

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

729



**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
July 9, 2015

**SUBJECT:** Riverside County Airports Proposed Rates and Fees for FY 2015-2016, All Districts, [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors approve the proposed rates and fees for the Riverside County Airports per Exhibit A.

**BACKGROUND:**

Summary

The proposed rates and fees are based on actual cost data and projected cost increases for the current fiscal year 2015-2016. These increased rates and fees will ensure maximum reimbursement for the cost of services provided.

(Continued)

Robert Field  
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0	

<b>SOURCE OF FUNDS:</b> N/A	<b>Budget Adjustment:</b> No
	<b>For Fiscal Year:</b> 2015/16

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
Rohini Dasika

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Tavaglione, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington and Benoit  
Nays: None  
Absent: Ashley  
Date: August 18, 2015  
xc: EDA

Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

Prev. Agn. Ref.: 3.6 of 12/3/13

District: All

Agenda Number:

**3-14**

FISCAL PROCEDURES APPROVED

PAUL ANGLIO, CPA, AUDITOR-CONTROLLER  
BY:

7/27/15

- A-30
- Positions Added
- 4/5 Vote
- Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

Economic Development Agency

**FORM 11: Riverside County Airports Proposed Rates and Fees for FY 2015-2016, All Districts, [\$0]**

**DATE: July 9, 2015**

**PAGE: 2 of 2**

**BACKGROUND:**

**Summary** (Continued)

Aviation has included a comprehensive listing of fees. EDA recently reviewed the costs related to several fee areas and have made proposed increases where necessary. Minor cost of living adjustments have been made to the price of tie-downs, gate access cards, and vendor booth fees to ensure increasing costs are recovered. Project improvement fees and County Counsel fees have been adjusted to better recover costs related to staffing and County Counsel expenses incurred during review of projects and leases. In addition, an application and an administration fee have been added to recover costs incurred when handling tenant's request for lease changes and improvement requests. An early termination fee has been added allowing tenants to cancel their lease early while ensuring Aviation has revenue to offset the cost of procuring a new tenant. It is extremely rare that airport property is requested to be used for a private event. In this case, fees have been included for the rental of the French Valley Airport terminal lobby and the airport runways for special events as well as set up fees for the day prior to the event. Adjustments for special events staffing reimbursements have been increased to offset salary increases.

**Impact on Citizens and Businesses**

Overall, rate and fee increases have been kept as low as possible to cover the cost of doing business while providing an opportunity for usage of the property for special events. Air shows are held annually being hosted every other year at French Valley, Hemet Ryan Airport and the Jacqueline Cochran Regional Airport. These air shows are free to the public for both admission and parking providing a low cost entertainment to the local and neighboring communities. The impact of increased vendor booth rentals at the air shows will be offset by the vendors' earned revenue. Our fixed fee allows the vendors to keep their full sales revenues.

Fees for improvement projects and long term leases are expected to be recovered by tenants that have revenue generating sources. All fees related to facility rental for special events are expected to have minimal impact as these events are rare due to FAA regulations which require strict guidelines on airport use and closure.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

There are no net county costs and no budget adjustment is required.

**ATTACHMENTS:**

Exhibit A

Exhibit "A"  
Economic Development Agency-Aviation Division  
2015-2016 Rates Charged for Current Services

Item

Division: Aviation-French Valley Airport	2013/2014 Fee Amount	2015/2016 Fee Amount
<b>County Tie-Downs</b>		
Standard	\$ 65.00	\$ 66.00
Pull Through	\$ 83.00	\$ 85.00
Twins/Helicopters	\$ 98.00	\$ 100.00
Overnight Rate per day: Single	\$ 7.00	\$ 7.00
Overnight Rate per day: Twin	\$ 10.00	\$ 10.00
Overnight Rate per day: Turbo or larger	\$ 15.00	\$ 15.00
<b>Division: Aviation-Hemet Ryan Airport</b>		
<b>County Tie-Downs</b>		
Per Space	\$ 53.00	\$ 54.00
Overnight Rate per day: Single	\$ 7.00	\$ 7.00
Overnight Rate per day: Twin	\$ 10.00	\$ 10.00
Overnight Rate per day: Turbo or larger	\$ 15.00	\$ 15.00
<b>Division: Aviation-Jacqueline Cochran Regional Airport</b>		
<b>County Tie-Downs</b>		
Overnight Rate per day: Single	\$ 7.00	\$ 7.00
Overnight Rate per day: Twin	\$ 10.00	\$ 10.00
Overnight Rate per day: Turbo or larger	\$ 15.00	\$ 15.00
<b>Division: Aviation-Blythe Airport</b>		
<b>County Tie-Downs</b>		
Overnight Rate per day: Single	\$ 7.00	\$ 7.00
Overnight Rate per day: Twin	\$ 10.00	\$ 10.00
Overnight Rate per day: Turbo or larger	\$ 15.00	\$ 15.00
<b>Division: Aviation-Chiriaco Summit Airport</b>		
<b>County Tie-Downs</b>		
Overnight Rate per day: Single	\$ 7.00	\$ 7.00
Overnight Rate per day: Twin	\$ 10.00	\$ 10.00
Overnight Rate per day: Turbo or larger	\$ 15.00	\$ 15.00
<b>Division: Aviation</b>		
<b>Landing Fees All County Airports</b>		
1. All fixed wing aircraft with retardant capability	\$56.00 per landing and \$1.50 per 1000 lbs of gross certified landing weight in excess of the 12,5	\$56.00 per landing and \$1.50 per 1000 lbs of gross certified landing weight in excess of the 12,500 lbs
2. All fixed wing single engine air-tanker aircraft with retardant capability	\$8.00 per landing and \$1.50 per 1000 lbs of gross certified landing weight in excess of the 12,5	\$8.00 per landing and \$1.50 per 1000 lbs of gross certified landing weight in excess of the 12,500 lbs
3. All turbo prop and Turbojet fixed wing aircraft All operations	\$10.00 Turbo propeller aircraft \$15.00 Turbojet aircraft	\$10.00 Turbo propeller aircraft \$15.00 Turbojet aircraft
<b>Division: Aviation-All Airports</b>		
<b>Vendor Fees for all Airports Special Events and Air Shows</b>		
<b>Food Vendors</b>		
10x10 Space only	\$ 375.00	\$ 450.00
10x10 Food Service Tent	\$ 125.00	\$ 175.00
<b>Commercial Vendors</b>		
10x10 Space includes tent	\$ 300.00	\$ 350.00
Non-Profit Organizations includes tent	\$ 225.00	\$ 275.00
<b>Division: Aviation Administration</b>		
<b>Improvement Permits</b>		
Minor Improvement Projects-Non-Refundable	\$ 250.00	\$ 300.00
Major Improvement Projects-Non-Refundable	\$ 500.00	\$ 560.00

Exhibit "A"  
Economic Development Agency-Aviation Division  
2015-2016 Rates Charged for Current Services

Item	2013/2014 Fee Amount	2015/2016 Fee Amount
<b>Division: Aviation Administration</b>		
<b>County Counsel Cost Recovery Fee</b>		
County Counsel Cost Recovery Fee (BOS 2/3/15, 3.22)	\$ 2,500.00	2 hrs. minimum/29 hrs. maximum at \$174
Reinstatement Fee	\$ -	\$ 300.00
Early Termination Fee	\$ -	3 months minimum not to exceed 6 months of rent payment
<b>Administrative Fees</b>		
Application Fee	\$ -	\$ 50.00
Administration Fee	\$ -	\$50 minimum; maximum \$250
<b>Division: Aviation</b>		
<b>First Issue Security Gate Access Card Fee</b>		
Transmitter Device Fee- French Valley Airport	\$ 35.00	\$ 40.00
Gate Card Fee-All other Airports	\$ 25.00	\$ 30.00
<b>Replacement Fee-Security Gate Access Card Fee</b>		
Transmitter Device Fee- French Valley Airport	\$ 35.00	\$ 40.00
Gate Card Fee-All other Airports	\$ 25.00	\$ 30.00
<b>Division: Aviation-All Airports</b>		
<b>Airport Facility Rental Rate</b>		
One Time Refundable Deposit Required per Event	\$ 500.00	\$ 500.00
One Time Non Refundable Fee for Special Events	\$ 500.00	\$ 500.00
Joint Public Private Partnership-Refundable	\$ 250.00	\$ 250.00
Refundable only if Airport is returned to condition prior to event, otherwise, the deposit is used to pay for clean up.		
<b>Additional Charges by Location:</b>	<b>Day of Event:</b>	<b>Day of Event:</b>
Unimproved Areas - First 5 acres	\$ 500.00	\$ 500.00
Unimproved Areas - Addl acres in 1 acre increments	\$ 100.00	\$ 100.00
Runways	\$ -	\$1,500 minimum; maximum \$5,000
Taxiway	\$ 700.00	\$ 700.00
Apron/Ramps	\$ 500.00	\$ 500.00
Parking Lots/All other Areas	\$ 300.00	\$ 300.00
Hangar	\$ 500.00	\$ 500.00
<b>Set up Fee</b>		
If set up and tear down take less than 6 hours, amount charged will be charged at half of the event fee as shown below.		
	Set up:	Set up:
Unimproved Areas - First 5 acres	\$ 250.00	\$ 250.00
Unimproved Areas - Addl acres in 1 acre increments	\$ 50.00	\$ 50.00
Runways	\$ -	\$750 minimum; maximum \$2,500
Taxiway	\$ 350.00	\$ 350.00
Apron/Ramps	\$ 250.00	\$ 250.00
Parking Lots/All other Areas	\$ 150.00	\$ 150.00
Hangar	\$ 250.00	\$ 250.00
Terminal Lobby/Vendor Space Rental	\$ -	\$100 /day
<b>Division: Aviation</b>		
<b>Event Maintenance Rate at Overtime Rate</b>		
Aviation Staff Fees Per Hour-Available Monday-Friday 8am-5pm, Time and 1/2 before or after designated work hours		
Airports Manager	\$ -	\$85 Regular
Senior Development Specialist	\$53 Regular/\$80 Overtime Rate	\$53 Regular/\$57 Overtime Rate
Development Specialist	\$41 Regular/\$61 Overtime Rate	\$49 Regular/\$52 Overtime Rate
Management/Supervisor	\$41 Regular/\$62 Overtime Rate	\$50 Regular/\$53 Overtime Rate
Maintenance Worker	\$28 Regular/\$42 Overtime Rate	\$33 Regular/\$35 Overtime Rate
<b>Division: Aviation</b>		
<b>Returned Check Fee</b>		
Not-Sufficient Funds for return check	\$ 25.00	\$ 25.00