

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

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FROM: Sheriff-Coroner-PA

SUBMITTAL DATE:
5/21/15

SUBJECT: Approve and authorize the Purchasing Agent to increase the Purchase Order to Helistream Incorporated from \$100,000 to \$150,000 for FY 14/15, Districts All. [\$50,000 – General Fund 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize the Purchasing Agent to increase the Purchase Order to Helistream Incorporated for the service of helicopter pilot training, from \$100,000 to \$150,000 for FY 14/15.

(Continued on Page 2)

Stan Sniff
Stan Sniff
Sheriff-Coroner-PA

Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 50,000	\$ 0	\$ 50,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 50,000	\$ 0	\$ 50,000	\$ 0	

SOURCE OF FUNDS: Class 2 budget	Budget Adjustment: No
	For Fiscal Year: 14/15

C.E.O. RECOMMENDATION: APPROVE

BY: *Elizabeth J. Olson*
County Executive Office Signature Elizabeth J. Olson

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Benoit and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Washington, Benoit and Ashley
Nays: None
Absent: Tavaglione
Date: June 2, 2015
xc: Sheriff, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

3-24

PURCHASING & FLEET SERVICES
Lisa Brandl
Lisa Brandl, Director

FISCAL PROCEDURES APPROVED
PAUL ANGLIO, CPA, AUDITOR-CONTROLLER
BY: *Esteban Hernandez*
Esteban Hernandez

Departmental Concurrence

A-30 Positions Added
4/5 Vote Change Order

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Approve and authorize the Purchasing Agent to increase the Purchase Order to Helistream Incorporated from \$100,000 to \$150,000 for FY 14/15, Districts All. [\$50,000 – General Fund 100%]
DATE: 1/15/15
PAGE: 2 of 2 (BR 15-078)

BACKGROUND:

Summary

On April 22, 2014, (3.66), the Board of Supervisors approved a three (3) year sole source agreement with Helistream Incorporated to provide initial, recurrence, high altitude, turbine and night vision goggle flight training for pilots assigned to the Sheriff's Department Aviation Unit. The Form 11 specified \$50,000 would be used in the remainder of FY13/14 and \$100,000 for each FY thereafter until June 30, 2017.

In FY 14/15, a tenured pilot was unable to return to flight status after suffering a work related injury. In order to meet the staffing needs of the Department and the Aviation Unit, it was necessary to train a replacement pilot. Due to this unexpected pilot training the department has incurred additional training costs in excess of the current year purchase order. The Sheriff is requesting a \$50,000 increase to the Helistream Incorporated purchase order for a total of \$150,000 in FY 14/15, to pay for outstanding invoices.

This increase in training costs will be taken from the existing Class 2 budget and therefor no budget adjustment is necessary.

Impact on Citizens and Businesses

County citizens and businesses benefit from the skills of well-trained helicopter pilots providing aerial law enforcement support and search and rescue missions. Of further benefit, is the Department's access to a local training center that provides lower-cost training in the same aircraft that Department pilots fly daily.