

409

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Human Resources Department

SUBMITTAL DATE:
November 17, 2014

SUBJECT: Commuter Services County Vehicle Program Rates Calendar Year 2015 [District All]
[Total Cost N/A]


RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize a 10% passenger rate increase to the County Vehicle Program (the "Program") effective December 11, 2014.

BACKGROUND:

Summary

The County Vehicle Program allows County employees in organized carpools to use County vehicles (when available) for commuting to and from work. The Program has a total of 85 vehicles with 372 registered participants. Fleet Services provides 56 vehicles to this Program. The remaining vehicles are department owned and are used by the Program based on availability. A variety of vehicle types (vans, minivans, SUVs and sedans) are used by the Program. Each type of vehicle assigned is based on the number of registered participants in a particular carpool.


Michael T. Stock
Asst. County Executive Officer/
Human Resources Director

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$	\$	\$	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$	

SOURCE OF FUNDS:

Budget Adjustment: No

For Fiscal Year: 14-15, 15-16

C.E.O. RECOMMENDATION:

APPROVE

BY: 
Samuel Wong

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Benoit and Ashley
Nays: None
Absent: None
Date: December 2, 2014
xc: H.R.

Kecia Harper-Ihem
Clerk of the Board

By: 
Deputy

Prev. Agn. Ref.: 3.21 12/13/11

District: All

Agenda Number:

3-6

FISCAL PROCEDURES APPROVED
BY: 
PAUL ANGULO, CPA, AUDITOR-CONTROLLER

Departmental Concurrence

A-30 ☐ Positions Added ☐ Change Order ☐
4/5 Vote ☐

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Commuter Services County Vehicle Program Rates Calendar Year 2015 [District AII]**

[Total Cost N/A]

DATE: November 17, 2014

PAGE: 2 of 2

BACKGROUND:

Summary (continued)

The Program is currently funded by participant fees supplemented with South Coast Air Quality Management District (AQMD) funds. Commuter Services is the largest contributor to the County's compliance with AQMD Rule 2202, in which the County Vehicle participants account for approximately 40% of the total registered Rideshare participants.

Human Resources and Purchasing/Fleet Services continue to work collaboratively to keep County Vehicle participant monthly fares as low as possible. Purchasing/Fleet Services has agreed to continue to waive their customary \$25.20 Monthly Administrative Fee for FY 2014/15 but has proposed to reinstate the fee in FY 2015/16. Purchasing/Fleet Services will continue to apply a \$30.60 monthly "Fixed Maintenance Fee" for each vehicle in the program, as well as the "Maintenance Rate" of .12 cents per-mile for each vehicle.

Although fuel costs have decreased and the set maintenance fees have remained static since January 2012 (the date participant fees were last revised), the cost of repair and rental charges have dramatically increased due to the age and condition of the Program vehicles. When a vehicle is in for repairs, the Program must rent a vehicle from Fleet Services to ensure the participants have vehicle to rideshare in. The repair and rental costs during FY 2010/11 were less than \$50,000. In FY 2013/14, these costs were over \$120,000. These costs are above the predictable monthly costs delineated in Attachment B. Human Resources is working with Purchasing/Fleet Services to replace older Program vehicles in an effort to limit the future repair and rental costs.

The amount participants currently pay (see Attachment A) is insufficient to cover the rising repair and rental costs in addition to the cost of fuel and set maintenance. Therefore, in response to the rising costs of the Program, the Human Resources Department proposes a 10% increase in the fees paid by participants as outlined in Attachment A (County Participant Vehicle Rates) and Attachment B (Cost Analysis).

Annualized projected revenue from the Program participants is approximately \$316,000. Commuter Services also receives revenues from transportation fees of approximately \$32,000. The remainder of the funding to support the Program is provided by the AB2766 Air Quality Fund.

Groups were notified during the 2014 renewal process in December 2013 that while a rate increase would not be incurred in 2014, it will likely take place in calendar year 2015. Groups will again be notified of the increase during site visits in December 2014. The increased fee will be reflected on the January 7, 2015 pay check.

Impact on Residents and Businesses

There is no impact on resident and businesses.

County of Riverside
County Vehicle Program
Monthly Fares

Zone	Round Trip Miles	Current Monthly Rate	Monthly Rate with 10% Increase
1	20-14	\$44.40	\$48.84
2	41-60	\$63.40	\$69.74
3	61-80	\$82.10	\$90.32
4	81-100	\$101.40	\$111.54
5	101-120	\$120.40	\$132.44
6	121-140	\$139.50	\$153.46
7	141+	\$158.50	\$174.36

10% RATE INCREASE (FUEL AND MAINTENANCE) MONTHLY COST ANALYSIS

	County Vehicle Program Zone Number Mileage Allotment per Zone	1 <u>10-40</u>	2 <u>41-60</u>	3 <u>61-80</u>	4 <u>81-100</u>	5 <u>101-120</u>	6 <u>121-140</u>	7 <u>140+</u>	Total
PARTICIPANT BASELINE NUMBER									
	Number of Riders per Zone	93	49	37	54	8	4	-	245
	Number of Seats Being Paid for	99	53	40	55	8	4	-	259
	Number of Vehicles per Zone	19	13	9	12	2	1	-	56
	Riders per Vehicle	5	4	4	5	4	4	-	4
VEHICLE USAGE IN CV Program (AVG)									
	Daily Mileage (Calculated at 90% of Max) Per Vehicle	36	54	72	90	108	126	161	647
	Miles Per Month Per Vehicle	756	1,134	1,512	1,890	2,268	2,646	3,379	13,585
	Fuel per Month in Gallons	38	57	76	95	113	132	169	679
FLEET EXPENSES									
	Maintenance Cost Per Mile	\$0.12	\$0.12	\$0.12	\$0.12	\$0.12	\$0.12	\$0.12	
	Monthly Administrative Fee (Waived 2011)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Monthly Fixed Maintenance Fee	\$30.60	\$30.60	\$30.60	\$30.60	\$30.60	\$30.60	\$30.60	
	Fuel Cost Per Gallon	\$3.30	\$3.30	\$3.30	\$3.30	\$3.30	\$3.30	\$3.30	
Cost Per Vehicle									
	Fuel Cost Per Month Per Vehicle	\$124.74	\$187.11	\$249.48	\$311.85	\$374.22	\$436.59	\$557.37	\$2,241.36
	Maintenance Per Month Per Vehicle	\$121.32	\$166.68	\$212.04	\$257.40	\$302.76	\$348.12	\$436.08	\$1,844.40
	Vehicle Cost Per Month Per Vehicle	\$246.06	\$353.79	\$461.52	\$569.25	\$676.98	\$784.71	\$993.45	\$4,085.76
	Cost Per Month for all Vehicles	\$4,675.14	\$4,599.27	\$4,153.68	\$6,831.00	\$1,353.96	\$784.71	\$0.00	\$22,397.76
	Monthly Average Rental and Repair Costs FY 2013/14								\$10,003.00
	Total Projected Monthly Costs								\$32,400.76
	Current Monthly Fare	\$44.40	\$63.40	\$82.10	\$101.40	\$120.40	\$139.50	\$158.50	
	Number of Seats Being Paid for	99	49	40	54	5	4	-	251
	Revenue Based on Number of Seats Paid for	\$4,395.60	\$3,106.60	\$3,284.00	\$5,475.60	\$602.00	\$558.00	\$0.00	\$17,421.80
Fare Increase									
	Fare Increase - 10%	\$4.44	\$6.34	\$8.22	\$10.14	\$12.04	\$13.96	\$15.86	
	Monthly Fare Total 10% Increase	\$48.84	\$69.74	\$90.32	\$111.54	\$132.44	\$153.46	\$174.36	
Increased Revenue After Fare Increase									
	Increased Revenue After Fare Increase	\$5,274.72	\$3,727.92	\$3,945.60	\$6,570.72	\$722.40	\$670.08	\$0.00	\$20,911.44
Total Revenue/Deficit after Cost Per Month for All Vehicles (\$11,489.32)									