

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



812

FROM: Department of Public Health/Community Action Partnership

SUBMITTAL DATE:
August 4, 2015

SUBJECT: Ratify Agreement #15K-6015 with the California Department of Community Services and Development for Low-Income Weatherization Program 2015. Districts: All. [\$1,314,808]; 100% Federal funds.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify Agreement #15K-6015 with the California Department of Community Services and Development (CSD) for Low-Income Weatherization Program (LIWP) 2015 in the amount of \$1,314,808 for the performance period of June 1, 2015 through May 31, 2016;
2. Authorize the Executive Director of Community Action Partnership of Riverside to sign amendments and extensions to the Agreement, as approved by County Counsel;
3. Authorize the Executive Director of Community Action Partnership of Riverside to administer the program and sign all assurances, exhibits and reports made under the 2015 LIWP Agreement #15K-6015; and
4. Approve and direct the Auditor Controller to adjust the budget as specified on Schedule A attached.

BACKGROUND:

Summary (continued on page 2)

Susan D. Harrington
Susan D. Harrington, Director
Department of Public Health

BSF:am

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 0	\$ 1,314,808	\$ 1,314,808	\$ 0	Consent <input type="checkbox"/> Policy X <input type="checkbox"/>
NET COUNTY COST	\$ 00.00	\$ 00.00	\$ 00.00	\$ 0	

SOURCE OF FUNDS: 100% Federal Funds	Budget Adjustment: Yes
	For Fiscal Year: 14/15- 15/16

C.E.O. RECOMMENDATION:

APPROVE

BY: *Donna Shaw*
Donna Shaw

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington and Benoit
Nays: None
Absent: Ashley
Date: August 18, 2015
xc: Public Health/CAP, Auditor

Kejia Harper-Ithem
Clerk of the Board
By: *Kejia Harper-Ithem*
Deputy

Prev. Agn. Ref.: _____ District: All Agenda Number: **3-50**

FORM APPROVED COUNTY COUNSEL
BY: *GREGORY P. PRIAMOS* DATE: 8/4/15
Department of County Office

FISCAL PROCEDURES APPROVED
PAUL ANGLIO, CPA AUDITOR-CONTROLLER
BY: *Susana Garcia-Bocanegra* 8/6/15
Susana Garcia-Bocanegra

A-30
 4/5 Vote
 Positions Added
 Change Order

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Ratify Agreement #15K-6015 with the California Department of Community Services and
Development for Low-Income Weatherization Program 2015. Districts: All. [\$1,314,808]; 100% Federal funds.
DATE: August 4, 2015
PAGE: 2 of 3

BACKGROUND:

Summary (continued on page 2)

The State of California has allocated a special funding of the Cap and Trade auction proceeds to support efforts to reduce greenhouse gases. The response to this initiative is the Low-Income Weatherization Program (LIWP). Community Action has received a grant for this program and is gearing up to offer this service to the low-income families of the Riverside County. The program will offer energy efficiency measures (highest-value carbon reducing) that will help reduce the greenhouse emissions. The funds must be invested in the areas identified as "disadvantaged communities" by the California Environmental Protection Agency. This program will serve a mix of single and multi-family dwellings, leveraging with other weatherization programs and potentially funding with other partners such as workforce development agencies, utilities, etc.

Impact on Citizens and Businesses

The overview objective is to reduce greenhouse gas emission in disadvantage communities within Riverside County.

SUPPLEMENTAL:

Additional Fiscal Information

No County General Funds would be required.

ATTACHMENTS:

Budget Adjustment

Budget adjustment is required as specified on Schedule A, attached.

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Ratify Agreement #15K-6015 with the California Department of Community Services and
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DATE: August 4, 2015
PAGE: 3 of 3

SCHEDULE A

Department of Public Health/Community Action Partnership

**Budget Adjustment
Fiscal Year 2015/2016**

INCREASE IN ESTIMATED REVENUE:

21050-5200200000-767200 Federal Block Grants	\$1,314,808
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INCREASE IN APPROPRIATIONS:

21050-5200200000-510040 Regular Salaries	\$332,957
21050-5200200000-518100 Budgeted Benefits	\$143,163
21050-5200200000-520200 Communication Lines	\$ 5,000
21050-5200200000-523700 Office Supplies	\$ 36,587
21050-5200200000-523800 Printing/Binding	\$ 11,354
21050-5200200000-527840 Training-Education/Tuition	\$ 20,000
21050-5200200000-536240 Other Contract Agencies	<u>\$765,747</u>
TOTAL IN INCREASE APPROPRIATIONS	\$1,314,808

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RESOLUTION

BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on Tuesday, August 18, 2015, that Marion Ashley, the Chairman is authorized and directed to execute on behalf of said County the Standard Agreement No. 15K-6015 between Riverside County and California Department of Community Services and Development providing: for the Low-Income Weatherization Program.

Roll Call:

Ayes: Jeffries, Tavaglione, Washington and Benoit
Nays: None
Absent: Ashley

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA HARPER-IHEM, Clerk of said Board

By:  _____

Deputy

WHEN DOCUMENT IS FULLY EXECUTED RETURN

RECEIVED
CONTRACT SERVICES UNIT

STATE OF CALIFORNIA

CLERK'S COPY

2015 SEP -8 PM 1:52

STANDARD AGREEMENT to Riverside County Clerk of the Board, Stop 1010
STD. 213 (Rev. 6/03) Post Office Box 1147, Riverside, Ca 92502-1147
Thank you!

AGREEMENT NUMBER 15K-6015	AMENDMENT NUMBER 0
REGISTRATION NUMBER eP 1451014	

1. This Agreement is entered into between the State Agency and the Contractor named below

STATE AGENCY'S NAME
Department of Community Services and Development

CONTRACTOR'S NAME
Community Action Partnership of Riverside County

2. The term of this Agreement is: **June 1, 2015 through May 31, 2016**

3. The maximum amount of this Agreement is: **Total \$1,314,808.00**

4. The parties agree to comply with the terms and conditions of the following exhibits that are by this reference made a part of the Agreement:

- Part I - Consisting of the Preamble and the following Articles:
 - Article 1 - Scope of Work
 - Article 2 - Ramp-Up Phase Activities and Contract Requirements
 - Article 3 - Contract Construction, Administration, Procedure

- Part II*
 - Subpart A - Administrative Requirements*
 - Subpart B - Financial Requirements*
 - Subpart C - Programmatic Requirements*
 - Subpart D - Compliance Requirements*
 - Subpart E - Certification and Assurances*
 - Subpart F - State Contracting Requirements (GTC 610)*
 - Subpart G - Definitions*
 - Subpart H - Table of Forms*

ATTEST:
KECIA HARRPER-HEM, Clerk
By *[Signature]*
DEPUTY

Items shown with an Asterisk (*) are hereby incorporated by reference and made a part of this agreement as if attached hereto. These documents can be accessed at <https://providers.csd.ca.gov/>.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) Community Action Partnership of Riverside County		<p>"I hereby certify that all conditions for exemption have been complied with, and this document is exempt from the Department of General Services approval."</p> <p><i>[Signature]</i></p> <p><input type="checkbox"/> Exempt per _____</p>
BY (Authorized Signature) <i>[Signature]</i>	DATE SIGNED (Do not type) 9/18/15	
PRINTED NAME AND TITLE OF PERSON SIGNING MARION ASHLEY CHAIRMAN, BOARD OF SUPERVISORS		
ADDRESS 2038 Iowa Ave, Suite B-102, Riverside, CA 92507		
STATE OF CALIFORNIA		
AGENCY NAME Department of Community Services and Development		<p><i>[Signature]</i></p>
BY (Authorized Signature) <i>[Signature]</i>	DATE SIGNED (Do not type) 10/15/15	
PRINTED NAME AND TITLE OF PERSON SIGNING Cindy Halverstadt, Deputy Director, Administrative Services		
ADDRESS 2389 Gateway Oaks Drive, Suite 100, Sacramento, California 95833		

AUG 18 2015 3-50

**STANDARD AGREEMENT
PART I**

PREAMBLE

This subvention agreement, for the implementation of the Energy Efficiency Low-Income Weatherization Program (“LIWP” or “Program”), funded by the State of California Greenhouse Gas Reduction Fund (GGRF), in accordance with Government Code Sections 12087.5 and 16428.9, in program year 2015 (“Agreement”), is entered into between the Department of Community Services and Development (“CSD” or “Department”) and the contractor named on Form STD 213, the face sheet of this document (“Contractor”), and shall be effective and enforceable on the date last signed.

NOW THEREFORE, in consideration of the promises and of the mutual agreements and covenants hereinafter set forth, the CSD and Contractor hereby agree as follows:

ARTICLE 1 – SCOPE OF WORK

1.1 General

- A. Contractor shall provide weatherization, single family solar water heating and related services for the purpose of reducing greenhouse gas (GHG) emissions from residential households in the disadvantaged communities located in the service area described in Section 1.3, pursuant to the California Global Warming Solutions Act of 2006, SB 535, AB 1532, SB 1018, the California Budget Act, as well as Program Guidance issued by the Department.
- B. Contractor shall prepare for, and conduct prescribed activities and provide specified services to the low-income community within its service area, during the term of this Agreement. Contractor shall ensure that the highest level of service and benefits will be furnished to those households and to the communities in which they reside, and that the services and activities funded by this Agreement shall reduce GHG emissions in a cost-effective manner, as well as provide co-benefits to the specified disadvantaged communities, including job creation, job training and other local economic benefits.
- C. The contract term set forth in Section 1.2 defines the combined Ramp-up and Production Phases 1 through 3. The contract amount, specified in Section 1.4, may be supplemented with additional funding allocations made available by the State of California through GGRF or otherwise. Funds provided pursuant to this Amendment shall be made available to Contractor in two distinct allotments of fifty percent (50%) of the contract amount as provided in Section 1.4. Contractor’s access to the second half of the allotment, shall be conditioned on Contractor’s performance, including meeting benchmark goals, compliance with reporting and program requirements, as well as funding priorities, and the imperatives occasioned by evolving program requirements in conformity with the

**STANDARD AGREEMENT
PART I**

Department's LIWP design and plan, and with the State's AB 1532 investment plan for the expenditure of Cap and Trade Auction proceeds. Accordingly, absent conditions precedent having been met, there is no guarantee Contractor will receive the second half of the allotment.

- D. This Amendment establishes the duties and obligations of the parties with respect to the "Production Phase" of the Program and is intended to build on the initial "Ramp-up Phase." To the extent the provisions of this Amendment are inconsistent with the provisions of the Ramp-up Agreement, the provisions of this Amendment shall prevail unless otherwise stated. Distinct, disparate and particularized provisions applicable exclusively to either the Production Phase or the Ramp-up Phase which may be inconsistent or contradictory shall apply uniquely to the activities conducted under the phase to which they apply. Any intended changes in the provisions applicable to the Ramp-up Phase only will be explicitly referenced in this Amendment.
- E. Detailed Program Guidance will be issued by the Department in accordance with procedures established in Section 1.5 D., with particular regard to technical IT data collection methodologies, data-sharing and reporting requirements and other performance procedures, protocols and metrics.
- F. LIWP is intended to serve primarily as a supplemental funding source to be used in connection with CSD's federal energy program, the U.S. Department of Health and Human Services, Low-Income Home Energy Assistance Program (LIHEAP), as provided in Section 1.6. LIWP funds will be used primarily to install energy efficiency measures that reduce greenhouse gas emissions on a cost-effective basis in qualified households. The leveraging of LIWP with LIHEAP enables Contractor to utilize two funding streams to increase aggregate benefits for low-income clients while ensuring that the GHG reduction objectives of LIWP are met, including GHG reduction goals, as referenced in Section 2.3. Leveraging also enables Contractor to provide health and safety measures as an additional co-benefit to low-income clients.

1.2 Contract Term

The term of this Agreement shall be for a period of twelve months, beginning June 1, 2015 and ending May 31, 2016.

1.3 Service Area

The services shall be performed in the Service Territory comprised of the disadvantaged communities (DACs) determined under the CalEnviroScreen 2.0 published (October 2014) issued by the California Environmental Protection Agency (CalEPA) and defined in terms of census tract. The census tracts which comprise Contractor's Service Territory

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may be found on the LIWP Provider Website under the Contract page as a document labeled "Service Territory by Agency."

1.4 Contract Amount

- A. The contract amount as represented on the face sheet (Form STD 213) of this Amendment, consists of discrete amounts for each of the program components: single family weatherization (SFWx); small multi-family weatherization (SMFWx); and single family solar water heating (SWH), as reflected on the LIWP Goal Sheet (LGS), which is attached hereto and incorporated into this Agreement. Contractor's allocation shall be dispersed in accordance with the provisions of Section 1.8.
- B. Any changes in Contractor's production allocations shall be reflected in a new or revised LGS. Contractor may at any time, upon written request to CSD, seek a reduction in Contractor's total contract amount, in accordance with the provisions of Article 4 of this Agreement.
- C. Funds allocated to Contractor, shall be expended, reported and accounted for in accordance with the provisions of Part II, Subpart B of this Agreement – Financial Requirements, except as otherwise provided in Articles 1, 2 and 3. Advances shall be paid in accordance with the provisions set forth in Section 6.2.
- D. Because Program funding is subject to the availability of adequate financial resources in the Greenhouse Gas Reduction Fund, budget allocations and the adequacy of Contractor's performance, funding for future contract phases and future contract years is not guaranteed. Execution of this Agreement, regardless of the adequacy of Contractor's subsequent performance hereunder, does not create a vested interest, a guaranty of funding to Contractor, or establish a right to participate in the Program beyond the term of this Agreement.

1.5 Program Authorities – Requirements, Standards and Guidance

- A. All services and activities are to be provided in accordance with applicable federal, state, and local laws, regulations and guidance, and as those laws, regulations and guidance may be amended from time to time, including but not limited to, the following:
 - 1. The California Global Warming Solutions Act of 2006 (AB 32), which requires California to return to 1990 levels of GHG emissions by 2020.
 - 2. SB 535, which requires that twenty-five percent (25%) of the Greenhouse Gas Reduction Fund benefit disadvantaged communities and that ten percent (10%) be allocated to projects located in those communities.

**STANDARD AGREEMENT
PART I**

3. AB 1532, Chap 807, Statutes of 2012 which mandates a three-year investment plan for the expenditure of Cap and Trade Auction proceeds.
 4. SB 1018, which establishes the Greenhouse Gas Reduction Fund, for the deposit and allocation of revenues from Cap and Trade Auctions.
 5. Cap-and-Trade Auction Proceeds Investment Plan: Fiscal Years 2013-14 through 2015-16, dated May 14, 2013 and subsequent Plans.
 6. Government Code Section 12087.5
 7. The California Budget Act
- B. Contractor shall comply with all of the requirements, standards, and guidelines contained in this Agreement or as issued by CSD in accordance with this Agreement, with applicable state law, and with such federal standards as the Department may adopt for purposes of program administration, implementation, and compliance, to include, but not limited to, financial management, procurement, administrative, and other costs claimed under this Agreement, including those costs incurred pursuant to subcontracts executed by Contractor.
- C. To the extent federal standards adopted by the Department for purposes of this article are inconsistent with state law, with contract provisions or with CSD Program Guidance, then state law, contract provisions and CSD guidance shall prevail, except that nothing in this Agreement shall limit or abrogate federal or state provisions of law applicable to LIHEAP or other federal energy program when leveraged with LIWP.
- D. CSD shall provide Contractor with specific Program Guidance which shall be binding on the Contractor as a condition of the Contractor's participation in LIWP, and as a condition of receipt of funds under the Program, PROVIDED that:
1. Such guidance shall be issued by CSD in writing in the form of "CSD Program Notice (CPN-E) No. XX-XX" posted at <https://providers.csd.ca.gov>.
 2. Such guidance shall be issued by CSD in the most timely and expeditious manner practicable;
 3. Such guidance shall be reasonably necessary to realize the purposes of LIWP;
 4. Major and material changes in the program and/or requirements, which result from CSD guidance, and which substantially affect the Contractor's

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PART I**

and/or CSD's ability to fulfill their obligations or otherwise serve to create a substantial hardship on either the Contractor or CSD shall be subject to an amendment to this Agreement;

5. Contractor shall notify CSD within 10 working days of issuance of a CPN, if contractor is unable to fulfill its obligations under the new guidance.
6. The parties' failure to execute a mutually acceptable amendment, as contemplated in subparagraph D 4, in a reasonable period of time, shall result in this Agreement being without force and effect, as provided in subparagraph 7, subject only to such provisions contained herein as are intended to survive the Agreement in accordance with the express and implied provisions of applicable state law; and
7. Upon CSD's good faith determination, delivered to the Contractor by written notice that Agreement between the parties to any necessary amendment as contemplated in subparagraph D 4 cannot be achieved, then this contract shall be "closed out" and the funds disposed in accordance with established CSD procedure and policy and as required under state law.

- E. The federal standards as referenced in subparagraphs B and C and state laws, regulations and other authorities referenced in this Section are hereby incorporated by reference into this Agreement. Copies may be accessed for reference at www.csd.ca.gov.
- F. Contractor's signature affixed hereon shall constitute a certification that to the best of Contractor's ability and knowledge it will, unless exempted, comply with the certifications required under this Agreement.

1.6 LIWP and LIHEAP Program Coordination and Leveraging Requirements

The following principles shall guide and inform the implementation of LIWP:

- A. LIWP weatherization measures will be leveraged with LIHEAP services and will, in most cases, be installed in Contractor's LIHEAP jobs located in Contractor's LIWP Service Territory as defined in Section 1.3 of this article.
- B. Because Contractor is a LIHEAP service provider and because the Program is intended as a companion program to LIHEAP, to be leveraged with LIHEAP, the parties intend that, to the greatest extent possible, LIWP and LIHEAP shall employ, and be subject to, the same requirements, rules, procedures and processes in order to simplify and facilitate program implementation. To that end, Contractor's 2015 LIHEAP Contract, as amended, is hereby made a part of this Agreement and is incorporated by reference and shall be the authority for contract

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and program implementation, *unless* there are inconsistencies between the LIHEAP Contract and this Agreement, in which case the provisions of this Amendment shall prevail for purposes of LIWP implementation. When contradictions or inconsistencies between LIWP and LIHEAP program requirements exist, each respective contract shall be controlling for the program in question.

- C. Administrative expenses, support costs and general operating expenses, as defined in Section 6.4., associated with leveraged jobs shall be borne by LIHEAP, except to the extent that a cost or expenditure is exclusively attributable to a LIWP activity, or must be apportioned or cost-allocated between the programs to comply with applicable LIHEAP requirements or Contractor's cost accounting policies and procedures.
- D. Contractor and CSD have amended Contractor's LIHEAP contract and Contractor's Local Plan to enable optimal leveraging with LIWP, to include adding six new energy efficiency measures, and giving priority to LIHEAP jobs located in Contractor's LIWP Service Territory, unless otherwise prohibited by applicable law and LIHEAP program requirements.

1.7 LIWP Contract Phases

This Agreement consists of two discrete phases, the "Ramp-up Phase," and the "Production Phase, consisting of sub-phases 1, 2 and 3."

1.8 Production Phase Overview – Installation of Energy Efficiency Measures

- A. Production shall be conducted in accordance with programmatic provisions of this Agreement, and any subsequent amendments executed by the parties, as well as with program guidance issued by CSD.
- B. Contractor's production allocation under this Amendment is comprised of allocations for three distinct program components, which are reflected in the LIWP Goal Sheet (LGS), as follows:
 - 1. Single family weatherization (energy efficiency) measures: "SFWx"
 - 2. Small multi-family weatherization (energy efficiency) measures: "SMFWx"
 - 3. Single family solar water heating measures: "SWH."

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- C. Contractor shall install weatherization (SFWx and SMFWx) and SWH measures in qualified residential properties in order to reduce GHG emissions, and shall be accorded maximum flexibility in scheduling production for each program component.

- D. Supplemental LIWP Funding (Jobs Not Leveraged with LIHEAP)
 - 1. In addition to Contractor's LIWP production allocation, referenced in Paragraph B, supplemental LIWP funding may be made available to Contractor to provide weatherization services to Solar-PV clients whose incomes exceed sixty percent (60%) of State Median Income (SMI) and do not qualify for LIHEAP services. Such clients will be referred to Contractor by CSD, as set forth in Section 9.4. The associated jobs are termed "Supplemental LIWP" jobs and shall not be leveraged with LIHEAP.
 - 2. Because Supplemental LIWP funding comes from a separate source, distinct from Contractor's LIWP allocation, energy efficiencies achieved do not contribute to Contractor's GHG reduction goals, nor are expenditures charged against Contractor's LIWP allocation.
 - 3. The Supplemental LIWP services provided shall be reimbursed on a job-by-job basis in accordance with the provisions of Section 6.5 C.
 - 4. Supplemental LIWP services shall be provided in compliance with the guidelines set forth in Section 9.5.
 - 5. Jobs associated with Solar-PV clients referred to Contractor by CSD with incomes at or below sixty percent (60%) of SMI, shall be leveraged with LIHEAP, in accordance with the provisions of Section 1.6 and are subject to general leveraging rules and guidelines.

1.9 LIWP Principles

Contractor acknowledges that the primary objective of LIWP is to reduce GHG emissions, while endeavoring to advance the workforce development and other co-benefit objectives of the Program. CSD has established a GHG reduction goal for each contractor, the Overall Carbon Reduction Goal ("Overall Goal") being comprised of the combined carbon reduction objective of all Program components, SFWx, SMFWx and SWH. Contractor's Overall Goal is defined in terms of Metric Tons of Carbon Dioxide Equivalent (MTCO). The Overall Goal is reflected on the LIWP Goal Sheet (LGS) and constitutes a minimum performance standard to be used by CSD to determine Contractor's eligibility for future funding and resource allocations, as well as qualification for reimbursement. Accordingly, the following principles apply:

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- A. Contractor should endeavor to exceed the assigned GHG reduction goal, its Overall Goal, by minimizing the expenditure required to attain the goal, thereby achieving enhanced reduction in GHGs for each dollar spent. Accordingly, reaching the goal constitutes only the first step. Cost effective implementation of weatherization measures will enable Contractor to realize the target goal at a lower cost, leaving residual funds to install additional measures on more projects, thereby achieving even greater reduction in GHGs.
- B. Eligibility for reimbursement shall be determined job-by-job, i.e. on the basis of each job's "package of measures," excluding SWH. The cost of each package of measures, the Package Cost/MTCO or "Package Cost" may be reimbursed only if it does not exceed Contractor's unique assigned Target Cost/ MTCO, or "Target Cost," which will be provided to Contractor along with Contractor's Overall Goal. The LIWP Package Calculator will be used to ensure that the combined cost of measures in a job package, the Package Cost, does not exceed the Target Cost and therefore qualifies for reimbursement. Use of the tool, reporting and reimbursement procedures and requirements are detailed in Sections 6.5 and 7.1.
- C. To assist Contractor in monitoring progress toward attainment of its Overall Goal of GHG reduction, a "dashboard" report, updated periodically, will be available on CSD's webpage. The dashboard will show the amount of GHG reduction attained to date and the total LIWP expenditures to date, as well a percent to total, comparing production/expenditures to Contractor's goals for each Program component. To better assist Contractor to attain the benchmark production goals referenced in Section 1.10, Contractor and CSD will work jointly to address shortfalls and disparities between Contractor's production and goals and mode of operations in order to remedy problems and take corrective action.
- D. There shall be a separate allocation for the SWH component of the Program and it shall be subject to unique reporting and reimbursement requirements.
- E. Since Contractor's total LIWP expenditures, including administration, support, general operating and direct program costs, ultimately determine the cost-effectiveness of Contractor's LIWP allocation, Contractor should endeavor to control costs below the limitations of expenditure caps and the Target Cost, i.e. the minimal standard for reimbursement.
- F. Considering the LIWP program design and implementation model is new, the parties acknowledge that adjustments may be necessary as greater experience and more information become available, resulting in the need for contract amendments, changes in program guidance and modification in Contractor's LGS, to include adjustments in the Overall Goal and Target Cost. And, while the Program must be structured in a manner that is reasonable, practicable and fair both to the Contractor and to the State, the parties acknowledge that an inability to reduce GHG emissions on a cost-effective basis, whether due to inefficiency or to

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impractical or unattainable goals, the net result will likely be a loss of funding or the reallocation of GGRF monies to other LIWP program components, or to other Cap and Trade programs.

1.10 Production Benchmarks and Funding Availability

- A. Upon execution of this Amendment, Contractor shall be authorized to expend up to fifty percent (50%) of the contract amount referenced in Section 1.4 and as reflected on the LGS, with fifty percent (50%) held in reserve.
- B. Access to, and authorization to expend, the remaining fifty percent (50%) of the contract amount shall be conditioned on Contractor meeting performance benchmarks and program compliance requirements during Production Phase I (June 1, 2015 through September 30, 2015), in accordance with the following process and procedures:
 - 1. During the month of October 2015 CSD will review and evaluate Contractor's Phase I performance data (percentage of Overall Goal attained), outcome indicators, as well as conduct technical program analyses to determine the disposition of Contractor's remaining funds.
 - 2. If, after review and evaluation of Contractor's performance, CSD determines that Contractor has, as of September 30, 2015, attained no less than thirty percent (30%) of Contractor's assigned Overall Goal, as reflected on the LGS, and that Contractor has otherwise fully complied with expenditure and reporting requirements, CSD shall authorize Contractor in writing to expend the remaining fifty percent (50%) of the total contract amount.
 - 3. CSD may, at its sole discretion, extend the benchmark date by which Contractor must attain the benchmark production referenced in subparagraph 2, and may authorize Contractor to expend the remaining fifty percent (50%) of Contractor's allocation upon reaching such benchmark, if CSD reasonably determines that Contractor is able to attain the production level required under this Agreement and to comply substantially with other program and reporting requirements.
 - 4. If CSD reasonably determines that Contractor has failed to attain its benchmark goal and to comply with expenditure and reporting requirements referenced in subparagraph 2 above, CSD may redirect all or some portion of the remaining contract amount to other service providers or other LIWP program components, in accordance with the provisions of Article 4 of this Agreement, provided Contractor is fully compensated for all allowable costs incurred.

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- C. Additional Benchmark Production Requirements.
1. Contractor shall have attained sixty-five percent (65%) of Contractor's Overall Goal by the end of Production Phase II (October 1, 2015 through January 31, 2016) and one-hundred percent (100%) by the end of Production Phase III (February 1, 2016 through May 31, 2016).
 2. During the month of February 2016 CSD will conduct another detailed review of Contractor's performance data and outcome indicators similar to the October 2015 review. If CSD determines that Contractor has failed to attain at least sixty-five percent (65%) of Contractor's Overall Goal by January 31, 2016, or such later date as CSD, at its sole discretion, may specify, and/or further that Contractor has failed to comply with expenditure and reporting requirements, CSD may redirect all or some portion of the remaining, unspent contract amount to other service providers or other LIWP program components, in accordance with the provisions of Article 4 of this Agreement, provided Contractor is fully compensated for all allowable costs incurred.
- D. CSD shall review Contractor's production with respect to all three program components, SFWx, SMFWx and SWH for purposes of determining whether Contractor has met the Production Phase I and Phase II production benchmark requirements set forth in paragraphs B and C of this section. Because Contractor is accorded discretion with respect to the manner and timeframe in which the carbon reduction goal for each of the three program components is attained, the thirty percent (30%) and sixty-five percent (65%) production benchmarks shall be based on Contractor's Overall Carbon Reduction outcomes, without regard to levels of production for each program component.
- E. Contractor shall be reimbursed for costs incurred during the Production Phase in accordance with: 1) the principles set out in Section 1.11; and 2) the provisions in Article 6 of this Agreement.

1.11 Production Phase Overview – Workforce Development

Contractor shall, in conjunction with the installation of weatherization and energy efficiency measures, as set forth in Sections 1.6 and 1.8, advance the workforce development objectives of LIWP, by training and hiring individuals residing in the DACs to the greatest extent possible, consistent with Contractor's business model. Contractor's ability to advance the Program's Workforce Development objectives and other specified co-benefits will be considered by CSD when future LIWP allocations are considered by CSD.

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ARTICLE 2 – RAMP-UP PHASE ACTIVITIES AND CONTRACT REQUIREMENTS

2.1 Amendment as Primary Contract

The parties agree that this document, termed “Amendment” shall serve the primary contract between the parties regarding LIWP, that no Ramp-up Agreement will be executed, and that all matters herein referencing “Ramp-up” shall be subject to the provisions of this article.

2.2 Meeting Ramp-Up Requirements and Reimbursement

Since the purpose of a ramp-up contract is to prepare for the production phase of program implementation, the Parties hereto agree that Contractor shall demonstrate its ability to implement LIWP in accordance with this Agreement by providing the following contract deliverables:

- A. Documentation showing that no less than eight inspectors have been training in Solar Water Heating.
- B. Documentation showing that outreach activities have been conducted to include:
 - 1. Tear sheets of advertising conducted, or similar descriptive documentation;
 - 2. Map of census tract areas or descriptive documentation of map, with summary of qualifying address; and
 - 3. Sample of fliers distributed.
- C. Upon receipt of deliverables documentation, CSD shall review and, if sufficient for the purpose intended, notify Contractor of approval. Once CSD’s approval is given, Contractor may submit reimbursement request for cost of deliverable items and activities referenced in Paragraph B, in an amount not to exceed \$12,000.
- D. Payments made in accordance with Paragraph C shall be from a ramp-up allotment in the amount of \$40,000, provided to Contractor by CSD for such purpose. Contractor may, with CSD’s advanced written approval, incur such additional expenditures for ramp-up activities as are necessary for the implementation of this Agreement, in an aggregate amount not to exceed \$40,000.
- E. Contractor shall utilize all unspent funds from its ramp-up allotment for direct program expenses, in accordance with Subpart C of this Agreement, and may, for such purpose, transfer funds at any time, using CSD Form 509.

STANDARD AGREEMENT
PART I

ARTICLE 3 – CONTRACT CONSTRUCTION, ADMINISTRATION, PROCEDURE

3.1 Base Contract, Amendments and Whole Agreement

- A. This Agreement consists of two parts, which together, as amended in future phases of the contract, constitute the whole agreement between CSD and Contractor.
- B. Part I is the “Base Contract” which consists of the following:
 - 1. The face sheet (Form STD 213) which specifies:
 - a. the parties to the Agreement;
 - b. the term of the Agreement;
 - c. the maximum dollar amount of the Agreement or applicable phase of the Agreement; and
 - d. the authorized signatures and dates of execution.
 - 2. The Preamble, Article 1 and Article 2
- C. Part II consists of the “Administrative and Programmatic Provisions” which are comprised of Subparts A through F, including specified requirements, obligations, provisions, procedures, guidance, forms and technical materials, necessary for program implementation. It is contemplated that some of the provisions of Part II may be changed or supplemented by amendment in connection with future phases of the Program, as operational and technical requirements change in order to meet the standards and goals for greenhouse gas reduction and other mandates, specified by the California Air Resources Board (ARB) and other authorities with jurisdiction under applicable law.
- D. Agreed upon Contract Execution Provisions and Procedures
 - 1. Only Part I, the Base Contract, will be exchanged by the parties for execution with original signatures, fully executed copies being retained by each party.
 - 2. Part II, Administrative and Programmatic Provisions, as amended, is hereby incorporated by reference into this Agreement, is an essential part of the whole Agreement, and is fully binding on the parties.
 - 3. CSD shall maintain a certified date-stamped “hard copy” of Part II for inspection by Contractor during normal business hours, as well as a date-stamped, “locked-down” version of Part II on CSD’s “LIWP Provider Website,” which may be accessed by Contractor, “down-loaded” and printed at Contractor’s option.

**STANDARD AGREEMENT
PART I**

4. Neither Part I nor Part II of this Agreement may be changed or altered by any party, except by a formal written, fully executed amendment, or as provided in paragraph D of Section 1.5 with respect to Program Guidance, or as provided in Section 4.2 of Part II, Subpart A, Article 4, with respect to minor modifications. Upon such amendment of any provision of Part II, the amended version shall be date-stamped and locked-down until such time as a subsequent Agreement or amendment is executed by the parties.

3.2 State Contracting Requirements – “General Terms and Conditions, GTC 610”

In accordance with State contracting requirements, specified contracting terms and conditions are made a part of this agreement. The provisions in their entirety are in Part II, Subpart F of this Agreement and are fully binding on the parties in accordance with state law.

3.3 Contractor’s Option of Termination

- A. Contractor may, at Contractor’s sole option, elect to terminate this contract in lieu of adherence to the procedures set out in paragraph D of section 1.5, should Contractor determine that any subsequent Program Guidance or proposed amendment to the contract is unjustifiably onerous or otherwise inimical to Contractor’s legitimate business interests and ability to implement the contract in an effective and reasonable manner, PROVIDED:
 1. Such notice of termination is in writing and effective upon receipt by CSD, delivered by U.S. Certified Mail, Return Receipt Requested.
 2. Notice contains a statement of the reasons for termination with reference to the specific provision(s) in the Program Guidance or proposed amendment in question.
- B. Contractor shall be entitled to reimbursement for all allowable costs incurred prior to termination of the contract. Such reimbursement shall be in accordance with the Program Guidance and contract provisions in effect at the time the cost was incurred.
- C. Contractor shall, within 60 days of termination, closeout the contract in accordance with contractual closeout procedures.
- D. CSD may at its option, without further obligation to Contractor, procure a replacement provider for Contractor’s service area in accordance with this Agreement, LIWP Program Guidance and state law.

**STANDARD AGREEMENT
PART I**

3.4 State Budget Contingency

- A. It is mutually agreed that if funds are not appropriated for implementation of LIWP through the State budget process or otherwise, whether in the current year and/or any subsequent year covered by this Agreement, this Agreement shall be of no further force and effect. Upon CSD's written notice to Contractor that no funds are available for contract implementation, the Agreement shall be terminated and the State shall have no obligation to pay Contractor or to furnish other consideration under this Agreement and Contractor shall not be obligated for performance.
- B. If program funding for any fiscal year is reduced to such degree that CSD reasonably determines that the program cannot be implemented effectively, the State shall, at its sole discretion, have the option either to terminate this Agreement upon written notice to Contractor or, in the alternative, to offer and negotiate an amendment addressing the reduced funding. If the parties fail to reach agreement on such amendment, CSD may at its option give written notice of termination without further obligation by either party except for contract closeout obligations and final settlement.

3.5 Miscellaneous Provisions

- A. **Assignment.** Neither this Agreement nor any of the rights, interests, or obligations under this Agreement shall be assigned by any party without the prior written consent of the other parties, except in the case where responsibility for program implementation and oversight may be transferred by the State to another State agency. In the event of such transfer, this Agreement is binding on the agency to which the program is assigned.
- B. **Merger/Entire Agreement.** This Agreement (including the attachments, documents and instruments referred to in this Agreement) constitutes the entire agreement and understanding of the parties with respect to the subject matter of this Agreement and supersedes all prior understandings and agreements, whether written or oral, among the parties with respect to such subject matter.
- C. **Severability.** If any provision of this Agreement be invalid or unenforceable in any respect for any reason, the validity and enforceability of any such provision in any other respect and of the remaining provisions of this Agreement will not be in any way impaired and shall remain in full force and effect.
- D. **Notices.** Unless otherwise provided herein, notice given by the parties shall be in writing, delivered personally, by United States mail, or by overnight delivery service (with confirmation). Certain reporting and other communications may be

**STANDARD AGREEMENT
PART I**

delivered electronically as specified by CSD or as is customary between the parties. Notice shall be delivered as follows:

1. To Contractor's address of record; and
2. To CSD at:
Department of Community Services and Development
2389 Gateway Oaks Drive, Suite 100
Sacramento, CA 95833

S:\Admin\CSU\Contracts 5-11-2015\LIWP - Low Income Weatherization Program\CAP Riverside\2015
LIWP Production Amendment Part I for Riverside.docx

LOW-INCOME WEATHERIZATION PROGRAM (LIWP) BUDGET

Agency Name: Community Action Partnership of Riverside		Contract Number: 15K-6015	Program Year 2015
Prepared By: Name Melanie M. Holsey	Title Accountant II	E-mail Address: Mholsey@capriverside.org	
Name of Qualifying RME/RMO: TruTeam, Reliable	Class "B" Contractor's License No.: 221517, 704414	License Expiration Date: 9/30/15, 3/31/17	Telephone Number: 951-955-4900
TOTAL CONTRACT AMOUNT			\$ 1,314,808
10 - RAMP-UP COSTS			
1	Ramp-up Administrative Costs	<i>Not to exceed \$ 2,000</i>	\$ 2,000
2	Ramp-up Activities		\$ 38,000
3	TOTAL RAMP-UP COSTS (Total of Lines 1-2)	<i>Not to exceed \$ 40,000</i>	\$ 40,000
20 - ADMINISTRATIVE COSTS (Not to exceed 5% of Total LIWP Allocation inclusive of Ramp-up Administrative Costs)			
1	Administrative Costs		\$ 63,740
2	Administrative Equipment (\$5,000 or more)		\$
3	TOTAL ADMINISTRATIVE COSTS (Total of Lines 1-2)	<i>Not to exceed \$ 63,740</i>	\$ 63,740
30 - SUPPORT & GENERAL OVERHEAD COSTS (Not to exceed 17% of Total LIWP Allocation less Ramp-Up Allocation of \$40,000)			
1	Intake		\$ 95,130
2	Outreach		\$ 50,000
3	Training and Technical Assistance		\$ 50,000
4	General Overhead Costs		\$ 21,587
5	TOTAL SUPPORT & GENERAL OVERHEAD COSTS (Total of Lines 1-4)	<i>Not to exceed \$ 216,717</i>	\$ 216,717
40 - DIRECT PROGRAM COSTS			
1	Single Family Weatherization		\$ 621,075
2	Small Multi-Family Weatherization		\$ 311,805
3	Solar Water Heating		\$ 61,471
4	TOTAL DIRECT PROGRAM COSTS (Total of Lines 1-3)		\$ 994,351
50 - TOTAL COSTS (Total of Sections 10, 20, 30 and 40)			\$ 1,314,808



CERTIFICATION REGARDING LOBBYING
DEPARTMENT OF HEALTH AND HUMAN SERVICES
FAMILY SUPPORT ADMINISTRATION

PROGRAM: Low-Income Weatherization Program

PERIOD: June 1, 2015 through May 31, 2016

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award document for subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

FORM APPROVED COUNTY COUNSEL# 9/14/15
DATE
BY: NEAL R. KIPNIS

Executive Director, CAP Riverside
Title

Brenda Green
Signature

County of Riverside
Agency/Organization

AUG 18 2015
Date

Chairman, Board of Supervisors
Title

Marian Adley
Signature

ATTEST:
KECIA HARPER-IHEM, Clerk
By: *[Signature]*
DEPUTY

DISCLOSURE OF LOBBYING ACTIVITIES
CONTINUATION SHEET

Approved by OMB
0348-0046

Reporting Entity: _____ Page _____ of

Authorized for Local Reproduction
Standard Form - LLL-A

INSTRUCTION FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and ZIP Code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in Item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full name of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget. Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

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State of California

DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT

CSD 188 (Rev. 12/27/2013)

**EXHIBIT D - ATTACHMENT I
EXECUTIVE DIRECTOR AND BOARD ROSTER**

Community Action Partnership of Riverside County

2038 Iowa Avenue, Suite B-102, Riverside, CA 92507

Submitted By
Anthony Martinez

Received by CSD

Note: List all vacancies within the board. Indicate vacancy title and date of vacancy in the "Name" Field

Name	Title/Position	Address	Phone Number	Email
Brenda Freeman	Executive Director	2038 Iowa Avenue, Suite B-102, Riverside, CA 92507	(951) 955-3563	Bfreeman@capriverside.org
Susan McKee	Board Chair, Primary, Private Sector	University of California, Riverside, Assistant Vice Chancellor 900 University Avenue, Riverside, CA 92521	(951) 827-2750	susan.mckee@ucr.edu
<small>As a Public Agency, the Riverside County, Board of Supervisors and the County Purchasing Agent are the only authorized signers of the Contract.</small>	Additional Authorized Signer of the Contract			
Dale Cook	Vice-Chairman, Public Sector, Alternate	City of Palm Springs, P. O. Box 2743, Palm Springs, CA 92263-2743	(760) 323-8198	Dale.Cook@palmsprings- ca.gov
Marvin Powell, Jr.	Secretary, Primary, District 2	3570 Second Street, Riverside, CA 92501	(951) 427-7710	marvinjr@gmail.com
J. Gene Walker	Past Chair, Primary, District 4	P O Box 5313, Palm Springs, CA 92263	(760) 778-1301	jwalker15@dc.rr.com
Teresa Hunter	Commissioner, Primary, District 1	2361 Prospect Avenue, Riverside, CA 92507	(951) 683-8773	sohappy831@yahoo.com
Art Garcia	Commissioner, Alternate, District 1	14190 Moonridge Drive, Riverside, CA 92503	(951) 525-0350	ib1mrg41@gmail.com
Penelope C. Engard	Commissioner, Primary, District 3	575 S. Lyon Avenue, Space 123, Hemet, CA 92543	(951) 846-9123	titracker1743@gmail.com
Mary Morse	Commissioner, Alternate, District 3	P. O. Box 2453, Idyllwild, CA 92549	(951) 634-4048	marymorse@humanrelationsc ouncil.com

Name	Title/Position	Address	Phone Number	Email
Carole Schaudt	Commissioner, Alternate, District 4	74-007 Oak Springs Drive, Palm Desert, CA 92260	(760) 567-3361	carole@carole-schaudt.info
Ernie Saldana	Commissioner, Primary, District 5	P. O. Box 1037, Cabazon, CA 92230	(951) 492-5250	abear.12@hotmail.com
Randy D. Triplett	Commissioner, Alternate, District 5	P. O. Box 8566, Moreno Valley, CA 92552	(951) 992-8119	bishoptriplett@gmail.com
Art Welch	Commissioner, Primary, Public Sector	P. O. Box 998, Banning, CA 92220	(951) 769-3936	awelch5@verizon.net
Ana Sandoval	Commissioner, Alternate, Public Sector	P. O. Box 998, Banning, CA 92220	(951) 966-5390	asandoval@ci.banning.ca.us
Betty Sanchez	Commissioner, Primary, Public Sector	1516 6th Street, Coachella, CA 92236	(760) 398-3502	bsanchez@coachella.org
Jacob Alvarez	Commissioner, Alternate, Public Sector	1516 6th Street, Coachella, CA 92236	(760) 398-3502	jalvaraz@coachella.org
Ginny Foat	Commissioner, Primary, Public Sector	3200 East Tahquitz Canyon Way, Palm Springs, CA 92262	(760) 778-7832	ginny.foat@palmsprings-ca.gov
Tonya Burke	Commissioner, Primary, Public Sector	Mayor Pro Tem, 101 North D Street, Perris, CA 92570	(951) 943-6100	tburke@cityofperris.org
ALTERNATE Vacant 5-11-15	Commissioner, Alternate, Public Sector			
Mike Soubirous	Commissioner, Primary, Public Sector	3900 Main Street, Riverside, CA 92522	(951) 826-5991	msoubirous@riversideca.gov
Helen Barnes	Commissioner, Primary, Private Sector	2102 West Lincoln, Banning, CA 92220	(951) 675-4326	barnes.helen@outlook.com
Bill J. Perez	Commissioner, Alternate, Private Sector	1074 E. La Cadena Drive, Suite 15, Riverside, CA 92507	(951) 684-1040	btcbill@sbcglobal.net
Gail Ousley	Commissioner, Primary, Private Sector	VP of Community Engagement, 6215 River Crest Drive, Suite B, Riverside, CA 92507	(951) 697-4711	gousley@uwiv.org
Tiffany Baker	Commissioner, Alternate, Private Sector	27262 Via Industria, Temecula, CA 92590	(951) 514-2939 Ext. 111	tbaker@theempowermentcenterintl.com
Terri Vise	Commissioner, Primary, Private Sector	41840 Enterprise Circle North, Temecula, CA 92591	(951) 316-7293	terri.vise@nhcare.org

Bruce Kulp	Commissioner, Primary, Private Sector	4250 Brockton Avenue, Riverside, CA 92501	(951) 341-0170	kulpabruce@aol.com
Irene Morales	Commissioner, Alternate, Private Sector	1040 Iowa Avenue, Suite 101, Riverside, CA 92507	(951) 368-2540	imorales@icls.org
Michael Wright	Alternate, Private Sector, Education	Riverside City College, Director Workforce Preparation 4800 Magnolia Ave, Riverside, CA 92506	(951)222-8968	Michael.wright@rcc.edu
Vacant	Alternate, District 2			
Vacant	Alternate-at-Large, Low- Income Representative			
Vacant	Alternate, Public Sector			
Vacant	Alternate, Private Sector, Health Care			