

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

932



FROM: Economic Development Agency/Facilities Management

SUBMITTAL DATE:
January 14, 2015

SUBJECT: Proposed FY 2015/16 Productive Hourly Rates for Maintenance Services, ALL Districts, [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and adopt the proposed productive hourly rates for the Economic Development Agency's Maintenance Services Division as specified in Attachment A for FY 2015/16.

BACKGROUND:

Summary

The Economic Development Agency (EDA) is proposing the adoption of productive hourly rates for FY 2015/16 to recover costs associated with the provision of maintenance services to its customers as specified in Attachment A. In accordance with Board Policy B-4 and B28, EDA brings cost recovery rates to the Board of Supervisors for approval and adoption on an annual basis.

Robert Field
Assistant County Executive Officer/EDA

(Continued)

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 0	\$ 0	\$ 0	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
SOURCE OF FUNDS: N/A				Budget Adjustment: No	
				For Fiscal Year: 2015/16	

C.E.O. RECOMMENDATION:

APPROVE

BY:
Rohini Dasika

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Benoit and Ashley
Nays: None
Absent: None
Date: February 3, 2015
xc: EDA

Kecia Harper-Ihem
Clerk of the Board
By:
Deputy

Prev. Agn. Ref.: 3-37 of 1/28/14 | District: ALL | Agenda Number:

3-24

FISCAL PROCEDURES APPROVED
BY PAUL ANGULO, CPA, AUDITOR-CONTROLLER
Russell Dominski 1-26-15

Departmental Concurrence

- A-30
- Positions Added
- 4/5 Vote
- Change Order

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Economic Development Agency

FORM 11: Proposed FY 2015/16 Productive Hourly Rates for Maintenance Services, All Districts, [\$0]

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BACKGROUND:

Summary (Continued)

The EDA Maintenance Services division operates as an Internal Service Fund (ISF) and must recover its operating costs through charges to customers. Maintenance rates were derived by combining direct and indirect costs to run and operate the division.

Customers will be billed based on the number of hours actually worked at each facility. The FY 2015/16 proposed charges are projections based on projected hours worked at each facility in FY 2014/15. Customers will also be billed direct charges for expenditures that are specific to their facilities. The estimated financial impact for FY 2015/16 by customer departments, agencies, and other occupants of a county facility is estimated in Attachment B.

The division is proposing the billable hourly rates for FY 2015/16 to recover costs associated with providing comprehensive maintenance services.

EDA has complied with Board policies B-4 and B-28. The Auditor-Controller's Office has reviewed the proposed rates and methodology.

Impact on Citizens and Businesses

The Maintenance Services Division is dedicated to providing building support services to safeguard county infrastructure and building assets. These services will provide continued uninterrupted building access to the residents and businesses throughout Riverside County.

SUPPLEMENTAL:

Additional Fiscal Information

The proposed rates are sufficient for full cost recovery and budget re-alignment efforts.

Contract History and Price Reasonableness

Comparisons with prior year rates are presented in Attachment A.

ATTACHMENTS:

Attachment A – FY 2015/16 Proposed Maintenance Services Division Productive Hourly Rates

Attachment B – FY 2015/16 Estimated Hourly and Direct Charges

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Attachment A

**Proposed EDA FY 2015/16
Maintenance Services Division Productive Hourly Rates**

	<u>FY 14/15 Current</u>	<u>FY 15/16 Proposed</u>	<u>FY 14/15 Current OT</u>	<u>FY 15/16 Proposed OT</u>
Maintenance Services Productive Hourly Rate	\$71.30	\$75.28	\$89.53	\$94.58

Attachment B

Maintenance Services for FY 15/16

Department	FY 14/15 Revised Annual Labor Cost	FY 14/15 Revised Pass Thru	FY 14/15 Revised Labor & Pass Thru Annual Cost	FY 15/16 Annual Labor Cost	FY 15/16 Pass Thru	FY 15/16 Annual Labor & Pass Thru Cost	Inc / (Decr)
Board of Supervisors	\$ 12,368	\$ 12,242	\$ 24,610	\$ 11,443	\$ 2,848	\$ 14,291	\$ (10,319)
Human Resources	\$ 102,602	\$ 30,001	\$ 132,603	\$ 132,719	\$ 32,931	\$ 165,650	\$ 33,047
Assessor-County Clerk-Recorder	\$ 542,799	\$ 125,833	\$ 668,632	\$ 533,886	\$ 102,581	\$ 636,467	\$ (32,165)
Auditor-Controller	\$ 96,286	\$ 28,216	\$ 124,502	\$ 124,588	\$ 30,959	\$ 155,547	\$ 31,045
Treasurer/Tax Collector	\$ 74,341	\$ 21,780	\$ 96,121	\$ 96,208	\$ 23,901	\$ 120,109	\$ 23,988
County Counsel	\$ 36,172	\$ 19,957	\$ 56,129	\$ 33,123	\$ 13,565	\$ 46,688	\$ (9,441)
EDA-Admin	\$ 12,368	\$ 3,878	\$ 16,246	\$ 8,808	\$ 1,072	\$ 9,880	\$ (6,366)
WDC	\$ 9,841	\$ 3,076	\$ 12,917	\$ 7,001	\$ 850	\$ 7,851	\$ (5,066)
CSA	\$ 2,061	\$ 646	\$ 2,707	\$ 5,420	\$ 1,200	\$ 6,620	\$ 3,913
Libraries	\$ 1,401,582	\$ 132,983	\$ 1,534,565	\$ 1,768,553	\$ 140,885	\$ 1,909,438	\$ 374,873
Museum	\$ 26,132	\$ 46,132	\$ 72,264	\$ 29,359	\$ 23,053	\$ 52,412	\$ (19,852)
EDA-Aviation	\$ 17,289	\$ 3,622	\$ 20,911	\$ 18,820	\$ 2,942	\$ 21,762	\$ 851
EDA-Fair	\$ 1,862	\$ 5,064	\$ 6,926	\$ 1,355	\$ 163	\$ 1,518	\$ (5,408)
District Attorney	\$ 255,340	\$ 148,952	\$ 404,292	\$ 252,037	\$ 101,338	\$ 353,375	\$ (50,917)
Riv Co Dept Child Services	\$ 132,059	\$ 6,142	\$ 138,201	\$ 124,739	\$ 10,510	\$ 135,249	\$ (2,952)
Public Defender	\$ 121,753	\$ 53,857	\$ 175,610	\$ 182,705	\$ 22,429	\$ 205,134	\$ 29,524
Sheriff	\$ 5,673,351	\$ 930,722	\$ 6,604,073	\$ 6,603,035	\$ 1,141,568	\$ 7,744,603	\$ 1,140,530
Probation	\$ 793,484	\$ 122,609	\$ 916,093	\$ 841,179	\$ 171,234	\$ 1,012,413	\$ 96,320
Fire Department	\$ 170,493	\$ 36,017	\$ 206,510	\$ 299,163	\$ 27,523	\$ 326,686	\$ 120,176
Aggricultural Commissioner	\$ 73,477	\$ 8,733	\$ 82,210	\$ 74,301	\$ 8,510	\$ 82,811	\$ 601
TLMA	\$ 260,792	\$ 68,134	\$ 328,926	\$ 320,542	\$ 69,240	\$ 389,782	\$ 60,856
TLMA-CODE	\$ 62,439	\$ 25,077	\$ 87,516	\$ 67,225	\$ 11,666	\$ 78,891	\$ (8,625)
Mental Health	\$ 1,712,643	\$ 207,570	\$ 1,920,213	\$ 1,995,296	\$ 264,415	\$ 2,259,711	\$ 339,498
Environmental Health	\$ 119,824	\$ 19,594	\$ 139,418	\$ 130,234	\$ 17,502	\$ 147,736	\$ 8,318
Public Health	\$ 251,483	\$ 75,046	\$ 326,529	\$ 373,539	\$ 57,118	\$ 430,657	\$ 104,128
Dept of Animal Services	\$ 562,747	\$ 129,521	\$ 692,268	\$ 802,334	\$ 110,172	\$ 912,506	\$ 220,238
Health Care System	\$ 783,777	\$ 156,912	\$ 940,689	\$ 747,154	\$ 120,031	\$ 867,185	\$ (73,504)
RCRMC	\$ 501,372	\$ 39,439	\$ 540,811	\$ 592,905	\$ 100,895	\$ 693,800	\$ 152,789
DPSS	\$ 744,412	\$ 139,891	\$ 884,303	\$ 787,956	\$ 99,879	\$ 887,835	\$ 3,532
Dept of Community Action	\$ 798	\$ 95	\$ 893	\$ 903	\$ 67	\$ 970	\$ 77
Veteran Services	\$ 15,294	\$ 77	\$ 15,371	\$ 44,039	\$ 2,077	\$ 46,116	\$ 30,745
Cooperative Extension	\$ 18,885	\$ 2,288	\$ 21,173	\$ 22,283	\$ 1,629	\$ 23,912	\$ 2,739
EDA-FM Admin	\$ 33,314	\$ 8,291	\$ 41,605	\$ 20,100	\$ 13,092	\$ 33,192	\$ (8,413)
EDA-FM Custodial	\$ 11,570	\$ 3,960	\$ 15,530	\$ 20,175	\$ 3,960	\$ 24,135	\$ 8,605
EDA-FM Real Estate	\$ 1,418,868	\$ 368,322	\$ 1,787,190	\$ 1,536,540	\$ 292,762	\$ 1,829,302	\$ 42,112
EDA-FM Parking	\$ 74,378	\$ 41,964	\$ 116,342	\$ 127,976	\$ 40,361	\$ 168,337	\$ 51,995
Purchasing & Fleet	\$ 442,590	\$ 67,173	\$ 509,763	\$ 433,387	\$ 59,183	\$ 492,570	\$ (17,193)
Information Technology	\$ 823,806	\$ 172,033	\$ 995,839	\$ 629,567	\$ 124,568	\$ 754,135	\$ (241,704)
Subtotal County Billing	\$ 17,394,652	\$ 3,265,849	\$ 20,660,501	\$ 19,800,587	\$ 3,248,479	\$ 23,049,076	\$ 2,388,575
CAC Annex	\$ 13,764	\$ 38,067	\$ 51,831	\$ 30,488	\$ 29,828	\$ 60,316	\$ 8,485
Superior Court of CA	\$ 80,792	\$ 22,148	\$ 102,940	\$ 102,004	\$ 20,100	\$ 122,104	\$ 19,164
Bankruptcy Court	\$ 233,397	\$ 49,034	\$ 282,431	\$ 225,840	\$ 94,541	\$ 320,381	\$ 37,950
Coachella Valley Assoc. of Gov'ts	\$ 44,352	\$ 19,077	\$ 63,429	\$ 45,243	\$ 13,648	\$ 58,891	\$ (4,538)
CVVMC	\$ -	\$ -	\$ -	\$ 15,056	\$ -	\$ 15,056	\$ 15,056
EO Special Billing	\$ -	\$ -	\$ -	\$ 385,659	\$ -	\$ 385,659	\$ 385,659
US District Court	\$ 220,963	\$ 54,986	\$ 275,949	\$ 188,200	\$ 45,486	\$ 233,686	\$ (42,263)
Law Library	\$ 448,842	\$ 119,491	\$ 568,333	\$ 464,252	\$ 118,570	\$ 582,822	\$ 14,489
Palo Verde	\$ 49,273	\$ 5,014	\$ 54,287	\$ 56,460	\$ 3,014	\$ 59,474	\$ 5,187
Subtotal Non-County / Special Billing	\$ 1,091,383	\$ 307,817	\$ 1,399,200	\$ 1,513,202	\$ 325,187	\$ 1,838,389	\$ 439,189
Total Billable	\$ 18,486,035	\$ 3,573,666	\$ 22,059,701	\$ 21,313,799	\$ 3,573,666	\$ 24,887,465	\$ 2,827,764