

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



615

FORM APPROVED COUNTY COUNSEL
DATE 9/16/14
BY: GREGORY P. PRIAMOS

FROM: Office on Aging

SUBMITTAL DATE:
September 11, 2014

SUBJECT: Grant Agreement between Regional Access Project Foundation (RAPF) and Riverside County Office on Aging (OoA) for a 3 year period (October 1, 2014 – September 30, 2017) for coordination of volunteer programs in the Coachella Valley. [District: 4] [Total Cost: \$165,000] [Source of Funds: 100% Local].

RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize Chair to execute Grant Agreement between Regional Access Project Foundation (RAPF) and Riverside County Office on Aging (OoA) for a 3 year period (October 1, 2014 – September 30, 2017) for coordination of volunteer programs in the Coachella Valley; and
2. Return two (2) copies of the agreement to the Office on Aging for further processing.

BACKGROUND:

Summary

In collaboration with the Regional Access Project Foundation (RAPF), Office on Aging (OoA) will be providing a full-time Volunteer Services Coordinator to provide services in the Coachella Valley. OoA has sponsored the RSVP Volunteer Program in the Coachella Valley for 17 years. The RSVP Coachella Valley Volunteer Program (RSVP CV) is a federal program with a 41 year history in the Coachella Valley.

(Continued on Page 2)

Michele Haddock
Director

Departmental Concurrence

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 55,000	\$ 55,000	\$ 165,000	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$	
SOURCE OF FUNDS: 100% Local				Budget Adjustment: No	
				For Fiscal Year: 2014/2015	

C.E.O. RECOMMENDATION:

APPROVE

BY: Lani Sioson

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Benoit, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
 Nays: None
 Absent: None
 Date: September 30, 2014
 xc: Office on Aging

Kecia Harper-Ihem
Clerk of the Board

By: Deputy

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.: | District: | Agenda Number:

3-16

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Grant Agreement between Regional Access Project Foundation (RAPF) and Riverside County Office on Aging (OoA) for a 3 year period (October 1, 2014 – September 30, 2017) for coordination of volunteer programs in the Coachella Valley. [District: 4] [Total Cost: \$165,000] [Source of Funds: 100% Local].
DATE: September 11, 2014
PAGE: Page 2 of 2

BACKGROUND:

Summary (continued)

The broad program goals of RSVP are to: 1) Provide volunteer recruitment, orientation, individual support, and recognition; 2) Develop opportunities for older adults to broaden their life experience through volunteer service; and 3) Collaborate with schools and non-profit organizations to build their volunteer programs to meet the needs of the community. The program exists to provide volunteer opportunities to adults over the age of 55 and to serve as a connection for volunteers and community based agencies. To date there are over 1,000 volunteers participating in the program. The Desert Volunteer Center, a program of the Regional Access Project Foundation, is committed to building a strong, viable network of concerned and compassionate people who believe volunteer action creates needed change and elevates our sense of community.

RAPF has agreed to provide \$55,000 annually in salary support for a Volunteer Services Coordinator (VSC), as classified by the Riverside County Department of Human Resources. This position is currently approved for OoA; however, has been left vacant due to funding restraints. The position will work on behalf of both the Office on Aging and RAPF to promote volunteering, implement policies and procedures for volunteering, maintain agency websites, establish and maintain relationships with potential volunteer host sites, and establish and maintain a database of volunteers.

Impact on Citizens and Businesses

The anticipated impact on citizens of the Coachella Valley is positive. Research has shown that engagement activities, such as volunteering, are an important element in the overall health and wellness of older adults and older adults are the most likely to experience increased physical and mental health benefits from their volunteer activities. Those who volunteer have lower mortality rates, greater functional ability, and lower rates of depression later in life than those who do not volunteer. Volunteering allows seniors to remain vital, connected and engaged in their communities, which will alleviate the need for elevated spending in entitlement programs and community and social services in the future.

SUPPLEMENTAL:

Additional Fiscal Information

The Grant Agreement between Regional Access Project Foundation (RAPF) and Riverside County Office on Aging (OoA) for a 3 year period (October 1, 2014 – September 30, 2017) for coordination of volunteer programs in the Coachella Valley is for the total amount of \$165,000. OoA has submitted the funding for FY 2014/15 in the amount of \$55,000 through the countywide budgeting process that will be formally approved in the FY 2014/15 Adopted Budget by the Board of Supervisors. If a budget adjustment is necessary, it will be included in the 1st Quarter Budget Update.

There is no impact to County General funds and we are requesting no additional matching funds.

ATTACHMENTS:

- A. Grant Agreement between Regional Access Project Foundation (RAPF) and Riverside County Office on Aging (OoA)

RAP

FOUNDATION

Health, Mental Health, Juvenile Intervention

August 28, 2014

Michele Haddock, Director
Riverside County Office On Aging
6296 River Crest Drive, Suite K
Riverside, CA 92507

RE: RAP Foundation Service Agreement

Dear Ms. Haddock:

Enclosed are two (2) originals of the RAP Foundation Service Agreements for the Desert Volunteer Connection program. Please review and forward to the Board of Supervisors for signature on the agreements returning one original to the RAP Foundation office.

The service agreement does require quarterly reports including financials/expenditures to be submitted to the RAP Foundation. The deadline dates for the reports are listed in the agreement. Prior to my generating a report format to be followed, if you already have a format developed to be used for reporting the scope of work performed by the Volunteer Services Coordinator then it can be incorporated in the reporting to RAP..

Please let me know on the above and feel free to contact me at (760) 674-9992 should there be any questions.

Sincerely,


Eva Guenther-James
Grants Manager & Special Projects

Enclosures

Cc: File

RAP FOUNDATION

GRANT AGREEMENT Agreement Acct # 8835

This Grant Agreement ("Grant Agreement") is entered into by and between Regional Access Project Foundation, Inc., a California public benefit non-profit corporation ("the Foundation") and Riverside County Office of Aging ("the Provider") as of this 1st day of October 2014.

RECITALS

WHEREAS.

A. The Foundation was established for the purpose of enhancing and facilitating health, mental health and juvenile intervention services in Eastern Riverside County ("the Region");

B. The Foundation derives funds pursuant contractual arrangements with the County of Riverside ("County");

C. The Foundation has, explored innovative alternatives for the provision of services for residents residing in eastern Riverside County through Riverside County Office on Aging and the "Desert Volunteer Connection" program ("Program") in the Region;

D. The Provider and Foundation collaborated for this program and agreed via signed Memorandum Of Understanding (MOU) . The Provider has represented to the Foundation that the Provider has the facilities, expertise and personnel required to establish an efficient and cost effective means of implementing and operating the Program in the Region; Monday through Friday except for holidays (closed days) which will be noticed by calendar; and,

E. The Foundation desires to provide a Grant to Provider during the Foundation's fiscal years 2014/2015, 2015/2016/, 2016/2017 ("Foundation's Fiscal Years") to assist Provider in its implementation and operation of the Program in the Region.

AGREEMENT

NOW THEREFORE, in consideration of the promises and covenants contained herein, the parties agree as follows:

1. GRANT.

The Foundation hereby awards the sum of Fifty-five Thousand Dollars (\$55,000) ("the

Grant") to the Provider annually for up to three years and the Provider accepts the Grant for use exclusively in Provider's operation and implementation of the Program, subject to the terms and conditions of this Grant Agreement.

2. PURPOSE AND SCOPE OF GRANT.

The Grant shall be used only in the Region and in strict accordance with budgetary line items ("Budget") set forth by Provider in the Grant Application. Funding from the Grant may not be used for any other purposes without the prior written consent of the Foundation. Notwithstanding such limitation, upon written request to the Foundation allowing for modification of the budget and, upon showing by the Provider that the budget modification is required to implement the needs of the Program in the Region without materially modifying the purposes, goals or costs of the Program or the total amount of the Grant, Foundation may, in its sole discretion, consider allowing line transfers within the approved budget line items.

3. GRANT PAYMENTS.

A. Installment Payments.

Provided that Provider is in compliance with each of the terms and conditions of this Grant Agreement, the Grant shall be disbursed to Provider in four (4) installments per year for up to three years as follows:

(1) A first installment of Thirteen Thousand Seven Hundred Fifty Dollars (\$13,750.00) approximately thirty (30) days following execution of this Grant Agreement;

(2) Three (3) installments of Thirteen Thousand Seven Hundred Fifty Dollars (\$13,750.00) payable approximately thirty (30) days following receipt and review by the Foundation of the Evaluation Reports (defined in Section 9 below) showing that each of preceding installments have been expended in accordance with the terms of this Grant Agreement for combined total not to exceed Fifty Five Thousand Dollars (\$55,000.00).

B. Change in Foundation's Funding.

Notwithstanding anything to the contrary contained in this Grant Agreement, if, for any reason, The Foundation's funding, including but not limited to the funding described in Recital A above, is reduced from levels contemplated by the Foundation on the date of this Grant Agreement, the Foundation shall have the right, at its option, to terminate or reduce the amount of the Grant or any installment thereof upon written notice to the Provider. In the event that such funding is reduced, Provider shall apply the remaining funds to the Program as directed by the Foundation. No reduction or termination pursuant to this Section 3B shall require the Provider to repay to the Foundation any installment previously disbursed to the Provider.

4. TERM.

The term of this Grant Agreement shall be year one from October 1, 2014 to September 30, 2015, year two from October 1, 2015 to September 30, 2016 and final year three from

October 1, 2016 to September 30, 2017.

5. SELF SUFFICIENCY.

The Provider acknowledges that it is a material goal of the Foundation in making the Grant and entering into this Grant Agreement that the Program and the Provider become self-sustaining by the end of the Foundation funding. Based thereon, the Provider:

A. To induce the Foundation to enter into this Grant Agreement, represents to the Foundation that the Provider has identified funding sources other than the Foundation sufficient to operate the Program following the end of the program year ("Ongoing Funding"); and,

B. Agrees to take regular, systematic steps to apply for, solicit, and obtain Ongoing Funding. As part of each quarterly Evaluation Report to be provided pursuant to Section 9 below, the Provider shall provide to the Foundation a statement identifying the Provider's Ongoing Funding sources and the steps taken by the Provider to obtain such Ongoing Funding.

6. DEFAULTS, SUSPENSION AND TERMINATION.

A. Default.

In the event that:

(1) The Provider fails to comply with any term or condition of this Grant Agreement within the time periods specified herein, time being of the essence;

(2) The Provider fails to timely provide the Evaluation Reports to the Foundation;

(3) There exists a conflict with any federal, state or local law, regulation or rule ("Law") rendering any of the provisions of this Grant Agreement invalid or untenable;

(4) The Provider ceases operation of or materially alters the Program from that described in the Grant Application;

(5) The Foundation, at its sole discretion and at any time, is not satisfied with the Program results being achieved by Provider;

(6) The Provider or any parent, affiliate or subsidiary of Provider suffers a loss or change of its tax exempt status;

(7) The Provider has its corporate or other business status suspended by any applicable agency;

(8) The Provider or any parent, affiliate or subsidiary of Provider is enjoined by a Court from operating any program, including the Program;

- (9) The Provider ceases doing business;
- (10) The Provider or any parent, affiliate or subsidiary of Provider files for bankruptcy protection or becomes subject of any involuntary bankruptcy proceeding;
- (11). Any portion of the Provider's assets are attached or executed upon by any taxing authority or creditor of the Provider and such attachment is not discharged within fourteen (14) days of such attachment or execution;
- (12) The Provider merges with any other organization or transfers material control of the Provider or the Program without the prior advance written consent of the Foundation;
- (13) The Provider is notified by any third-party funding source that any funding by that source for any portion of the Program is being suspended or terminated by such source;
- (14) Any activities of the Provider or any parent, affiliate or subsidiary of Provider violate any Law;
- (15) The Provider is in breach of any agreement, including but not limited to any lease, contract or funding agreement, reasonably required by Provider to conduct the Program; or,
- (16) Any other event occurs that, in the reasonable discretion of the Foundation causes the Foundation to believe or suspect that the provisions of this Grant Agreement cannot be complied with by Provider;

Then, Provider shall be deemed to be in default ("Default") hereunder.

B. Foundation's Remedies in the Event of Default.

In the event of any Default by the Provider, the Foundation may, at the Foundation's option, exercise any of the following remedies:

- (1) Reduce the amount of funding payable to the Provider under this Grant Agreement;
- (2) Withhold funds for any Expenditure or Budget line item until corrective actions are taken by the Provider;
- (3) Disallow costs for and elect not to fund any Expenditure or activity not in compliance with this Grant Agreement;
- (4) Make changes in the scope of the Program funding under this Grant Agreement;

(5) Suspend funding for the Program until the Provider complies with the provisions of this Grant Agreement ("Suspension"); and/or

(6) Terminate this Grant Agreement ("Termination").

C. Suspension.

In the event of a Suspension by the Foundation, the Provider shall, within ten (10) working days following receipt of written notification from Foundation advising of corrective actions to be taken by the Provider to cure any Default, provide a written response to the Foundation:

(1) Confirming receipt of the Suspension notice;

(2) Acknowledging to the Foundation that the Provider understands the corrective actions proscribed in such notice;

(3) Affirming that the Provider has taken each of the corrective actions required to be taken pursuant to such notice within such time period; and

(4) Providing evidence sufficient for the Foundation to confirm that such corrective actions have been taken.

During any period of Suspension, the Foundation shall have no obligation to fund any portion of any Program and the amount of funding due hereunder, at the Foundation's option, may be reduced in proportion to the time that the Suspension is in effect.

D. Termination.

In the event of Termination of this Grant Agreement by the Foundation, any unexpended funds given to the Provider by the Foundation for the implementation and operation of the Program, together with any interest accrued thereon from any depository in which such funds have been deposited by the Provider shall be returned to the Foundation within fifteen (15) days of termination of this Grant Agreement, together with a Final Evaluation Report in accordance with Section 9 below.

E. Termination for Convenience.

Without limiting any of the Foundation's rights under this Grant Agreement, the Foundation may terminate this agreement upon thirty (30) days prior written notice for convenience. In the event that the Foundation terminates this agreement for convenience, the Provider shall be entitled to a prorated portion of the Grant for expenses of the Program conducted by the Provider through the thirtieth (30th) day following the giving of such notice by the Foundation.

7. MULTIPLE FUNDING SOURCES.

The Provider represents and warrants to the Foundation that, except as disclosed in the Grant Application, the Provider has not received and has no expectation of receiving funding from any Federal, State, County, City, Agency, private, charitable or other sources and applied, or expected to be applied, to offset, in whole or in part any of the costs incurred by the Provider in operating the Program during the Fiscal Year. Upon written request by the Foundation, the Provider shall, within fifteen (15) days, provide Foundation with a written statement listing all revenue received or expected to be received by the Provider from any Federal, State, County, City, Agency, private, foundation or other sources and applied, or expected to be applied, to offset, in whole or in part any of the costs incurred by the Provider in operating the Program.

8. DOCUMENTATION OF EXPENDITURES.

A. Prior to the first Installment due hereunder, Provider must establish, and maintain at all times during the Fiscal Year on a current basis, an accrual accounting system in accordance with Generally Accepted Accounting Principles ("GAAP").

B. All expenditures, accrued, paid or incurred by Provider ("Expenditures") pursuant to this Grant Agreement shall be reflected in written contracts, time records, purchase orders, invoices, cancelled checks and/or such other accounting documents as may customarily memorialize each such expenditure ("Expenditure Record") and such Expenditure Record shall be maintained in accordance with Generally Accepted Account Principles ("GAAP"). The Provider shall maintain and keep available all such documents for a period of three (3) years after the later of (1) the end of the Fiscal Year, or (2) the date on which the Foundation makes inquiry of the Provider into any such Expenditure.

9. REPORTS/UNEXPENDED FUNDS.

A. Evaluation Report Timing.

At such times and in such forms as the Foundation may require, Provider shall furnish to the Foundation such statements, records, reports, data and information pertaining to Provider's and the Program's performance, all Expenditures, and the use of funds hereunder. Without limiting the foregoing, the Provider shall submit quarterly reports to the Foundation:

(1) For year one, an Initial Evaluation Report including expenditures no later than January 7, 2015 and thereafter April 8, 2015; July 8, 2015; and a Final Evaluation Report no later than October 7, 2015 (collectively "Evaluation Reports"). For year two, reports including expenditures no later than January 6, 2016; April 6, 2016; July 6, 2016 and October 5, 2016. For year three, reports including expenditures no later than January 11, 2017; April 5, 2017; July 12, 2017 and final reporting September 30, 2017.

B. Evaluation Report Contents.

Each Evaluation Report shall include, but not be limited to:

(1) A written itemization of each expenditure during the immediately

preceding quarter;

(2) A certification executed under penalty of perjury by the Provider's Executive Officer or Chief Financial Officer stating that Expenditures are in accordance with the terms and conditions of this Grant Agreement and that such Evaluation Report has been rendered in accordance with Generally Accepted Accounting Principles and is true and correct in all respects;

(3) A written itemization of the Program results achieved by and summarizing the persons served by the Program during the immediately preceding quarter;

(4) A written statement listing all revenue received or expected to be received by Provider from any Federal, State, County, City, Agency, private, foundation or other sources and applied, or expected to be applied, to offset, in whole or in part any of the costs incurred by Provider in operating the Program;

(5) Any other matter reasonably requested by the Foundation and required by the Foundation to confirm application of the Grant in accordance with the terms and conditions of this Grant Agreement, and the effectiveness of the Program, as well as any matter reasonably required by the Foundation to enable it to comply with the Foundation's reporting obligations to any third party, including but not limited to the County;

(6) Each step taken by the Provider and the funding received, awarded or contracted, to be received by Provider to achieve Self Sufficiency pursuant to Section 5 above; and,

(7) In the case of the Final Evaluation Report, a certification executed under penalty of perjury by the Provider's Executive Officer or Chief Financial Officer stating the Grant has been applied during the Fiscal Year to pay Expenditures of the Program and that Provider retains no unexpended Grant Funds.

C. Unexpended Grant Funds.

Notwithstanding other provision made in this Grant Agreement or attachments hereto, in the event that the Final Evaluation Report reveals that all or any portion of the funds paid by or contemplated to be paid by the Foundation pursuant to this Grant Agreement have not been fully expended for the purpose set forth in the Budget, such funds shall, upon request by the Foundation, be repaid by the Provider to the Foundation within ten (10) calendar days of The Foundation's written demand therefor.

10. INSPECTIONS.

The Provider shall, during normal business hours, upon not more than five (5) days notice, make available to the Foundation, its accountants, attorneys and auditors, all of the Provider's books, records, contracts, time cards and any other documentation required by the Foundation to confirm application of the Grant and Provider's compliance with the terms and

conditions of this Grant Agreement.

11. EMPLOYMENT, HIRING AND CONTRACTING PRACTICES.

A. Nondiscrimination.

The Provider shall not discriminate in the hiring of persons to fulfill its requirements hereunder based on race, religion, national origin, gender, age, medical disability or gender preference, marital status, exclude any person from participation in, deny any person the benefit of, nor subject any person to discrimination under any program or activity funded pursuant to this Agreement.

B. Professional Qualification.

The Provider shall take all actions necessary to confirm that all persons employed by or under contract to provide services to the Provider, including, without limitations, persons or companies providing medical services, mental health services, accounting services and legal services related to the Program, have such licenses or certifications required by Law.

C. Contracting.

The Provider shall not, without the prior disclosure to and written consent of the Foundation, enter into any lease, service contract, material supply contract, subcontract, or other agreement, with or use any portion of the Grant to pay any person or any Immediate Family of any person having any relationship, financial or otherwise, affiliate, direct or indirect, with the Provider, its officers, directors, or employees. In the event that consent of the Foundation is requested by the Provider to enter into any such contract or pay any sum otherwise prohibited by this subsection D, the Provider shall provide, in addition to such other information as the Foundation may request, evidence that contract sought to be filled has been solicited from parties who are not Immediate Family members, that the Provider has accepted and the Provider's Board of Directors has evaluated, bids and proposals from parties who are not Immediate Family members, that the Immediate Family member possesses qualifications equal to or greater than other parties making bids or proposals of applicants for the advertised contract, and that sums paid to the Immediate Family member do not exceed the costs of contracting with persons who are not Immediate Family members or companies owned by Immediate Family members. The Foundation's consent to any such hiring may be withheld in the Foundation's sole and absolute discretion.

12. PARTIES' INDEPENDENT STATUS. NO AGENCY, PARTNERSHIP, EMPLOYMENT OR JOINT VENTURE

Each of the parties to this Grant Agreement is, as of execution hereof, acting, and at all relevant times, shall act and an independent contracting party. Nothing in this Grant Agreement or in any activity undertaken in connection with, pursuant to, or related to the Grant or the Program, shall be deemed to create a partnership, joint venture, employment or agency relationship between the Provider and the Foundation.

13. RELIGIOUS AND POLITICAL ACTIVITIES.

No portion of the Grant will be used for lobbying or political activities or to promote religious activities.

14. NOTICES.

Any notices required or desired by either party shall be addressed and personally delivered or sent by certified mail, return receipt requested, to the respective parties as set forth below and shall be deemed effective upon personal delivery or deposit in the United States mail:

<p>To the Foundation:</p> <p>Regional Access Project Foundation 75-105 Merle Drive Suite 800 Palm Desert, CA 92211 Attn: Chief Executive Officer</p>	<p>To the Provider:</p> <p>Riverside County Office on Aging 6296 River Crest Drive, Suite K Riverside, CA 92507 Attn: Director</p>
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15. COMPLIANCE WITH LAW.

The Provider shall comply with all Laws, and shall keep in full force and effect all licenses, permits, notices and certificates required by all Laws pertinent to the Provider's operations and activities, including those affecting the Program or any activity funded with the Grant.

16. NO ASSIGNMENT/SUCCESSORS.

The Provider shall not assign any interest in this Grant Agreement to any other person or entity without the express prior written consent of the Foundation, which consent may be withheld by the Foundation in its sole and absolute discretion. In the event that the Foundation approves any such assignment, then such assignee shall be bound by all of the provisions contained in this Grant Agreement and the assignee so permitted and the Provider shall be jointly and severally liable for all of the Provider's obligations hereunder. The Foundation's consent to any such assignment shall not relieve the Provider of obligations hereunder. Consent to one assignment, shall not be deemed to consent to any further assignment.

17. WAIVER OF PERFORMANCE.

The failure or election by the Foundation not to require performance by Provider of any provision of this Grant Agreement shall not be deemed a waiver thereof by the Foundation. No waiver by the Foundation of any provision of this Grant Agreement shall be construed as a waiver of the same or any other provisions contained herein or of the Requirement of Provider's strict and timely performance of such provisions.

18. SEVERABILITY.

Except as provided in Section 6.A.(3), the invalidity of any provision in this Grant Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of or performance under any other provision herein.

19. ATTORNEYS' FEES.

In the event of any litigation between The Foundation and Provider, including, but not limited to any claim for indemnity, defense arising from this Grant Agreement, the unsuccessful party to such litigation or arbitration agreed to pay to the successful party, all costs and expenses, including reasonable attorney's fees, incurred therein by the successful party, all of which shall be included in and as a part of the judgment rendered in such litigation or arbitration.

20. SECTION AND PARAGRAPH HEADINGS.

The section and paragraph headings herein are for the convenience of the parties only, and shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or intent of the provisions or language of this agreement.

21. LIABILITIES, INDEMNIFICATION AND INSURANCE.

A. No Liability.

The Foundation (and the Foundation's funding sources, including, but not limited to, the PDRA and the County, by virtue of their funding of the Foundation) serve solely in the capacity as charitable funding sources for the Provider's activities and, as such, shall have no liability, expressed or implied, for any act or omission arising from or related to the Program or the Provider's activities, acts, errors, or omissions.

B. Indemnity, Defense and Hold Harmless Agreement.

(1) The Provider shall indemnify, defend, and hold the Foundation and its respective Board members, officers, Chief Executive Officer, agents, attorneys and/or employees ("Related Parties") harmless from any and all claims, suits, or causes of action, including, but not limited to claims, suits or causes of action of any kind ("Claims"), including but not limited to any Claims seeking damages for Bodily Injury or property damage, arising out of or connected with, or alleged to be arising out of or connected with, this Grant Agreement, the Program, or any of Provider's actual or alleged activities, acts, errors or omissions. The term "Bodily Injury" expressly includes, without limitation, bodily injury to any employee, agent or contractor of the Provider. Bodily Injury shall mean physical injury to any person, emotional distress, death and/or loss of consortium. Such duties as set forth herein shall be owed to the Foundation to the full extent allowed by law and regardless of any alleged or actual negligence, liability or fault on the part of the Foundation or any Related Parties, whether vicarious, direct, active, passive or concurrent, save and except that a duty to defend only, and no duty to indemnify, shall arise as to

a party should it be finally adjudicated by a forum of competent jurisdiction that the said Bodily Injury, personal injury or property damage arises from the sole negligence or willful misconduct of the that party or that party. In the event that the Foundation's obligations to any third party, including but not limited to the Foundation's obligations to the PDRA or the County require the Foundation to indemnify, defend or hold such party harmless from any Claims, Provider, on its own behalf and on behalf of its insurers, hereby assumes the obligation to provide such indemnity, defense and agreement to hold such parties harmless from any and all claims in any way arising from or related to the Program or the activities of the Provider.

(2) The defense obligations contemplated herein are contingent only upon the tender by the applicable party, including but not limited to the Foundation, the PDRA, the County and their Related Parties, to the Provider of a claim that wholly or partially comes within the ambit of the provisions of this subsection 1 above and the Provider shall pay promptly when due and as incurred, all attorneys' fees and costs generated in the defense of any Claims as to the entire action and including bonds and the costs of appeal. No obligation any party claiming indemnity under this Grant Agreement shall be lessened, reduced, delayed or affected by the existence of other potential or actual indemnitors or insurers, or by the Providers' rights against any third party to contribution, subrogation or pro-ration.

C. Insurance.

(1) Prior to the date the first installment is due under this Grant Agreement, the Provider shall purchase and maintain as the named insured the following insurance coverages from a carrier or carriers admitted in California, acceptable to the Foundation:

(a) Workers Compensation and Employer's Liability insurance covering each and every worker employed by Provider funded by or in any way associated with this Grant Agreement sufficient to meet the requirements of any and all statutes applicable to Workers Compensation and Employer's Liability coverage;

(b) Comprehensive General Liability insurance written on an occurrence basis and covering all of Provider's operations, including, but not limited to the Program or any activity associated with or alleged to be associated with the Program or this Grant Agreement, with minimum limits of liability of not less than one million dollars (\$1,000,000) combined single limit. Such insurance shall contain all standard comprehensive general liability broad form terms and conditions including coverage for liability for Bodily Injury, property damage, personal injury, and contractual liability;

(c) Automobile bodily injury and property damage insurance providing coverage for the ownership, maintenance and use of a vehicle, whether owned or non-owned, while being used in connection with the Program or any activity funded by this Grant Agreement, with minimum limits of liability of one million dollars (\$1,000,000) combined single limit for bodily injury and property damage; and,

(d) Professional liability insurance written on an occurrence or claims-made basis covering any of Provider's operations, including but not limited to Program

activities, if any, excluded pursuant to the terms of Item (b) above.

(2) Any insurance policy or policies required to be obtained to fulfill the insurance requirements of this Section 21C shall name the Foundation as additional insured, such coverage to be afforded to the Foundation to the same extent it is afforded to the Provider and shall not be subject to any exclusion, limitation or condition to which the coverage afforded the Provider is not also subject. Insurance obtained pursuant to this Grant Agreement shall be deemed primary insurance to any insurance policy that the Foundation may obtain for such party's own benefit, which policy shall be deemed excess or secondary, and not contributing with insurance obtained by Provider to fulfill the insurance requirements herein, regardless of any language contained in any or all policies at issue. Certificates of Insurance evidencing the coverages and Additional Insured Endorsements naming all parties to be covered pursuant to this Section 21 shall be delivered to the Foundation prior to the due date of first installment of any funding due to the Provider under this Grant Agreement. Inadvertence on the part of Foundation or any other beneficiary of this Section 21C in enforcing this requirement shall not be deemed a waiver of the requirement or of the obligation to provide insurance. Such certificates shall provide that the insurance thereby evidenced will not be cancelled until the expiration of at least thirty (30) days after written notice of cancellation has been given to the party entitled to coverage under this Section 21C.

(3) In the event of any failure by Provider to comply with the provisions of this Section 21, the Foundation, shall, at the Foundation's sole option, have recourse to the following remedies, which shall not be exclusive of each other or of any other remedy available to the Foundation by virtue of Contract language or the operation of law:

(a) The Foundation may procure insurance to satisfy the Provider's obligations and charge back to the Provider or withhold and deduct from amounts due and owing to the Provider under this Grant Agreement, the full cost and expense of the premium generated thereby, but nothing herein shall be deemed an obligation upon the Foundation to do so; and,

(b) The Foundation may collect from (or withhold from sums due under this Grant Agreement to) the Provider to the full extent of any and all consequential damages flowing directly or indirectly from Provider's failure to provide the coverages and evidence of insurance called for to be provided by Provider.

(4) The issuance or maintenance of insurance by Provider or the Foundation shall not be deemed or construed to release, limit, waive or discharge the Provider from any obligation imposed by this Grant Agreement or implied by Law.

(5) Without limiting any of the Provider's obligations under this Agreement, in the event that the Provider is permissibly self insured for any of the coverages to be provided pursuant to this Section 21, or otherwise fails to provide the coverages pursuant to this Section 21, Provider shall indemnify, defend and hold Foundation harmless for attorneys fees, costs, expenses, Claims or liabilities of any kind to the extent and as if such coverages would apply.

22. INCORPORATION OF RECITALS AND GRANT APPLICATION.

The MOU and each of the Recitals to this Grant Agreement are incorporated herein by this reference and made a part of this Agreement.

23. ENTIRE AGREEMENT.

This Grant Agreement is intended by the parties hereto as the final expression of their agreement and understanding with respect to the subject matter hereof, and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection herewith. This agreement may be changed or modified only upon written consent of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be duly executed on the date first written above.

**REGIONAL ACCESS PROJECT
FOUNDATION, INC.,
a California non-profit corporation**

By: Leticia De Lara Date 8/28/14
Leticia De Lara, Chief Executive Officer

PROVIDER

By: Jeff Stone Date SEP 30 2014
JEFF STONE
CHAIRMAN, BOARD OF SUPERVISORS

ATTEST:

KECIA HARPER-IHEM, Clerk

By: [Signature]
DEPUTY

Exhibit A
Copy of MOU

FORM APPROVED COUNTY COUNSEL
BY: Neal R. Kipnis DATE 9/16/14
NEAL R. KIPNIS

EXHIBIT A

MEMORANDUM OF UNDERSTANDING (MOU)

Between:

Riverside County Office on Aging RSVP Program (OoA RSVP)

and

Regional Access Project Foundation Desert Volunteer Connection (RAP DVC)

Whereas the two agencies, Riverside County Office on Aging (OoA) and Regional Access Project Foundation (RAP) enter into an agreement with the terms of this MOU:

I. GOALS

In collaboration between Riverside County Office on Aging and Regional Access Project Foundation, the agencies agree to work in partnership to help youth understand and grow their civic responsibility, and to keep older adults civically engaged, active in their communities and to aid in keeping them living independently and healthier, the OoA and RAP enter into a joint partnership and to link local organizations with prospective volunteers of all ages.

In as much as both agencies share the role of serving as a link between youth and older adults who wish to volunteer and agencies who are in need of volunteers, they agree to promote and enhance volunteer service throughout the Coachella Valley. This will be accomplished by the coordination of two existing volunteer programs hosted by the RAP Foundation's Desert Volunteer Connection (RAP DVC) and the OoA's RSVP Program, which will work together to develop and cultivate volunteer opportunities throughout the Coachella Valley.

II. DEFINITIONS

- A. 'DVC' shall refer to the Regional Access Project's Desert Volunteer Connection
- B. 'CBO' shall refer to Community Based organizations or non-profits
- C. 'OoA' shall refer to the Riverside County Office on Aging volunteer programs
- D. 'RSVP' shall refer to the Office on Aging RSVP program in the Coachella Valley

III. RESPECTIVE RESPONSIBILITIES

The RAP and OoA are committed to working together to build an efficient and effective coordinated process to enhance volunteer opportunities for people of all ages throughout the Coachella Valley.

A. RAP's Desert Volunteer Connection (DVC)

The Desert Volunteer Connection, a program of the Regional Access Project Foundation, is committed to building a strong, viable network of concerned and compassionate people who believe volunteer action creates needed change and elevates our sense of community. DVC connects volunteers of all ages to build opportunities for struggling children and adults, create environmental impact; support schools and government services to keep neighborhoods safe, and transform our community. The DVC supports nonprofits and public agencies across the Coachella Valley, helping them deliver on their missions through the powerful investment of volunteer action.

The DVC shall:

1. Promote OoA volunteer programs on their DVC website providing links to potential volunteers and OoA volunteer opportunities;
2. Promote, on promotional materials, the OoA RSVP Program as a partner with the DVC;
3. In collaboration with OoA, develop and implement policy on the procedure for DVC to refer older adults age 55 and over to the OoA volunteer program;
4. Update any information supplied by the OoA regarding information on the OoA volunteer programs;
5. Establish referral protocols with partners that allows all DVC volunteer sites to register qualifying older adult volunteers with the OoA volunteer programs;
6. Provide information regarding new volunteer sites so that OoA may contact the volunteer site(s) and offer to register them with OoA;
7. Continue to participate in the annual Volunteer Recognition event supported by the OoA (Participation can include attendance and/or donations); and
8. Include OoA in regular meetings with the DVC team regarding the DVC volunteer program.

B. OoA's RSVP Program

The Office on Aging serves as the Area Agency on Aging (AAA) for Riverside County as well as the Aging and Disability Resource Connection (ADRC) and is committed to serving older adults and adults with disabilities through direct and indirect services throughout Riverside County. The RSVP volunteer program is specifically designed for the older adult population in the Coachella Valley and is a large part of the direct service provided by OoA in the area. The RSVP program is dedicated to serving as a connection for volunteers and community based agencies with specific recruitments, retention and recognition of registered volunteers.

The RSVP program shall:

1. Provide needed information for placement on the DVC website or in marketing materials for promotion of volunteers;
2. Register volunteer sites who qualify for the RSVP volunteer program and provide applications for all non-registered volunteers;
3. Provide secondary insurance to all volunteers over age 55 for coverage during their services hours;
4. Attend meetings with DVC regarding the volunteer program; and
5. Provide any changes or updates to information for the DVC website.

C. Additional Terms

1. DVC and RSVP will jointly educate the community about the advantages of volunteerism;
2. DVC and RSVP will collaborate to increase funding to improve volunteer services for youth and older adults;
3. DVC and RSVP agree to communicate and collaborate as partners in order to expand community support for any joint efforts;
4. DVC and RSVP will work together to develop an effective coordinated response for sharing information on community resources; and
5. Both parties agree that there will be no costs charged for any service relating to volunteers including, but not limited to, website advertisement, links or promotional materials.

IV. CONFIDENTIALITY

The DVC and RSVP will maintain the confidentiality of all client information in accordance with all applicable Federal, State and local laws and regulations.

V. TERMS AND NOTICES

All notices pertaining to this MOU shall be sent to the following:

Riverside County Office on Aging RSVP Program

78900 Avenue 47, Suite 200

La Quinta, CA 92253

Tel: 760-771-0501

Fax: 760-771-6267

Regional Access Project Desert Volunteer Connection

75-105 Merle Dr., Suite 800

Palm Desert, CA 92211

Tel: 760-674-9992

Fax: 760-674-9923

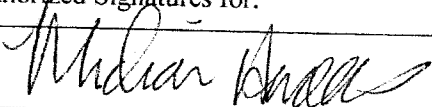
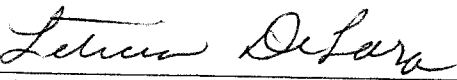
VI. TERM OF THE MOU

The period of performance shall be from July 1, 2014 to June 30, 2015, and continue for a total of three years, until June 30, 2017, unless one or both parties agree, in writing, to terminate this MOU prior to that date.

VII. TERMINATION OF THE MOU

- A. Either party may terminate this MOU immediately upon breach of the MOU by the other party, provided written notice of such breach is given and the notifying party fails to cure the breach to the reasonable satisfaction of the noticing party within ten (10) days of delivery of the notice of such breach, or such an extended period as is necessary to cure the breach. Such termination by the noticing party shall be effective at the end of the cure period if no cure had been affected.
- B. This MOU may be terminated without cause by either party upon the provision of thirty (30) days written notice to the other party.

Now therefore, the DVC and OoA will enter into an MOU and provide the specific services outlined in the attached scope of work in accordance with the terms and conditions contained herein.

Authorized Signatures for:	
	
Michele Haddock, Director, Office on Aging RSVP Program of the Coachella Valley Riverside County Office on Aging 6296 River Crest Drive, Suite K. Riverside, CA 92507	Leticia DeLara, CEO, Regional Access Project Foundation Desert Volunteer Connection Regional Access Project Foundation 75-105 Merle Dr., Suite 800 Palm Desert, CA 92211
Date: 7-23-14	Date:

FORM APPROVED COUNTY COUNSEL
BY: 
NEAL R. KIPNIS DATE

ATTACHMENT I: SCOPE OF SERVICES

("Value Statement for a Volunteer Services Coordinator")

In collaboration with the Regional Access Project (RAP) Memorandum of Understanding and the Desert Volunteer Connection (DVC), in support of the Clinton Health Matters Initiative (CHMI) and the *"Blue Print for the Coachella Valley"*, the Riverside County Office on Aging (OoA)—the sponsor of the RSVP Program (RSVP) of the Coachella Valley, requests \$55,000 annually for salary support of a Volunteer Services Coordinator, as classified by the Riverside County Department of Human Resources.

The Volunteer Services Coordinator will be a fulltime employee of the Riverside County Office on Aging, will be stationed at the OoA satellite office in La Quinta in order to better serve the Coachella Valley, will be supervised by the RSVP program director and will fulfill duties as prescribed by the DVC and RSVP.

This position will service the needs of both DVC and RSVP by developing and offering volunteer opportunities in the Coachella Valley for volunteers of all ages (youth and adults over age 55) by increasing access to volunteer opportunities for those who need/want to volunteer in their local communities. The Volunteer Services Coordinator will:

- Serve as the central point for all those seeking to volunteer with either the DAV and/or RSVP,
- Develop marketing material for volunteer programming (brochures, flyers, outreach materials, etc.)
- Conduct presentations and attend community events and activities to encourage volunteering and to advertise the program,
- Develop and facilitate a recruitment process that links volunteers to available opportunities,
- Be responsible for both developing and keeping abreast of all changes to volunteer requirements generally and at the various host sites,
- Ensure that all host sites meet both RAP and OoA requirements for hosting volunteers,
- Periodically monitor host sites while volunteers are present to ensure positive volunteering experiences,
- Establish and maintain relationships with a variety host sites including, but not limited to, CHMI, community based organizations, schools, after school programs, faith-based organizations, municipalities, etc. through regular contact and site visits,
- Maintain the Volgistics volunteer database on behalf of both DVC and RSVP,
- Supply up-to-date information regarding volunteerism to both the DVC and OoA websites,
- Provide reports as agreed to and/or requested by RAP/DVC, OoA/RSVP and/or the County of Riverside,
- Conduct periodic surveys of both volunteers and host sites in order to improve program performance,
- Conduct other duties as required by the OoA related to the daily operation of the La Quinta office.

RAP will be responsible for the amount of \$55,000 annually, for up to three years, to be paid in quarterly installments of \$13,750 beginning on July 1, 2014, to support the salary and benefits of the VSC. The Office on Aging will be responsible for quarterly billing and reports as well as the administrative and overhead costs associated with the position including, but not limited to, office space, equipment, supplies, volunteer software licensing, and mileage.