

FORM APPROVED COUNTY COUNSEL
 BY: GREGORY P. PRIAMOS
 DATE: 4/15/15

Departmental Concurrence

**SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

242 A



FROM: TLMA – Transportation Department

SUBMITTAL DATE:
 May 18, 2015

SUBJECT: Amendment No. 1 to Contract 14-02-006 with Van Dyke Landscape Architects (VDLA) for On-Call Landscape Architecture, Landscape Plan Check, & Landscape Inspection Services. All Districts; [\$1,350,000 Total]; Local Funds 100%

- RECOMMENDED MOTION:** That the Board of Supervisors:
1. Ratify and approve the attached Amendment to increase the contract budget for the On-Call Landscape Architecture, Landscape Plan Check, & Landscape Inspection Services Contract with Van Dyke Landscape Architects with the County of Riverside; and
 2. Authorize the Chairman of the Board to execute the same.

Patricia Romo
 Patricia Romo
 Assistant Director of Transportation

Juan C. Perez
 Juan C. Perez
 Director of Transportation and Land Management

| FINANCIAL DATA | Current Fiscal Year: | Next Fiscal Year: | Total Cost: | Ongoing Cost: | POLICY/CONSENT (Per Exec. Office) |
|-----------------|----------------------|-------------------|--------------|---------------|-----------------------------------------------------------------------------|
| COST | \$ 600,000 | \$ 600,000 | \$ 1,350,000 | \$ 0 | Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/> |
| NET COUNTY COST | \$ 0 | \$ 0 | \$ 0 | \$ 0 | |

SOURCE OF FUNDS: DBF (90%), L&LMD 89-1-C assessments (5%), Gas Tax (5%). There are no General Funds used in this project.
Budget Adjustment: No
 For Fiscal Year: 14/15-15/16

C.E.O. RECOMMENDATION: APPROVE
 BY: *Tina Grande*
 Tina Grande
 County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Benoit and Ashley
 Nays: None
 Absent: None
 Date: June 16, 2015
 xc: Transp.

Kecia Harper-Ihem
 Clerk of the Board
 By: *[Signature]*
 Deputy

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Prev. Agn. Ref.: 04/01/14, Item 3-12 | District: ALL | Agenda Number:

3-60

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Amendment No. 1 to Contract 14-02-006 with Van Dyke Landscape Architects (VDLA) for On-Call Landscape Architecture, Landscape Plan Check, & Landscape Inspection Services. All Districts; [\$1,350,000 Total]; Local Funds 100%.

DATE: May 18, 2015

PAGE: 2 of 3

BACKGROUND:

Summary

The Transportation Department is responsible for landscape plan check, inspection, standard details, and landscape guidelines for new residential and commercial development in Riverside County (County). On April 1, 2014, Agenda Item 3-12, the Board of Supervisors approved an On-Call Landscape Architecture Services Contract with Van Dyke Landscape Architects to assist County staff in implementing landscape requirements for development and assisting in the development of landscape design for public works projects.

The specific services to be provided include, but are not limited to, landscape plan check of landscape concept plans, landscape construction documents, and conducting a landscape inspection prior to occupancy of new residential development and commercial sites. The Transportation Department is experiencing an increase in landscape-related submittals for review, including an increased demand for landscape plan check and landscape inspections.

The existing On-Call Services Contract between the County and Van Dyke Landscape Architects, which expires on June 30, 2016, provides for on-call landscape architect services of an up to and a not to exceed amount of \$400,000 annually for tasks that may be assigned by the Transportation Department. Due to the increase in development and the need for updated standards to address state mandated water usage reductions, it is necessary to increase the annual contract amount for fiscal years 2014/2015 and 2015-2016 to \$600,000. In addition to increasing plan check activity this fiscal year, the Transportation Department has utilized consultant services to Van Dyke to assist in the immediate response to the Governor's drought declaration by reviewing and updating our landscape standards and assisting in updates to our Ordinance 859, our landscape ordinance.

Impact on Residents and Businesses

The Transportation Department will utilize Van Dyke Landscape Architects to continue to efficiently review landscape plans for new residential and commercial development in an expedient manner and provide landscape inspection for those new projects seeking final occupancy. New homes and commercial/industrial projects are required by Ordinance 859 to meet strict water budgets during design and installation through the use of low-water use plant palettes and high efficiency irrigation components. Van Dyke Landscape Architects is also assisting the Transportation Department on a review of existing landscaping on County roads and Transportation Department yards to determine where we can implement turf reduction improvements.

SUPPLEMENTAL:

Additional Fiscal Information

It is estimated that 90% of associated continued contract costs will be funded using the Deposit-Based Funds (DBF) submitted by proponents of private developments. The remaining 10% will be split between L&LMD 89-1-C assessments for field inspection (5%) and Gas Tax related project specific minor landscape design and landscape concepts (5%).

| | |
|---------------------------|--------------------------------|
| Original Contract amount: | \$150,000 FY 2013/2014 |
| | \$400,000 FY 2014/2015 |
| | <u>\$400,000 FY 2015/2016</u> |
| Total | \$950,000 |
| Amendment #1: | \$ 150,000 FY 2013/2014 |
| | \$ 600,000 FY 2014/2015 |
| | <u>\$ 600,000 FY 2015/2016</u> |
| Total | \$1,350,000 |

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Amendment No. 1 to Contract 14-02-006 with Van Dyke Landscape Architects (VDLA) for On-Call Landscape Architecture, Landscape Plan Check, & Landscape Inspection Services. All Districts; [\$1,350,000 Total]; Local Funds 100%.

DATE: May 18, 2015

PAGE: 3 of 3

Contract History and Price Reasonableness

A Request for Proposal (RFP) for landscape architecture services was advertised on the Transportation Department website in 2013. Seven firms submitted proposals; interviews were conducted, and Van Dyke Landscape Architects was ranked as the top firm and selected. Van Dyke and Associates is a full-service landscape architecture firm with extensive knowledge of state and local water conservation and landscape ordinances. The contract rates are comparable to industry standards and fixed for a three-year contract term.

1
2
3 **1st AMENDMENT TO CONTRACT**

4 **for On-Call Landscape Architecture Services**

5 **For On-Call Landscape Architecture, Landscape Plan Check, & Landscape Inspection Services**

6 **between County of Riverside and Van Dyke Landscape Architects (VDLA)**

7 THIS AMENDMENT (hereinafter the "1st Amendment") to a Contract is made and entered into as of this
8 10th day of June, 2015, by and between the County of Riverside, a political subdivision of the State
9 of California (hereinafter the "COUNTY"), and Van Dyke Landscape Architects (VDLA) (hereinafter
10 "LANDSCAPE ARCHITECT").

11 **RECITALS**

- 12 A. COUNTY and LANDSCAPE ARCHITECT entered in a Contract entitled "On-Call Landscape Architecture
13 Services Contract between County of Riverside – Transportation Department and Van Dyke Landscape
14 Architects (VDLA)" dated April 1, 2014, Agenda Item 3.12 (hereinafter the "Agreement"). The Contract
15 provides the terms and conditions, scope of work, schedule and budget for the performance of professional
16 and technical services necessary to provide on-call services.
- 17 B. Due to an increased amount of development activities, the amount of compensation is required to be
18 increased to provide timely and efficient performance of On-Call Landscape Architecture, Landscape Plan
19 Check, & Landscape Inspection Services on behalf of the COUNTY.
- 20 C. The parties therefore now desire to amend the compensation amount per a Fiscal Year on the current and
21 remaining contract term.

22 **AGREEMENT**

23 NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as
24 follows:

- 25 1. Article VI – COMPENSATION subsection B.1. is amended by deleting the sentence "The total amount of
26 the contract shall not exceed \$400,000 per year." And replacing with the following: "The total amount of
27 the contract is not to exceed \$600,000 per a Fiscal Year (July 1 through June 30)"
- 28 2. In Appendix C - BUDGET AND FEE SCHEDULE OF SERVICES subsection C. Budget is amended by
29 deleting the sentence "The total amount of the contract shall not exceed \$400,000 per year." And replacing

1 with the following: "The total amount of the contract is not to exceed \$600,000 per a Fiscal Year (July 1
2 through June 30)".

- 3 3. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions
4 of the Contract shall remain in full force and effect between the parties hereto.

5 IN WITNESS HEREOF, the parties hereto have caused this Amendment to the Contract to be duly executed
6 this day and year first written above.

7 [REMAINDER OF PAGE LEFT BLANK]
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29

APPROVALS

COUNTY Approvals

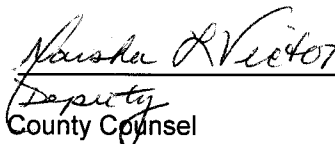
RECOMMENDED FOR APPROVAL:

 Dated: 6/3/15

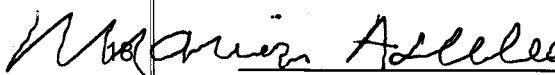
PATRICIA ROMO
Assistant Director of Transportation

APPROVED AS TO FORM:

GREGORY P. PRIAMOS

 Dated: 4/6/15
Deputy
County Counsel

APPROVAL BY THE BOARD OF SUPERVISORS

 Dated: JUN 16 2015

MARION ASHLEY

PRINTED NAME

Chairman, Riverside County Board of Supervisors

ATTEST:


 Dated: JUN 16 2015

KECIA HARPER-IHEM

Clerk of the Board (SEAL)

LANDSCAPE ARCHITECT Approvals

LANDSCAPE ARCHITECT:

 Dated: 4/7/15

Mitch Phillippe, Principal, RLA# 3781
Van Dyke Landscape Architects (VDLA)

 Dated: 4/7/15
Yale Hooper, CID, CLIA

Van Dyke Landscape Architects (VDLA)