

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

931



FROM: Office on Aging

SUBMITTAL DATE:
May 4, 2015

SUBJECT: Approve and authorize FY 2014/2015 Contract Agreement Amendment No. 1 Between the Riverside County Office on Aging (OoA) and Family Services Association, Inc.; Smooth Transition, Inc.; Sodexo America LLC; and Mizell Senior Center for Congregate and Home Delivered Meal Programs. [Districts: ALL] [Total Increase: \$135,679] (State Funds 100%)

RECOMMENDED MOTION: That the Board of Supervisors:

- Approve and authorize the Chairman to execute the attached FY 2014/2015 Contract Agreement Amendments No. 1 with Riverside County Office on Aging and four contractors increasing the total amount of the contracts by \$135,679 for congregate and home delivered meal programs as follows:
 Family Services Association, Inc. from \$1,245,296 to \$1,270,296
 Smooth Transition, Inc. from \$69,518 to \$78,018
 Sodexo America, LLC from \$973,431 to \$985,221
 Mizell Senior Center from \$764,730 to \$855,119
- Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding, and to sign amendments that do not change the substantive terms of the agreement, as approved by County Counsel.

(Continued on Page 2)

Rachelle Román
 Rachelle Román, Deputy Director
 For Michele Haddock, Director

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 135,679	\$	\$ 135,679	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$	

SOURCE OF FUNDS: 100% State	Budget Adjustment: No
	For Fiscal Year: 2014/2015

C.E.O. RECOMMENDATION:

APPROVE
 BY: *Lani Sioson*
 Lani Sioson

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Benoit, seconded by Supervisor Washington and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Washington, Benoit and Ashley
 Nays: None
 Absent: Tavaglione
 Date: May 19, 2015
 xc: Office on Aging, Purchasing

Kecia Harper-Ihem
 Clerk of the Board
 By: *Kecia Harper-Ihem*
 Deputy

3-17

PURCHASING & FLEET SERVICES: Lisa Brandl, Director
 FORM APPROVED COUNTY COUNSEL: 5/8/15
 BY: GREGORY P. PRIAMOS, DATE: Departmental Concurrence

- A-30
- 4/5 Vote
- Positions Added
- Change Order

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FORM 11: Approve and authorize FY 2014/2015 Contract Agreement Amendment No. 1 Between the Riverside County Office on Aging (OoA) and Family Services Association, Inc.; Smooth Transition, Inc.; Sodexho America LLC; and Mizell Senior Center for Congregate and Home Delivered Meal Programs. [Districts: ALL] [Total Increase: \$135,679] (State Funds 100%)

DATE: May 4, 2015

PAGE: Page 2 of 2

BACKGROUND:

Summary

The original Contract Agreements between Family Services Association, Inc., Sodexho America, LLC, and Mizell Senior Center and OoA for Congregate and Home Delivered Meal Programs were approved and signed by the Board of Supervisors on August 5, 2014, Agenda Item 3-29 and on September 30, 2014, Agenda Item 3-17 for Smooth Transition, Inc. The original Contract Agreement authorized the Purchasing Agent to enter into contract amendments with Senior Providers to increase funding amounts not to exceed 10% of the annual aggregate budget in order to meet service needs. Total FY 2014/2015 contract allocations of \$3,746,514 with 14 contractors allowed for a maximum of \$374,651 in increases or transfers of funds. However, this maximum has been met with the allocation of reconciled Federal and State One-Time-Only (OTO) Title III/VII funds to County of Riverside OoA that was approved by the Board of Supervisors on November 24, 2014, Agenda Item 3-75. Therefore, we are requesting approval of Contract Agreement Amendment 1 with the before mentioned four contractors to allocate State Special Nutrition funds in the amount of \$135,679 for the remainder of the State One-Time-Only (OTO) funds that were also approved on November 24, 2014, Agenda Item 3-75. The terms of the agreement remains unchanged, July 1, 2014 – June 30, 2015.

These programs are funded by the Older Americans Act and Older Californians Act, and support the goals and objectives of the Office on Aging's Four-year Strategic Plan: Focusing on a Healthy Tomorrow.

Attachment A provides a listing of the service providers, program and service descriptions, and dollar amounts. Also included are the Service Providers' Contract Agreement Amendments.

Impact on Citizens and Businesses

These funds are to be utilized in accordance with the targeting requirements of the Older Americans Act (OAA), with requirements for programs and services to persons aged 60 and older with the greatest social and economic need.

Additional Fiscal Information

FY 2014/15 Area Plan Amendment No. 1 Contract AP-1415-21 between California Department of Aging (CDA) and the Riverside County Office on Aging (OoA) for Title III/VII Programs for total cost of \$667,338 was approved by the Board of Supervisors on November 24, 2014, Agenda Item 3-75. A budget adjustment for \$667,338 was submitted and approved on the Attachment A of the above mentioned Form 11, which was inclusive of the State Special Nutrition funds. Therefore, a budget adjustment is not needed for the allocation of these funds.

There is no impact to County General Funds and we are requesting no additional matching requirements.

ATTACHMENTS:

- A. **Service Providers' Overview and Contract Agreement Amendments:** Attached.

Amendment Number: 1

1. This Agreement is entered into between the Riverside County Agency and Contractor named below.

Riverside County Agency Name
Office on Aging

Contractor Name
FAMILY SERVICE OF WESTERN RIVERSIDE COUNTY

2. The term of this Agreement is: July 1, 2014 through June 30, 2015

3. Maximum amount of this Agreement: \$1,270,296.00
One Million Two Hundred Seventy Thousand Two Hundred Ninety Six

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

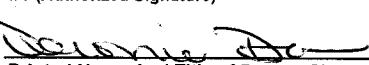
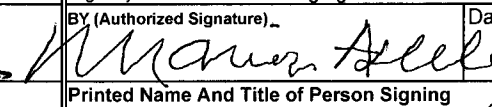
Increase Budget by \$25,000 in Title IIIC1 and C2 - Special Nutrition Funding ONLY.

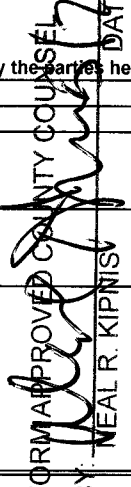
Attachment A Scope of Work
Attachment B Allocation

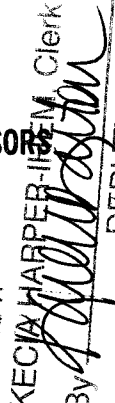
All other terms of the contract remain the unchanged.

The Office on Aging obligations stated in the attached Exhibits shall be obligations of the Contractor under this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

Contractor		County of Riverside	
Contractor Name: FAMILY SERVICES ASSOCIATION		Agency Name: Office On Aging	
BY (Authorized Signature) 	Date Signed <u>7/1/15</u>	BY (Authorized Signature) 	Date Signed <u>MAY 19 2015</u>
Printed Name And Title of Person Signing Veronica Dover, Chief Operating Officer		Printed Name And Title of Person Signing MARION ASHLEY CHAIRMAN, BOARD OF SUPERVISORS	
Address 21250 Box Springs Road, Suite 212 Moreno Valley, CA 92557		Address 6296 River Crest Drive, Suite K Riverside, CA 92507	

FOR APPROVED COUNTY COUNSEL
 BY: 
 NEAL R. KIPNIS
 DATE: 7/1/15

ATTEST:
 KECIA HARPER-IRIM
 Clerk
 BY: 
 DEPUTY

MAY 19 2015 3-17

Amendment Number: 1

1. This Agreement is entered into between the Riverside County Agency and Contractor named below.

Riverside County Agency Name
Office on Aging

Contractor Name
Smooth Transition, Inc.

2. The term of this Agreement is: October 1, 2014 through June 30, 2015
(9 Months)

3. Maximum amount of this Agreement: \$78,018.00
Seventy Eight Thousand, Eighteen



4. The parties agree to comply with the terms and conditions of the following documents which are by this reference made a part of the Agreement.

Increase Budget by \$8,500 in Title III C1 - Special Nutrition Funding ONLY.


Attachment A Scope of Work
Attachment B Allocation

All other terms of the contract remain the unchanged.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

Contractor		County of Riverside	
Contractor Name: Smooth Transition, Inc.		Agency Name: Office on Aging	
BY (Authorized Signature) 	Date Signed 5/14/15	BY (Authorized Signature) 	Date Signed MAY 19 2015
Printed Name And Title of Person Signing Elsa Fitzgerald, Director of Operations		Printed Name And Title of Person Signing MARION ASHLEY CHAIRMAN, BOARD OF SUPERVISORS	
Address 6700 Indiana Ave., Suite 170 Riverside, CA 92507		Address 6296 River Crest Drive, Suite K Riverside, CA 92507	

FORM APPROVED BY COUNTY COUNSEL
 BY: NEAL R. KUPNIS
 DATE: 5/14/15

ATTEST:
KECIA HARPER-IHEM, Clerk
By: 
DEPUTY

MAY 19 2015 3-17

Amendment Number: 1

1. This Agreement is entered into between the Riverside County Agency and Contractor named below.

Riverside County Agency Name
Office on Aging

Contractor Name
Sodexo America, LLC

2. The term of this Agreement is: July 1, 2014 through June 30, 2015

3. Maximum amount of this Agreement: \$985,221.00
Nine Hundred, Eighty Five Thousand, Two Hundred and Twenty One

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Increase Budget by \$11,790 in Title IIIC1 - Special Nutrition Funding ONLY.

Attachment A Scope of Work
 Attachment B Allocation

All other terms of the contract remain the unchanged.

ATTEST:
 KECIA HARPER-IHEM, Clerk
 By [Signature]
 DEPUTY

The Office on Aging obligations stated in the attached Exhibits shall be obligations of the Contractor under this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

Contractor		County of Riverside	
Contractor Name: Sodexo America, LLC		Agency Name: Office On Aging	
BY (Authorized Signature) <u>[Signature]</u>	Date Signed 5/5/2015	BY (Authorized Signature) <u>[Signature]</u>	Date Signed MAY 19 2015
Printed Name And Title of Person Signing David Hanson, Regional Vice President		Printed Name And Title of Person Signing MARION ASHLEY CHAIRMAN, BOARD OF SUPERVISORS	
Address UCR Ext. 1200 University Ave. Riverside, CA 92507		Address 6296 River Crest Drive, Suite K Riverside, CA 92507	

FORM APPROVED BY COUNTY COUNSEL
 DATE
 BY: NEAL R. KIPNIS

MAY 19 2015 317

Amendment Number: 1

1. This Agreement is entered into between the Riverside County Agency and Contractor named below.

Riverside County Agency Name
Office on Aging

Contractor Name
MIZELL SENIOR CENTER

2. The term of this Agreement is: July 1, 2014 through June 30, 2015

3. Maximum amount of this Agreement: \$855,119.00
Eight Hundred Fifty Five Thousand One Hundred Nineteen

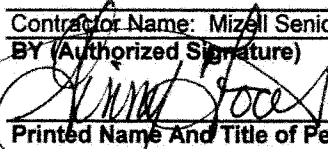
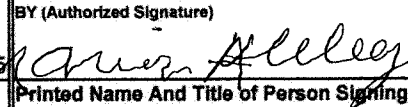
4. The parties agree to comply with the terms and conditions of the following documents which are by this reference made a part of the Agreement.

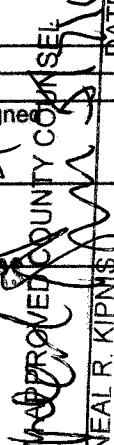
Increase Budget by \$40,389 in Title IIIC2 - Special Nutrition Funding ONLY.
Increase Budget by \$50,000 in Title IIIC2 - Baseline Funding ONLY.


Attachment A Scope of Work
Attachment B Allocation

All other terms of the contract remain the unchanged.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

Contractor		County of Riverside	
Contractor Name: Mizell Senior Center		Agency Name: Office On Aging	
BY (Authorized Signature) 	Date Signed <u>05/05/2015</u>	BY (Authorized Signature) 	Date Signed <u>5/19/2015</u>
Printed Name And Title of Person Signing Ginny Foat, Executive Director		Printed Name And Title of Person Signing MARION ASHLEY CHAIRMAN, BOARD OF SUPERVISORS	
Address 480 South Sunrise Way Palm Springs, CA 92262		Address 6296 River Crest Drive, Suite K Riverside, CA 92507	

FORWARDED TO RIVERSIDE COUNTY COUNSEL
 BY:  NEAL R. KIPNIS DATE 5/19/15

ATTEST:
KECIA HARPER-IHEM, Clerk
By  DEPUTY

MAY 19 2015 3:17

Office on Aging

Attachment A

Contract Amendment #1 for Fiscal Year 2014/2015

4/27/2015

<u>Program</u>	<u>Title</u>	<u>Increased Amount</u>	<u>Subrecipient</u>
Congregate Meals	Title IIIC1	\$ 16,004	Family Services Association Inc.
Congregate Meals	Title IIIC1	\$ 8,500	Smooth Transition, Inc.
Congregate Meals	Title IIIC1	\$ 11,790	Sodexo America, LLC
		<u>\$ 36,294</u>	
Home-Delivered Meals	Title IIIC2	\$ 8,996	Family Services Association Inc.
Home-Delivered Meals	Title IIIC2	\$ 90,389	Mizell Senior Center
		<u>\$ 99,385</u>	
	Grand Total:	<u><u>\$ 135,679</u></u>	



RIVERSIDE COUNTY
OFFICE ON AGING

Contracts for Services Fiscal Year 2014/2015
 July 1, 2014 through June 30, 2015



ATTACHMENT B
 Vendor #5799

Family Service Association of
 Western Riverside County
 21250 Box Springs Road, Suite 212
 Moreno Valley, CA 92557

Provider	Funding Source Project/Grant	Program	Unit of Service	Unit Description	CFDA #	Number of Units	Unit Rate	County Funds	Federal Funds	State Funds	State Special Funds	Total Contract Amount per Provider
	OA60751FY15	Title IIIC1 Congregate Nutrition	Meals	1 Meal Served	93.045	78,407	\$ 6.00	\$ 106,184.00	\$ 299,440.00	\$ 64,817.00	\$	\$ 470,441.00
	OA60751FY15	Title IIIC1 NSIP	Meals	1 Meal Served	93.053	10,614	\$ 6.00	\$ 63,685.00	\$ 63,685.00	\$	\$	\$ 63,685.00
	OA60774FY15	Title IIIC1 NSIP OTO	Meals	1 Meal Served	93.053	156	\$ 6.00	\$	\$ 936.00	\$	\$	\$ 936.00
		Title IIIC1 Special Nutrition Funds	Meals	1 Meal Served	N/A	1,667	\$ 6.00	\$	\$	\$ 10,000.00	\$	\$ 10,000.00
	OA60773FY15	Title IIIC1 OTO	Meals	1 Meal Served	93.045	5,000	\$ 6.00	\$	\$ 30,000.00	\$	\$	\$ 30,000.00
	OA60773FY15	Title IIIC1 OTO	Equipment		93.045			\$	\$ 10,000.00	\$	\$	\$ 10,000.00
	OA60451FY15	Title IIIC2 Home-Delivered Nutrition	Meals	1 Meal Served	93.045	90,828	\$ 6.00	\$ 53,092.00	\$ 390,150.00	\$ 101,723.00	\$	\$ 644,965.00
	OA60451FY15	Title IIIC2 NSIP	Meals	1 Meal Served	93.053	18,586	\$ 6.00	\$ 111,515.00	\$ 111,515.00	\$	\$	\$ 111,515.00
	OA60474FY15	Title IIIC2 NSIP OTO	Meals	1 Meal Served	93.053	292	\$ 6.00	\$	\$ 1,754.00	\$	\$	\$ 1,754.00
		Title IIIC2 Special Nutrition Funds	Meals	1 Meal Served	N/A	-	\$ 6.00	\$	\$	\$	\$	\$
	OA60473FY15	Title IIIC2 OTO	Meals	1 Meal Served	93.045	333	\$ 6.00	\$	\$ 2,000.00	\$	\$	\$ 2,000.00
	OA60452FY15	Title IIIC2 Home Delivered Special N Meals	Meals	1 Meal Served	93.053	-	\$ 6.00	\$	\$	\$	\$	\$ 0.00
	OA60752FY15	Title IIIC1 Congregate Special Nutriti Meals	Meals	1 Meal Served	93.053	-	\$ 6.00	\$	\$	\$	\$	\$ 0.00

Total \$ 159,276.00 \$ 909,480.00 \$ 166,540.00 \$ 10,000.00
 \$ 1,245,296.00

ATTACHMENT B
 Vendor # 88452
 Amendment 1

Contracts for Services Fiscal Year 2014/2015
 October 1, 2014 through June 30, 2015
 9 Months Contract

Provider	Funding Source Project/Grant	Program	Unit of Service	Unit Description	CFDA #	Number of Units	Unit Rate	Federal Funds	Special Nutrition Funds	Total Contract Amount per Provider	Attachment C Budget
Smooth Transition, Inc. 6700 Indiana Ave., Suite 170	Title IIIC1 Title IIIC1 Special Nutrition	Congregate Nutrition Special Nutrition	Meals	1 Meal Served	93.045	12,090	\$5.75	\$69,518.00		\$69,518.00	
			N/A	N/A	93.045	N/A		\$1,550.00	\$6,950.00		
						12,090		\$71,068.00	\$6,950.00		
								<u>\$71,068.00</u>	<u>\$6,950.00</u>		
										<u>\$78,018.00</u>	



RIVERSIDE COUNTY
OFFICE ON AGING



Contracts for Services Fiscal Year 2014/2015
July 1, 2014 through June 30, 2015

Provider	Funding Source Project/Grant	Program	Unit of Service	Unit Description	CFDA #	Number of Units	Unit Rate	Local Funds	Federal Funds	State Special Funds	State Funds	Total	
Sodexo America, LLC UCR Ext. 1200 University Ave. Riverside, CA 92507	CA60751FY15	Title IIIC1 Congregate Nutrition	Meals	1 Meal Served	93.045	67,260	\$5.45	\$ -	\$ 298,440.00	\$ 67,234.00	\$ -	\$ 365,674.00	
	CA60751FY15	Title IIIC1 NSIP	Meals	1 Meal Served	93.053	11,685	\$5.45	\$ -	\$ 63,685.00	\$ -	\$ -	\$ 63,685.00	
	CA60451FY15	Title IIIC2 Home-Delivered Nutrition	Meals	1 Meal Served	93.045	60,394	\$5.45	\$ 53,092.00	\$ 227,165.00	\$ 48,891.00	\$ -	\$ 329,148.00	
	CA60451FY15	Title IIIC2 NSIP	Meals	1 Meal Served	93.053	20,461	\$5.45	\$ -	\$ 111,515.00	\$ -	\$ -	\$ 111,515.00	
	CA60474FY15	Title IIIC2 NSIP OTO	Meals OTO	1 Meal Served	93.053	322	\$5.45	\$ -	\$ 1,755.00	\$ -	\$ -	\$ 1,755.00	
	CA60473FY15	Title IIIC2 Home-Delivered Nutrition OTO	Meals OTO	1 Meal Served	93.045	4,722	\$5.45	\$ -	\$ 25,734.00	\$ -	\$ -	\$ 25,734.00	
	CA60473FY15	Title IIIC2 Home-Delivered Nutrition OTO	Equipment	Equipment	93.045	0		\$ -	\$ 3,985.00	\$ -	\$ -	\$ 3,985.00	
	CA60774FY15	Title IIIC1 NSIP OTO	Meals OTO	Meals OTO	93.053	172	\$5.45	\$ -	\$ 935.00	\$ -	\$ -	\$ 935.00	
	CA60774FY15	Title IIIC1 Congregate Nutrition - One Time Ont	Meals OTO	Meals OTO	93.045	0	0	\$ -	\$ 44,000.00	\$ -	\$ -	\$ 44,000.00	
	CA60774FY15	Title IIIC1 Congregate Nutrition - One Time Ont	Equipment	Equipment	93.045	0		\$ -	\$ 26,000.00	\$ -	\$ -	\$ 26,000.00	
	CA60752FY15	Title IIIC1 Special Nutrition	Meals	Meals	93.053	1	\$5.45	\$ -	\$ -	\$ 11,790.00	\$ -	\$ 11,790.00	
									\$ 53,092.00	\$ 804,214.00	\$ 127,915.00	\$ -	\$ 985,221.00



RIVERSIDE COUNTY
OFFICE ON AGING



Contracts for Services Fiscal Year 2014/2015
 July 1, 2014 - June 30, 2015

Provider	Funding Source Project/Grant	Program	Unit of Service	Unit Description	CFDA #	Number of Units	Unit Rate	Federal Funds	State Funds	State Special Funds	SCAN Funds	Total Contract Amount	
Mizell Senior Center 480 South Sunrise Way Palm Springs, CA 92262	OA60751FY15	Title IIC1 Congregate Nutrition	Meal	1 Meal Served	93.045	32,292	\$5.28	\$170,500.00				\$170,500.00	
	OA60451FY15	Title IIC2 Home-Delivered Nutrition	Meal	1 Meal Served	93.045	109,859	\$5.40	\$593,239.00				\$593,239.00	
		Title IIC1 Congregate Nutrition State Special Funds	Meal	1 Meal Served	N/A	0.00	\$5.28					\$	
		Title IIC1 Congregate Nutrition - One Time Only	Meal	1 Meal Served	93.045	7,765	\$5.28	\$41,000.00					\$41,000.00
		Title IIC1 Congregate Nutrition - One Time Only	Equipment	Equipment	93.045	0.00	\$0.00	\$2,300.00					\$2,300.00
		Title IIC2 Home Delivered Meals - One Time Onl	Meal	1 Meal Served	93.045	741	\$5.40	\$4,000.00					\$4,000.00
		Title IIC2 Home Delivered Meals - One Time Onl	Equipment	Equipment	93.045	0.00	\$0.00	\$1,000.00					\$1,000.00
		Title IIC2 Home Delivered Meals - OTO NSIP	Meal	1 Meal Served	93.053	325	\$5.40	\$1,755.00					\$1,755.00
		Title IIC1 Congregate Nutrition - OTO NSIP	Meal	1 Meal Served	93.053	177	\$5.28	\$936.00					\$936.00
		Title IIC2 Home Delivered Special Nutrition	Meals	1 Meal Served	93.045	7,370	\$5.48			\$40,389.00			\$40,389.00
							142,151		\$814,730.00	\$0.00	\$40,389.00	\$	\$855,119.00
									\$814,730.00	\$0.00	\$40,389.00	\$	\$855,119.00