

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

244



FROM: Economic Development Agency

SUBMITTAL DATE:
June 4, 2015

SUBJECT: In-Principle Approval for New Lease Space for the Riverside County Library System - Norco Library, District 2, [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize, in-principle, the Economic Development Agency (EDA) to seek building space to lease approximately 8,000-10,000 square feet of space for the relocation of the Norco Library.

BACKGROUND:

Summary

The Norco Library is currently located at 3954 Old Hamner Avenue in Norco and is approximately 8,000 square feet. The building is owned by the City of Norco and was built in 1926. Due to age, the current building is not conducive to good customer service or security. A new facility will have an emphasis on comfort and technology and will allow the library system to deploy a modern research facility for our customers.

(Continued)

Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 0	\$ 0	\$ 0	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

SOURCE OF FUNDS:	Budget Adjustment: No
	For Fiscal Year: 2014/15

C.E.O. RECOMMENDATION:

APPROVE

BY:
Rohini Dasika

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Benoit and Ashley
 Nays: None
 Absent: None
 Date: June 16, 2015
 xc: EDA

Kecia Harper-Ihem
Clerk of the Board
By:
Deputy

Prev. Agn. Ref.: | **District:** 2/2 | **Agenda Number:**

3-23

Departmental Concurrence

- A-30
- Positions Added
- 4/5 Vote
- Change Order

BACKGROUND:

Summary (Continued)

The Norco library welcomes over 10,000 visitors per month to utilize our services for research, education, entertainment, and career enhancement.

The current leased facility is in need of many improvements such as new restrooms, employee break rooms, flooring, paint, lighting, air conditioners and is not ADA compliant. The building layout contains many different rooms and floor levels, which is a safety hazard for the public and staff. The public computer area is constrained and located in two small separate rooms. This poses a security issue since library staff are unable to view the entire area from the front counter. There are also safety hazards due to water drainage issues and uneven sidewalk and patio areas. The community room lacks adequate storage and the kitchen is dated and not user friendly.

A new facility will accommodate a state of the art computer lab for research and training purposes, plug in area for customers to use laptops, smart phones and other devices, self checkout stations, electronic bulletin board to inform customers of library programming and services and improved telephone and wireless capabilities. The library system must also provide good customer service and ADA access.

Impact on Citizens and Businesses

A new facility will better serve the needs of the Norco community. It will eliminate health and safety concerns as well as provide for ADA compliance and accessible parking access.

Additional Fiscal Information

There are sufficient funds in the County Library Fund FY 14-15 budget to fund this new facility. No additional County funds are required.

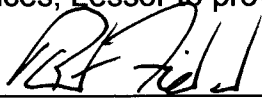


**ENDORSEMENT
RIVERSIDE COUNTY LIBRARY SYSTEM
Leased Space in the City of Norco**

The Economic Development Agency concurs with this request from the Riverside County Library System for approximately 8,000 to 10,000 square feet of leased space in the Norco Area. There is no County owned space available meeting this requirement. The request meets County space Standards.

The information listed below summarizes the requirements provided by the Riverside County Library System:

Lead Time:	Six months to eight months
Square Footage:	Approximately 8,000 to 10,000 square feet
Term:	5 years with renewal options
Utilities:	Provided by Landlord
Custodial:	Provided by Landlord
Maintenance:	Provided by Landlord
Tenant Improvements:	Cost to be determined and negotiated
RCIT Costs:	Cost to be determined
Services:	County pays for electric and telephone services, Lessor to provide all other services

By: 
Robert Field
Assistant County Executive Officer/EDA

MH:tg/060315/17.576

**Riverside County Board of Supervisors
Request to Speak**

Submit request to Clerk of Board (right of podium),
Speakers are entitled to three (3) minutes, subject
to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: JULIE WALTZ

Address: _____
(only if follow-up mail response requested)

City: _____ **Zip:** _____

Phone #: _____

Date: 6-16-15 **Agenda #** 3.23

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

_____ **Support** _____ **Oppose** _____ **Neutral**

Note: If you are here for an agenda item that is filed
for "Appeal", please state separately your position on
the appeal below:

_____ **Support** _____ **Oppose** _____ **Neutral**

I give my 3 minutes to: _____

BOARD RULES

Requests to Address Board on "Agenda" Items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda:

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES.

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please insure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. **Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.**

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

Addressing the Board & Acknowledgement by Chairman:

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman may result in removal from the Board Chambers by Sheriff Deputies.