

FISCAL PROCEDURES APPROVED
PAUL ANGULO, CPA, AUDITOR-CONTROLLER
BY *Tanya S. Harris*
TANYA S. HARRIS, CPA 6/18/15

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

395A



FROM: Auditor Controller

SUBMITTAL DATE:
June 30, 2015

SUBJECT: Cash Overages & Shortages Report for the period of October 2014 through March 2015.
All Districts; [\$1,181]; Appropriation for Contingencies.

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Approve the Cash Overages & Shortages Report for the period of October 2014 through March 2015.
- 2) Approve and direct the Auditor-Controller to make the budget adjustments on Schedule A to relieve cash shortages as presented on Attachment "A".

BACKGROUND:
Summary

Pursuant to section 29390.1 of the Government Code and in accordance with provisions of the Board of Supervisors resolution adopted May 10, 1965, County entities' cash overages and shortages are reported to the Office of the Auditor-Controller. Attachment "A" identifies General Fund total cash overages of \$430 and total cash shortages of \$1,611 resulting in a net shortage of \$1,181. Cash overages are deposited into the General Fund and cash shortages are reimbursed accordingly.

Paul Angulo
Paul Angulo, CPA, M.A.
County Auditor-Controller

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 1,181	\$ 0	\$ 1,181	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 1,181	\$ 0	\$ 1,181	\$ 0	

SOURCE OF FUNDS: Appropriation for Contingencies

Budget Adjustment: Yes

For Fiscal Year: 14/15

C.E.O. RECOMMENDATION:

APPROVE

BY: *Samuel Wong* 6/22/15
Samuel Wong

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Benoit, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Benoit and Ashley
Nays: None
Absent: None
Date: June 30, 2015
xc: Auditor

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

3-10

Prev. Agn. Ref.: 3.9 3/10/15

District: ALL

Agenda Number:

Positions Added
☐ A-30
Change Order
☐ 4/5 Vote

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Cash Overages & Shortages Report for the period of October 2014 through March 2015. All
Districts; [\$1,181]; Appropriation for Contingencies.
DATE: June 30, 2015
PAGE: Page 2 of 2

BACKGROUND:
Summary (continued)

Attachment "B" identifies Other Funds' total cash overages of \$513 and total cash shortages of \$1,446 resulting in a net shortage of \$933. Cash shortages in other funds are covered by the entities' respective operating funds.

A. BUDGET ADJUSTMENT

Schedule A

Increase Appropriation:

10000-1300100000-523210

Cash Shortage

\$1,181

Decrease Appropriation:

10000-1109000000-581000

Appropriation for Contingencies

\$1,181

Attachment "A"
GENERAL FUND
SCHEDULE OF CASH OVERAGE & SHORTAGE
October 1, 2014 through March 31, 2015

DEPARTMENT	MONTH	TOTAL OVERAGE	TOTAL SHORTAGE	TOTAL NET OVERAGE (SHORTAGE)
Animal Services	11/2014	\$ 30.00		\$ 30.00
	12/2014		10.00	(10.00)
Animal Services Total		30.00	10.00	20.00
Assessor/Clerk-Recorder	1/2015	4.10	10.00	(5.90)
	11/2014	23.05	19.85	3.20
	12/2014	229.20	228.00	1.20
	2/2015	70.40	93.30	(22.90)
	3/2015	5.60	7.53	(1.93)
Assessor/Clerk-Recorder Total		332.35	358.68	(26.33)
EDA - Facilities MGME - Parking Division	2/2015	1.00	4.00	(3.00)
	4/2015	2.00		2.00
EDA - Facilities MGME - Parking Division Total		3.00	4.00	(1.00)
Mental Health - Substance Use - Drinking Driver Prog	3/2015		1,045.00	(1,045.00)
Mental Health - Substance Use - Drinking Driver Prog Total			1,045.00	(1,045.00)
Riverside Animal Shelter	2/2015	10.00		10.00
	3/2015	8.00		8.00
Riverside Animal Shelter Total		18.00		18.00
Sheriff's Department	11/2014	2.00	101.00	(99.00)
	12/2014	10.00	9.00	1.00
	01/2015	0.09	0.21	(0.12)
	02/2015	11.00	12.00	(1.00)
	04/2014	1.00		1.00
	08/2014	20.00		20.00
	09/2014	2.00	41.37	(39.37)
	10/2014		1.50	(1.50)
Sheriff's Department Total		46.09	165.08	(118.99)
Treasurer/Tax Collector	11/2014	0.15	9.15	(9.00)
	02/2015	0.21	19.01	(18.80)
	10/2014	0.30	0.27	0.03
Treasurer/Tax Collector Total		0.66	28.43	(27.77)
Grand Total		\$ 430.10	\$ 1,611.19	\$ (1,181.09)

Attachment "B"
OTHER FUNDS
SCHEDULE OF CASH OVERAGE & SHORTAGE
October 1, 2014 through March 31, 2015

DEPARTMENT	MONTH	TOTAL OVERAGE	TOTAL SHORTAGE	TOTAL NET OVERAGE (SHORTAGE)
EDA - Facilities Mgmt-Real Estate Division	2/2015	\$ 6.14		\$ 6.14
EDA - Facilities Mgmt-Real Estate Division Total		6.14		6.14
EDA County Free Library	12/2014	2.75	33.85	(31.10)
	2/2015	33.30	22.48	10.82
	11/2014	10.05	2.50	7.55
	3/2015	6.75	29.30	(22.55)
	1/2015	9.24	35.36	(26.12)
	07/2014	1.00	0.10	0.90
	08/2014	6.75	14.62	(7.87)
	09/2014	15.85	14.40	1.45
	10/2014	2.86	27.92	(25.06)
EDA County Free Library Total		88.55	180.53	(91.98)
EDA-National Date Festival	2/2015	133.00	393.00	(260.00)
	3/2015	15.50		15.50
EDA-National Date Festival Total		148.50	393.00	(244.50)
HR/Exclusive Care -Rubidoux Pharmacy	12/2014	7.22		7.22
HR/Exclusive Care -Rubidoux Pharmacy Total		7.22		7.22
Riverside County Regional Medical Center	12/2014	5.25	102.43	(97.18)
	11/2014	11.54	17.80	(6.26)
	01/2015	47.40	25.00	22.40
	02/2015	51.86	567.21	(515.35)
	03/2015	69.54	2.00	67.54
	10/2014	23.12		23.12
Riverside County Regional Medical Center Total		208.71	714.44	(505.73)
TLMA Total	2/2015		0.03	(0.03)
TLMA Total Total			0.03	(0.03)
Waste Management	12/2014	1.25	3.25	(2.00)
	11/2014	12.25	33.50	(21.25)
	01/2015	8.50	47.50	(39.00)
	02/2015	5.00	0.50	4.50
	03/2015	6.00	6.28	(0.28)
	10/2014	21.25	67.00	(45.75)
Waste Management Total		54.25	158.03	(103.78)
Grand Total		\$ 513.37	\$ 1,446.03	\$ (932.66)

**Riverside County Board of Supervisors
Request to Speak**

Submit request to Clerk of Board (right of podium).
Speakers are entitled to three (3) minutes, subject
to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME:

Euro 1 Kashner

Address:

(only if follow-up mail response requested)

City:

Zip:

Phone #:

Date:

Agenda #

3-10

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

 Support

 Oppose

 Neutral

Note: If you are here for an agenda item that is filed
for "Appeal", please state separately your position on
the appeal below:

 Support

 Oppose

 Neutral

I give my 3 minutes to:

BOARD RULES

Requests to Address Board on "Agenda" Items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda:

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES.

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please insure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. ***Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.***

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

Addressing the Board & Acknowledgement by Chairman:

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman may result in removal from the Board Chambers by Sheriff Deputies.