENSES					27,543.00	49,579.00	77,122.00
INDIRECT EXPENSES							
Indirect Costs							
1	Indirect Costs						
	1. Indirect Costs-Indirect Costs	27543.00 00	0.150	EA	4,131.00	0.00	4,131.00
Total Indirect Costs					4,131.00	0.00	4,131.00
TOTAL INDIRECT EXPENSES					4,131.00	0.00	4,131.00
TOTAL EXPENDITURES					31,674.00	49,579.00	81,253.00
TOTAL PROJECT AWARD					31,674.00		

ATTACHMENT 2

Project Agreement General Provisions (Local Agencies Only)

A. Definitions

1. The term "State" as used herein means the California State Department of Parks and Recreation.
2. The term "Act" as used herein means the Off-Highway Motor Vehicle Recreation Act of 2003 as amended.
3. The term "Project" as used herein means the Project which is described on Attachment 1 of this agreement and in the Project Application, which is hereby incorporated into this agreement by reference.
4. The term "Application" as used herein means the individual Project Application and its required attachments pursuant to the enabling legislation, regulations, and/or Grant program, which is incorporated into this agreement by reference.
5. The term "Project Agreement" as used herein means the Application and the Project Agreement General Provisions.
6. The term "Grantee" as used herein means the party described as the Grantee on page 1 of the Project Agreement.

B. Project Execution

1. Subject to the appropriation and availability of Grant funds in the state budget, the State hereby awards to the Grantee the sum of money (Grant money) stated on page 1 of the Project Agreement in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the Project Description on Attachment 1 of the Project agreement and the terms and conditions set forth in this agreement.

The Grantee assumes the obligation to furnish any additional funds that may be necessary to complete or carry out the Project as described. Any modification or alteration in the Project as set forth in the Application on file with the State must be submitted to the State for approval. State's obligation to make Grant payments is limited to the Project as provided for herein, or as modified with the approval of the State.
2. The Grantee agrees to complete the Project in accordance with the Project performance period set forth on page 1 of the Project Agreement, and under the terms and conditions of this agreement.
3. If the Project includes development, the development plans, specifications and estimates or Force Account Schedule shall be reviewed and approved by the State prior to Grantee proceeding with the Project. Unless the development plans, specifications and estimates are approved by the State, the State shall have no obligation to make Grant payments for the work.

The Grantee, shall comply with all applicable current laws and regulations affecting Development Projects, including, but not limited to, legal requirements for construction contracts, building codes, health and safety codes, and laws and codes pertaining to individuals with disabilities. In addition, the Grantee shall complete the development work in accordance with the State approved development plans, specifications and estimates or Force Account Schedule. The Grantee shall make property or facilities acquired and/or developed pursuant to this agreement available for inspection upon request by the State to determine if development work is in accordance with the approved plans, specifications and estimates or Force Account Schedule, including a final inspection upon Project completion.

ATTACHMENT 2

4. If the Project includes acquisition of real property, and the cost of which is to be reimbursed with Grant moneys under this agreement, shall as required thereby, comply with Chapter 16 (commencing with Section 7260) of Division 7 of Title 1 of the Government Code and any other applicable federal, state, or local laws or ordinances. Documentation of such compliance will be made available for review by the State upon request. Eminent domain may not be used to acquire property using the Grant funds provided by this agreement.
5. If the Project includes acquisition of real property, the purchase price shall be the fair market value of such property as established by an appraisal completed according to established current appraisal practices and methods as approved by both the Grantee and the State. Grantee agrees to furnish the State additional supportive appraisal material or justification as may be requested by the State to complete its review and approval of the fair market value.

Grantee agrees to furnish the State with preliminary title reports respecting such real property or such other evidence of title which is determined to be sufficient by the State. Grantee agrees to correct prior to or at the close of escrow any defects of title which in the opinion of State might interfere with the operation of the Project.

C. Project Costs

The Grant moneys to be provided to the Grantee under this agreement shall be disbursed as follows, but not to exceed in any event one-hundred (100) percent of the allowable Project costs or the State Grant amount as set forth on page 1 of this agreement whichever is less:

1. If the Project includes acquisition of real property, the State shall disburse to Grantee the Grant moneys as follows, but not to exceed in any event the State Grant amount set forth on page 1 of this agreement.

State will disburse the amount of the State approved purchase price together with State approved costs of acquisition. The State may elect to make disbursement for deposit into escrow.

2. If the Project includes development, after approval by State of Grantee's plans, specifications and estimates or Force Account Schedule and after completion of the Project or any phase or unit thereof, State shall disburse to Grantee upon receipt and approval by State of a statement of incurred costs from Grantee, the amount of such approved incurred costs shown on such statement, not to exceed the State Grant amount set forth on page 1 of this agreement, or any remaining portion of such Grant amount to the extent of such statement. Grantee, upon a showing that the Project may not proceed without advance funding, may request advance payment of those funds needed up to a maximum of ninety (90) percent of the State Grant amount allocated for development upon receipt and approval by State of Grantee plans, specifications and estimates or Force Account Schedule.

The statements to be submitted by Grantee shall set forth in detail the incurred or estimated cost of work performed or to be performed on development of the Project and whether performance will be by construction contract or by Force Account. Statements shall not be submitted, nor shall State make payments, more frequently than for work performed during ninety (90) day periods unless otherwise requested by State.

D. Project Administration

1. The Grantee shall promptly submit such progress, performance or other reports concerning the status of work performed on the Project as the State may request. In any event, the Grantee shall provide the State a report showing total final Project expenditures including State and all other moneys expended within one hundred twenty (120) days after completion of Project.
2. The Grantee shall make property and facilities maintained, operated, acquired or developed pursuant to this agreement available for inspection by the State upon request.

ATTACHMENT 2

3. The Grantee shall use any moneys advanced by the State under the terms of this agreement solely for the Project herein described.
4. The Grantee may be provided advanced payments for Grants but only for those that are for Planning, Acquisition, and Facility Operation and Maintenance. The Grantee shall place such moneys in a separate interest bearing account, setting up and identifying such account prior to the advance, interest earned on Grant moneys shall be used on the Project or paid to the State. If Grant moneys are advanced and not expended, the unused portion of the Grant (plus interest) shall be returned to the State within one hundred twenty (120) days of completion of the Project or end of the Project performance period, whichever is earlier.

Income, after deduction for reasonable expenses associated with that income, that is earned by the Grantee from a State approved non-recreational use on an acquisition Project, subsequent to taking title by the Grantee, but before use for OHV Recreation, must be used by the Grantee for recreational purposes at the Project.

5. Equipment must be used solely for OHV related purposes unless the Applicant is funding the portion of the purchase price not dedicated to OHV purposes

E. Project Termination

1. The Grantee may unilaterally rescind this agreement at any time prior to the commencement of the Project. After Project commencement this agreement may be rescinded, modified or amended by mutual agreement in writing.
2. Failure by the Grantee to comply with the terms of this agreement or any other agreement under the Act may be cause for suspension of all obligations of the State hereunder.
3. Failure of the Grantee to comply with the terms of this agreement or contract under the enabling legislation may be cause for suspension of all obligations of the State hereunder. However, such failure shall not be cause for the suspension of all obligations of the State hereunder if in the judgment of the State such failure was due to no fault and beyond the control of the Grantee to prevent, mitigate, or remedy.
4. Because the benefit to be derived by the State, from the full compliance by the Grantee with the terms of agreement, is the, operation, development, preservation, protection and net increase in the quantity and quality of public outdoor recreation facilities available to the people of the State of California and because such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State by way of Grant moneys under the terms of this agreement, the Grantee agrees that payment by the Grantee to the State of an amount equal to the amount of the Grant moneys disbursed under this agreement by the State would be inadequate compensation to the State for any breach by the Grantee of this agreement. The Grantee further agrees therefore, that the appropriate remedy in the event of a breach by the Grantee of this agreement shall be the specific performance of this agreement, unless otherwise agreed to by the State. Notwithstanding the foregoing, in the event of a breach of this agreement, or any portion thereof, which is due to no fault and beyond the control of the Grantee to prevent, mitigate, or remedy, the State's sole remedy shall be the reimbursement of any funds advanced or paid that pertain to the breached term or terms of this agreement.

F. Hold Harmless

1. Grantee hereby waives all claims and recourse against the State including the right to contribution of loss of damage to persons or property arising from, growing out of or in any way connected with or incident to this agreement except claims arising from the concurrent or sole negligence of State, its officers, agents and employees.
2. The Grantee shall protect indemnify, hold harmless and defend State, its officers, agents and employees against any and all claims, demands, damages, costs, expenses or liability costs arising out of the acquisition, development, construction, operation or maintenance of the property described as the Project which claims, demands or causes of action arise

ATTACHMENT 2

under Government code Section 895.2 or otherwise except for liability arising out of, and attributable to, the concurrent or sole negligence of State, its officers, or employees.

3. In the event State is named as codefendant under the provisions of Government Code Section 895 et seq., the Grantee shall notify the State of such fact and shall represent State in the legal action unless State undertakes to represent itself as codefendant in such legal action in which event the State shall bear its own litigation costs, expenses, and attorney's fees.
4. In the event of judgment against the State and the Grantee because of the concurrent negligence of the State and the Grantee, their officers, agents, or employees, an apportionment of liability to pay such judgment shall be made by a court of competent jurisdiction. Neither party shall request, and each party hereby waives its right to, a jury apportionment.

G. Financial Records

1. The Grantee shall retain all financial accounts, documents, and records for three (3) years from the expiration date of the Project agreement, or three (3) years from the start of an audit engagement, whichever comes first, and until an audit started during the three (3) years has been completed and a report published.
2. During regular office hours each of the parties hereto and their duly authorized representatives shall have the right to inspect and make copies of any books, records or reports of the other party pertaining to this agreement or matters related thereto.

H. Use of Facilities

1. The property acquired or developed with Grant moneys under this agreement shall be used by the Grantee only for the purpose for which the State Grant moneys were requested and no other use of the area shall be permitted except by specific act of the Legislature.
2. The Grantee shall without cost to State, except as may be otherwise provided in this or any other Grant agreement, operate and maintain the property acquired or developed pursuant to this agreement in the manner of and according to the provisions of this agreement, the Off-Highway Motor Vehicle Recreation Act and any related regulations, or any other provision of law which may be applicable to such operation and maintenance.
3. Use of the facilities shall comply with all applicable laws, including, but not limited to, the requirements for registration of all day use-vehicles with the Department of Motor Vehicles or identified under the Chappie-Z'berg Off-Highway Motor Vehicle Law of 1993.

I. Nondiscrimination

1. The Grantee shall not discriminate against any person on the basis of sex, race, color, national origin, religion, ancestry, or physical handicap in the use of any property or facility acquired or developed pursuant to this agreement.
2. The Grantee shall not discriminate against any person on the basis of residence except to the extent that reasonable differences in admission or other fees may be maintained on the basis of residence and pursuant to law.
3. All facilities shall be open to members of the public generally, except as noted under the special provisions of this Project agreement.

J. Application Incorporation

1. The Application and any subsequent change or addition approved by the State is hereby incorporated in this agreement as though set forth in full in this agreement.

ATTACHMENT 2

K. Severability

1. If a provision of this agreement or the Application thereof is held invalid, that invalidity shall not affect other provisions or applications of the agreement which can be given effect without the invalid provision or Application, and to this end the provisions of this agreement are severable.

L. Governing Law

1. This agreement shall be construed in accordance with and be governed by the laws of the State of California. Any legal action arising out of the terms of this agreement shall take place in the county wherein the Project funded by this agreement is located. If the Project is located in or among two or more counties, any legal action shall be taken in the county wherein the largest land area of the Project is located.