

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

928



FROM: County Auditor-Controller

SUBMITTAL DATE:
January 26, 2015

SUBJECT: County/Flood Payroll Warrant/Direct Deposit General Support Services Fee, All Districts [\$2,444,044 – Departmental Budgets].

RECOMMENDED MOTION: That the Board of Supervisors approves the County/Flood Payroll Warrant/Direct Deposit general support services rate of \$4.39 for FY 2015/16.

BACKGROUND:

Summary

The proposed FY 2015/16 County/Flood Payroll Warrant/Direct Deposit General Support Services rate remains unchanged from the previous FY 2014/15 rate of \$4.39. Attachment A provides a schedule of estimated transaction charges for FY 2015/16.

The proposed rate was developed in accordance with Board Policy B-4 and Board Policy B-28. A detailed analysis supporting the calculation is available at the Office of the Auditor-Controller (continued on the next page).

Departmental Concurrence

Paul Angulo, CPA, CGMA, MA
County Auditor-Controller

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$	\$ 2,444,044	\$ 2,444,044	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$	

SOURCE OF FUNDS: Departmental Budgets	Budget Adjustment: No
	For Fiscal Year: 15/16

C.E.O. RECOMMENDATION: APPROVE
BY: Samuel Wong
County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Benoit and Ashley
Nays: None
Absent: None
Date: February 3, 2015
xc: Auditor

Kecia Harper-Ihem
Clerk of the Board

Deputy

- Positions Added
- Change Order
- A-30
- 4/5 Vote

Prev. Agn. Ref.: | **District: All** | **Agenda Number:**

3-21

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: County/Flood Payroll Warrant/Direct Deposit General Support Services Fee, All Districts
[\$2,444,044 – Departmental Budgets].**

DATE: January 26, 2015

PAGE: 2 of 2

Impact on Citizens and Businesses

Approval of the proposed rate will allow the Auditor-Controller's Payroll Division to continue to assist its customers with the payroll function. This support will contribute to the overall efficiency of departmental operations and will allow each department to better serve Riverside County residents.

Attachment "A"

County/Flood Payroll Transaction Charge FY 2015/16

Note: Rate Based On Number of Employees Paid and Facts Known In FY2014/15 - Pay Period 21;
Charge Subject to Change (i.e. Change In Workforce or Payroll Costs)

DeptID Budgetary Level 5	Name	Estimated Number of Pay Warrants & Advices Per Pay Period	FY 2015/16 Trans Rate	Charge Per Pay Period	No. of Pay Periods Charged	Estimated Annual Charge FY 2015/16	
10001	Board of Supervisors	57	\$4.39	\$252	26	\$ 6,557	0.2683%
10002	Clerk of the Board	13	\$4.39	\$55	26	\$ 1,431	0.0585%
11001	Executive Office	27	\$4.39	\$119	26	\$ 3,100	0.1268%
11038	EO Subfund Operations	1	\$4.39	\$5	26	\$ 119	0.0049%
11044	Grand Jury Admin	1	\$4.39	\$5	26	\$ 119	0.0049%
11050	Natl Pollutant Dschrg Elim Sys	2	\$4.39	\$9	26	\$ 238	0.0098%
11301	Human Resources	191	\$4.39	\$839	26	\$ 21,817	0.8927%
11303	Air Quality Division	2	\$4.39	\$9	26	\$ 238	0.0098%
11307	Property Insurance	1	\$4.39	\$5	26	\$ 119	0.0049%
11308	Workers Compensation	42	\$4.39	\$183	26	\$ 4,769	0.1951%
11309	Malpractice Insurance	2	\$4.39	\$9	26	\$ 238	0.0098%
11310	Liability Insurance	28	\$4.39	\$124	26	\$ 3,219	0.1317%
11313	Safety Loss Control	15	\$4.39	\$64	26	\$ 1,669	0.0683%
11318	Temporary Assistance Pool	47	\$4.39	\$206	26	\$ 5,365	0.2195%
11320	Exclusive Provider Option	44	\$4.39	\$193	26	\$ 5,007	0.2049%
11322	Employee Assistance Program	11	\$4.39	\$50	26	\$ 1,311	0.0537%
11329	Occupational Health & Wellness	27	\$4.39	\$119	26	\$ 3,100	0.1268%
11501	CFD Assessment Dist Admin	4	\$4.39	\$18	26	\$ 477	0.0195%
12001	Assessor	203	\$4.39	\$890	26	\$ 23,128	0.9463%
12002	Clerk Recorder	180	\$4.39	\$789	26	\$ 20,505	0.8390%
12003	Records Management & Archives Program	16	\$4.39	\$69	26	\$ 1,788	0.0732%
12004	CREST	21	\$4.39	\$92	26	\$ 2,384	0.0976%
13001	Auditor-Controller	71	\$4.39	\$312	26	\$ 8,107	0.3317%
13002	Internal Audits	0	\$4.39	\$0	26	\$ -	0.0000%
13003	Payroll Services	21	\$4.39	\$92	26	\$ 2,384	0.0976%
14001	Treasurer-Tax Collector	101	\$4.39	\$445	26	\$ 11,564	0.4732%
15001	County Counsel	72	\$4.39	\$316	26	\$ 8,226	0.3366%
17001	Registrar of Voters	87	\$4.39	\$381	26	\$ 9,895	0.4049%
19001	EDA Agency Administration/CDBG Home Grants	33	\$4.39	\$147	26	\$ 3,815	0.1561%
19003	Workforce Development	121	\$4.39	\$532	26	\$ 13,829	0.5658%
19004	Housing Authority (County)	120	\$4.39	\$527	26	\$ 13,710	0.5610%
19007	EDA/County Free Library	7	\$4.39	\$32	26	\$ 835	0.0341%
19010	Economic Development	20	\$4.39	\$87	26	\$ 2,265	0.0927%
19107	County Airports	11	\$4.39	\$50	26	\$ 1,311	0.0537%
19201	Fair and Nat'l Date Festival	11	\$4.39	\$50	26	\$ 1,311	0.0537%
19301	Edward Dean Museum	3	\$4.39	\$14	26	\$ 358	0.0146%
22001	District Attorney	733	\$4.39	\$3,219	26	\$ 83,691	3.4243%
23001	Child Support Services	316	\$4.39	\$1,389	26	\$ 36,123	1.4780%
24001	Public Defender	91	\$4.39	\$399	26	\$ 10,372	0.4244%
24002	Public Defender- Misdemeanor	70	\$4.39	\$307	26	\$ 7,987	0.3268%
24011	Public Defender- Support	52	\$4.39	\$229	26	\$ 5,961	0.2439%
24012	Public Defender- Investigations	29	\$4.39	\$128	26	\$ 3,338	0.1366%
24013	LOPD-Capital Defenders	0	\$4.39	\$0	26	\$ -	0.0000%
25001	Sheriff Administration	54	\$4.39	\$238	26	\$ 6,199	0.2537%

Attachment "A"

County/Flood Payroll Transaction Charge FY 2015/16

Note: Rate Based On Number of Employees Paid and Facts Known In FY2014/15 - Pay Period 21;
Charge Subject to Change (i.e. Change In Workforce or Payroll Costs)

DeptID Budgetary Level 5	Name	Estimated Number of Pay Warrants & Advices Per Pay Period	FY 2015/16 Trans Rate	Charge Per Pay Period	No. of Pay Periods Charged	Estimated Annual Charge FY 2015/16	
54001	Veterans Services	15	\$4.39	\$64	26	\$ 1,669	0.0683%
63001	Cooperative Extension	5	\$4.39	\$23	26	\$ 596	0.0244%
72001	Fac Mgmt Administration	39	\$4.39	\$170	26	\$ 4,411	0.1805%
72002	Fac Mgmt Custodial/Housekeeping	189	\$4.39	\$830	26	\$ 21,578	0.8829%
72003	Fac Mgmt Maintenance	166	\$4.39	\$729	26	\$ 18,956	0.7756%
72004	Fac Mgmt Real Estate	30	\$4.39	\$133	26	\$ 3,457	0.1415%
72005	Fac Mgmt Design & Construction	27	\$4.39	\$119	26	\$ 3,100	0.1268%
72006	Fac Mgmt Energy Management	4	\$4.39	\$18	26	\$ 477	0.0195%
72007	Fac Mgmt Parking	20	\$4.39	\$87	26	\$ 2,265	0.0927%
73001	Purchasing	19	\$4.39	\$83	26	\$ 2,146	0.0878%
73003	Printing Services	20	\$4.39	\$87	26	\$ 2,265	0.0927%
73004	Supply Services	13	\$4.39	\$55	26	\$ 1,431	0.0585%
73005	Fleet Services	57	\$4.39	\$252	26	\$ 6,557	0.2683%
73006	Central Mail	10	\$4.39	\$46	26	\$ 1,192	0.0488%
74001	I.T. - D.P.	453	\$4.39	\$1,990	26	\$ 51,741	2.1170%
74003	RCIT 800 Mhz Radio Project	0	\$4.39	\$0	26	\$ -	0.0000%
74005	RCIT Business Systems Tech Architct	0	\$4.39	\$0	26	\$ -	0.0000%
74006	RCIT Communications Solutions	38	\$4.39	\$165	26	\$ 4,292	0.1756%
74009	Geographical Information Systems	8	\$4.39	\$37	26	\$ 954	0.0390%
91520	CSA 152 - NPDES	46	\$4.39	\$202	26	\$ 5,246	0.2146%
93110	Reg Parks & Open Space Dist	286	\$4.39	\$1,256	26	\$ 32,666	1.3365%
93510	RCA - Operations	7	\$4.39	\$32	26	\$ 835	0.0341%
93520	RCA - Operations	7	\$4.39	\$32	26	\$ 835	0.0341%
93530	RCA - Reserve Management	1	\$4.39	\$5	26	\$ 119	0.0049%
93800	RC Children & Families First Com	22	\$4.39	\$96	26	\$ 2,504	0.1024%
94300	Flood Project Maintenance Operations	26	\$4.39	\$115	26	\$ 2,980	0.1219%
94600	Salton Sea Authority	2	\$4.39	\$9	26	\$ 238	0.0098%
94714	Flood Control Subdivision	6	\$4.39	\$28	26	\$ 715	0.0293%
94720	Flood Control Administration	237	\$4.39	\$1,041	26	\$ 27,062	1.1073%
98510	IHSS Public Authority - Admin	39	\$4.39	\$170	26	\$ 4,411	0.1805%
FY 2014/15 Total		21,414	\$4.39	\$94,002	26	\$ 2,444,044	100.0000%

Charge Per Check Processed (Warrant/ Advice)