Positions Added By: Christopher F

Order

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



SUBMITTAL DATE:

October 23, 2014

SUBJECT: Sole Source Procurement Request for Upgrade Parking Control Software/Firmware for Riverside downtown Parking Office and Parking Garages, District 2/2 [\$60,000] Parking Division Operating Budget 100%

RECOMMENDED MOTION: That the Board of Supervisors:

FROM: Economic Development Agency

1. Approve the attached sole source procurement request for the provision of a parking control software/firmware, to upgrade the current parking software that will not be supported in the future, due to the age of the software, in the amount not-to-exceed, \$60,000.

BACKGROUND: Summary

The County of Riverside is currently on SCAN NET parking software and it will not be supported in the near future, due to the age of the software. By upgrading our current parking system with 3M Parking Enterprise Facility Management Software (EFMS), the user experience is specifically designed to turn raw data into useful, accessible information.

PAUL ANGULO, CPA, AUDITOR-CONTROLLEI
BY 10/23/14

Robert Field
Assistant County Executive Officer/EDA

						Ear Ei	and Voor	2014/4	16
SOURCE OF FUND	S:	Parking Divi	sion Operating B	udget	100%	Budge	t Adjustmen	t: No	
NET COUNTY COST	\$		\$	\$		\$			V. O.
COST	\$	60,000	\$	\$	60,000	\$	Co	nsent 🗆 🛭	Policy M
FINANCIAL DATA	Curre	nt Fiscal Year:	Next Fiscal Year:	Total Co	ost:	Ongoing Co		POLICY/CO (per Exec.	Section 19 Control of the Control of

C.E.O. RECOMMENDATION:

APPROVE

BY: Bobini Dasika

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Stone and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes:

Jeffries, Tavaglione, Stone and Ashley

Nays:

None Benoit

Absent: Date:

November 4, 2014

XC:

EDA

Kecia Harper-Ihem Clerk of the Board

Deputy

A-30 4/5 Vote

Prev. Agn. Ref.:

District: 2/2

Agenda Number:

3-8

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

Economic Development Agency

FORM 11: Sole Source Procurement Request for Upgrade Parking Control Software/Firmware for Riverside downtown Parking Office and Parking Garages, District 2/2 [\$60,000] Parking Division Operating Budget 100%

DATE: October 23, 2014

PAGE: 2 of 2

BACKGROUND:

Summary (Continued)

This upgrade will ensure continued technical support in the future and will resolve issues with the current parking software such as passback, card number catalog issuance and the number of devices supported.

3M Enterprise Facility Management Software (EFMS) is the only system that will interface with our current system. We currently use 3M software and hardware in all of our county structures. To choose another company's software would not be compatible with our current system and would require us to replace the hardware, creating a much higher cost to the county as this affects our Parking Office, the garages at 12th Street, Riverside Centre and the CAC.

Impact on Citizens and Businesses

This upgrade is essential to run our county parking facilities more efficiently and it supports our current parking operations system.

SUPPLEMENTAL:

Additional Fiscal Information

Purchasing this product will not further obligate the county to future, or similar, contractual arrangements or any ongoing costs affiliated with the sole source.

Contract History and Price Reasonableness

The department has utilized the 3M software as their central parking tracking/billing system for over 16 years at all locations. It is essential that each individual location be able to interface with the main system and replacing the entire system with another product would cost prohibited. The vendor is extending the County the same deeply discounted state and local governmental pricing offered all governmental entities.

ATTACHMENTS:

A. Sole Source Procurement Request

Date:

08/25/14

From:

Robert Field

Department/Agency: EDA/Parking Services

To:

Board of Supervisors/Purchasing Agent

Via:

Purchasing Agent

Subject:

Request for upgrade parking control software/firmware

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

1. Supply/Service being requested:

Upgrade parking control software/firmware from 3M SCAN NET to 3M EFMS system.

2. Supplier being requested:

3. Alternative suppliers that can or might be able to provide supply/service:

None

4. Extent of market search conducted:

Internet and industry publications.

5. Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:

Upgrade parking control software/firmware currently used for parking structure operations while utilizing the parking equipment in current use.

6. Reasons why my department requires these unique features and what benefit will accrue to the county:

Currently used SCAN NET parking software will not be supported in the future due to the age of the software. EFMS software upgrade will replace SCAN NET parking software and eliminate issues in the current software such as passback feature not operational, limited number of cards that can be issued, and the amount of devices that can be supported.

7. Price Reasonableness including purchase price and any ongoing maintenance or ancillary costs

from the supplier: Price of upgrade is \$54,290.50 8. Does moving forward on this product or service further obligate the county to futu contractual arrangements or any ongoing costs affiliated with this sole source? (Ma support, or upgrades, if so, please explain). No. 9. Period of Performance:						
Department Head Signature	9	Date				
Purchasing Department Comm	ments:					
Approve	Approve with Condition/s	Disapprove				
Not to exceed: \$ 60,000	One time	Annual Amount through				
miele	10-14-14	15-252				
Purchasing Agent	Date	Approval Number (Reference on Purchasing Documents)				



RIVERSIDE COUNTY INFORMATION TECHNOLOGY PROCUREMENT FORM

To be completed for all departmental purchases of IT systems, services or renewals

Tracking Number for internal Use Only

Labor: \$	Annual Cast Savings								
rapol. 2	Annual Cost Savings								
Tamas Casas É	Net Annual Savings								
TOTAL COST: \$	Project Implementation Cost								
	Project Payback Period? yrs								
Department Head Signa	ture:		Date:						
RCIT RECOMMENDATION – for purchases and renewals under \$100,000									
Recommended:	Yes No (Non-re	commended request	-						
By:	RCIT ₂ AP	PROVED	Date: 91614						
Chief Information Offic	er Signature:	40010	Date:						
		MY							
DCIT avalanation for a	on-recommended requests:								
ACIT explanation for no	m-recommenaea requests:								
TSOC RECOMMENDAT	ION: for purchases and rene	wais over \$100,000	0 and RCIT non-						
recommended purchas		•							
Recommended: Ye		provide explanation b	nelow)						
Necommended.		provide explanation t	1						
TSOC Chair Signature:			Date:						
1300 Chair Signature.	,		Date.						
TSOC explanation for o	lenied requests:								
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RIVERSIDE COUNTY INFORMATION TECHNOLOGY PROCUREMENT FORM To be completed for all departmental purchases of IT systems, services or renewals



REQUESTED P	TED PURCHASE: EFMS PARKING SOFTWARE/FIRMWARE UPGRADE										
DEPARTMENT	/AGEN	EDA/PARKING	SERVICES								
CONTACT NAI	CONTACT NAME/PHONE: MARK MCGINNIS 955-5286										
PURCHASE REC	UEST:		NEW EQUIPMENT/	SERVICES	X UPGRADE		REPLACEMEN	Γ			
PURCHASE TYP	PE: PROFESSIONAL SEF			RVICES	X SOFTWARE		HARDWARE	RENEWAL			
DESCRIBE	Upgrade parking software/firmware currently used in County owned parking structures										
REQUESTED	from 3M's SCAN NET parking software to 3M's EFMS parking software.										
PURCHASE											
BUSINESS	Upgr	ade	ensures continued	technical s	upport in the fo	ıtur	e and will resol	ve issues with			
NEEDS			nt parking software		• •			11			
ADDRESSED	numb	er o	f devices supporte	d.							
ARE THERE ANY	OTHER (COUN	ITY SYSTEMS THAT	X NO	YES] UN	IKNOWN				
PROVIDE THE SA	ME FUN	ICTIO	NALITY?								
BUSINESS CRITIC					MPACT (SELECT A						
X Run the b				X Support current operations Reduce Expenses							
Grow the				Improve Customer Service							
Transform	the bu	usine	ess	X Impro	ve Operational	Effi	ciencies				
BUSINESS	Finan	cial:									
RISKS	Oper	atior	nal: Not have techn	ical suppor	t, restricted nu	mbe	er of cards that	can be issued,			
	restri	cted	number of devices	s supported	l, passback feat	ure	inoperable.				
	Custo	mei	:								
ALTERNATIVE	1. N	ONE									
SOLUTIONS											
TRANSACTION	X Cash Purchase Lease Years:										
PURCHASE COST	rs		COST BENEFIT ANA	LYSIS							
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Hardware: \$					STATUS QUO						
Software: \$5	4.920	50	Current Annual (Ongoing Annual		<u> </u>						
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Traffic Safety and Security Division
3M Center, Bldg 224-4N-14
St Paul, MN 55144-1000
Tel: (877) 777-3571
Email: parkingorderprocessing@mmm.com

BILL TO:

County of Riverside California

4293 Orange St. Riverside, CA 92501

2014 Quotation							
Quote #:	07222014 rev0						
Quote Date:	22-jul-2014	-					
Valid until:	19-Nov-2014						
Project Name:	County of Riverside						
Est. Ship Date:	4 - 6 weeks						

SHIP TO: County of Riverside California 4293 Orange St. Riverside, CA 92501

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78-0060-3660-8	86-24113		Powerpad Firmware Platform C		\$	4,500.00	\$	500.00	5	3,500.00
78-0060-3666-5	86-24125		Powerpad, Firmware SST Platfor	m C Config (Scan 6.x)		70.00	\$	34,50	\$	241.50
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75-0302-1353-4	99-29329 89-12605	1.0	EFMS, Central Credit Card Option		\$	1,430.00	•	6,000.00	\$	6,000.00
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OHISIDE HARDW			NETePay Multi Use St Srv-Conco	ro most bs	S	2,898.00	\$	1,449.00	\$	1,449.00
	01-40008		Chatelds to have 14 Hallandson							
75-0302-1328-6	01-40008	1.0	Outside Labor - M.Heller Sign	and the second s	Ş	1.00	\$	6,600.00	\$	6,600,00
3M SERVICES										
75-0302-1325-2	01-40005	1:0	3M Labor - Training Services		\$	1.00	\$	2,500.00	\$	2,500.00
75-0302-1326-0	01-40006	1.0	3M Labor - Installation Services		\$	1.00	, \$	8,000.00	\$	8,000.00
			This excludes taxes and freigi	nt charges				TOTAL	\$	54,920.50

Submitted by Sales Rep: email: Sarah Wheeler

John Glodt 714-305-9681 iniodi@mmm.com

BY: NEAL R. KIPNIS

ΔT

TERMS AND CONDITIONS

- 1. AGREEMENT AND LIMITATIONS. The agreement between Seller and Buyer (the "sales contract") with respect to the sale of goods (the "goods") described on the other side hereof shall consist of the terms appearing hereon end on the other side hereof together with sury additions or revisions of such terms and sure to sales for goods, Buyer agrees to the terms and conditions set forth herein. Saliar objects to and shall not be bound by any additional or different terms, whether printed or other twice, in Buyer's purchase order, or in any other communication from Buyer to Seller, unless specifically agreed to in writing and signed by Seller. No REFERENCE TO BUYERS FURCHASE ORDER OR OTHER COMMUNICATION FROM BUYER SHALL BE DEEMED TO INCORPORATE BY REFERENCE ANY TERMS APPEARING THEREIN. This sales contract shall be for the benefit of Seller and Buyer and not for the benefit of seller. Prior courses of dealing, trade single and verbal agreements not reduced to writing signed by Seller, to the extent they modify, add to, detrect from, supplent or explain the miss contract, shall not be binding on Seller.
- 2. PACKING, MARKING, AND SHIPPING.
- a. All equipment, systems and supplies shall be properly pecked, marked and stupped in accordance with the requirements of the common carrier transporting such supplies.
- b. Seller shall route shipments in accordance with the Buye is instructions.
- e. All transportation charges paid by the Saller and to which the Saller is entitled to reimburnement shall be added to the Saller's invoice as a separate item.
- d. All shipments will be insured by the Seller at values netablished by seller.
- a. Buyer has the responsibility of all claims due to abipment damage either visible or hidden, damage will be marked and claims made at the time of ecceptance by Buyer with the shipping company.
- f. Each packing slip, Bill of Lading, and Involve shall bear the applicable purchase order number and the location of plant to which supplies are to be shipped.
- 3. TERMINATION OR MODIFICATION. The miss contract may be modified or terminated only upon Seller's written consent except that clerical errors are subject to correction by Seller or upon Seller's written moment. If Seller shall declare or consent to a termination of the Seles contract, in whole or in part, Buyer, in the absence of contrary written agreement signed by Seller, shall pay a 20% cascalisation fee for all services rendered and any additional freight and handling charges incurred with the return of the genets. All orders for austoralized aquipment which are cancelled and where such aquipment is not reusable, shall be paid by Buyer in full to Seller. Prices are based on delivery dates scheduled at the time of acceptance of the order.
- 4. PAYMENTS. After 2M's acceptance of an Order (Order Date"), 3M will supply the Product at the price in the applicable Price Page in effect on the Order Date, unless an official deviated quots has been provided for a specific project. For projects of \$50,000 or less, payment is due within 30 (thirty) days of invoice date and if payment is received with 10 days of invoice date, Buyer will receive a 2% discount. Projects of \$50,000 to \$100,000 require a 10% down payment. Projects over \$100,000 require a 20% down payment. Payment on remaining behands and due within 30 (thirty) days of invoice date and if payment is received within 10 days of invoice date, Buyer will receive a 2% discount. 3M may, in its sole discretion welve down payment requirements.
- 5. ENGINEERING CHARGES. Additional engineering charges may be levied by the Seller to the Buyer in the event a Purchase Order requires a high level of customization of equipment and system. These charges for engineering, hendling or customized purchases may not be evident in the quoting process, but become apparent during the menufacturing design and finel assembly procedures. Buyer will be advised of such charges prior to invoicing.
- 6. SENCOICENG AND GENERAL. Invoices will be sent promptly to Buyer in duplicate. The Seller agrees to ship all goods FOB manufacturing plant to Buyer's place of business. No drop shipments outside of Buyer's or distributor's agreed trading area will be made. List prices for products are those in effect at the time of shipment and are subject to change by Seller methous notion. All orders are received subject to acceptance by Seller and shipment of an order constitutes such acceptance. Unlars otherwise agreed in writing. Seller reserves the right to ship goods in a single lot or in serveral tots. In such event, each shipment will be invoiced to Buyer and paid for separately, Standard payment terms for all products are typically 2%/10 Net 20 days from the date of invoice with credit approval. However, Seller reserves the right to ship products on a COO basis if in Seller's sock apinion it is unwilling to extend standard credit terms. In the event terms are extended and Seller is not the right to ship products on a COO basis if in Seller's sock apinion it is unwilling to extend of standard credit terms. In the event terms are extended and Seller is not the when due, all overdus payments shall been interest until gold at eightson (18%) percent or at the highest rate permitted by applicable law from date payment is due.
- 7. DESIGN MODIFICATIONS. All products are subject to design and/or appearance modifications, which are production standard at the time of shipment. Products shipped prior to a current production standard will be medified to current production standards when returned to Seller for any leason if in the sole opinion of Seller such modifications are necessary.
- 2. MISK OF LOSS. The risk of loss of goods or any part thereof shall pass to the Buyer upon delivery thereof by Seller to the carrier. Buyer shall have sole responsibility for processing and collection of any claim of loss against the carrier.
- 9. TAKES. Prices do not lectuale taxes. Buyer shall pay Saller, in addition to the price of goods, any applicable excise, sales, site or other tax (however designated) imposed upon the sale, production, delivery or use of the goods ordered to the estent required or not forbidden by lew to be collected by Saller from Buyer, whether or not so othered at the time of the sale, unless valid exemption contributes are furnished to Saller before the date of invokes.
- 10. DELIVERY Product to be delivered from stock is subject to prior cale. Delivery dates are not guaranteed but are estimated, in part, of the basis of immediate receipt by Seller of all information to be furnished by Buyer, Seller shall in good faith endeavor to meet estimated delivery dates but shall not be fielde to buyer for any damages including intidental consequential or loss of profes as a result of faiture to meet such estimated drivery dates.
- 11. DEDUCTIONS AND RETURNS. Deductions will not be honored unless covered by a credit memorandism. Goods shipped to the Buyer may be esturned to Selfer for

credit only upon specimization of Seller, including preventing concentration and tenness, and experiences at the or tous for such factures grade unit actual receipt thereof by Seller. Agents of Seller are not authorized to accept returned grade or to grant allowances or adjustments with respect to Bayer's account.

- 12. INSPECTION: Super shall impact the goods immediately upon receipt thereof. All claims for any alleged defect in Seller's performance under this seles contract, capable of discovery upon reasonable inspection, must be fully set forth in writing and received by Seller within 30 days of Buyer's seculpt of the goods. Failure to make any such claim within said thirty-day period shall constitute a waiver of such claim and an irrevocable acceptance of the goods by Buyer.
- 13. PATENTS. Salar shall hold Super harmless, to the extent harain provided against any rightful claim of any third person by way of infringement of any United States Latters Patent by such goods as are of Salar's manufacture, but if Buyer furnished specifications to Salar, Buyer shall hold Salar harmless against any such infringement claims which arise out of or relate to such specifications. Salar's agreement in this paragraph to hold Buyer harmless shall not apply to any infringement constitute of the use of goods manufactured by Salar as part of any combination with goods manufactured by Buyer or others, in the event that any goods manufactured by Salar are in any suit held to be constitute infringement and their use is anjoined, Seller, if unable within a reasonable time to accure for Buyer the right to continue osing such goods, either by suspension of the injunction, by securing for Buyer a license, or otherwise shall, at its own expense, either replace such goods with no-infringing goods or modify such goods so that they become non-infringing, or accept the return of the enjoined goods and refund the perchase price theretofore paid by Buyer less allowance for any period of accusing less than they become non-infringement or the like and Buyer's remedies will be limited to those provided in this paragraph.
- 14. WARRARTIES. Saller warrants that all equipment, systems, covered by this order will conform to the specifications, drawing and models considered standard at the time of monufecturing and specified by the Seller subject to all of the limitations and exceptions set furth in3M'S standard published Wormarty and policies. No one last any authority to bind the Seller to any warranty beyond that entended house in. THERE ARE NO OTHER WARRANTIES, EDVAESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABRITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL SELLER BE UABLE FOR ANY LOST PROFITS OR ANY MODIFICT OR CONSEQUENTIAL DARMAGES RESULTING FROM THE PURCHASE OR USE OF THE EQUIPMENT.
- 15. LIMITATION OF REMEDIES. 3M's entire limbility and your exclusive remedy shall be as follows:
- a. Any remedy published in the warranty and policy statements usued along with the shipment.
- b. In no event will 3M be liable for any lost profits, lost savings, or any incidental demages or accommit consequential demages, even if 3M, its authorized dealer or its approved supplier has been advised of the possibility of such demages, or for any demages claimed by you based on any third party claim.
- c. Installation. Equipment performance which is installation dependent, which has not been installed by 3M resulting in damage and/or non performance of the equipment due to imprope; installation, will void warranty and be the sole responsibility of the buyer.
- 16. CLAIMS OR CONTROVERSIES. Any claim arising out of the Werranty and policy statement or for any other claim whatsoever related to the subject matter of the agreement, shell be filed, tried end/or heard and decided in Michigan which Buyer and Seller agree is the most convenient forum for such purposes.
- 17. STATUTE OF LIMITATIONS. ANY CLAIM FRED FOR BREACH OF AGREEMENT MUST BE FILED WITHIN ONE YEAR FROM THE DATE OF DELIVERY REGARDLESS OF WHAT ANY STATUTE OF LIMITATIONS MAY OTHERWISE PROVIDE, BUYER SPECIFICALLY AND EXPRESSLY HAVING WAIVED ANY LONGER TIME PERIOD THAT MIGHT BE AVAILABLE BY STATUTE.
- IS. ASSIGNMENT AND DELEGATION. No right or interest in this sales contract shall be assigned by Buyer without Seller's prior written consent, and no delegation of any obligation owned, or of the performance of any obligation, by Buyer shall be made without Seller's prior written consent. Any attempted assignment or delegation shall be void and totally ineffective for all purposed unless made in conformity with this paragraph. Notwithstanding the foregoing, if Buyer is an authorized distributor of the goods for Seller, than Seller's obligations under paragraphs 24 and 25 therapif, subject to all limitations of this sales contract, shall be extended to the original purchaser of the goods from Buyer.
- 19. SEVENABILITY. If any term, clause or provision contained in the sales contract is declared or held invalid by a court of competent jurisdiction, such declaration or holding shall not affect the validity of any other term, clause or provision herein contained.
- 20. GOVERNING LAY
- 21. WANDL Seller's felium to insist on performance of any of the terms or conditions herein or to election any right or privilege or Purchaser's walver of any breath hereunder shell not thereofter welve any other terms, conditions or privileges, whether of the same or similar type

FORM APPROVED COUNTY COUNSEL DE LE REMINIS DATE