

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

269



FROM: Department of Public Health/Community Action Partnership of Riverside County

SUBMITTAL DATE:
March 5, 2015

SUBJECT: Approve the Purchase of nine (9) Vehicles, three (3) replacements and six (6) new, for Community Action Partnership (CAP) Riverside County. District: All; [\$250,000]; LIHEAP

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the purchase of nine (9) vehicles for the Community Action Partnership of Riverside County for the Weatherization Program for an amount not to exceed \$250,000;
2. Authorize the Purchasing Agent to release a Request for Quote (RFQ) to obtain the vehicles; and
3. Approve and direct the Auditor-Controller to make budget adjustments shown on Schedule A.

(Continued on Page 2)

Susan D. Harrington
Susan Harrington, Director

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 250,000	\$ 0	\$ 250,000	\$ Click here to	Consent <input type="checkbox"/> Policy <input type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
SOURCE OF FUNDS: 100% LIHEAP				Budget Adjustment: Yes	
				For Fiscal Year: 14/15	

C.E.O. RECOMMENDATION:

APPROVE

Donna Shaw
Donna Shaw

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Benoit, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Benoit and Ashley
 Nays: None
 Absent: None
 Date: March 10, 2015
 xc: Public Health-CAP, Auditor, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

Prev. Agn. Ref.:

District: All

Agenda Number:

3-52

PURCHASING & FLEET SERVICES: *Susan Brandl*, Director
 FISCAL PROCEDURES APPROVED BY: *Esteban Hernandez*, PA, AUDITOR-CONTROLLER
 3/5/15
☐ A-30 ☐ Positions Added ☐ Change Order ☒ 4/5 Vote

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FORM 11: Approve the Purchase of nine (9) Vehicles, three (3) replacements and six (6) new, for Community Action Partnership (CAP) Riverside County. [District: All] [\$250,000] [LIHEAP]

DATE: March 5, 2015

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BACKGROUND:

The Community Action Partnership (CAP) of Riverside County has an aging fleet that requires extensive maintenance repairs, poor condition, numerous high dollar repairs to many of the vehicles. Fleet Services is recommending that the three (3) vehicles be replaced, rather than repaired.

Further, CAP is requesting six (6) additional vehicles also assigned to the Weatherization Program, to accommodate the increasing mandate set-forth by State of California – Department of Community Services and Development (CSD). The total request of nine (9) vehicles will assist CAP's Assessors/Inspectors to meet the needs of the increasing program requirements.

More so, the vehicles utilized by CAP will provide efficiency and effectiveness to the Assessors/Inspectors responding to the community needs. Many of CAP's clients live in remote and rural areas within Riverside County that do not have paved or finished roads. Thus, the vehicles travel on hard-pack or gravel roads that cause premature wear and tear to vehicles.

The CAP Assessors/Inspectors are required to increase the number of weatherized assessments and inspections in 2015 per LIHEAP funding guidelines. The required numbers of homes weatherized are directly correlated to the funding received by CSD.

The Director of Purchasing & Fleet Services and the Director of the Community Action Partnership request the Board to approve the purchase of nine (9) replacements for FY 2014/2015. This purchase will be paid by LIHEAP funds. The actual amount of the purchase will be determined by the results of the bid process.

Impact on Citizens and Businesses

The purchase of the replacement vehicles will allow CAP to continue to provide much needed assistance to individuals and/or families receiving services from CAP programs and will allow CAP to fulfill its mission assisting the low income residents of Riverside County.

SUPPLEMENTAL:

Additional Fiscal Information

No County General Funds are required.

Contract History and Price Reasonableness

These replacement vehicles will be obtained by Purchasing & Fleet Services Department through the bid process.

ATTACHMENTS

BUDGET ADJUSTMENT

Schedule A

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF
RIVERSIDE, STATE OF CALIFORNIA FORM 11:** Approve the Purchase and
Replacement of nine (9) Vehicles, three (3) of which are replacements and six (6) of
which are new, for the Community Action Partnership. [District: All] [\$250,000] [LIHEAP]
DATE: March 5, 2015
PAGE: Page 3 of 3

SCHEDULE A

Community Action Partnership of Riverside County
Budget Adjustment
Fiscal Year 2014/2015

INCREASE IN APPROPRIATIONS:

PUARC-45300- 7300513000-546320	Vehicles-Cars/Light Trucks	\$ 250,000
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INCREASE IN ESTIMATED REVENUE:

PUARC-45300- 7300513000-777620	Vehicle Cost Recovery	\$ 250,000
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