

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



120

**FROM:** Sheriff-Coroner-PA

**SUBMITTAL DATE:**  
05/12/15

**SUBJECT:** Approval of Sheriff's Records Management System Transaction Rate for FY 2014-15.  
Districts All. [\$1,920,779 – 80% Contract Revenue and 20% General Fund]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the FY 2014-15 rate of \$0.0646 per transaction for access to the Sheriff's Records Management System (RMS).

**BACKGROUND:**

**Summary**

The Sheriff's Department implemented the RMS in February 1999. The RMS provides a participating agency the ability to enter cases and query case histories, to access the Master Name Index, Warrants, Master Location Index and Jail Locator databases. Local law enforcement, contract cities, County, State and Federal agencies are using the System under contract with the Sheriff's Department. In FY 2013-14, the Board approved a RMS rate of \$0.0365 per transaction (05/06/14 3.21).

(Continued on Page 2)

*Will Taylor*  
Stan Sniff

Sheriff-Coroner-PA  
Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 1,920,779	\$	\$ 1,920,779	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 384,584	\$	\$ 384,584	\$ 0	
<b>SOURCE OF FUNDS:</b> 80% Contract Revenue and 20% General Fund				<b>Budget Adjustment:</b> No	
				<b>For Fiscal Year:</b> 14/15	

**C.E.O. RECOMMENDATION:**

**APPROVE**

County Executive Office Signature BY: *Elizabeth J. Olson*  
Elizabeth J. Olson

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Benoit and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Washington, Benoit and Ashley  
Nays: None  
Absent: Tavaglione  
Date: June 2, 2015  
xc: Sheriff

Kecia Harper-Ihem  
Clerk of the Board  
By: *Kecia Harper-Ihem*  
Deputy

Prev. Agn. Ref.: 5/06/14 3-21 | District: All | Agenda Number:

**3-25**

FISCAL PROCEDURES APPROVED

PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY: *Paul Angulo*

Departmental Concurrence

- A-30
- Positions Added
- 4/5 Vote
- Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FORM 11: Approval of Sheriff's Records Management System Transaction Rate for FY 2014-15.**

Districts All [\$1,920,779 – 80% Contract Revenue and 20% General Fund]

**DATE:** 05/12/15

**PAGE:** Page 2 of 2 (BR 15-072)

**BACKGROUND:**

**Summary (continued)**

The proposed rate calculation was based on a review of recoverable FY 2013-14 expenditures to arrive at a FY 2014-15 RMS base cost of \$1,920,779. This composite estimate was then divided by the estimated FY 2014-15 transaction count of 29,745,700. The resulting quotient of \$0.0646 is charged to City Police Departments and County, State and Federal agencies. An estimated \$127,156 of the RMS base cost will be recovered from these allied agencies. Then, based on calendar year 2013 call data, 93.38% of the RMS cost or \$1,793,623 is distributed to the County unincorporated areas and the contract cities based on the number of calls originating from each area. The Department estimates a total of \$1,536,195 in revenues to offset RMS expenses.

The FY 2014-15 base RMS cost increased by +\$332,954 or approximately +21% from the last fiscal year's cost. The primary contributors to this was the increase in costs for IT Core Services charged by RCIT as well as software licensing fees and maintenance fees.

**Impact on Citizens and Businesses**

The Records Management System provides all participating agencies access to the Master Name Index, Warrant System, Master Location Index, Jail Locator Database and the California Law Enforcement Telecommunication System (CLETS). Access to RMS provides one shared database for agencies to enter and query case histories to obtain criminal history information.