

BY: JAMES E. BROWN DATE _____
 FORM APPROVED COUNTY COUNSEL

**SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

577



FROM: Assessor/Clerk/Recorder

SUBMITTAL DATE:
 December 9, 2014

SUBJECT: APPOINTMENT OF INTERIM ASSESSOR/CLERK/RECORDER

RECOMMENDED MOTION: That the Board of Supervisors:

1. Appoint Peter Aldana, Assistant Assessor/Clerk/Recorder, as interim Assessor/Clerk/Recorder upon the retirement of Larry Ward, effective 12:01 a.m. December 27, 2014 through January 5, 2015, 11:59 a.m. upon the same terms and conditions as his current employment.

BACKGROUND:

Summary

Assessor/Clerk/Recorder Larry Ward has announced his intent to retire, with his last day being December 26, 2014. Pursuant to Government Code section 24200, the newly elected Assessor/Clerk/Recorder will officially take office as of 12 o'clock noon on Monday, January 5th, leaving a gap of nine and a half days when the office would be vacant. Pursuant to Government Code section 25304, the Board of Supervisors shall fill by appointment all vacancies that occur in any office filled by elective county officers. Pursuant to Government Code section 24009, the position of assessor and recorder are county officers. The appointee shall hold the office for the unexpired term or until the first Monday after January 1st succeeding the next general election.

[Signature]
 Larry Ward
 Assessor/Clerk/Recorder

Departmental Concurrence

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 0	\$ 0	\$ 0	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

SOURCE OF FUNDS: _____
 Budget Adjustment: No
 For Fiscal Year: FY 14/15

C.E.O. RECOMMENDATION: APPROVE

BY: *[Signature]* 12/2/14
 Samuel Wong
 County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Benoit and Ashley
 Nays: None
 Absent: None
 Date: December 9, 2014
 xc: ACR

Kecia Harper-Ihem
 Clerk of the Board
 By: *[Signature]*
 Deputy

Prev. Agn. Ref.: _____ District: _____ Agenda Number: _____

3-7

- A-30
- Positions Added
- 4/5 Vote
- Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: APPOINTMENT OF INTERIM ASSESSOR/CLERK/RECORDER**

DATE: December 9, 2014

PAGE: 2 of 2

BACKGROUND:

Summary (continued)

Mr. Aldana fulfills all requirements to hold this position. He has been with the office for 25 years and has held the Assistant Assessor/Clerk/Recorder position since 2009. Mr. Aldana is also the Assessor/Clerk/Recorder elect who will assume this office as of noon on January 5, 2015.

Impact on Citizens and Businesses

Appointment of Mr. Aldana will allow the office of Assessor/Clerk/Recorder to operate without interruption to provide services to the citizens of the county pending his official taking office as the newly elected Assessor/Clerk/Recorder on January 5, 2015.

SUPPLEMENTAL:

Additional Fiscal Information

N/A