

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

800



FROM: Department of Public Health

SUBMITTAL DATE:
August 3, 2015

SUBJECT: Ratify acceptance of the Base Award Letter from the California Department of Public Health for Tuberculosis Local Assistance funding FY 2015/2016. Districts – All [\$368,982 – 100% funded by the California Department of Public Health]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify acceptance of the California Department of Public Health (CDPH) Tuberculosis Assistance Funding Base Award in the amount of \$347,774 and the Food, Shelter, Incentives and Enablers (FSIE) Allotment in the amount of \$21,208 for a total award amount of \$368,982 to support Tuberculosis (TB) control activities in the County of Riverside for Fiscal Year 2015/2016; and
2. Authorize the Chairperson of the Board to sign four (4) original copies of the Acceptance of Award.

BACKGROUND:

Summary
(continued on page 2)

BC:ab

Susan D. Harrington
Susan D. Harrington, Director
Department of Public Health

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 368,982	\$ 0	\$ 368,982	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$	

SOURCE OF FUNDS: 100% State Funds
Budget Adjustment: No
For Fiscal Year: 15/16

C.E.O. RECOMMENDATION: **APPROVE**
BY: *Christopher M. Hans*
County Executive Office Signature Christopher M. Hans

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington and Benoit
Nays: None
Absent: Ashley
Date: August 18, 2015
xc: Public Health

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

3-46

Prev. Agn. Ref.: 6/2/15 Item 3-17 | District: All | Agenda Number:

FORM APPROVED COUNTY COUNSEL
BY: *Gregory P. Priamos*
DATE: 8/4/15
Department of Public Health

- A-30
- 4/5 Vote
- Positions Added
- Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Ratify acceptance of the Base Award Letter from the California Department of Public Health for
Tuberculosis Local Assistance funding FY 2015/2016. Districts – All [\$368,982 – 100% funded by the
California Department of Public Health]**

DATE: August 3, 2015

PAGE: 2 of 2

BACKGROUND:

Summary (continued)

Tuberculosis continues to be a significant public health problem in California. The CDPH has awarded local assistance funding to health departments to support TB control activities, which include Public Health Nursing (PHN) case management, and treatment via directly observed therapy.

In addition, funds are allocated for food, shelter, incentives and enablers (FSIE). Enablers include items such as bus tickets and gas vouchers. These items are given to TB patients to assist them with transportation for clinic appointments. This Base Award Letter was received by the County of Riverside Department of Public Health (DOPH) from CDPH on June 19, 2015.

Impact on Citizens and Businesses

Education and treatment of individuals with tuberculosis is essential to prevent progression of the individual's disease. Treatment of communicable diseases helps the individual as well as protecting the community. Individuals who are contagious are excluded from work and/or school to protect other people. Once they are no longer infectious, they are allowed to return to work and/or school.

SUPPLEMENTAL:

Additional Fiscal Information

Funds will be managed according to the California Department of Public Health Fiscal Year 15/16 Tuberculosis Control Assistance Funds, Standards and Procedures Manual.

Contract History and Price Reasonableness

Local health departments are mandated by the California Health & Safety Code to maintain programs to control tuberculosis. Contingent on the availability of funds, the award is issued on an annual basis.

ACCEPTANCE OF AWARD

Riverside County Department of Public Health

Funding Period: July 1, 2015 through June 30, 2016

Base Award: \$347,774

Food, Shelter, Incentives and Enablers Allotment: \$21,208

I hereby accept this award. By accepting this award, I agree to the requirements as described in the Standards and Procedures Manual for FY 2015-2016 and any other conditions stipulated by the California Department of Public Health, Tuberculosis Control Branch.

Marion Ashley
Authorized Signature

AUG 18 2015
Date

MARION ASHLEY
Print Name

CHAIRMAN, BOARD OF SUPERVISORS
Title

FORM APPROVED COUNTY COUNSEL
BY: Neal R. Kipnis DATE 8/11/15
NEAL R. KIPNIS

ATTEST:
KECIA HARPER-IHEM, Clerk
By Karen Barton
DEPUTY

08.18.15 346



Karen Smith, MD, MPH
Director & State Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

June 19, 2015

Cameron Kaiser, M.D. Health Officer
Riverside County Department of Public Health
4065 County Circle Drive, Ste. 412-K Riverside, CA 92503
Dear Dr. Kaiser:

LETTER OF AWARD: Base Award
Food, Shelter, Incentives and Enablers Allotment
FUNDING PERIOD: July 1, 2015 through June 30, 2016

This letter is confirmation of your local assistance award to support tuberculosis (TB) prevention and control activities in fiscal year (FY) 2015-2016.

AWARD

The California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) is awarding to the Riverside County Department of Public Health a Base Award of \$347,774 and an Allotment of up to \$21,208 for food, shelter, incentives and enablers (FSIE) expenditures. The Base Award is comprised of \$146,748 state and \$201,026 federal funds*. The FSIE Allotment is comprised of state dollars only.

These funds are being awarded with the understanding that your staff will work with CDPH TBCB staff in carrying out your program's TB control efforts. The FSIE Allotment should be used to enhance treatment adherence, prevent homelessness, and/or promote least restrictive alternatives that decrease or obviate the need for detention. This award is valid and enforceable only if the enacted State of California FY 2015-2016 budget and the 2015 and 2016 Federal budgets make sufficient funds available for the purposes of this program.

MANAGING YOUR AWARD

Requirements for the use of these funds are listed in Part 1 of the FY 2015-2016 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual. This manual and forms can be found on the CDPH TBCB internet site at:
<http://www.cdph.ca.gov/programs/tb/Pages/LocalAssistanceAward.aspx>.
Reimbursement of your expenditures is contingent upon compliance with these standards and procedures.

*Federal funds fiscal Information: CFDA number – 93.116; grant number - 1U52PS004656-01

Invoicing for your Base Award and FSIE Allotment

➤ A signed original invoice (in blue ink) must be submitted on your organization's letterhead. Please see the updated FY 2015-2016 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual for invoicing guidance at <http://www.cdph.ca.gov/programs/tb/Pages/LocalAssistanceAward.aspx>. Invoice templates are also available on this site.

- Bill to: California Department of Public Health, Tuberculosis Control Branch
- Mail invoices to:

California Department of Public Health
Tuberculosis Control Branch
850 Marina Bay Parkway, Building P, 2nd Floor
Richmond, CA 94804-6403
Attn: Mr. David Beers, Fiscal Analyst

➤ Funds held in the Riverside FEDS ISIT Account may be used to pay for the first and second quarter Base Award invoices. Approved first and second quarter Base Award invoices will be returned to the Riverside County Department of Public Health Tuberculosis Control Program via email with authorization to charge funds held in the FEDS ISIT account. The email will also include a request for the balance remaining in the FEDS ISIT account after invoice payment.

➤ Base Award and FSIE Allotment invoices are due on:

<u>Quarter</u>	<u>Period Covered</u>	<u>Due Date</u>
First	July 1 through September 30	November 16
Second	October 1 through December 31	February 15
Third	January 1 through March 31	May 16
Fourth	April 1 through June 30	August 15

If an invoice will not be mailed by the quarterly due date, please contact the CDPH TBCB Fiscal Analyst to request an extension.

- Invoices for FY 2015-2016 will not be processed until:
- All outstanding invoices from the previous year have been submitted
 - Any stipulations included in the Letter of Award have been resolved, and
 - The CDPH TBCB has received a signed "Acceptance of Award."

ACCEPTANCE OF YOUR AWARD

To acknowledge your acceptance of this award and the conditions attached to it, please return the attached "Acceptance of Award" with an original authorized signature to the CDPH TBCB. No further documentation of this contract is necessary.