

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

101



**FROM:** Sheriff's Department

**SUBMITTAL DATE:**  
10/14/14

**SUBJECT:** Approval of Budget Adjustments to Enable the Sheriff's Department to Purchase and Install Video Conferencing Equipment to Conduct Court Hearings in the County Jails, All Districts. [\$199,650-100% Booking Fees Recovery Sub Fund]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A enabling the Sheriff's Department to purchase and install video conferencing equipment to conduct court hearings, including video arraignment, in each of the five Riverside County jails.
2. Authorize the Purchasing Agent to purchase the video conferencing equipment from JEC Integration, at a cost not to exceed \$157,290, by piggy-backing on a Superior Court of California contract with JEC Integration that was originally established through a competitive bid.

(Continued on Page 2)

*Will Taylor* For

Stan Sniff  
Sheriff-Coroner-PA  
Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 199,650	\$ 0	\$ 199,650	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
<b>SOURCE OF FUNDS:</b> 100% Booking Fees Recovery Sub Fund				<b>Budget Adjustment:</b> Yes	
				<b>For Fiscal Year:</b> FY 14/15	

**C.E.O. RECOMMENDATION:**

APPROVE

**County Executive Office Signature**

BY: *Elizabeth J. Olson*  
Elizabeth J. Olson

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Tavaglione, seconded by Supervisor Stone and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Stone and Ashley  
Nays: None  
Absent: Benoit  
Date: November 4, 2014  
xc: Sheriff, Auditor, Purchasing

Kecia Harper-Ihem  
Clerk of the Board

By: *[Signature]*  
Deputy

Prev. Agn. Ref.:

District: All

Agenda Number:

3-31

FISCAL PROCEDURES APPROVED  
PAUL ANGLUO, CPA, AUDITOR-CONTROLLER  
BY: *[Signature]* 10/21/14  
Esteban Hernandez

Departmental Concurrence

Purchasing: *[Signature]*  
Mark Seiler, Assistant Director

- A-30
- Positions Added
- 4/5 Vote
- Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: Approval of Budget Adjustments to Enable the Sheriff's Department to Purchase and Install  
Video Conferencing Equipment to Conduct Court Hearings in the County Jails, All Districts. [\$199,650-  
100% Booking Fees Recovery Sub Fund]**

**DATE:** 10/14/14

**PAGE:** 2 of 3 (BR 15-043)

**BACKGROUND:**

**Summary**

Currently, inmates in custody, pending arraignment on new charges, are transported to the court of jurisdiction. The Riverside County Sheriff's Department transports approximately 200 inmates each weekday for the purpose of arraignment.

This video conferencing project consists of the purchase and installation of video conferencing equipment for all five jails in Riverside County. All inmates pending arraignment will have their hearing conducted at the jail in which they are housed via video conferencing. Each jail will be linked to courtrooms in all jurisdictions. This will help to reduce the overall cost of inmate transportation, as well as reduce the amount of inmates being transported outside of the correctional facility.

The cost of the project is as follows:

JEC cost: \$157,290

JEC Integration will be providing the video arraignment equipment that will be in all five jails. This includes 32" flat panel monitors, cameras, multimedia carts, and all necessary electrical and data wires for installation.

RCIT cost: \$27,330

RCIT will install all necessary communication data lines at each proposed location within each jail. The quote includes cabling infrastructure at all five facilities and Cornet installation.

EDA cost by facility:

EDA will install all necessary power outlets at each of the proposed locations in the jail facilities. It will also be installing any necessary conduit to enable RCIT to run data lines to each of the locations.

SWDC	\$2,250
RPDC	\$3,560
SCF	\$5,220
Indio	\$4,000

EDA total: \$15,030

Project Total: \$199,650

The Blythe Jail has conducted video arraignments at its facility in the past. So costs will be incurred there for the JEC Integration video equipment, but infrastructure costs should be minimal.

**Impact on Citizens and Businesses**

The Sheriff's utilization of video arraignments at all County jail facilities will reduce transportation costs for inmate arraignments.

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11: Approval of Budget Adjustments to Enable the Sheriff's Department to Purchase and Install**  
**Video Conferencing Equipment to Conduct Court Hearings in the County Jails, All Districts. [\$199,650-**  
**100% Booking Fees Recovery Sub Fund]**

**DATE: 10/14/14**

**PAGE: 3 of 3 (BR 15-043)**

**Schedule A**

**Increase Appropriations:**

10000-2500400000-520250	Communication Equip - Install	\$27,330
10000-2500400000-537320	Interfund Exp. – Improvements Bldg.	15,030
10000-2500400000-546160	Equipment - Other	<u>157,290</u>
	Total	\$199,650

**Memo Line Only:**

11085-2500400000-330132	Booking Fees Recovery	\$199,650
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**RIVERSIDE COUNTY INFORMATION TECHNOLOGY PROCUREMENT FORM**  
 To be completed for all departmental purchases of IT systems, services or renewals

PR2014-01978  
 Tracking Number for Internal Use Only

<b>REQUESTED PURCHASE:</b> PURCHASE VIDEO ARRAIGNMENT EQUIPMENT									
<b>DEPARTMENT/AGENCY:</b> SHERIFF, CORRECTIONS									
<b>CONTACT NAME/PHONE:</b> SOKUN TRAN (951) 955-9848									
<b>PURCHASE REQUEST:</b> <input checked="" type="checkbox"/> NEW EQUIPMENT/SERVICES <input type="checkbox"/> UPGRADE <input type="checkbox"/> REPLACEMENT									
<b>PURCHASE TYPE:</b> <input type="checkbox"/> PROFESSIONAL SERVICES <input type="checkbox"/> SOFTWARE <input checked="" type="checkbox"/> HARDWARE <input type="checkbox"/> RENEWAL									
<b>DESCRIBE REQUESTED PURCHASE</b>	<p>Purchase equipment for the video arraignment project that will be implemented in all five Conty jails. The purchase includes cameras, monitors, speakers, Multimedia carts, installation, licenses and warranty to conduct the video arraignment. This equipment will link up with equipment already purchased by the Riverside County Court.</p> <p>Project Cost:</p> <table style="margin-left: 40px;"> <tr> <td>1) JEC (equipment and installation)</td> <td>\$157,289.60</td> </tr> <tr> <td>2) RCIT (running data lines)</td> <td>\$27,330.00</td> </tr> <tr> <td>3) EDA (installing power outlets)</td> <td>\$15,030</td> </tr> <tr> <td><b>TOTAL COST</b></td> <td><b>\$199,649</b></td> </tr> </table>	1) JEC (equipment and installation)	\$157,289.60	2) RCIT (running data lines)	\$27,330.00	3) EDA (installing power outlets)	\$15,030	<b>TOTAL COST</b>	<b>\$199,649</b>
1) JEC (equipment and installation)	\$157,289.60								
2) RCIT (running data lines)	\$27,330.00								
3) EDA (installing power outlets)	\$15,030								
<b>TOTAL COST</b>	<b>\$199,649</b>								
<b>BUSINESS NEEDS ADDRESSED</b>	<p>This project will reduce the man hours needed to transport inmates from jail to court. There is an estimated 150 inmates per day that will no longer need to be transported from jail to court. This will also greatly reduce the miles and ware and tear on the Sheriff's transport vehicles ( busses and vans).</p>								
<b>ARE THERE ANY OTHER COUNTY SYSTEMS THAT PROVIDE THE SAME FUNCTIONALITY?</b> <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> UNKNOWN									
<b>BUSINESS CRITICALITY</b>	<b>BUSINESS IMPACT (SELECT ALL THAT APPLY)</b>								
<input checked="" type="checkbox"/> Run the business <input type="checkbox"/> Grow the business <input checked="" type="checkbox"/> Transform the business	<input checked="" type="checkbox"/> Support current operations <input checked="" type="checkbox"/> Reduce Expenses <input type="checkbox"/> Improve Customer Service <input checked="" type="checkbox"/> Improve Operational Efficiencies								
<b>BUSINESS RISKS</b>	Financial: None Operational: None Customer: None								
<b>ALTERNATIVE SOLUTIONS</b>	1. None 2. [Solution] 3. [Solution]								
<b>TRANSACTION</b> <input checked="" type="checkbox"/> Cash Purchase <input type="checkbox"/> Lease Purchase Lease Years:									
<b>PURCHASE COSTS</b>	<b>COST BENEFIT ANALYSIS</b>								
Hardware:	<table border="1" style="width: 100%;"> <thead> <tr> <th></th> <th>ALTERNATIVE STATUS QUO</th> <th>ALTERNATIVE</th> <th>ALTERNATIVE</th> </tr> </thead> <tbody> <tr> <td>Current Annual Cost</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		ALTERNATIVE STATUS QUO	ALTERNATIVE	ALTERNATIVE	Current Annual Cost			
	ALTERNATIVE STATUS QUO	ALTERNATIVE	ALTERNATIVE						
Current Annual Cost									



**RIVERSIDE COUNTY INFORMATION TECHNOLOGY PROCUREMENT FORM**  
 To be completed for all departmental purchases of IT systems, services or renewals

Tracking Number for Internal Use Only

Tax:  TOTAL COST: \$200,000	Ongoing Annual Cost			
	Annual Cost Savings			
	Net Annual Savings			
	Project Implementation Cost			
	Project Payback Period? yrs			

Department Head Signature: *Mark Steiner* Date: *10/16/14*

**RCIT RECOMMENDATION – for purchases and renewals under \$100,000**

Recommended:  Yes  No (Non-recommended requests submit to TSOC)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Chief Information Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

RCIT explanation for non-recommended requests:

**TSOC RECOMMENDATION: for purchases and renewals over \$100,000 and RCIT non-recommended purchases or renewals**

Recommended:  Yes  No (In no, provide explanation below)

TSOC Chair Signature: *[Signature]* Date: *10/20/14*

TSOC explanation for denied requests: