

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

836



**FROM:** Sheriff-Coroner-PA

**SUBMITTAL DATE:**  
09/15/14

**SUBJECT:** Approval of Hubb System LLC/Data 911 as the Sole Source Provider for Mobile Data Computers and Maintenance for the Sheriff's Patrol Vehicles During the Period from FY 14/15 through FY 15/16, All Districts. [\$1,200,000 – General Fund 51% and City Contract Revenue 49%]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Authorize the Purchasing Agent to issue a Purchase Order for the purchase and maintenance of Mobile Data Computers to Hubb Systems LLC/Data 911, on behalf of the Sheriff's Department, for a cost not to exceed \$600,000 per year until June 30, 2016, without securing competitive bids, in accordance with Ordinance 459.4.

(Continued on Page 2)

*Will Taylor*  
Stan Sniff  
Sheriff-Coroner-PA  
Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 600,000	\$ 600,000	\$ 1,200,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 306,000	\$ 306,000	\$ 612,000	\$ 0	
<b>SOURCE OF FUNDS:</b> General Fund 51% and City Contract Revenue 49%				<b>Budget Adjustment:</b> No	
				<b>For Fiscal Year:</b> 14/15-15/16	

**C.E.O. RECOMMENDATION:**

APPROVE

County Executive Office Signature

BY: *Elizabeth J. Olson*  
Elizabeth J. Olson

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Benoit, seconded by Supervisor Stone and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Stone and Benoit  
Nays: None  
Absent: Tavaglione and Ashley  
Date: October 21, 2014  
xc: Sheriff, Purchasing

Kecia Harper-Ihem  
Clerk of the Board  
By: *Kecia Harper-Ihem*  
Deputy

Prev. Agn. Ref.:

District: All

Agenda Number:

3-29

Departmental Concurrence

Purchasing: *Mark Seiler*  
Mark Seiler, Assistant Director

- A-30
- Positions Added
- 4/5 Vote
- Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11: Approval of Hubb Systems LLC/Data 911 as the Sole Source Provider for Mobile Data Computers and Maintenance for the Sheriff's Patrol Vehicles During the Period from FY 14/15 through FY 15/16, All Districts. [\$1,200,000 – General Fund 51% and City Contract Revenue 49%]**

**DATE:** 09/15/14

**PAGE:** Page 2 of 2 (BR 15-035)

**BACKGROUND:**

**Summary**

Mobile Data Computers (MDC's) are currently used by the Sheriff's Department Deputies to receive calls for service and run inquiries on vehicles and individuals among other daily functions while on patrol. These necessary pieces of equipment are hard mounted into Sheriff's patrol vehicles and are uniquely ruggedized. The prior contract was awarded to Hubb System LLC/Data 911 after a formal bid process was conducted by County Purchasing (RFQ# SHARC-124). The Hubb Data LLC/Data 911 contract expired June 30<sup>th</sup>, 2014.

The Department is exploring the advantages of shifting away from the current MDC's to a new tablet solution. The Department has established a committee to conduct product research and testing of the functions and features of various tablets. The tablets will be tested over a six month period to ensure they can withstand exposure to severe conditions and the demanding situations encountered during the normal job duties on a daily basis.

The two year contract extension will give the committee sufficient time to conduct the product testing and explore the best solution for the Department. The cost to maintain this system is currently in the Departments submitted budget for FY 14/15; therefore no budget adjustment is necessary.

**Contract History and Price Reasonableness**

Hubb Systems LLC/Data 911 would continue to supply any new MDC's necessary over the next two years as well as install the new MDC's into the Department's patrol vehicles to ensuring compatibility with the current system and vehicles. Hubb Systems LLC/Data 911 would also continue to perform maintenance and service on all the MDC's for the entire Department which will allow the Department to maintain the current warranty on the equipment.

Hubb Systems LLC/Data 911 would continue to use the same pricing as awarded in their previous contract by County Purchasing. The cost for a new MDC would be \$5,432 and maintenance would be charged at a rate of \$125 per hour.

**Impact on Citizens and Businesses**

The Department is continuously exploring new technology to be more effective and minimize cost. Allowing the current vendor to continue supplying the MDC's, while the Committee assesses the new tablet solution, will ensure any necessary new MDC's as well as maintenance will be compatible with the current system and maintain the current warranty. The MDC's are essential to the Deputies for doing their daily work duties and for their safety while in the field. In an effort to contain costs, the vendor is keeping their prices the same as those in their expired contract.

Date: September 11, 2014

From: Will Taylor, Chief of Administration Department/Agency: Sheriff

To: Board of Supervisors

Via: Purchasing Agent

Subject: Sole Source Procurement; The Sheriff's Department is requesting a contract extension for Hubb Systems LLC/Data 911 for the purchase of mobile data computers (MDC's) and their maintenance.

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

1. **Supply/Service being requested:** The Sheriff's Department is requesting to purchase mobile data computers (MDC's) and the associated maintenance/service agreements. The request also includes installation of the MDC's into Sheriff's Patrol vehicles, downloading software onto PC's, notebooks and servers, and configuration of cards and peripherals.
2. **Supplier being requested:** Hubb Systems LLC/Data 911 (V#75443)
3. **Alternative suppliers that can or might be able to provide supply/service:** None. To maintain the current warranty, all of the parts and servicing of the equipment can only be provided by Hubb Systems. The Department had a contract with Hubb Systems (contract ID# SHARC 20400-001-06/14) that expired on June 30, 2014.
4. **Extent of market search conducted:** County Purchasing awarded the expired contract after a formal bid process was conducted (RFQ# SHARC-124).
5. **Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:** The MDC's are unique, ruggedized, hard mounted, patrol vehicle computers. Deputies use the MDC's to perform a wide range of daily functions, such as receiving calls for service and running inquiries of vehicles and individuals while on patrol.
6. **Reasons why my department requires these unique features and what benefit will accrue to the county:** Sheriff's personnel require that the computer equipment can withstand exposure to severe conditions and demanding situations while performing the day to day job duties. Hubb System/Data 911 has provided the MDC's for the Sheriff's Department patrol vehicles for the past several years. Continuing with the same supplier will ensure the proper maintenance of the current equipment and ensure any new equipment needed will be compatible with our system and vehicles.
7. **Price Reasonableness including purchase price and any ongoing maintenance or ancillary costs from the supplier:** The repair costs are dependent on the parts and number of service hours necessary. The current hourly rate for Hubb Systems is \$125 per hour. The cost to purchase a new M7 MDC is \$5,432 each. These costs have not changed from the previously awarded contract.
8. **Does moving forward on this product or service further obligate the county to future similar contractual arrangements or any ongoing costs affiliated with this sole source?** No.
9. **Period of Performance:** The contract extension is proposed for a two-year period. Department staff is exploring the advantages of shifting from the MDC's to a tablet solution. Staff has established a committee to conduct product research and testing of the features and functions of various tablets.

SS-SHERIFF, Hubb Systems LLC/Data 911, Page 2

The committee will be testing various devices for at least six months to ensure they will withstand various temperature ranges and elements of the work environment. During this period of exploration, the Department will need to continue to utilize Hubb Systems for the replacement and maintenance of MDCs. The cost shall not exceed \$600,000 annually.

Raymond Agony 9/15/2014  
Chief Deputy Signature Date

[Signature] 9/15/14  
Department Head Signature Date

Purchasing Department Comments:

Approve                      Approve with Condition/s                      Disapprove  
Not to exceed: \$ 600,000      One time       Annual Amount through 6-30-2016

[Signature] 9-17-14      15-213  
Purchasing Agent                      Date                      Approval Number  
(Reference on Purchasing Documents)



RIVERSIDE COUNTY INFORMATION TECHNOLOGY PROCUREMENT FORM  
To be completed for all departmental purchases of IT systems, services or renewals

PR2014-01893  
Tracking Number for  
Internal Use Only

<b>REQUESTED PURCHASE:</b> MOBILE DATA COMPUTERS FOR SHERIFF PATROL VEHICLES	
<b>DEPARTMENT/AGENCY:</b> SHERIFF'S DEPARTMENT	
<b>CONTACT NAME/PHONE:</b> SOKUN TRAN/ 951-955-9848	
<b>PURCHASE REQUEST:</b> <input checked="" type="checkbox"/> NEW EQUIPMENT/SERVICES <input type="checkbox"/> UPGRADE <input type="checkbox"/> REPLACEMENT	
<b>PURCHASE TYPE:</b> <input type="checkbox"/> PROFESSIONAL SERVICES <input type="checkbox"/> SOFTWARE <input type="checkbox"/> HARDWARE <input checked="" type="checkbox"/> RENEWAL	
<b>DESCRIBE REQUESTED PURCHASE</b>	<p>Request for the purchase and maintenance service of the mobile data computers (MDC) installed in Sheriff Patrol vehicles. The request includes installation of software to PC's, Notebooks, or servers, installation and configuration of cards and peripherals. The Department has a contract with Hubb Systems, contract ID# SHARC 20400-001-06/14, and it expired on June 30, 2014. The Department is possibly shifting from the MDC to a tablet solution. Before a decision can be made to pursue the tablet option, a committee has been devised to conduct product research and testing of the features and functions of various tablets. The Department will be testing various devices for six months to ensure they will withstand various temperature range and elements of the environment. This extension request will be for two years to allow the Department sufficient time to test the product, analyze the data, and conduct a bid to make an award.</p> <p>Equipment cost for a new M7 MDC: \$5,432 each. Hourly rate for service is \$125 per hour.</p>
<b>BUSINESS NEEDS ADDRESSED</b>	The MDC is a ruggedized, hard mounted patrol vehicle computer that deputies use to perform a wide range of daily functions such as receiving calls for service and running inquiries of vehicles and individuals while on patrol duties.
<b>ARE THERE ANY OTHER COUNTY SYSTEMS THAT PROVIDE THE SAME FUNCTIONALITY?</b> <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES <input type="checkbox"/> UNKNOWN	
<b>BUSINESS CRITICALITY</b>	<b>BUSINESS IMPACT (SELECT ALL THAT APPLY)</b>
<input checked="" type="checkbox"/> Run the business <input type="checkbox"/> Grow the business <input type="checkbox"/> Transform the business	<input checked="" type="checkbox"/> Support current operations <input type="checkbox"/> Reduce Expenses <input checked="" type="checkbox"/> Improve Customer Service <input checked="" type="checkbox"/> Improve Operational Efficiencies
<b>BUSINESS RISKS</b>	Financial: None Operational: None Customer: None
<b>ALTERNATIVE SOLUTIONS</b>	1. Looking into the tablet solution, but require testing and analysis of the equipment 2. [Solution] 3. [Solution ]
<b>TRANSACTION</b>	<input type="checkbox"/> Cash Purchase <input type="checkbox"/> Lease Purchase Lease Years: _____
<b>PURCHASE COSTS</b>	<b>COST BENEFIT ANALYSIS</b>

9/10



**RIVERSIDE COUNTY INFORMATION TECHNOLOGY PROCUREMENT FORM**  
 To be completed for all departmental purchases of IT systems, services or renewals

Tracking Number for  
Internal Use Only

Hardware: \$500,000  Software: \$  Labor: \$100,000  TOTAL COST: \$ 600,000		ALTERNATIVE STATUS QUO	ALTERNATIVE	ALTERNATIVE
	Current Annual Cost	\$600,000		
	Ongoing Annual Cost			
	Annual Cost Savings			
	Net Annual Savings			
	Project Implementation Cost			
TOTAL COST: \$ 600,000	Project Payback Period? yrs			

Department Head Signature: *Mark Potter* 12/8/03 Date:

**RCIT RECOMMENDATION – for purchases and renewals under \$100,000**

Recommended:  Yes  No (Non-recommended requests submit to TSOC)

By: *Tom Muller, ACIO* Date: *9/17/04*

Chief Information Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RCIT explanation for non-recommended requests:**

\_\_\_\_\_

**TSOC RECOMMENDATION: for purchases and renewals over \$100,000 and RCIT non-recommended purchases or renewals**

Recommended:  Yes  No (In no, provide explanation below)

TSOC Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TSOC explanation for denied requests:**

\_\_\_\_\_