

719



**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Department of Animal Services

SUBMITTAL DATE:
September 11, 2014

SUBJECT: Ratify 1 year Agreement 14-003 between the City of Blythe and the County of Riverside Department of Animal Services for animal shelter services to the City [Districts 4th / 4th] [\$50,735] 100% City of Blythe

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify Agreement 14-003 between the City of Blythe and the County of Riverside Department of Animal Services for animal shelter services to the City, for the period of July 1, 2014 through June 30, 2015, in the amount of \$50,735;
2. Direct the Chairperson to execute three (3) original Agreements on behalf of the County.

BACKGROUND:

Summary

The City of Blythe ("City") desires for the County of Riverside Department of Animal Services ("County") to provide a animal shelter services pursuant to this Agreement. The County will house the City's animals at the Blythe Animal Shelter located at 245 S. Carlton Avenue, Blythe, California.

Robert P. Miller
 Robert P. Miller, Director
 Department of Animal Services

RM:nd

FINANCIAL DATA	Current Fiscal Year	Next Fiscal Year	Total Cost	Ongoing Cost	POLICY/CONSENT (per Exec. Office)
COST	\$ 50,735	\$	\$ 50,735	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$	

SOURCE OF FUNDS: 100% City of Blythe
Budget Adjustment: No
For Fiscal Year: 14/15

C.E.O. RECOMMENDATION: APPROVE
 BY: *Jennifer L. Sargent*
 County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Benoit, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
 Nays: None
 Absent: None
 Date: October 7, 2014
 xc: Animal Services

Kecia Harper-Ihem
 Clerk of the Board
 By: *Kecia Harper-Ihem*
 Deputy

3-2

FORM APPROVED COUNTY COUNSEL 9/11/14
 BY: *GREGORY P. PRAMOS*
 DATE

Departmental Concurrence

FISCAL PROCEDURES APPROVED
 PAUL ANGLUO, CPA, AUDITOR-CONTROLLER
 BY: *Esteban Hernandez*

A-30
 Positions Added
 4/5 Vote
 Change Order

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

Department of Animal Services

FORM 11: Ratify 1 year Agreement 14-003 between the City of Blythe and the County of Riverside

Department of Animal Services for animal shelter services to the City

DATE: September 11, 2014

PAGE: 2 of 2

Impact on Citizens and Businesses

This Agreement is for safeguarding the health and safety of the population of the City of Blythe and its domestic animals while promoting the humane treatment of animals.

SUPPLEMENTAL:

Additional Fiscal Information

There is no additional impact on the general fund, the funding is provided from the City of Blythe for services rendered. The amount for services will be included in the 2014/2015 department budget contract revenue pending board approval.

Service	2014/2015
Shelter rate based on estimated 612 impounds x \$76 per cat/dog sheltering rate	\$46,512
Operational and maintenance (O&M) Cost based on estimated 612 impounds x \$6.90 per O & M rate	\$4,223
Total	\$50,735

COUNTY OF RIVERSIDE

DEPARTMENT OF ANIMAL SERVICES

FOR COUNTY USE ONLY



COUNTY DEPT/DIVISION: Animal Services		CONTRACT NO. 14-003	RFP NO. ----
FUND: 1000	DEPARTMENT ID: 420-060-4300	PROJECT-GRANT:	ACCOUNT: 773210
CLASS/LOCATION: 0855		CONTRACT AMOUNT: \$50,735	
PERIOD OF PERFORMANCE: July 1, 2014 through June 30, 2015			
COUNTY CONTACT : Robert Miller (951) 358-7442		CONTRACTOR REPRESENTATIVE: Frank Luckino (760) 921-2340	
PROGRAM NAME: Animal Shelter Services			

This agreement is made and entered into by and between the County of Riverside, a political subdivision of the State of California, through its Department of Animal Services, hereinafter referred to as COUNTY, and City of Blythe, hereinafter referred to as CITY.

WITNESSETH:

WHEREAS, the CITY is desirous of contracting with COUNTY to provide a broad range of animal shelter services pursuant to this contract for the purpose of safeguarding the health and safety of the population of the City of Blythe, and the health and safety of its domestic animals for the purpose of promoting the humane treatment of animals; and

WHEREAS, the CITY wishes to comply with state mandates regarding animal control; and

WHEREAS, COUNTY has the personnel and experience to provide such animal shelter services and is willing to enter into a contract with CITY for the provision of such services subject to the terms and conditions and for the compensation as hereinafter set forth.

NOW THEREFORE in consideration of the mutual promises, covenants and conditions hereinafter contained, the Parties hereto mutually agree as provided on pages 1 through 5, Exhibit A consisting of 5 pages, Exhibit B consisting of consisting of 1 page, attached hereto and incorporated herein.

COUNTY

By Jeff Stone
Jeff Stone, Chairman, Board of Supervisors

Date OCT 07 2014

ATTEST: Kecia Harper-Ihem, Clerk

By Kecia Harper-Ihem, Deputy

CITY

By Frank J. Luckino
Frank J. Luckino, MPA, Interim City Manager

Date 8/13/14

FORM APPROVED COUNTY COUNSEL
BY: E. Alexandra Fong 9/10/14
L. ALEXANDRA FONG DATE

OCT 07 2014 3-2

1 **1. COUNTY OBLIGATIONS:**

2 COUNTY shall provide all services as outlined and specified in EXHIBIT A,
3 SCOPE OF ANIMAL SHELTER SERVICES attached hereto and by this reference
4 incorporated herein.

5 **2. PERIOD OF PERFORMANCE:**

6 The Animal Shelter Services as referenced in EXHIBIT A of this Agreement shall be
7 effective on July 1, 2014 through June 30, 2015, unless terminated as specified in Section 7,
8 TERMINATION.

9 **3. COMPENSATION:**

10 In consideration of services provided by COUNTY pursuant to EXHIBIT A, COUNTY shall
11 be entitled to receive payment as specified in EXHIBIT B, PAYMENT PROVISIONS
12 attached hereto and incorporated herein by this reference.

13 **4. AVAILABILITY OF FUNDING:**

14 It is mutually agreed and understood that the obligation of the CITY is limited by and
15 contingent upon the availability of CITY funds for the reimbursement of COUNTY's fees.
16 In the event that such funds are not forthcoming for any reason, CITY shall immediately
17 notify COUNTY in writing. COUNTY shall be entitled to reimbursement of costs for work
18 performed, in accordance with EXHIBIT B.

19 **5. HOLD HARMLESS/INDEMNIFICATION:**

20 **5.1** CITY shall indemnify and hold harmless the County of Riverside, its Agencies,
21 Districts, Special Districts and Departments, their respective directors, officers, Board
22 of Supervisors, elected and appointed officials, employees, agents and representatives
23 from any liability, claim, damage or action whatsoever, based or asserted upon any
24 actions of CITY, its officers, employees, subcontractors, agents or representatives
25 arising out of or in any way relating to this Agreement, including but not limited to
26 property damage, bodily injury, or death or any other element of any kind or nature
27 whatsoever and resulting from any reason whatsoever arising from the actions by
28 CITY, its officers, agents, employees, subcontractors, agents or representatives of this
Agreement. CITY shall defend, at its sole expense, all costs and fees including but
not limited to attorney fees, cost of investigation, defense and settlements or awards
of all Agencies, Districts, Special Districts and Departments of the County of
Riverside, their respective directors, officers, Board of Supervisors, elected and
appointed officials, employees, agents and representatives in any such action or claim
or action based upon such alleged acts or omissions.

5.2 With respect to any action or claim subject to indemnification herein by CITY, CITY
shall, at its sole cost, have the right to use counsel of its own choice and shall have the
right to adjust, settle, or compromise any such action or claim without the prior
consent of COUNTY; provided, however, that any such adjustment, settlement
or compromise in no manner whatsoever limits or circumscribes CITY's
indemnification to COUNTY as set forth herein. CITY's obligation to defend,
indemnify and hold harmless COUNTY shall be subject to COUNTY having given
CITY written notice within a reasonable period of time of the claim or of the
commencement of the related action, as the case may be, and information and

1 reasonable assistance, at CITY's expense, for the defense or settlement thereof. 14-003
2 CITY's obligation hereunder shall be satisfied when CITY has provided to COUNTY
3 the appropriate form of dismissal relieving COUNTY from any liability for the action
4 or claim involved.

5 **5.3** The specified insurance limits required in this Agreement shall in no way limit or
6 circumscribe CITY's obligations to indemnify and hold harmless COUNTY herein
7 from third party claims.

8 **5.4** COUNTY shall indemnify and hold harmless the CITY, its Agencies, Districts,
9 Special Districts and Departments, their respective directors, officers, governing
10 bodies, elected and appointed officials, employees, agents and representatives from
11 any liability whatsoever, based or asserted upon any negligent or willful misconduct
12 of COUNTY its officers, employees, subcontractors, agents or representatives arising
13 out of or in any way relating to this Agreement, including but not limited to property
14 damage, bodily injury, or death or any other element of any kind or nature whatsoever
15 arising from the performance by COUNTY, its officers, agents, employees,
16 subcontractors, agents or representatives of this Agreement. COUNTY shall defend
17 at its sole expense, all costs and fees including but not limited to attorney fees, cost of
18 investigation, defense and settlements or awards of all Agencies, Districts, Special
19 Districts and Departments of the CITY, their respective directors, officers, governing
20 body, elected and appointed officials, employees, agents and representatives in any
21 claim or action based upon such negligent or omissions.

22 **5.5** With respect to any action or claim subject to indemnification herein by COUNTY,
23 COUNTY shall, at its sole cost, have the right to adjust, settle, or compromise any
24 such action or claim without the prior consent of CITY provided, however, that any
25 such adjustment, settlement or compromise in no manner whatsoever limits or
26 circumscribes COUNTY's indemnification to CITY as set forth herein. COUNTY's
27 obligation to defend, indemnify and hold harmless CITY shall be subject to CITY
28 having given COUNTY written notice within a reasonable period of time of the claim
or of the commencement of the related action, as the case may be, and information
and reasonable assistance, at COUNTY's expense, for the defense or settlement
thereof. COUNTY's obligation hereunder shall be satisfied when COUNTY has
provided to CITY the appropriate form of dismissal relieving CITY from any liability
for the action or claim involved.

5.6 The specified insurance limits required in this Agreement shall in no way limit or
circumscribe COUNTY's obligations to indemnify and hold harmless the CITY
herein from third party claims.

6. INSURANCE: COUNTY agrees to maintain the following insurance coverage's
during the term of this Agreement:

6.1 Workers' Compensation:

COUNTY shall maintain Workers' Compensation Insurance (Coverage A) as
prescribed by the laws of the State of California. Policy shall include Employers'
Liability (Coverage B) including Occupational Disease with limits not less than
\$1,000,000 per person per accident.

6.2 Commercial General Liability:

COUNTY shall maintain Commercial General Liability insurance coverage for claims
which may arise from or out of COUNTY's performance under this Agreement. This
coverage shall have a limit of liability not less than \$1,000,000 per occurrence

combined single limit.

6.3 Vehicle Liability:

COUNTY agrees to maintain automobile liability insurance for vehicles provided by the COUNTY for use under this Agreement. This coverage shall have a limit of liability of not less than \$1,000,000 combined single limit.

6.4 General Insurance Provisions - All lines:

6.4.1 Any insurance carrier providing insurance coverage hereunder shall be admitted to the State of California and have an A M BEST rating of not less than A: VIII (A:8).

6.4.2 The insurance requirements contained in this Agreement may be met with a program(s) of self-insurance.

7. TERMINATION:

CITY and COUNTY reserve the right to terminate this Agreement at any time, with or without cause, upon one hundred eighty (180) days advance written notice stating the extent and effective date of termination. Upon receipt of any notice of termination from CITY, COUNTY shall immediately cease all services hereunder except such as may be specifically approved in writing by CITY and COUNTY. COUNTY shall be entitled to compensation for all services rendered prior to termination and for any services authorized in writing by CITY thereafter.

8. FORCE MAJEURE:

8.1 In the event the COUNTY is unable to comply with any provision of this Agreement due to causes beyond their control such as acts of God, acts of war, civil disorders, or other similar acts, COUNTY will not be held liable to CITY for such failure to comply.

8.2 In the event CITY is unable to comply with any provision of this Agreement due to causes beyond their control such as acts of God, acts of war, civil disorders, or other similar acts, CITY will not be held liable to COUNTY for such failure to comply.

9. ALTERATION:

No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, as authorized by their respective governing bodies, and no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.

10. SEVERABILITY:

If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

11. RECORDS:

COUNTY shall maintain and keep records of all expenditures and obligations incurred pursuant to this contract and all income and fees received thereby according to generally recognized accounting principles. Such records and/or animal control operations of COUNTY shall be open to inspection and audit by CITY or its authorized representative as is deemed necessary by the CITY Manager or the authorized representative of the CITY Manager upon reasonable notice to COUNTY.

12. NO THIRD PARTY BENEFICIARY:

This contract between CITY and COUNTY is intended for the mutual benefit of the two signing parties only. No rights are created under this contract in favor of any third party or any party who is not a direct signatory to this contract.

13. NONDISCRIMINATION:

During the performance of this contract, COUNTY agrees that it shall not discriminate on the grounds of race, religious creed, color, national origin, ancestry, age, physical disability, mental disability, medical condition including the medical condition of Acquired Immune Deficiency Syndrome (AIDS) or any condition related thereto, marital status, sex or sexual orientation in the selection and retention of employees and subcontractors and the procurement of materials and equipment, except as provided in Section 12940 of the Government Code of the State of California. Further, COUNTY agrees to conform to the requirements of the Americans with Disabilities Act in the performance of this contract.

14. VENUE:

Any action at law or in equity brought by either of the parties hereto for the purpose of enforcing a right or rights provided for by this contract shall be tried in a court of competent jurisdiction in the County of Riverside, State of California, and the parties hereby waive all provisions of law providing for a change of venue in such proceedings to any other county. In the event either party hereto shall bring suit to enforce any term of this contract to recover any damages for and on account of the breach of any term or condition of this contract, it is mutually agreed that the prevailing party in such action shall recover all costs thereof including reasonable attorneys' fees to be set by the court in such action.

15. ASSIGNMENT:

It is mutually understood and agreed that this contract shall be binding upon COUNTY and its successors. Neither this contract nor any part thereof nor any moneys due or to become due hereunder may be assigned by COUNTY without the prior written consent and approval of CITY. CITY and COUNTY hereby agree to the full performance of the covenants contained herein.

16. AMENDMENTS:

Any amendments, including any supplements, to this contract shall be in writing and shall have the approval of the Board of Supervisors of COUNTY and the CITY Council. This is the entire contract for Animal Shelter Services and supersedes any prior written or oral contract inconsistent herewith. Any amendment will be presented to the City Manager prior to CITY Council approval.

17. NOTICES:

All correspondence and notices required or contemplated by this Agreement shall be delivered to the respective parties at the addresses set forth below and are deemed submitted one day after their deposit in the United States mail, postage prepaid:

COUNTY:

Department of Animal Services
Director of Animal Services
6851 Van Buren Boulevard
Jurupa Valley, CA 92509
(951) 358-7442

CITY:

City of Blythe
City Manager
235 N. Broadway
Blythe, CA 92225
(760) 922-6161

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or to such other address (es) as the parties may hereafter designate in writing.

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EXHIBIT A

SCOPE OF ANIMAL SHELTER SERVICES

The County of Riverside, hereinafter referred to as COUNTY, agrees to operate and provide the following Animal Shelter Services for the City of Blythe, hereinafter referred to as CITY:

1. **Shelter Location:** The COUNTY will house the CITY's animals at the Blythe Animal Shelter located at 245 S. Carlton Avenue, Blythe, California, 92225 ("Shelter"), or at another shelter operated by the County of Riverside, at County's discretion.

The handling of these animals will comply with the terms of this contract. The county is responsible for the maintenance and operation of the shelter, and the care of the animals on a 24-hour basis.

2. **Contract Performance:** COUNTY's Director of Department of Animal Services, or appointed designee, shall meet as necessary to discuss contract performance with the CITY's City Manager or appointed designee.

3. **Shelter Services:**

- 3.1 **Treatment of Animals:** Adequate care and treatment of animals while in custody at the Shelter to ensure that animals impounded are provided with humane and appropriate levels of care including a clean environment, fresh water, adequate nutrition and appropriate medical care.

- 3.2 **Spay and Neuter:** Ensuring that all dogs and cats adopted from the Shelter are spayed or neutered, or that adequate provisions are made for such spaying or neutering if COUNTY transfers any animals, or if adopted animal is unable to receive spaying or neutering due to a medical condition.

In accordance with California Food and Agricultural Code Sections 30503 and 31751.3, if a veterinarian employed at the Shelter certifies that a dog or cat is too sick or injured to be spayed or neutered, the COUNTY shall collect a spay/neuter deposit from said adopter or purchaser and said deposit will be deposited into a segregated sub-fund, which will be maintained by the COUNTY. Such deposit will be fully refunded to the adopter or purchaser if proof of sterility is provided within 30 business days from the date of surgery, at which the deposit is forfeited in accordance with the CA Code 30503 and 31751. Accordingly spay and neuter deposits may only be used by the COUNTY for programs to spay or neuter dogs and cats.

- 3.3 **Volunteer Program:** Maintenance of a program to provide for the participation of Volunteer's in programs relating to animals.

- 3.4 **Enforcement:** Enforce all relevant provisions of County of Riverside Title 6, ANIMALS, and State law as may be applicable to animals housed, kept or maintained at the Shelter.

- 3.5 **Incoming Animal Identification:** Incoming animals must be checked immediately for collar tag, and scanned for microchip by qualified Shelter staff within one hour of arrival to the Shelter. Shelter staff shall make all attempts to notify owners within twenty-four (24) hours of the animal impound by COUNTY.

- 3.6 **Quarantine:** COUNTY shall quarantine, as prescribed by law, all animals suspected of being rabid, or involved in a bite investigation.

- 1 **3.7 Impoundments and Quarantines:** COUNTY shall house, feed and care for 14-003
2 all animals impounded and/or quarantined at the Shelter.
- 3 **3.8 Incoming Animal Examinations/Assessments:** A cursory exam will be performed
4 within twelve (12) hours, except after regular business hours when the examination
5 will be performed within twenty-four (24) hours. Incoming animal assessment must
6 include the following:
7 **3.8.1** A physical examination to determine if a medical condition exists which
8 requires a veterinarian's attention
9 **3.8.2** Routine vaccinations and de-worming, as needed
10 **3.8.3** External parasite treatment, as necessary
11 **3.8.4** Document the animal's incoming weight
12 **3.8.5** Scan for microchip identification
13 **3.8.6** Establish unique identifier for the animal
14 **3.8.7** Document any identifying features or abnormalities. The COUNTY shall
15 properly document on an animal-by-animal basis that an
16 examination/assessment is performed.
- 17 **3.9 Behavioral Assessments:** Behavioral Assessments of Shelter animals will be
18 conducted in accordance with guidelines established by the Department of Animal
19 Services.
- 20 **3.10 Adoption:** Animals identified as being available for adoption are placed in
21 adoptable areas of the Shelter.
- 22 **3.11 Community Adoption Partners:** California Food & Agricultural Code, Sections
23 31108(b) and 31752(b) state any stray dog/cat "that is impounded pursuant to this
24 division shall, prior to the euthanasia of that animal be released to a nonprofit, as
25 defined in Section 501(c) (3) of the Internal Revenue Code, animal rescue or
26 adoption organization if requested by the organization prior to the scheduled
27 euthanasia of that animal. The public or private shelter may enter into cooperative
28 agreements with any animal organization or adoption organization. In addition to
29 any required spay or neuter deposit, the public or private shelter, at its discretion,
30 may assess a fee, not to exceed the standard adoption fee, for animals adopted or
31 released."
- 32 **3.12 Foster Care Placement:** A foster care placement program assists the Shelter by
33 improving animal care, giving certain animals a better chance of adoption, and lifting
34 the spirits and morale of staff and volunteers.
- 35 **3.13 Vicious Dogs:** Any dog declared or determined to be vicious/dangerous and in
36 custody of the Shelter either under impoundment or quarantine shall be deemed
37 unsuitable for adoption and shall not be released except as required by law or at the
38 Director's discretion.
- 39 **3.14 Euthanasia:** Provide humane euthanasia service as required for impounded
40 animals held at the Shelter for the lawful number of days, if such animal is not
41 reclaimed by said animal's owner and is deemed to be not adoptable by COUNTY.
42 Animals that are irremediably suffering from a serious illness or severe injury may
43 not be held for owner redemption or adoption. Only euthanasia methods approved
44 by the American Veterinary Medical Association shall be used.
- 45 Records will be kept for a period of not less than three (3) years on each
46 euthanized animal including the following information: breed; sex; color; weight;
47 other distinguishing characteristics; date, time and location where animal was found;
48 method of euthanasia and reason for use of method.

- 1 **3.15 Drug Enforcement Agency (DEA):** Additionally, the COUNTY must
2 comply with all Drug Enforcement Agency (DEA) regulations regarding storage,
3 record- keeping, inventory, use, and disposal of all controlled substances.
- 4 **3.16 Feeding Protocols:** All animals shall be fed in amounts appropriate to meet their
5 nutritional needs.
- 6 **3.17 Staffing and Volunteers:** COUNTY shall recruit and supervise all necessary
7 personnel for the office, kennel, veterinary and other areas of the Shelter. Staffing
8 shall include any and all full or part-time personnel and shall include the
9 recruitment, supervision and assignment of volunteers in suitable Shelter-related
10 activities. Personnel employed at the Shelter in the performance of Shelter-related
11 activities shall be designated as COUNTY employees and any and all volunteers
12 engaged in Shelter activities shall participate in activities designated by COUNTY
13 and shall be under the auspices of COUNTY. Use of volunteers at the Shelter shall
14 be determined by COUNTY on behalf of CITY.
- 15 **3.18 Holding Periods:** COUNTY shall hold all stray impounded animals, not otherwise
16 owner identifiable, for holding periods as required by law.
- 17 **3.19 Missing Animals:** COUNTY shall notify police immediately of any animal found
18 to be missing from the Shelter that had previously been impounded and/or in
19 protective custody.
- 20 **3.20 Hours of Operation:** COUNTY shall maintain hours of operation at the Shelter to
21 provide maximum public access for the animals, to the extent possible.
- 22 **3.21 Disease Control and Sanitation:** COUNTY shall maintain the Shelter in a clean
23 and sanitary condition. COUNTY's policies and procedures in this area may include
24 beneficial standards and/or guidelines derived from reputable animal care
25 organizations including, but not limited to, the following: Humane Society of the
26 United States, American Humane Association and American Veterinary Medical
27 Association.
- 28 **3.22 Provision of Personnel and Supplies:** COUNTY will provide personnel, supplies,
 materials, medication, pharmaceuticals, and equipment, including forms and reports
 to perform all aspects of the Shelter Services program.
- 3.23 CITY Access:** COUNTY shall provide access to the authorized representatives of
 CITY to the entire Shelter during normal business hours, and at such other
 times upon reasonable notice.
- 3.24 Livestock and Fowl Care:** COUNTY shall provide food, care and shelter to
 livestock and fowl, either at the Shelter or at another location when such animals
 cannot be cared for at the Shelter. Costs of housing any livestock or fowl, regardless
 of Shelter location shall be charged to the owner of the animal, if known. If the
 animal's owner wishes to redeem the animal, the owner shall first pay all applicable
 fees and charges at the Shelter; except as otherwise required by law, then and only
 then, will the COUNTY authorize release of the animal. COUNTY shall notify
 CITY in writing where said expenses reach the amount of \$5,000 or greater per
 incident. Such expenses shall not exceed the amount of \$25,000 per incident unless
 authorized in writing by CITY.
- 3.25 Animal Disposal:** COUNTY shall prohibit any animal whether dead or alive,
 which has been impounded, in custody, or in quarantine at the Shelter to be given
 away, disposed of, traded, sold or in any manner given over to another person,
 organization or entity for experimentation, regardless of purpose. COUNTY shall be
 responsible for the disposal of animal remains in its custody or control, subject to

applicable laws.

14-003

1 **3.26 Level of Service Provided:** COUNTY will provide Shelter Services as defined in
2 this contract. COUNTY's policies and procedures for Shelter Services shall be based
3 on standards and/or guidelines derived from reputable animal care organizations
4 including, but not limited to the following: Humane Society of the United States,
American Humane Association and American Veterinary Medical Association.

5 **4. Compensation:**

6 **4.1 Compensation for Sheltering:** Compensation for shelter services shall be based upon
7 established rate for shelter service at specified primary shelter location and prior year
8 impounds of dogs and cats. An annual rate shall be established based on these
9 factors and payable monthly in 1/12th increments. Additional costs for large animal
sheltering are incurred at \$20 per animal per day for horses and cattle and \$12 per
animal per day for swine, goats and sheep in accordance with ordinance and will be
billed based on actual sheltering on a monthly basis.

10 **4.2 Compensation for Operations and Maintenance:** Compensation for Operations and
11 maintenance shall be based upon rate for shelter service at a specified primary shelter
12 location and prior year impounds of dogs and cats. An annual rate shall be
13 established based on these factors and payable monthly in 1/12th increments.

14 **4.3 License Processing:** Compensation for License processing shall be based upon
15 actual licenses processed and licensing processing rate. License processing costs
16 shall be billed monthly and total resulting compensation may vary from estimated
17 contract cost.

18 **4.4 Outreach Activities:** Daily flat rates educational outreach and shot clinics will
19 Be billed based on actual outreach days scheduled. Compensation accounts for full
20 staff time to provide service for one day. The maximum time possible will be
21 afforded for actual outreach activity; however actual outreach activity time will be
22 reduced by travel and preparation time the day of the event.

23 **5. Definitions:**

24 **5.1 "Shelter Services,"** as used in this contract shall include, but is not limited to, the
25 following activities:

26 **5.1.1** Impoundment, admittance, receiving, care, custody and feeding of any and all
27 stray domestic animals. Livestock, exotics and the impoundment of wildlife
28 as may be delivered and/or received at the Shelter until an appropriate wildlife
agency can be contacted and the wildlife then transferred into their custody.

5.1.2 Redemption, treatment, sale, adoption, and/or disposal of any and all animals.

5.1.3 Counseling and advising animal owners.

5.1.4 Each animal shall be identified individually and photographs of all newly
impounded animals shall be posted on the Shelter website.

5.1.5 Ensuring that all dogs, four months and older, released from the Shelter to a
resident of Riverside County are licensed and, if not licensed, to sell license
to the owner or other person taking custody of each such dog. In accordance
with COUNTY ordinances, require the micro-chipping of released animals at
the owner's expense.

5.1.6 Humane euthanasia of animals as lawful and necessary, including the
creation of a log detailing those animals that are euthanized and the reasons
for such euthanasia on an animal-by-animal basis. This log shall further state

whether the animal was unhealthy and unsuitable for adoption.

1 **5.1.7** Proper disposal of dead animals.

2 **5.1.8** Care and maintenance of the Shelter facility, including land and buildings.

3 "Care" includes, but is not limited to providing a safe, temporary refuge for
4 any animal impounded, and providing needed medical services for
5 injured/sick animals or transfer of animal to the appropriate agency.

6 **5.2** "Adoptable Animal," shall mean those animals eight weeks of age or older that at or
7 subsequent to the time the animals are impounded or otherwise taken into
8 possession, have manifested no sign of disease, injury, or congenital or hereditary
9 condition that adversely affects the health or temperament of the animal, or that is
10 likely to adversely affect the animal's health in the future. Dogs declared as
11 "vicious" under State and/or local laws are unadoptable.

12 **5.3** "Treatable," shall mean an animal with a medical condition such as skin problems
13 bad flea or skin infestations, a broken limb, abscess, or problems that may be treated
14 with appropriate resources, holding space, treatment and/or time. "Treatable" shall
15 also mean an animal with behavioral conditions that may be corrected with time and
16 proper training, such as chasing animals/objects, food aggression, etc.

17 **5.4** "Untreatable Animal," shall mean any animal that is irremediably suffering from a
18 serious illness or physical injury or behavioral condition and shall not be held for
19 owner redemption or adoption.
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EXHIBIT B
PAYMENT PROVISIONS

CITY shall pay to COUNTY on a monthly basis in arrears, with a monthly billing and accounting thereof by COUNTY to CITY those fees as established by County of Riverside Ordinance 630; relative to the services to be performed under this Agreement as follows:

1. **Animal Shelter Services:**

1.1 Animal Sheltering Services: \$46,512/fiscal year

Flat rate based on impounds 612 x \$76* per cat or dog sheltering rate at the Blythe Animal Campus Shelter.

1.2 Operational and Maintenance (O&M) Costs: \$4,223/fiscal year

Flat rate based on impounds 612 x \$6.90* O&M rate at the Blythe Animal Campus Shelter.

1.3 Large Animal Sheltering of horses and cattle at \$20 per animal per day of sheltering (additional cost billed on actual use)

1.4 Large Animal Sheltering of swine, goats and sheep at \$12 per animal per day of sheltering (additional cost billed on actual use)

*Rates are subject to change as adopted by the Board of Supervisors.

Service	2014/2015
Shelter	\$46,512
O & M Cost	\$4,223
Total	\$50,735

The scheduled compensation payable to COUNTY for all services as set forth in this Agreement is fifty thousand seven hundred thirty-five dollars (\$50,735) for the period commencing July 1, 2014 through June 30, 2015.

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**Riverside County Board of Supervisors
Request to Speak**

Submit request to Clerk of Board (right of podium),
Speakers are entitled to three (3) minutes, subject
to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Holmstrom

Address: _____
(only if follow-up mail response requested)

City: _____ **Zip:** _____

Phone #: _____

Date: _____ **Agenda #** shelter
3.2

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

Support **Oppose** **Neutral**

Note: If you are here for an agenda item that is filed
for "Appeal", please state separately your position on
the appeal below:

Support **Oppose** **Neutral**

I give my 3 minutes to: _____

BOARD RULES

Requests to Address Board on "Agenda" Items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda:

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. **YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES.**

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please insure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. **Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.**

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

Addressing the Board & Acknowledgement by Chairman:

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman may result in removal from the Board Chambers by Sheriff Deputies.