

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

558



FROM: Office on Aging

SUBMITTAL DATE:
November 24, 2014

SUBJECT: Ratify and Approve professional services agreements with 19 contractors for FY 2014/2015 for senior services in Riverside County for the Multipurpose Senior Services Program (MSSP). [Districts – ALL] [Total Cost: \$901,300] [Annual Cost: \$180,260] [Source of Funds: Federal 50% and State 50%].

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and Authorize Chair to execute professional services agreements with 19 contractors, as listed in Attachment A, for an annual aggregate amount of \$180,260, which contains an option to renew the agreement for four additional one-year periods, in one-year increments for senior services in Riverside County for the Multipurpose Senior Services Program (MSSP);
2. Authorize the Purchasing Agent, in accordance with Ordinance 459, to sign amendments, move funds between vendors not to exceed the annual aggregate amount, exercise the renewal options that do not change the substantive terms of the Agreements and amendments to the compensation that do not exceed the CPI index, based on the availability of funding; and
3. Return all 4 copies of each professional services agreement to OoA for further processing.

BACKGROUND:

Summary

(Continued on Page 2)

Rachelle Román
Rachelle Román, Deputy Director
for Michele Haddock, Director

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 180,260	\$ 180,260	\$ 901,300	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$	

SOURCE OF FUNDS: Federal 50%, State 50%
Budget Adjustment: No
For Fiscal Year: 14/15-18/19

C.E.O. RECOMMENDATION:

APPROVE

BY: *Lani Sioson*
Lani Sioson

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Benoit and Ashley
Nays: None
Absent: None
Date: December 9, 2014
xc: Office on Aging, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By: *[Signature]*
Deputy

Prev. Agn. Ref.: District: All Agenda Number:

3-20

PURCHASING & FLEET SERVICES: *Lisa Brandl*
Lisa Brandl, Director
Departmental Concurrence

FORM APPROVED COUNTY COUNSEL
BY: *[Signature]* 11-25-14
ANITA C. WILLIS

A-30
 Positions Added
 4/5 vote
 Change Order

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FORM 11: Ratify and Approve professional services agreements with 19 contractors for FY 2014/2015 for senior services in Riverside County for the Multipurpose Senior Services Program (MSSP). [Districts – ALL] [Total Cost: \$901,300] [Annual Cost: \$180,260] [Source of Funds: Federal 50% and State 50%].

DATE: November 12, 2014

PAGE: 2 of 3

BACKGROUND:

Summary (continued)

The California Department of Aging (CDA) has awarded a contract to the Riverside County Office on Aging (OoA) to continue the Multipurpose Senior Services Program (MSSP) to provide care management services to Medi-Cal beneficiaries who are at risk of being placed out of their homes due to increasing frailty. Seniors age 65 and older who are eligible for Medi-Cal and at risk for institutionalization may receive effective case management by a skilled Nurse Care Manager (registered nurse) and Social Work Care Manager. MSSP care managers communicate, collaborate, and coordinate with the senior, family members, medical and mental health providers and other service providers to effectively meet their needs. The goal is to provide additional support and services that supports senior's decisions to remain independent by continuing to reside at home safely. This reduces the risk of premature or inappropriate institutionalization of the disabled and frail senior. To assist to meet this goal, MSSP contracts with vendors to provide Home and Community-Based Waiver Services.

The services to be provided to MSSP participants in Riverside County are as follows: Adult Day Support Center, Adult Day Care, Housing Assistance, Minor Home Repairs and Maintenance, Non-Medical Home Equipment, Emergency Move, Temporary Lodging, Supplemental Chore, Supplemental Personal Care, Supplemental Health Care, Supplemental Protective Supervision, Supplemental Professional Care Assistance and Care Management, Out-of-Home Respite, Transportation, Congregate Meals, Home Delivered Meals, Social Reassurance, Therapeutic Counseling, Money Management, and Communication/Translation, and Communication Devices.

This program is funded by the Older Americans Act and Older Californians Act, and support the goals and objectives of the Office on Aging's Four-year Strategic Plan: Focusing on a Healthy Tomorrow.

Impact on Citizens and Businesses

There is an unprecedented growth of individuals over the age of 65 in the County of Riverside. The fastest growing group is projected to be seniors over the age of 80. Since 1999, MSSP has assisted frail older persons (65 years and older) to avoid inappropriate or premature placement in nursing facilities and to foster independent living in their own communities. On a monthly basis, MSSP provides services to 248 disabled and frail elderly seniors. In Fiscal Year 2013/14, MSSP assisted over 2,900 disabled and frail seniors with an average of 246 per month. The contracted vendors will provide services that will assist the senior adult to safely remain in their home.

SUPPLEMENTAL:

Additional Fiscal Information

The original FY 2014/15 Standard Agreement AP-1415-21 between California Department of Aging (CDA) and Riverside County Office on Aging (OoA) for Title III/VII Programs for a 12 month period, July 1, 2014 – June 30, 2015 was approved and signed by the Board of Supervisors on July 29, 2014, Agenda Item 3-36; with total amount of \$6,974,024 in federal and state funds. OoA has submitted the funding through the countywide budgeting process that was formally approved in the FY 2014/15 Adopted Budget by the Board of Supervisors.

There is no impact to County General funds and we are requesting no additional matching funds.

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PAGE: 3 of 3

Contract History and Price Reasonableness

Riverside County Purchasing released a Request for Proposal OAARC-013, mailing solicitations to fifty-four vendors and advertising on the County's Internet, and as a result, twenty responses were received. The proposals were reviewed by an evaluation team consisting of personnel from Purchasing and the Office on Aging. The evaluation team reviewed and scored each proposal based on the bidder's overall responsiveness to the requirements of the scope of service, the bidders experience and ability, overall cost and fees to the County, references, financial status, clarification exception and deviations and credential, resume, license, and certifications. The evaluation committee has made the determination that all twenty responses received, met the requirements listed in the RFP. We are recommending the award go to all contractors listed in Attachment A, which includes 19 of the 20 contractors. One remaining professional services agreement will be approved at a later date. The professional services agreements cover an annual aggregate amount of \$180,260, which contains an option to renew the agreement for four additional one-year periods, in one-year increments.

Attachment B includes all professional services agreements with the 19 contractors. The amount of funding for each vendor will depend on the need of the services. More descriptive information regarding the contractors and services to be performed are located in each contractor professional services agreement under Exhibit A. This provides program specifications including definitions of service, unit costs if applicable, and methods of service delivery for each contractor.

The attached professional services agreements represent the first year for the Request for Proposal (RFP) contracting cycle (July 1, 2014 through June 30, 2019).

ATTACHMENTS (if needed, in this order):

- A. **Summary of Contractors:** Attached
- B. **Professional Services Agreements for 19 Contractors:** Attached

Office on Aging
Summary Sheet of Contractors

Contractor	Service Type
1 AccentCare of California, Inc.	IN HOME RESPITE SUPPLEMENTAL PERSONAL CARE TRANSPORTATION (ESCORT, HOUR)
2 Addus HealthCare, Inc.	SUPPLEMENTAL CHORE SUPPLEMENTAL PERSONAL CARE SUPPLEMENTAL PROTECTIVE SUPERVISION IN HOME RESPITE TRANSPORTATION (ESCORT, HOUR) TRANSPORTATION (ONE-WAY TRIP)
3 ADT, LLC	COMMUNICATION DEVICE
4 Best American HomeCare	SUPPLEMENTAL PERSONAL CARE
5 Brightstar Healthcare	SUPPLEMENTAL CHORE SUPPLEMENTAL HEALTH CARE SUPPLEMENTAL PERSONAL CARE SUPPLEMENTAL PROTECTIVE SUPERVISION SUPPLEMENTAL PROFESSIONAL CARE ASSISTANCE
6 Destiny Home Health Agency, Inc.	IN HOME RESPITE SOCIAL SUPPORT SUPPLEMENTAL CHORE SUPPLEMENTAL PERSONAL CARE SUPPLEMENTAL PROTECTIVE SUPERVISION SUPPLEMENTAL PROFESSIONAL CARE ASSISTANCE
7 Home Instead Senior Care Hemet	IN HOME RESPITE SUPPLEMENTAL CHORE SUPPLEMENTAL PERSONAL CARE SUPPLEMENTAL PROTECTIVE SUPERVISION TRANSPORTATION (ESCORT, HOUR)
8 Home Instead Senior Care Riverside	IN HOME RESPITE SOCIAL SUPPORT SUPPLEMENTAL CHORE SUPPLEMENTAL PERSONAL CARE SUPPLEMENTAL PROTECTIVE SUPERVISION TRANSPORTATION (ESCORT, HOUR) TRANSPORTATION (ONE-WAY TRIP)
9 Jewish Family Service of the Desert	PURCHASED CARE MANAGEMENT SOCIAL SUPPORT THERAPEUTIC COUNSELING
10 LifeSpring Home Nutrition	HOME DELIVERED MEALS
11 Link to Life	COMMUNICATION DEVICE
12 Miracle Method of Riverside	MINOR HOME REPAIRS AND MAINTENANCE
13 Mom's Meals Nourish Care	HOME DELIVERED MEALS
14 Philips Lifeline	COMMUNICATION DEVICE
15 ResCare Home Care	IN HOME RESPITE SOCIAL SUPPORT SUPPLEMENTAL CHORE SUPPLEMENTAL PERSONAL CARE TRANSPORTATION (ESCORT, HOUR)
16 Rescue Alert of California, Inc.	COMMUNICATION DEVICE
17 Synergy Home Care	IN HOME RESPITE SUPPLEMENTAL CHORE SUPPLEMENTAL PERSONAL CARE SUPPLEMENTAL PROTECTIVE SUPERVISION TRANSPORTATION (ESCORT, HOUR)
18 VNA California	PURCHASED CARE MANAGEMENT SUPPLEMENTAL HEALTH CARE
19 Walker's Home Repair	MINOR HOME REPAIRS AND MAINTENANCE

**Riverside County Board of Supervisors
Request to Speak**

Submit request to Clerk of Board (right of podium),
Speakers are entitled to three (3) minutes, subject
to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: HOLMSTRAY

Address: Mead Valley
(only if follow-up mail response requested)

City: _____ **Zip:** _____

Phone #: _____

*Background Check?
19 Contractors.*

Date: _____ **Agenda #** 3-20

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:
_____ **Support** _____ **Oppose** _____ **Neutral**

Note: If you are here for an agenda item that is filed
for "Appeal", please state separately your position on
the appeal below:

_____ **Support** _____ **Oppose** _____ **Neutral**

I give my 3 minutes to: _____

BOARD RULES

Requests to Address Board on "Agenda" Items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda:

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES.

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please insure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. **Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.**

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

Addressing the Board & Acknowledgement by Chairman:

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman may result in removal from the Board Chambers by Sheriff Deputies.

ATTACHMENTS FILED
WITH
THE CLERK OF THE BOARD