

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

283



**FROM:** Office on Aging

**SUBMITTAL DATE:**  
November 4, 2014

**SUBJECT:** FY 2014/15 Area Plan Amendment #1 Contract AP-1415-21 between California Department of Aging (CDA) and the Riverside County Office on Aging (OoA) for Title III/VII Programs. [Districts: ALL] [Total Cost: \$667,388] [Federal 80%, State 20%]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and Authorize Chair to execute FY 2014/15 Area Plan Amendment #1 Contract AP-1415-21 between California Department of Aging (CDA) and the Riverside County Office on Aging (OoA) for Title III/VII Programs in the amount of \$667,338;
2. Approve and direct the Auditor-Controller's Office to make the budget adjustments presented on Schedule A, attached; and
3. Return all four (4) copies of the contract to Office on Aging for further processing.

**BACKGROUND:**

**Summary**

This amended contract provides the allocation of reconciled Federal and State One-Time-Only (OTO) Title III/VII funds and State Special Nutrition funds to County of Riverside Office on Aging. Funds provided under this amended contract support the provision of services, programs, and other activities for senior

(Continued on Page 2)

*Michele Haddock*  
Michele Haddock  
Director

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 667,388	\$	\$ 667,388	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$	

<b>SOURCE OF FUNDS:</b> Federal 80%, State 20%	<b>Budget Adjustment:</b> Yes
	<b>For Fiscal Year:</b> 2014/2015

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Lani Sioson*  
Lani Sioson

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Ashley, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Stone, Benoit and Ashley  
Nays: None  
Absent: Tavaglione  
Date: November 24, 2014  
xc: Office on Aging, Auditor

Kecia Harper-Ihem  
Clerk of the Board  
By: *Kecia Harper-Ihem*  
Deputy

**3-75**

FORM APPROVED COUNTY COUNSEL  
BY: GREGORY P. PRIAMOS  
DATE: 11/17/14

Departmental Concurrence

PAUL ANGLILO, CPA, AUDITOR-CONTROLLER  
BY: Esteban Hernandez

- A-30
- Positions Added
- Change Order
- 4/5 Vote

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11: FY 2014/15 Area Plan Amendment #1 Contract AP-1415-21 between California Department of Aging (CDA) and the Riverside County Office on Aging (OoA) for Title III/VII Programs. [Districts: ALL] [Total Cost: \$667,388] [Federal 80%, State 20%]**

**DATE:** November 4, 2014

**PAGE:** Page 2 of 3

**BACKGROUND:**

**Summary (continued)**

citizens countywide in accordance with Title III & Title VII of the Older Americans Act and the Older Californians Act. The services include Supportive Services and Senior Centers (Title IIIB), Congregate and Home Delivered Nutrition Meal Programs (Title IIIC & NSIP), Preventive Health and Medication Management (Title IIID), National Family Caregiver Support (Title IIIE), Long Term Care Ombudsman Services (Title VII-a), and Elder Abuse Prevention (Title VII-b).

The amended contract also includes information and instruction for the use of OTO funds:

- OTO funds may only be used for baseline purposes and be spent in the program in which they were incurred and are non-transferable to another program;
- FY 2014/15 Area Plan Amendment #1 Contract must be submitted no later than October 30, 2014; and
- FY 2014/15 Area Plan Amendment #1 Contract must be fully executed before June 30, 2015.

This amended contract reflects the current contract from California Department of Aging and could be subject to some modifications based on the State final legislative process.

**Impact on Citizens and Businesses**

These funds are to be utilized in accordance with the targeting requirements of the Older Americans Act, to persons aged 60 and older with the greatest social and economic need; with considerable emphasis on programs and services that help older adults find employment, support older and disabled individuals to live as independently as possible in the community, promote healthy aging and community involvement, and assist family members in their vital care giving role.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

The original FY 2014/15 Standard Agreement AP-1415-21 between California Department of Aging (CDA) and Riverside County Office on Aging (OoA) for Title III/VII Programs for a 12 month period, July 1, 2014 – June 30, 2015 was approved and signed by the Board of Supervisors on July 29, 2014, Agenda Item 3-36; with total amount of \$6,974,024 in federal and state funds. The terms of this amended contract remains unchanged (7/1/2014 – 6/30/2015); however, the amount of the amended contract is \$7,641,412. Therefore, a budget adjustment is needed as shown on the attached Schedule A.

There is no impact to County General funds and we are requesting no additional matching funds.

**Contract History and Price Reasonableness**

FY 2014/15 Standard Agreement AP-1415-21 – July 29, 2014, Agenda Item 3-36.

**ATTACHMENTS:**

- A. **BUDGET ADJUSTMENT:** Attached.

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11: FY 2014/15 Area Plan Amendment #1 Contract AP-1415-21 between California Department of Aging (CDA) and the Riverside County Office on Aging (OoA) for Title III/VII Programs. [Districts: ALL] [Total Cost: \$667,388] [Federal 80%, State 20%]**

**DATE:** November 4, 2014

**PAGE:** Page 3 of 3

Office on Aging  
Schedule A  
FY 2014/15

Increase Office on Aging Estimated Revenue:

21450-5300100000-767140	Fed-Misc Reimbursement	\$	534,049
21450-5300100000-751220	CA-Congregate Nutrition		<u>133,339</u>
	Total:	\$	667,388

Increase Office on Aging Appropriation:

21450-5300100000-520705	Food (Congregate Meals)	\$	243,827
21450-5300100000-527780	Special Program Expense		150,000
21450-5300100000-536200	Contrib To Non-County Agency		<u>273,561</u>
	Total:	\$	667,388

STATE OF CALIFORNIA  
**STANDARD AGREEMENT AMENDMENT**  
 STD. 213 A (Rev 6/03)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED \_\_\_\_\_ Pages

AGREEMENT NUMBER <b>AP-1415-21</b>	AMENDMENT NUMBER <b>1</b>
REGISTRATION NUMBER	

- This Agreement is entered into between the State Agency and Contractor named below:  
 STATE AGENCY'S NAME  
**California Department of Aging**  
 CONTRACTOR'S NAME  
 COUNTY OF RIVERSIDE  
 WHEN DOCUMENT IS FULLY EXECUTED RETURN  
**CLERK'S COPY**  
 to Riverside County Clerk of the Board, Stop 1010  
 Post Office Box 1147, Riverside, Ca 92502-1147  
 Thank you
- The term of this Agreement is **July 1, 2014** through **June 30, 2015**
- The maximum amount of this Agreement after this amendment is: **\$ 7,641,412.00**  
 Seven million, six hundred forty-one thousand, four hundred twelve and no/100 dollars
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

This contract amendment increases funds provided to the contractor by \$ 667,388.00. This increase offsets unspent funds previously awarded to this contractor and will be used to enhance services.

Exhibit B, pages 12, 13, and 14, titled Budget Display, amendment 1, is attached and replaces the original Exhibit B, pages 12, 13, and 14, Budget Display.

The Budget, amendment 1, is hereby incorporated by reference and replaces the original Budget.

ATTEST:  
 KEGIA HARRER-IHEM, Clerk  
 By *[Signature]*  
 DEPUTY

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

11/24/14  
 FOR APPROVED COUNTY COUNCIL  
 BY NEAL R. KIPNIS DATE

<b>CONTRACTOR</b>		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)		
COUNTY OF RIVERSIDE		
BY (Authorized Signature) <i>[Signature]</i>	DATE SIGNED (Do not type) <b>11/24/14</b>	
PRINTED NAME AND TITLE OF PERSON SIGNING <b>JEFF STONE CHAIRMAN, BOARD OF SUPERVISORS</b>		
ADDRESS 6296 Rivercrest Drive, Suite K Riverside CA 92507-0738		
<b>STATE OF CALIFORNIA</b>		<input checked="" type="checkbox"/> Exempt per: Older Californians Act and AG OP 80-111
AGENCY NAME California Department of Aging		
BY (Authorized Signature) <i>[Signature]</i>	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING <b>Dyanne Macias, Manager, Contracts and Business Services Section</b>		
ADDRESS 1300 National Drive, Suite 200, Sacramento, CA 95834		

NOV 24 2014 3-75

**Exhibit B - Budget Detail, Payment Provisions, and Closeout**  
**AREA PLAN Budget Display**  
**Fiscal Year 2014-15 (Federal Funding Year 2014)**  
**County of Riverside**

**3 months (July 1, 2014 - September 30, 2014)**

	Project Number	Baseline	Other Baseline Adjustments	Cumulative Transfers	Updated Baseline	Cumulative OTO	Updated Total	Net Change	Expenditures	Remaining Balance
<b>Supportive Services</b>										
Federal Title IIIB	3BSL14-14	370,801	-	-	370,801	137,636	508,437	137,636	-	508,437
Total Supportive Services		370,801	-	-	370,801	137,636	508,437	137,636	-	508,437
<b>Ombudsman</b>										
Federal Title IIIB	3BOL14-14	12,293	-	-	12,293	1,613	13,906	1,613	-	13,906
Federal Title VIIa	7OFL14-14	15,381	-	-	15,381	3,550	18,931	3,550	-	18,931
Special Deposit (SDF)	SDFL14-14	10,682	-	-	10,682	-	10,682	-	-	10,682
SNF Quality & Accountability	SNFL14-14	24,783	-	-	24,783	-	24,783	-	-	24,783
Total Ombudsman		63,139	-	-	63,139	5,163	68,302	5,163	-	68,302
<b>Congregate Nutrition</b>										
Federal Title IIIC1	3C1L14-14	515,676	-	-	515,676	241,582	757,258	241,582	-	757,258
General Fund C1	C1GL14-14	45,735	-	-	45,735	-	45,735	-	-	45,735
C1 Special Nutrition	AC1L 14-14	-	-	-	-	-	-	-	-	-
NSIP C1	NC1L14-14	31,843	-	-	31,843	2,807	34,650	2,807	-	34,650
Total Congregate Nutrition		593,254	-	-	593,254	244,389	837,643	244,389	-	837,643
<b>Home-Delivered Meals</b>										
Federal Title IIIC2	3C2L14-14	259,236	-	-	259,236	51,719	310,955	51,719	-	310,955
General Fund C2	C2GL14-14	46,298	-	-	46,298	-	46,298	-	-	46,298
C2 Special Nutrition	AC2L 14-14	-	-	-	-	-	-	-	-	-
NSIP C2	NC2L14-14	55,758	-	-	55,758	5,264	61,022	5,264	-	61,022
Total Home Delivered Meals		361,292	-	-	361,292	56,983	418,275	56,983	-	418,275
<b>Disease Prevention</b>										
Federal Title IIID	3DFL14-14	26,898	-	-	26,898	9,745	36,643	9,745	-	36,643
Total Disease Prevention		26,898	-	-	26,898	9,745	36,643	9,745	-	36,643
<b>Family Caregiver</b>										
Federal Title IIIE	3EFL14-14	173,295	-	-	173,295	79,587	252,882	79,587	-	252,882
Total Title IIIE		173,295	-	-	173,295	79,587	252,882	79,587	-	252,882
<b>Elder Abuse</b>										
Federal Title VII	7EFL14-14	6,494	-	-	6,494	546	7,040	546	-	7,040
Total Elder Abuse		6,494	-	-	6,494	546	7,040	546	-	7,040
<b>Administration</b>										
Federal Title IIIB	3BAL14-14	44,978	-	-	44,978	-	44,978	-	-	44,978
Federal Title IIIC1	C1AL14-14	56,051	-	-	56,051	-	56,051	-	-	56,051
Federal Title IIIC2	C2AL14-14	28,178	-	-	28,178	-	28,178	-	-	28,178
Federal Title IIIE	3EAL14-14	18,790	-	-	18,790	-	18,790	-	-	18,790
General Fund C1	1GAL14-14	269	-	-	269	-	269	-	-	269
General Fund C2	2GAL14-14	72	-	-	72	-	72	-	-	72
Total Administration		148,338	-	-	148,338	-	148,338	-	-	148,338
<b>Funding Summary</b>										
Federal Funds		1,615,672	-	-	1,615,672	534,049	2,149,721	534,049	-	2,149,721
General Fund		92,374	-	-	92,374	-	92,374	-	-	92,374
Special Nutrition		-	-	-	-	-	-	-	-	-
SNF Quality & Accountability		24,783	-	-	24,783	-	24,783	-	-	24,783
Special Deposit		10,682	-	-	10,682	-	10,682	-	-	10,682
<b>Grand Total - All Funds</b>		<b>1,743,511</b>	<b>-</b>	<b>-</b>	<b>1,743,511</b>	<b>534,049</b>	<b>2,277,560</b>	<b>534,049</b>	<b>-</b>	<b>2,277,560</b>

**Comments:**

The maximum amount of Title IIIE expenditures allowable for supplemental services is: 51,223  
 The maximum amount of Title IIIE expenditures allowable for Grandparents is: 25,611  
 The minimum General Fund to be expended for State Match in Title III is: 68,977

CFDA NUMBER	Year	Award #	Award Name
93.041	2014	14AACAT7EA	Older Americans Act Title VII-Allotments for Vulnerable Elder Rights Protection Activities
93.042	2014	14AACAT7OM	Older Americans Act Title VII-Allotments for Vulnerable Elder Rights Protection Activities
93.043	2014	14AACAT3PH	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.044	2014	14AACAT3SS	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.045	2014	14AACAT3CM	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.045	2014	14AACAT3HD	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.052	2014	14AACAT3FC	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.053	2014	14AACANSIP	Older Americans Act Section 311-Nutrition Services Incentive Program

**AREA PLAN  
 Budget Display  
 Fiscal Year 2014-15 (Federal Funding Year 2015)  
 County of Riverside**

**9 months (October 1, 2014 - June 30, 2015)**

	Project Number	Baseline	Other Baseline Adjustments	Cumulative Transfers	Updated Baseline	Cumulative OTO	Updated Total	Net Change
<b>Supportive Services</b>								
	Federal Title IIIB	3BSL15-14	1,112,401	-	545,758	1,658,159	1,658,159	-
	<b>Total Supportive Services</b>		1,112,401	-	545,758	1,658,159	1,658,159	-
<b>Ombudsman</b>								
	Federal Title IIIB	3BOL15-14	36,879	-	-	36,879	36,879	-
	Federal Title VIIa	7OFL15-14	46,143	-	-	46,143	46,143	-
	Special Deposit (SDF)	SDFL15-14	32,044	-	-	32,044	32,044	-
	SNF Quality & Accountability	SNFL15-14	74,348	-	-	74,348	74,348	-
	<b>Total Ombudsman</b>		189,414	-	-	189,414	189,414	-
<b>Congregate Nutrition</b>								
	Federal Title IIIC1	3C1L15-14	1,547,026	-	(893,202)	653,824	653,824	-
	General Fund C1	C1GL15-14	137,206	-	-	137,206	137,206	-
	C1 Special Nutrition	AC1L 15-14	-	83,954	-	83,954	83,954	83,954
	NSIP C1	NC1L15-14	95,527	-	-	95,527	95,527	-
	<b>Total Congregate Nutrition</b>		1,779,759	83,954	(893,202)	970,511	970,511	83,954
<b>Home-Delivered Meals</b>								
	Federal Title IIIC2	3C2L15-14	777,708	-	347,444	1,125,152	1,125,152	-
	General Fund C2	C2GL15-14	138,895	-	-	138,895	138,895	-
	C2 Special Nutrition	AC2L 15-14	-	49,385	-	49,385	49,385	49,385
	NSIP C2	NC2L15-14	167,272	-	-	167,272	167,272	-
	<b>Total Home Delivered Meals</b>		1,083,875	49,385	347,444	1,480,704	1,480,704	49,385
<b>Disease Prevention</b>								
	Federal Title IIID	3DFL15-14	80,692	-	-	80,692	80,692	-
	<b>Total Disease Prevention</b>		80,692	-	-	80,692	80,692	-
<b>Family Caregiver</b>								
	Federal Title IIIE	3EFL15-14	519,885	-	-	519,885	519,885	-
	<b>Total Title IIIE</b>		519,885	-	-	519,885	519,885	-
<b>Elder Abuse</b>								
	Federal Title VII	7EFL15-14	19,482	-	-	19,482	19,482	-
	<b>Total Elder Abuse</b>		19,482	-	-	19,482	19,482	-
<b>Administration</b>								
	Federal Title IIIB	3BAL15-14	134,932	-	-	134,932	134,932	-
	Federal Title IIIC1	C1AL15-14	168,154	-	-	168,154	168,154	-
	Federal Title IIIC2	C2AL15-14	84,532	-	-	84,532	84,532	-
	Federal Title IIIE	3EAL15-14	56,368	-	-	56,368	56,368	-
	General Fund C1	1GAL15-14	805	-	-	805	805	-
	General Fund C2	2GAL15-14	214	-	-	214	214	-
	<b>Total Administration</b>		445,005	-	-	445,005	445,005	-
<b>Funding Summary</b>								
	Federal Funds		4,847,001	-	-	4,847,001	4,847,001	-
	General Fund		277,120	-	-	277,120	277,120	-
	Special Nutrition		-	133,339	-	133,339	133,339	133,339
	SNF Quality & Accountability		74,348	-	-	74,348	74,348	-
	Special Deposit		32,044	-	-	32,044	32,044	-
	<b>Grand Total - All Funds</b>		5,230,513	133,339	-	5,363,852	5,363,852	133,339

**Comments:**

The maximum amount of Title IIIE expenditures allowable for supplemental services is: 153,667  
 The maximum amount of Title IIIE expenditures allowable for Grandparents is: 76,834  
 The minimum General Fund to be expended for State Match in Title III is: 206,931

CFDA NUMBER	Year	Award #	Award Name
93.041	2015	15AACAT7EA	Older Americans Act Title VII-Allotments For Vulnerable Elder Rights Protection Activities
93.042	2015	15AACAT7OM	Older Americans Act Title VII-Allotments For Vulnerable Elder Rights Protection Activities
93.043	2015	15AACAT3PH	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.044	2015	15AACAT3SS	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.045	2015	15AACAT3CM	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.045	2015	15AACAT3HD	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.052	2015	15AACAT3FC	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.053	2015	15AACANSIP	Older Americans Act Title III-Grants for State & Community Programs on Aging

**AREA PLAN  
 Budget Display  
 Fiscal Year 2014-15  
 County of Riverside**

**12 Month Total (July 1, 2014 - June 30, 2015)**

	Baseline	Other Baseline Adjustments	Cumulative Transfers	Updated Baseline	Cumulative OTO	Updated Total	Net Change
<b>Supportive Services</b>							
Federal Title IIIB	1,483,202	-	545,758	2,028,960	137,636	2,166,596	137,636
Total Supportive Services	1,483,202	-	545,758	2,028,960	137,636	2,166,596	137,636
<b>Ombudsman</b>							
Federal Title IIIB	49,172	-	-	49,172	1,613	50,785	1,613
Federal Title VIIa	61,524	-	-	61,524	3,550	65,074	3,550
Special Deposit (SDF) SNF Quality & Accountability	42,726	-	-	42,726	-	42,726	-
Total Ombudsman	252,553	-	-	252,553	5,163	257,716	5,163
<b>Congregate Nutrition</b>							
Federal Title IIIC1	2,062,702	-	(893,202)	1,169,500	241,582	1,411,082	241,582
General Fund C1	182,941	-	-	182,941	-	182,941	-
C1 Special Nutrition	-	83,954	-	83,954	-	83,954	83,954
NSIP C1	127,370	-	-	127,370	2,807	130,177	2,807
Total Congregate Nutrition	2,373,013	83,954	(893,202)	1,563,765	244,389	1,808,154	328,343
<b>Home-Delivered Meals</b>							
Federal Title IIIC2	1,036,944	-	347,444	1,384,388	51,719	1,436,107	51,719
General Fund C2	185,193	-	-	185,193	-	185,193	-
C2 Special Nutrition	-	49,385	-	49,385	-	49,385	49,385
NSIP C2	223,030	-	-	223,030	5,264	228,294	5,264
Total Home Delivered Meals	1,445,167	49,385	347,444	1,841,996	56,983	1,898,979	106,368
<b>Disease Prevention</b>							
Federal Title IIID	107,590	-	-	107,590	9,745	117,335	9,745
Total Disease Prevention	107,590	-	-	107,590	9,745	117,335	9,745
<b>Family Caregiver</b>							
Federal Title IIIE	693,180	-	-	693,180	79,587	772,767	79,587
Total Title IIIE	693,180	-	-	693,180	79,587	772,767	79,587
<b>Elder Abuse</b>							
Federal Title VII	25,976	-	-	25,976	546	26,522	546
Total Elder Abuse	25,976	-	-	25,976	546	26,522	546
<b>Administration</b>							
Federal Title IIIB	179,910	-	-	179,910	-	179,910	-
Federal Title IIIC1	224,205	-	-	224,205	-	224,205	-
Federal Title IIIC2	112,710	-	-	112,710	-	112,710	-
Federal Title IIIE	75,158	-	-	75,158	-	75,158	-
General Fund C1	1,074	-	-	1,074	-	1,074	-
General Fund C2	286	-	-	286	-	286	-
Total Administration	593,343	-	-	593,343	-	593,343	-
<b>Funding Summary</b>							
Federal Funds	6,462,673	-	-	6,462,673	534,049	6,996,722	534,049
General Fund	369,494	-	-	369,494	-	369,494	-
Special Nutrition SNF Quality & Accountability	-	133,339	-	133,339	-	133,339	133,339
Special Deposit	99,131	-	-	99,131	-	99,131	-
Total	42,726	-	-	42,726	-	42,726	-
<b>Grand Total - All Funds</b>	<b>6,974,024</b>	<b>133,339</b>	<b>-</b>	<b>7,107,363</b>	<b>534,049</b>	<b>7,641,412</b>	<b>667,388</b>

**Comments:**

The maximum amount of Title IIIE expenditures allowable for supplemental services is: 204,890

The maximum amount of Title IIIE expenditures allowable for Grandparents is: 102,445

The minimum General Fund to be expended for State Match in Title III is: 275,908

**CALIFORNIA DEPARTMENT OF AGING**

1300 NATIONAL DRIVE, SUITE 200  
 SACRAMENTO, CA 95834-1992  
 Internet Home Page: [www.aging.ca.gov](http://www.aging.ca.gov)  
 TDD Only 1-800-735-2929  
 FAX Only (916) 928-2267  
 TEL (916) 419-7500

**PROGRAM MEMO**

CDA 1014 (Rev. 02/14)

<b>TO: Area Agencies on Aging</b>		<b>NO.: PM 14-13 (P)</b>	
<b>SUBJECT: Area Plan</b>		<b>DATE ISSUED: September 19, 2014</b>	
<b>FY 2014-15 Area Plan Contract Amendment #1 and Budget Displays</b>		<b>EXPIRES: June 30, 2015</b>	
<b>REFERENCES: Older Americans Act Amendments of 2006</b>		<b>SUPERSEDES: PM 14-11 (P)</b>	
<b>PROGRAMS AFFECTED:</b>	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Title III-B	<input checked="" type="checkbox"/> Title III-C1/C2
	<input type="checkbox"/> Title VII	<input type="checkbox"/> Title V	<input type="checkbox"/> HICAP
		<input checked="" type="checkbox"/> Other: NSIP	
	<input checked="" type="checkbox"/> Title III-D	<input checked="" type="checkbox"/> Title III-E	

**Purpose** The purpose of this Program Memo (PM) is to transmit the Fiscal Year (FY) 2014-15 Area Plan (AP) Contract Amendment #1.

**Allocation Information** The attached FY 2014-15 AP Contract Amendment #1 allocations include One-Time-Only federal funds (reallocated carryover from FY 2013-14 and new supplemental funding), initial transfer requests, and State Special Nutrition funds.

The California Department of Aging reallocated unspent carryover funds to AAAs who met the announced closeout deadline. These funds were reallocated back to the same AAAs, up to a maximum of five percent of each AAA's final FY 2013-14 statewide allocations. The remainder of the unspent funds were reallocated to these AAAs using straight demographic factors.

The new supplemental funding and State Special Nutrition funds were allocated to all AAAs using straight demographic factors.

**Budget Submission Instructions and Due Dates** AAAs must submit an Amendment #1 AP Contract Budget (CDA 122), incorporating the amounts from the corresponding Budget Display no later than 30 days from this PM's issue date.

- OTO funds cannot be transferred between programs. OTO funds obligated through this amendment are available for expenditures through June 30, 2015; however, OTO funds must be spent first. Reported expenditures must include the project numbers as included on your Budget Displays.

Continued on next page



**Initial  
Contract and  
Amendment #1  
Execution**

The initial FY 2014-15 AP Contract must be executed before the FY 2014-15 AP Contract Amendment #1 can be executed. The Amendment should be executed no later than September 30, 2014. CDA realizes that some AAAs will not be able to return executed amendments by September 30<sup>th</sup>. However, please make every effort to expedite execution so that it is as close to the September 30<sup>th</sup> date as possible.

AAAs will not be able to expend reallocated funds until:

- The initial FY 2014-15 AP Contract and AP Contract Amendment #1 are executed; and
- The California Department of Aging (CDA) has approved the AAA's AP Contract Amendment #1 Budget.

**Budget  
Displays**

Each AAA's AP Contract Amendment #1 Budget Display, which includes funding from approved transfers, Special Nutrition funds and OTO funds, is posted on CDA's AAA Budget Display web page.


[http://www.cda.ca.gov/ProgramsProviders/AAA/AAA\\_Budget\\_Displays/](http://www.cda.ca.gov/ProgramsProviders/AAA/AAA_Budget_Displays/)

**Fiscal  
Inquiries**

Please contact your assigned AAA Fiscal Team Analyst if you have questions.

**Attachments**

Area Plan 2014-15 Amendment #1 Contracts and Budget Displays.

  
Lora Connolly  
Director

**CALIFORNIA DEPARTMENT OF AGING**

1300 NATIONAL DRIVE, SUITE 200

SACRAMENTO, CA 95834

www.aging.ca.gov

TDD 1-800-735-2929

FAX 916-928-2267

TEL 916-419-7500

**INTENT TO AWARD GRANT NOTICE****Area Plan Amendment #1 Contract Number AP-1415-21**

September 17, 2014

Michele Haddock, Director  
County of Riverside Office on Aging  
6296 Rivercrest Drive, Suite K  
Riverside, California 92507

Dear Ms. Haddock:

The purpose of this letter is to provide you with information for use in your local planning and contract approval processes. As you are aware, County of Riverside Office on Aging is the California Department of Aging's (CDA) identified contractor for Older Americans Act (OAA) program funding under CDA's Fiscal Year 2014-15 Area Plan (AP) contract. CDA is finalizing Amendment #1 to this contract, through which it will award an estimated \$534,049 One-Time-Only (OTO) and \$133,339 in State Special Nutrition funds to County of Riverside Office on Aging for support of OAA programs.

We appreciate your continuing partnership in making OAA programs available to older adults and their families in your community. If you have any questions please contact June Ditgen at (916) 419-7556 or email her at [june.ditgen@aging.ca.gov](mailto:june.ditgen@aging.ca.gov).

Sincerely,

A handwritten signature in black ink that reads "Edmond P. Long".

Edmond P. Long  
Deputy Director  
Long-Term Care and Aging Services Division

**CALIFORNIA DEPARTMENT OF AGING**

1300 National Drive, Suite 200  
SACRAMENTO, CA 95834  
Internet Home Page: [www.aging.ca.gov](http://www.aging.ca.gov)  
TDD Only 1-800-735-2929  
FAX Only (916) 928-2500  
(916) 419-7531



September 19, 2014

To: COUNTY OF RIVERSIDE

Enclosed are four Standard Agreements for Contract # AP-1415-21 Amendment 1. You must have current supporting documents in order for us to process this amendment.

As a reminder, we have listed below the expiration dates for your Insurance Certificate or letter of self-insurance for this contract. If they are expired or will be prior to us receiving the signed amendment back, you will need to renew your insurance and send it with the amendment.

- General Liability will expire on 7/1/2015
- Auto Liability will expire on 7/1/2015
- Professional Liability will expire on 10/1/2015

- A new resolution is needed (True)  
 A new resolution is NOT needed

Please sign and return all four copies of the Contract and any additional documents required to:

California Department of Aging  
1300 National Drive, Suite 200  
Sacramento, CA 95834

If you have any questions, please contact me at (916) 419-7157 or at the email address listed below. Thank you.

Don Fingado  
Contract Analyst  
California Department of Aging  
[Don.Fingad@aging.ca.gov](mailto:Don.Fingad@aging.ca.gov)



Do Your Part to Help California Save Energy  
To learn more about saving energy, visit the CDA web site at [www.aging.ca.gov](http://www.aging.ca.gov)