

**SUBMITTAL TO THE RIVERSIDE COUNTY  
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



129

**FROM:** Department of Public Social Services on behalf of  
In-Home Supportive Services Public Authority

**SUBMITTAL DATE:**  
May 4, 2015

**SUBJECT:** Amendment #1 to Agreement #AS-02858-01 with Riverside County In-Home Supportive Services Public Authority for IHSS Provider Services Perpetual; Districts - All; [\$208,275 ongoing]; Funding Sources Federal 50%; State 50%

**RECOMMENDED MOTION:** That the IHSS Public Authority Board of Directors:

1. Ratify and authorize the Chair of the Board of Directors to sign the attached Amendment #1 to perpetual Agreement #AS-02858-01 with Riverside County In-Home Supportive Services Public Authority, increasing the Maximum Reimbursable Amount by \$157,714, from \$661,832 to \$819,546, for the period July 1, 2014 through June 30, 2015, with an ongoing increase amount of \$208,275 not to exceed \$870,107 annually;
2. Authorize the Director of the Department of Public Social Services (DPSS) to administer the Agreement; and
3. Authorize the Executive Director of In-Home Supportive Services Public Authority to exercise the renewal options, based on the availability of fiscal funding, and to sign amendments that do not change the substantive terms of the agreement, including amendments to the compensation provision that do not exceed the annual Consumer Price Index (CPI) rates.

*Susan von Zabern*

Susan von Zabern  
Director

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 157,714	\$ 208,275	\$ 0	\$ 208,275	Consent <input type="checkbox"/> Policy <input type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

<b>SOURCE OF FUNDS:</b> Federal Funding: 50% State Funding: 50%; County Funding: 0%; Realignment Funding: 0%; Other Funding: 0%	<b>Budget Adjustment:</b> No For Fiscal Year: 14-15
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**C.E.O. RECOMMENDATION:**

APPROVE

BY:

*Jennifer J. Sargent*  
Jennifer J. Sargent

County Executive Office Signature

**MINUTES OF THE IN HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY BOARD OF DIRECTORS**

On motion of Director Ashley, seconded by Director Benoit and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Washington, Benoit and Ashley  
Nays: None  
Absent: Tavaglione  
Date: June 2, 2015  
xc: DPSS/IHSS

Kecia Harper-Ihem  
Clerk of the Board  
By: *Kecia Harper-Ihem*  
Deputy

(Comp. Item 3-20)

Prev. Agn. Ref.: 6/17/14 (#7-1)

District: All

Agenda Number:

**7-1**

FORM APPROVED COUNTY COUNSEL S/H/15  
DATE  
BY: GREGORY P. PRIAMOS  
Departmental Concurrence

A-30  
Positions Added  
Change Order  
4/5 Vote

**SUBMITTAL TO THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY BOARD,  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FORM 11:** Amendment #1 to Agreement #AS-02858-01 with Riverside County In-Home Supportive Services Public Authority for IHSS Provider Services Perpetual; Districts - All; [\$208,275 ongoing]; funding sources Federal 50%; State 50%

**DATE:** May 4, 2015

**PAGE:** Page 2 of 2

**BACKGROUND:**

**Summary**

The Riverside County In-Home Supportive services (IHSS) Public Authority (PA) supports the IHSS home care provider community (currently averaging 25,000 recipients), in various capacities. In Fiscal Year 2014/15, the Public Authority (PA) expanded its infrastructure to support a "One-Stop" service model, offering resources that allow IHSS service recipients enhanced access to home care providers. Enhanced services now include Quick Start (24- to 48- hour) home visitation response to requests for in-home care providers, expedited IHSS provider enrollment and orientation, IHSS "call center" support to provide responsive payment resolution, and "same-day" delivery of record requests.

This Form 11 seeks approval to modify the agreement between the Department of Social Services (DPSS) and the Public Authority (PA), originally approved by the Board on June 17, 2014 (#7-1), to include functions related to "special payment transactions." With the implementation of the Time Sheet Service Center in 2014, IHSS provider payment concerns and resolutions are now centralized at the PA.

Utilizing three (3) full-time staff, the new Special Payments Unit will be dedicated to resolving difficult and lengthy payment transactions related to IHSS Administrative Hearings, payment error corrections, and lost or stolen warrants. By coordinating and facilitating IHSS payment resolutions in one central location, the IHSS business process is further streamlined to: 1) increase efficiency and improve communication, 2) enhance monitoring of fraudulent claims, and 3) mitigate risk and safety needs by ensuring that caregivers are properly compensated and continue with the caregiving relationship.

The Director of the Department of Public Social Services requests the Board ratify the amendment which provides additional services and increases the Maximum Reimbursable Amount (MRA) by \$157,714, from \$661,832 to \$819,546, for Fiscal Year 14/15, and increases the ongoing MRA by \$208,275, not to exceed \$870,107 annually. The increase of \$50,561 for Fiscal Year 15/16, over the Fiscal Year 14/15 final MRA of \$819,546, funds 50% of a Senior Administrative Analyst position that will support the DPSS IHSS and Adult Protective Services (APS) policy supervisors with policy analysis and development.

**Impact on Residents and Businesses**

DPSS is responsible to protect elderly and dependent adults. The three (3) functions of this Agreement will provide:

- 1) Support for the In-Home Supportive Services (IHSS) population allowing them to live independently in a healthy, safe environment;
- 2) Administrative support for those servicing the IHSS population; and
- 3) Potential access to those elderly and dependent adults needing alternative residence.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

The funding for this Agreement is 50% Federal and 50% State and was increased through the second quarter budget adjustment. The FY 14/15 contract was increased by \$157,714, from \$661,832 to \$819,546, and the future fiscal years were increased by \$208,275, from \$661,832 to \$870,107, due to the additional duties and workload.

In conjunction with the State's approval of 2011 Realignment, the County contribution to the IHSS program is now limited to a Maintenance of Effort (MOE) requirement which is fulfilled under the IHSS Administrative budget. As a result, there are no county costs associated with the PA budget. The proposed budget increase will be funded by State and Federal funding.

SvZ:clh