SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

801 B



FROM: TLMA - Planning Department

SUBMITTAL DATE: December 17, 2014

SUBJECT: Approval of Agreement for Solar Power Plant Decommissioning and Site Reclamation and Bond Associated Therewith for the McCoy Solar Energy Project (CUP03682) - 4th District – [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

- Approve the Agreement for Solar Power Plant Decommissioning and Site Reclamation Improvements and the associated Decommissioning and Site Reclamation Bond as approved by County Counsel.
- 2. Authorize the Chairman of the Board of Supervisors to sign the agreements and sign the acknowledgement and acceptance for the Decommissioning and Site Reclamation Bond.

BACKGROUND:

Summary

The McCoy Solar Energy Project (CUP03682) was approved by the Board of Supervisors on March 11, 2014, as Agenda Item 3-29. Condition of Approval 80 Planning 2 for CUP No. 3682 requires the approval of a Decommissioning and Site Reclamation Plan and that the applicant "bond or provide another appropriate and sufficient security in a form acceptable to the County in the County's sole discretion to cover the costs of all foreign material removal and site restoration including but not limited to removal of foundations, towers, transformers, inverters and cables."

Initials: JCP:lr

Juan C. Perez
TLMA Director/Interim Planning

For Fiscal Year:

Director

FINANCIAL DATA	Current	Fiscal Year:	Next Fise	al Year:	Tota	al Cost:	Oı	igoing Cost:	POLICY/C	CONSENT c. Office)
COST	\$	N/A	\$	N/A	\$	N/A	\$	N/A	0	D-11
NET COUNTY COST	\$	N/A	\$	N/A	\$	N/A	\$	N/A	Consent	Policy ⊠
SOURCE OF FUNDS: N/A Budget Adjustment: N/A										

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

Denise C. Harder

MINUTES OF THE BOARD OF SUPERVISORS

3)

On motion of Supervisor Ashley, seconded by Supervisor Tavaglione and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes:

Jeffries, Tavaglione and Ashley

Nays:

None

Absent:

Benoit

Date:

XC:

January 27, 2015

Planning

By Thur M

4/5 Vote

Positions Added

Change Order

Prev. Agn. Ref.: 3/11/14 item 3-29

District: 4/4

Agenda Number:

3 - 20

Kecia Harper-Ihem

N/A

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA FORM 11: Decommissioning and Site Reclamation Bond for the McCoy Solar Energy Project (CUP03682)

DATE: UPDATE DATE

PAGE: 2 of 2

BACKGROUND:

Summary (continued)

The applicant, McCoy Solar, LLC, has provided an engineering estimate of \$4,008,588.00 for such decommissioning, as set forth in the attached bond, Bond No. 09164746, which has been reviewed and approved by staff. The Agreement and Bond are necessary to ensure proper closure of the solar power plant after the life of its operation and in case of abandonment.

Impact on Citizens and Businesses

The impacts of this project have been evaluated through the environmental review and public hearing process by Planning staff, Planning Commission Hearing, and Board of Supervisors Hearing. Environmental Impact Report No. 528, previously certified by the Board of Supervisors in Resolution No. 2014-054 studied the overall project and its impacts.

SUPPLEMENTAL:

Additional Fiscal Information

N/A

Contract History and Price Reasonableness

N/A

ATTACHMENTS:

- A. Two copies of the Agreement for Solar Power Plant Decommissioning and Site Reclamation Improvements
- B. Decommissioning and Site Reclamation Bond, Bond No. 09164746

MINUTES OF THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



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(1)

On motion of Supervisor Jeffries, seconded by Supervisor Tavaglione and duly carried, IT WAS ORDERED that the recommendation from Transportation And Land Management Agency/Planning regarding Approval of Agreement for Solar Power Plant Decommissioning and Site Reclamation and Bond Associated Therewith for the McCoy Solar Energy Project (CUP 03682), 4th District is approved as recommended.

On Motion of Supervisor Ashley, seconded by Supervisor Tavaglione and duly carried, IT WAS ORDERED that the above matter be reconsidered.

Roll Call:

Ayes:

Jeffries, Tavaglione and Ashley

Nays:

None

Absent:

Benoit

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on _______ of Supervisors Minutes.

WITNESS my hand and the seal of the Board of Supervisors

Dated: January 27, 2015

Kecia Harper-Ihem, Clerk of the Board of Supervisors, in

(seal) and for the County of Riverside, State of California.

OV W

AGENDA NO.

3-20

XC:

AGREEMENT

FOR SOLAR POWER PLANT DECOMMISSIONING AND SITE RECLAMATION IMPROVEMENTS

This Agreement, made and entered into by and between the County of Riverside, State of California, hereinafter called County,

and McCoy Solar, LLC	
	, hereinafter called Developer.
WITNESSETH	
FIRST: Developer, for and in consideration of the issuance of Conditional Use Permit No. <u>36</u> agrees, at Developer's own cost and expense, to furnish all labor, equipment, and materials no good and workmanlike manner, all decommissioning and site reclamation work and activities (hereinafter collectively referred to as "Work"), in accordance with the Decommissioning at connection with Conditional Use Permit No. <u>3682</u> for the solar power plant, which has be and is on file in the Office of the Riverside County Building and Safety Department, and accordance with the standards set forth in Riverside County Ordinance Nos. 348 and 457, as part of this Agreement. All of the above-required Work shall be done under the inspection of	ecessary to perform and complete, in a for the closure of the solar power plant and Site Reclamation Plan submitted in een approved by the Building Director, I to do all Work incidental thereto in amended, which are expressly made a f and to the satisfaction of the Building
Director and shall not be deemed complete until final inspection of the site and approval by the	Building Director.

Four Million Eight Thousand Five Hundred Eighty Eight and 00/100

dollars (\$4,008,588.00).

SECOND: Developer agrees to pay to the County the actual cost of such inspections of the Work as may be required by the Building Director. Developer further agrees that if suit is brought upon this Agreement or any bond or other security guaranteeing the completion of the Work, all costs and reasonable expenses and fees incurred by the County in successfully enforcing such obligations shall be paid by Developer, including reasonable attorney's fees, and that upon entry of judgment, such costs, expenses, and fees shall be taxed as costs and included in any judgment rendered.

THIRD: County shall not, nor shall any officer or employee of County, be liable or responsible for any accident, loss or damage happening or occurring to the Work specified in this Agreement prior to the completion and approval hereof, nor shall County or any officer or employee thereof be liable for any persons or property injured by reason of the acts or omissions of Developer, his agents or employees in the performance of the Work, and all of said liabilities are assumed by Developer. Developer agrees to protect, defend and hold harmless County and the officers and employees thereof from all loss, liability or claim because of, or arising out of the acts or omissions of Developer, and Developer's agents and employees, in the performance of this Agreement.

FOURTH: Developer hereby grants to the County, and to any agent or employee of the County, the irrevocable permission to enter upon the lands subject to the above referenced conditional use permit for the purpose of completing the Work. This permission shall terminate in the event that Developer has completed the Work within the time specified or any extension thereof granted by the Building Director.

FIFTH: Developer agrees at all times, up to the completion and approval of the Work by the Building Director, to give good and adequate warning to the traveling public of each and every dangerous condition caused by the Work, and to protect the traveling public from such defective or dangerous conditions.

SIXTH: Developer, or Developer's agents and employees shall give notice to the Building Director at least 48 hours before beginning any Work and shall furnish said Building Director all reasonable facilities for obtaining full information respecting the progress and manner of Work.

SEVENTH: If Developer, or Developer's agents or employees, neglects, refuses, or fails to prosecute the Work with such diligence as to insure its completion within the specified time, or within such extensions of time as have been granted by the Building Director, or if the Developer violates, neglects, refuses, or fails to perform satisfactorily any of the provisions of the plans and specifications, Developer shall be in default of this Agreement and notice in writing of such default shall be served upon him. The Building Director shall have the power to terminate all rights of the Developer because of such default. The determination of the Building Director of the question as to whether any of the terms of this Agreement or the plans and specifications have been violated or have not been performed satisfactorily shall be conclusive upon the Developer, and any and all parties who may have any interest in the Agreement or any portion thereof. The foregoing provisions of this section shall be in addition to all rights and remedies available to the County under law. The failure to commence the Work shall not relieve Developer or Surety of the obligation to complete the Work required by this Agreement.

Rev. 11/14 Page 1 of 2 - Solar Power Plant Decommissioning

The estimated cost of said Work is the sum of

EIGHTH: Developer agrees to file with County, prior to the date this Agreement is executed, a good and sufficient security in any amount not less than the estimated cost of the Work for the faithful performance of the terms and conditions of this Agreement, and Developer further agrees that if the security is a bond and, if the sureties on the faithful performance bond or the amount of said bonds in the opinion of the Building Director becomes insufficient, Developer agrees to renew each and every bond with good and sufficient sureties or increase the amount to the bonds, or both, within ten days, after being notified by the Building Director that the sureties or amounts are insufficient. Notwithstanding any other provision herein, if Developer fails to take such action as is necessary to comply with the notice, he shall be in default of this Agreement unless all required Work is completed within 90 days of the date on which the Building Director notified the Contractor of the insufficiency of the sureties or the amount of the bonds, or both.

NINTH: It is further agreed by and between the parties hereto, including the surety or sureties on the bonds or the issuers of any instruments or letters or credit securing this Agreement that, in the event it is deemed necessary to extend the time of completion of the Work contemplated to be done under this Agreement, extensions of time may be granted from time to time by the Building Director either at his own option or upon request of the Developer, and such extensions shall in no way affect the validity of this Agreement or release the surety or sureties on said bonds. Developer further agrees to maintain the aforesaid bond or bonds or the issuance of any instruments or letters of credit in full force and effect during the terms of this Agreement, including any extensions of time as may be granted thereon.

TENTH: It is understood and agreed by the parties hereto that if any part, term or provision of this Agreement is by the courts held to be unlawful and void, the validity of the remaining portions shall not be affected and the rights and obligations of the parties shall be constructed and enforced as if the Agreement did not contain the particular part, term or provision held to be invalid.

ELEVENTH: Any notice or notices required or permitted to be given pursuant to this Agreement shall be served on the other party by mail, postage prepaid, at the following addresses:

County	<u>Developer</u>
County of Riverside Department of Building and Safety P.O. Box 1440 Riverside, CA 92502-1440	McCoy Solar, LLC 700 Universe Blvd Juno Beach, FL 33408 Phone No. # 561-762-5052 Fax No. #
IN WITNESS WHEREOF DEVELOPER HAS AFFIXED HI Dated:	
ATTEST: KECIA HARPER HEM, Clerk By DEPUTY	By Gregory Schneck By Vice President County of Riverside For The Building Director
Approved as to Form: Gregory P. Priamos, County Counsel By:	Date JAN 2 7 2015

(SIGNATURES OF DEVELOPER(S) MUST BE ACKNOWLEDGED BY A NOTARY AND EXECUTED IN DUPLICATE, WITH THE NOTARY ACKNOWLEDGMENT ATTACHED HERETO. ALL SIGNATURES TO BE INCLUDED ON THIS DOCUMENT OR IDENTIFY THIS DOCUMENT WHEN INCLUDING A SIGNATURE PAGE.)

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of Florida

County of Palm Beach

On Miles Mark Mark Defore me, _______, Notary Public, personally appeared Gregory Schneck, Vice President of McCoy Solar, LLC who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of <u>California</u> that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(sea) KIM L. OTTO
Notary Public Strate of Florida

Signature

DECOMMISSIONING and SITE RECLAMATION BOND

Bond No.: 09164746

KNOW ALL MEN BY THESE PRESENTS, THAT WE McCoy Solar, LLC (Hereinafter called Principal), as Principal and Fidelity and Deposit Company of Maryland, a corporation duly organized and existing under and by virtue of the laws of the State of Maryland (hereinafter called "Surety") as Surety, are held and firmly bound unto County of Riverside (Hereinafter called "Obligee"), as Obligee, in the penal sum of Four Million Eight Thousand Five Hundred Eighty Eight and 00/100 Dollars (\$4,008,588.00) good and lawful money of the United States of America, to be paid to the Obligee, for the payment of which, well and truly to be made, we bind ourselves, our heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Obligee has issued a Conditional Use Permit (CUP No. 3682) approving the McCoy Solar Energy Project (MSEP), which consists of the construction, operation and maintenance, and decommissioning of a solar energy generation facility and related infrastructure, and as a Condition of Approval of the CUP (80 Planning 2), the Principal has presented a Decommissioning and Site Reclamation Plan ("Plan"); and

WHEREAS, as a condition of said Plan, the Principal is required to provide security to cover the cost of decommissioning activities and site reclamation required by this Plan.

NOW, THEREFORE THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said Principal shall comply with the conditions of the Plan as referenced above, then this obligation shall be void, otherwise to remain in full force and effect.

As part of the obligation secured hereby and in addition to the face amount specified above, there shall be included costs and reasonable expenses and fees, including reasonable attorneys' fees, incurred by County in successfully enforcing such obligation, all to be taxed as costs and included in any judgment rendered.

PROVIDED, HOWEVER, THAT THIS BOND IS EXECUTED BY THE PRINCIPAL AND SURETY AND ACCEPTED BY THE OBLIGEE SUBJECT TO THE FOLLOWING EXPRESS CONDITIONS:

- 1. Notwithstanding the fact that the MSEP is anticipated to be in operation for 30 years beginning on October 30, 2014, it is understood by all parties to this bond that the term of this bond shall begin on October 30, 2014 and is continuous in nature until canceled as provided below.
- 2. The liability of the Surety shall not be discharged of any payment or succession of payments under this bond, unless and until such payment shall amount in the aggregate to the penal sum of the bond regardless of the number of extensions or years it may be in effect.
- 3. That in the case of default, the Obligee will give written notice to the surety within thirty (30) days thereafter.
- 4. No right of action shall accrue under this bond to or for the use or benefit of anyone other than the named Obligee or its successors or assigns. No assignment by the Principal shall be effective without the written consent of the Surety.
- 5. The surety may cancel this bond at least ninety (90) days prior to an anniversary date of this bond by giving the Obligee and Principal ninety (90) days written notice by certified mails of its desire to be relieved of liability. The ninety day period shall begin on the date when both the Obligee and

Principal receive the notice, as evidenced by the return receipts. It is understood that the Surety shall not be discharged of any liability already accrued prior to the effective date of cancellation.

- 6. If any conflict or inconsistency exists between the Surety's obligations as described in the Bond and as described in the underlying Plan, then the terms of the Bond shall prevail.
- 7. The Surety's liability under this bond shall not extend in any manner nor will the Surety be responsible to pay any sums due related to hazardous waste clean up, wetlands mitigation, remediation actions or removal or responsibility for any of these pollution risks whatsoever, unless such matters are a direct result of Principal's actions and required as a result of the conditions set forth in the Plan or for tort liability.
- 8. Neither nonrenewal or cancellation by the Surety, nor the failure or inability of the Principal to file replacement security in the event of nonrenewal or cancellation, shall constitute a loss or potential loss to the Obligee that is recoverable under this bond or any renewal or continuation thereof.
- 9. No modification of the Plan guaranteed by this bond shall be binding on the Surety or covered by this bond without the written consent of the Surety.
- 10. This bond shall not bind the surety unless the bond is accepted by the Obligee. The acknowledgment and acceptance of such bond is demonstrated by signing where indicated below. If this obligation is not accepted by way of signature of the Obligee below, this bond shall be deemed null and void. The persons who signatures appear below certify that they have the proper authority to bind their respective entities to all terms and conditions set forth in this bond.

IN WITNESS WHEREOF, said Principal and Surety have caused these presents to be executed in their names and by their seals to be hereunder affixed on this 17th day of October, 2014.

McCoy Solar, LLC

Gregory Schneck
Vice President

ATTEST Pour Ca Principal

Fidelity and Deposit Company of Maryland

By Marina Tapia, Attorney-in-Fact

BY: THEFANY N. NORTH DATE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of Florida

County of Palm Beach

On McCoy Solar, LLC who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

KIM L. OTTO

Expires: March 28, 2016

(seal)

Signature

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of Pennsylvania

County of Philadelphia

On October 17, 2014 before me, Maureen McNeill, Notary Public, personally appeared Marina Tapia who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of <u>Pennsylvania</u> that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(seal)

Signature

Maureen McNeill, Notary Public

COMMONWEALTH OF PENNSYLVANIA

NOTARIAL SEAL MAUREEN McNEILL, Notary Public City of Philadelphia, Phila. County My Commission Expires August 4, 2017

ZURICH AMERICAN INSURANCE COMPANY COLONIAL AMERICAN CASUALTY AND SURETY COMPANY FIDELITY AND DEPOSIT COMPANY OF MARYLAND POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by THOMAS O. MCCLELLAN, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint Douglas R. WHEELER, Maureen MCNEILL, Wayne G. MCVAUGH, Elizabeth MARRERO, Jaquanda LONG and Marina TAPIA, all of Philadelphia, Pennsylvania, EACH its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: any and all bonds and undertakings, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 18th day of August, A.D. 2014.

ATTEST:

ZURICH AMERICAN INSURANCE COMPANY COLONIAL AMERICAN CASUALTY AND SURETY COMPANY FIDELITY AND DEPOSIT COMPANY OF MARYLAND







Bv:

Assistant Secretary Eric D. Barnes

Lie D. Bairf

Vice President Thomas O. McClellan

State of Maryland City of Baltimore

On this 18th day of August, A.D. 2014, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, THOMAS O. MCCLELLAN, Vice President, and ERIC D. BARNES, Assistant Secretary, of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly swom, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Maria D. Adamski, Notary Public My Commission Expires: July 8, 2015

FIDELITY AND DEPOSIT COMPANY

OF MARYLAND 600 Red Brook Blvd., Suite 600, Owings Mills, MD 21117

Statement of Financial Condition

As Of December 31, 2013

ASSETS

Bonds \$	139,272,722
Bonds	22,258,887
Cash and Short Term Investments	6,595,113
Reinsurance Recoverable	17,970,134
Other Accounts Receivable	33,409,916
TOTAL ADMITTED ASSETS\$	219,506,772
LIABILITIES, SURPLUS AND OTHER FUNDS	
Reserve for Taxes and Expenses\$	1,787,480
Ceded Reinsurance Premiums Payable	42,146,005
Securities Lending Collateral Liability	6,613,750
TOTAL LIABILITIES\$	50,547,235
Capital Stock, Paid Up\$ 5,000,000	
Surplus	
Surplus as regards Policyholders	168,959,537

Securities carried at \$58,378,690 in the above statement are deposited with various states as required by law.

Securities carried on the basis prescribed by the National Association of Insurance Commissioners. On the basis of market quotations for all bonds and stocks owned, the Company's total admitted assets at December 31, 2013 would be \$223,222,696 and surplus as regards policyholders \$172,675,461.

I, DENNIS F. KERRIGAN, Corporate Secretary of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing statement is a correct exhibit of the assets and liabilities of the said Company on the 31st day of December, 2013.

Corporate Secretary

State of Illinois City of Schaumburg

Subscribed and sworn to, before me, a Notary Public of the State of Illinois, in the City of Schaumburg, this 15th day of March, 2014.

OFFICIAL SEAL

DARRYL JOINER Notary Public - State of Illinois My Commission Explres May 3, 2014 Notary Public

Riverside County Board of Supervisors Request to Speak

Submit request to C Speakers are entitle to Board Rules listed	d to three (3) n	ninutes, subject
SPEAKER'S NAME:_	GARRY	GRANT
Address:	•	
(only if foll	ow-up mail respo	onse requested)
City:	Zip:	,
Phone #:		
Date: Jan 21 TH	ツ/ ၄ /Agenda #	3-20
PLEASE STATE YOU	R/POSITION BE	LOW:
Position on "Regula	/ r" (non-appea	led) Agenda Item:
Support	Oppose	Neutral
Note: If you are he for "Appeal", please the appeal below:		
Support	Oppose	Neutral
I give my 3 minutes	s to:	

BOARD RULES

Requests to Address Board on "Agenda" Items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda:

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES.

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please insure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

Addressing the Board & Acknowledgement by Chairman:

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman may result in removal from the Board Chambers by Sheriff Deputies.

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD