

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

208



**FROM:** Department of Mental Health

**SUBMITTAL DATE:**  
May 15, 2015

**SUBJECT:** Approve the increase to the Purchase Order with the Riverside Convention Center for events, conferences, banquets, and trainings for the Department of Mental Health for 4 additional years. (District: All) [\$100,000] 97% State and 3% Federal.

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Purchasing Agent's authority to increase the Purchase Order with the Riverside Convention Center for events, conferences, banquets, and trainings from \$83,000 to \$100,000 per year through June 30, 2019; and
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459 to increase the Purchase Order while staying within 10% of the approved annual amount of \$100,000 and to sign amendments that do not change the substantive terms of the Purchase Order.

(Continued on page 2)

**FORM APPROVED COUNTY COUNSEL**  
 DATE: 5/29/15  
 PURCHASING & FLEET SERVICES  
 Lisa Brandl, Director  
 GREGORY P. PRIAMOS  
 Departmental Concurrence

JW:DS

Jerry Wengerd, Director  
 Department of Mental Health

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 83,000	\$ 100,000	\$ 500,000	\$ 100,000	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
<b>SOURCE OF FUNDS:</b> 97% Federal and 3% State				<b>Budget Adjustment:</b> NO	
				<b>For Fiscal Year:</b> 14/15-18/19	

**C.E.O. RECOMMENDATION:** APPROVE

**County Executive Office Signature** BY:   
Elizabeth J. Olson

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Washington, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Benoit and Ashley  
 Nays: None  
 Absent: None  
 Date: June 16, 2015

Kecia Harper-Ihem  
 Clerk of the Board  
 By:   
 Deputy

xc  
 Prev. Agn. Ref.: 06/05/14 3-24  
 District: All  
 Agenda Number:

**3-32**

- Positions Added
- Change Order
- A-30
- 4/5 Vote

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FORM 11:** Approve the increase to the Purchase Order with the Riverside Convention Center for events, conferences, banquets, and trainings for the Department of Mental Health for 4 additional years. (District: All) [\$100,000] 97% State and 3% Federal.

**DATE:** May 15, 2015

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**BACKGROUND:**

**Summary**

On August 5, 2014 (3-24), the Board of Supervisors authorized the Purchasing Agent to issue a purchase order to the Riverside Convention Center for the Department of Mental Health (DMH) to hold events, conferences, banquets, and trainings in the amount of \$83,000 annually. In addition to the Friday Night Live Awards Banquet, Dare to Be Aware Youth Conference, and 2015 West Exchange Conference, DMH would like to utilize Riverside Convention Center to hold their annual Parent, Child Interactive Therapy (PCIT), Workshop and Training and other mental health outreach and training events. The Department is requesting that the Purchasing Agent be given the authority to extend the Purchase Order through 2019 to secure space that will accommodate the number of attendees and various activities for these events.

**Impact on Citizens and Businesses**

These services are a component of the Department's system of care aimed at improving the health and safety of consumers and the community. Conferences and trainings may bring visitors from other cities and states that will have a positive impact on Riverside County's economy.

**Additional Fiscal Information**

There are sufficient funds in the department's budget and no additional County funds are required. At least one of these conferences will be self-funded by registration fees.

**Contract History and Price Reasonableness**

The Riverside Convention Center has offered the County discounts to include audio and other services while using their venue, which is very competitive with other venues of similar size. Other similar venues are located in outside the city of Riverside and are not conducive for travel.