

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

109



FROM: Sheriff-Coroner-PA

SUBMITTAL DATE:
July 9, 2015

SUBJECT: Ratification of the FY2015-16 Agreement with Eisenhower Medical Center for Sexual Assault Forensic Examinations for up to two years, All Districts. [\$100,000 – General Fund 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and authorize the Chair to execute the agreement with Eisenhower Medical Center (EMC) to compensate it for the provision of sexual assault forensic examinations during the period from July 1, 2015 through June 30, 2016 with the option to renew for one additional year; and
2. Authorize the Sheriff to sign amendments that do not change the substantive terms of the agreement or provide for the renewal listed above, as approved to form by County Council.

BACKGROUND:

Summary

Penal Code Section 13823.9(b) requires that Counties with more than 100,000 residents shall arrange to have professional personnel, trained in examining sexual assault victims, conduct exams to collect forensic evidence.

(Continued on page 2)

Will Taylor

Stan Sniff
Sheriff-Coroner-PA
Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 50,000	\$ 50,000	\$ 100,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 50,000	\$ 50,000	\$ 100,000	\$ 0	

SOURCE OF FUNDS: General Fund - 100%	Budget Adjustment: No
	For Fiscal Year: 15/16 – 16/17

C.E.O. RECOMMENDATION: APPROVE

BY: *Elizabeth J. Olson*

County Executive Office Signature Elizabeth J. Olson

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington and Benoit
Nays: None
Absent: Ashley
Date: August 18, 2015
xc: Sheriff

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*

Deputy

Prev. Agn. Ref.: 8/20/13 3-85 | District: All | Agenda Number:

3-60

FORM APPROVED COUNTY COUNSEL DATE 7/9/15
 BY: JAMES E. BROWN
 FISCAL PROCEDURES APPROVED PAUL ANGUILO, CPA, AUDITOR-CONTROLLER BY: Susana Garcia-Bocanegra 7/17/15 Departmental Concurrence
 A-30 Positions Added 4/5 Vote Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Ratification of the FY 2015-16 Agreement with Eisenhower Medical Center for Sexual
Assault Forensic Examinations for up to two years, All Districts. [\$100,000 – General Fund 100%]**

DATE: July 9, 2015

PAGE: 2 of 2 (BR 16-003)

Summary

To secure an adequate level and a consistent exam rate in the eastern area of the County, the Sheriff's Department has negotiated an agreement with EMC in Rancho Mirage for the hospital to provide these exams for the period from July 1, 2015 through June 30, 2016. All anticipated costs have been included in the FY 2015-16 budget submission, therefore no budget adjustments are necessary. County Council has approved the EMC agreement as to form.

Price Reasonableness

EMC has not had a rate increase since 2010 and has agreed to continue with its rate of \$900 per sexual assault exam during this period.

Impact on Residents and Businesses

Contracting with EMC will make it possible to provide the public with skilled professional forensic evidentiary emergency exams seven days a week, twenty-four hours a day.

Attachments:

Two Agreements with Eisenhower Medical Center.

WHEN DOCUMENT IS FULLY EXECUTED RETURN
CLERK'S COPY
to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

AN AGREEMENT CONCERNING THE PROVISION OF CERTAIN CLINICAL SERVICES FOR THE PURPOSE OF OBTAINING CRIMINAL EVIDENCE (“AGREEMENT”) BY AND BETWEEN RIVERSIDE COUNTY SHERIFF’S DEPARTMENT (“LAW ENFORCEMENT”) AND EISENHOWER MEDICAL CENTER (“EMC”)

THIS AGREEMENT is made and entered into by and between the above named parties.

WHEREAS, EMC provides emergency services seven days a week, 24 hours per day and is fully credentialed by the Department of Health Services of the State of California; and

WHEREAS, Law Enforcement will need to transport persons to EMC and may authorize certain procedures for the purpose of obtaining evidence.

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. TERM, TERMINATION

This agreement shall be effective July 1, 2015 through June 30, 2016. Either party may terminate this agreement without cause upon thirty (30) days written notice. This agreement may be extended for one (1) year successive terms (a “Term Extension”), but only through mutual written agreement of the parties.

2. SCOPE OF SERVICE FOR “SEXUAL ASSAULT EXAMINATIONS”

- a. EMC shall provide a Sexual Assault Nurse Examiner who has completed a 40-hour didactic training course and completed an orientation process, which includes EMC’s required competencies to conduct forensic evidentiary examinations. EMC also agrees to provide access to the Sexual Assault Response Team, seven days a week, 24 hours per day.
 - i. In extreme cases when a Forensic Nurse is not available to conduct such exam, Law Enforcement may be referred to Riverside County Regional Medical Center for a forensic evidentiary examination and will pay the standard contract rate charged by their agency.
 - ii. EMC will contact the watch commander in the event of such circumstances.
- b. EMC represents and maintains that its personnel are skilled in the professional field necessary to perform all services, duties and obligations required by this agreement for “Sexual Assault Examinations”. EMC shall perform the services and duties in conformance to and consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. EMC further represents and warrants Law Enforcement that it has, and shall maintain throughout the term of this agreement, all licenses, permits,

qualifications and approvals of regulatory and mandatory agencies to practice medicine in the State of California.

- c. Any services authorized by Law Enforcement or designee are intended solely for the purpose of medical information and evidence, and will not cover the medical treatment of any person.
- d. Law Enforcement will order a Sexual Assault Examination (“SAE”) for the documentation and collection of evidence at EMC.
- e. The requesting officer or other designee of the police ordering the SAE shall be Law Enforcement’s authorization for such services to commence and to reimburse EMC at the agreed upon service rate.
- f. The EMC Sexual Assault Nurse Examiner (“SANE”) will conduct a full forensic evidentiary exam based on patient history, in accordance with EMC’s policies and procedures.
- g. Law Enforcement will be responsible for transporting the victim to and from EMC, unless the patient has arranged their own transportation.
- h. Proper chain of custody will be maintained throughout the examination process.
- i. The officer taking custody of the evidence will sign the chain of custody form and any other forms that may be require an official’s signature.
- j. The case report and photographic evidence will be submitted to law enforcement within 48 hours via our encrypted server following a case review process.

3. SERVICES RATE FOR “SEXUAL ASSAULT EXAMINATIONS”

The service rate shall include the Registered Nurses salaries, and benefits, nurses stand-by pay, nurses training, nurses education and competency validation, clerical support, quality improvement training and supplies. The Service Rate for the “Sexual Assault Examination” for this contract has been established at \$900.00 per exam.

4. NON-INVESTIGATIVE REPORTING EXAMS (“NIRE”)

Section 4-11 are related to the Non-investigate reporting exams

The Violence Against Women and Department of Justice Re-authorization Act of 2005 (“VAWA”) mandates that states may not require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam.

5. PROCESS

Patients presenting the EMC with such a request will be provided a forensic evidentiary exam. The following is the process for the NIRE:

- a. The EMC SANE will contact 911 or call the appropriate phone number for Law Enforcement to obtain an Incident Report ("IR") or NIRE number. The IR or NIRE number will serve as the patient identifier.
- b. The Forensic Exam Report Form will have the victim's name, demographic data and IR or NIRE number as well as EMC's report number. The original of this form will be kept in the standard confidential manner by the program coordinator and/or designee
 - i. Report will be released to law enforcement upon patients request to move forward with a standard investigation.
- c. The forensic exam will be conducted per CalEMA's Adolescent Adult exam process.
 - i. Photographic evidence will be marked and kept in the standard confidential manner by the program coordinator and/or designee.
 - ii. The Evidence or Sexual Assault Evidence kits, blood and urine kits and clothing will be marked with the IR number and released to the appropriate law enforcement agency having jurisdiction.
 - iii. The evidence destruction date will be noted on the kits.
 - iv. Destruction date 2 years from the initial exam date.
 - v. Patient will be notified by law enforcement ninety days prior to evidence destruction date.
- d. Additional medical documentation by hospital personnel will follow the standard hospital protocols and will not be released without signed authorization from the patient.

6. EXCEPTIONS TO THE NIRE

The NIRE option is not applicable to the following patient population:

- a. Patient who has a mental disability and/or has a medical conservator.
- b. Spousal Abuse/Domestic Violence patients.

- c. Event occurred in a home where minors may be living where the known assailant is residing.

7. RELEASE OF EVIDENCE/CLOTHING

If the patient decides prior to the 2 year mark that they *do not wish to move forward with standard reporting* and would like their evidence/clothing returned, the patient **must** return to the emergency department and sign a termination of NIRE Form. The patient will be referred to the agency storing the evidence and present a copy of the form.

- a. The original IR or NIRE number will be documented on the form to ease locating the evidence being stored.
- b. The patient will not be able to obtain biological samples collected at the time of exam (blood, urine, etc.).

8. ACCESSING EVIDENCE FOR FUTURE REPORTING

Patients will be advised that should they decide to move forward with a standard report to law enforcement, they should contact the SART Program to avoid multiple IR or NIRE numbers being assigned. The patient's evidence and documentation will be accessed using said number through the SART Program. An updated authorization form will be signed by the patient and submitted to the law enforcement agency with jurisdiction over the case, and where the evidence is currently being stored.

- a. In the event the patient reports to law enforcement directly, law enforcement may contact the SANE Coordinator and obtain the initial number assigned to the patient.
- b. The SANE Coordinator will track names of alleged perpetrators if known. Victims will be given the option of being contacted by the SART program if the alleged perpetrator is reported by another victim.

9. PERMANENT EVIDENCE DESTRUCTION

Before a law enforcement agency destroys any evidence held for an NIRE, they will contact the patient ninety days before the kit destruction date. The patient will be advised of the pending evidence destruction using the contact information provided on the suspicious injury report form.

- a. If a victim notifies the SART Program that they *do not wish to have the evidence held any longer*, the Program Coordinator will request the victim present to the emergency room to sign an evidence release form. The Program Coordinator and/or designee will notify the appropriate law enforcement agency where the evidence is being stored, and request that the evidence be destroyed per local

protocol. If clothing items were obtained upon initial exam, the patient will be referred to the agency storing the clothing evidence.

- b. Law enforcement agencies storing the evidence may choose to hold the evidence for longer than 2 years.

10. CHANGING TO A STANDARD REPORT

The law enforcement agency with legal jurisdiction will be notified of the patient's desire to move forward with an investigation and the patient will be referred to the jurisdictional law enforcement agency for interview.

11. SERVICE RATE FOR NON INVESTIGATE REPORTING EXAM

The service rate shall include the Registered Nurses salaries, and benefits, nurses stand-by pay, nurses training, nurses education and competency validation, clerical support, quality improvement training and supplies. The Service Rate for the "NIRE Sexual Assault Examination" for this contract has been established at \$900.00 per exam.

Agencies may submit the documentation set forth in Attachment 1, which is attached hereto and made a part hereof, to The Office of Emergency Services for reimbursement of \$300.00.

12. SCOPE OF SERVICE FOR "SUSPECT EXAMINATIONS"

- a. EMC shall provide a Registered Nurse or a Licensed Vocational Nurse who has completed orientation process, which includes EMC's required competencies to conduct "Suspect Examinations". EMC also agrees to provide access to the Registered Nurse or Licensed Vocational Nurse, seven days a week, 24 hours per day.
- b. EMC represent and maintains that its personnel are skilled in the professional field necessary to perform all services, duties, and obligations required by this agreement for "Suspect Examinations." EMC shall perform the services and duties in conformance to and consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. EMC further represents and warrants to the Law Enforcement, that is has and shall maintain throughout the term of this Agreement, all licenses, permits, qualifications and approvals of regulatory and mandatory agencies to practice medicine in the State of California.
- c. The presenting officer or designee of Law Enforcement shall remain with the patient until all medical procedures are completed. At no time shall an arrestee be left unattended by Law Enforcement. In addition, the presenting officer or designee must provide 30 minutes advance notice when bringing in an arrestee and check in with EMC's security department upon arrival at EMC. This will be accomplished by, a Law Enforcement dispatcher or police officer calling EMC's

Emergency Department and asking to speak with the "Charge Nurse." The Charge Nurse will alert security personnel assigned to the ER to be expecting Law Enforcement at the ambulance entrance within 30 minutes, and will direct the officer to the assigned room.

- d. Presenting officer or designee must comply with facility's security protocols at all times. Facility Security Personnel will orient the Law Enforcement official to emergency and communication procedures outline as follows:
 - i. Law Enforcement official is responsible for providing security for the custody patient.
 - ii. Law Enforcement official must arrange for break relief of their officers
 - iii. Law Enforcement official will communicate with Security Personnel, the degree of security required
 - iv. Upon arrival to EMC, the Law Enforcement officials will provide Nursing Services and /or Security with appropriate identification.
- e. Presenting officer or designee of Law Enforcement will sign the "Forensic Orientation Guidelines and Acknowledgment Form (EMC 2010)". A copy of signed form will be provided to the law enforcement official and the original will remain with EMC.
- f. Any service authorized by Law Enforcement or designed are intended solely for the collection of medical information and evidence, and will not cover the medical treatment of any person

13. SERVICE RATE FOR SUSPECT EXAMINATION

The service rate shall include the Registered Nurse or Licensed Vocational Nurses salaries and benefits, nurse's stand-by pay, nursing training, education and competency validation, clerical support, quality improvement training and supplies. The Service Rate for the Suspect Examination" for this contract has been established at \$450.00.

14. BILLING PROCEDURES

EMC will bill Law Enforcement on a monthly basis. Law Enforcement will remit all payments for services within 90 days after services have been provided.

15. INDEPENDENT CONTRACTOR

- a. EMC is, for the purpose arising out of this Agreement, an Independent Contractor, and shall not be deemed an employee of Law Enforcement. It is expressly understood and agreed that EMC and its employees shall in no event, as a result of the Agreement, be entitled to any benefits to which Law Enforcement

employees are entitled, including but not limited to overtime, retirement benefits, worker's compensation benefits, and injury leave or other leave benefits. EMC hereby holds Law Enforcement harmless from any and all claims that may be made against Law Enforcement based upon any contention by any third party that an employer-employee relationship exists by reason of the Agreement.

- b. It is further understood and agreed by the parties hereto that EMC in the performance of its obligation hereunder is subject to the control or direction of Law Enforcement merely as to the result to be accomplished by the services and not the methods for accomplishing the results.

16. HOLD HARMLESS

EMC agrees to and shall indemnify and hold harmless the County of Riverside, its Agencies, Districts, Departments and Special Districts, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives (hereinafter individually and collectively referred to as Indemnitees) from all liability whatsoever, based or asserted upon any services of EMC, its officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death or any other element of any kind or nature whatsoever arising from the performance of EMC, its officers, employees, subcontractors, agents or representatives, save and except claims or litigation based upon any actions of the Indemnitees or which arise through the negligence or misconduct of the Indemnitees, which claims or litigation shall be the sole responsibility of the Indemnitees.

With respect to any action or claim subject to indemnification herein by EMC, EMC shall at their sole cost, have the right to use counsel of their choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of the Indemnitees; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes EMC's indemnification to Indemnitees as set forth herein. EMC's obligation to indemnify hereunder shall survive the term of this agreement and will remain in force for as long as the law allows. EMC's obligation hereunder shall be satisfied when EMC has provided to Indemnitees the appropriate form of dismissal relieving Indemnitees from any liability for the action or claim involved.

The specified insurance limits required in this Agreement shall in no way limit or circumscribe EMC's obligations to indemnify and hold harmless the Indemnitees herein from third party claims.

In the event there is conflict between this clause and California Civil Code Section 2782, this clause shall be interpreted to comply with Civil Code 2782. Such interpretation shall not relieve the EMC from indemnifying the Indemnitees to the fullest extent allowed by law.

17. INSURANCE

EMC shall procure and maintain or cause to be maintained, at its sole cost and expense, insurance coverage's during the term of this Agreement.

- a. **Workers' Compensation** EMC shall maintain statutory Worker's Compensation Insurance (Coverage A) as prescribed by the laws of the State of California. Policy shall include Employers' Liability (Coverage B) Including Occupational Disease with limits not less than **\$1,000,000** per person per accident.
- b. **Commercial General Liability** Commercial General Liability insurance coverage, including but not limited to , premises liability, contractual liability, products and completed operations liability, personal and advertising injury, cross liability coverage and employment practices liability covering claims which may arise from or out of EMC's performance of its obligations hereunder. Policy shall name Law Enforcement as the additional insured. Policy limits of liability shall not be less than **\$1,000,000** per occurrence combined single limit. If such insurance contains a general aggregate limit, shall apply separately to this Agreement or be no less than two (2) times the occurrence limit.
- c. **Professional Liability Insurance** EMC shall maintain Professional Liability Insurance providing coverage for EMC's performance of work included within this Agreement, with a limit of liability not less than **\$1,000,000** per occurrence and **\$2,000,000** annual aggregate. If EMC's Professional Liability Insurance is written on a "claims made" basis rather than an occurrence basis, such insurance shall continue through the term of the Agreement and EMC shall purchase at its sole expense either 1) an Extended Reporting Endorsement (also known as Tail Coverage); or 2) Prior Dates Coverage from new insurer with a retroactive date back to the date of , or prior to, the inception of this Agreement; or 3) demonstrate through Certificates of Insurance that EMC has maintained continuous coverage with the same or original insurer. Coverage provided under item 1), 2), 3) will continue for a period of five (5) years beyond the termination of Agreement.
- d. **General Insurance Provisions – All Lines**
 - i. Any insurance carrier providing insurance coverage hereunder shall be licensed by the State of California and have a rating of not less than an A, unless such requirements are waived by Law Enforcement's Risk Manager or designee. If Law Enforcement's Risk Manager waives a requirement for a particular insurer, such waiver is only valid for that specific insurer and only for one policy term.
 - ii. EMC's insurance carrier(s) shall furnish Law Enforcement with either: 1) properly executed original Certificate(s) or insurance and certified original copies of endorsements effecting coverage as required herein; or 2) if

requested to do so in writing by Law Enforcement's Risk Manager, provide original certified copies of policies including all endorsements and all attachments thereto, showing such insurance is in full force and effect. ***EMC shall not commence services until furnishing Law Enforcement with original Certificate(s) of Insurance and certified original copies of endorsements and any and all other attachments as required in this Section. An individual authorized by the insurance carrier to do so on its behalf shall sign the original endorsement for each policy and the Certificate of Insurance.***

- iii. It is understood and agreed to by the parties hereto and the insurance company(s), that the Certificate(s) of Insurance and policies shall so covenant and shall be construed as primary insurance, and Law Enforcement's insurance and/or deductibles and/or self-insured retention's or self-insured programs shall not be construed as contributory.
- iv. **Law Enforcement's Reserved Rights—Insurance.** If, during the term of this Agreement or any extension thereof, there is a material change in the scope of services or performance of work; or there is a material change in equipment to be used in the performance of the scope of work (such as the use of aircraft or watercraft), Law Enforcement reserves the right to adjust the types of insurance required under the Agreement and the monetary limits of liability for the insurance coverage's currently require herein if, in the Law Enforcement Risk Manager's reasonable judgment, the amount or type of insurance carried by EMC has become inadequate.

18. GOVERNING LAW, JURISDICTION, SEVERABILITY

This Agreement and its construction and interpretation as to validity, performance and breach shall be construed under the laws of the State of California. Any legal Actions related to this Agreement shall be filed in the appropriate court of the State of California located in Indio, California. In the event any provision in his Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way. Should Federal Law modify or nullify any of the provisions of this Agreement, Federal Law will prevail under the doctrines of sovereign immunity and preemption.

19. CONFIDENTIALITY

- a. EMC agrees to maintain the confidentiality of all client information in accordance with all applicable federal, state and local laws and regulations. EMC shall ensure it keeps confidential the names, addresses, phone numbers and any other individually identifiable information concerning clients and the services they receive. EMC shall not divulge any client information to any unauthorized person.

- b. EMC shall maintain the confidentiality of all client records that it receives or sends to Law Enforcement. Records include, but may not be limited to, claims that include individually identifiable client information, individually identifiable health records and information and/or Management information Systems records. EMC shall use reasonable safeguards to prevent unauthorized access to records. EMC shall notify Law Enforcement immediately of any breach or suspected breach of client information via unauthorized access.
- c. Applicable confidentiality law include, but are not limited to, California Welfare & Institutions Code Sections 5328 through 5330, inclusive; 45 CFR Section 205.50; 45 CFR Parts 160 and 164, et seq. and 42 CFR-Chapter 1, Part 2. EMC shall require all its officers, employees, and agents providing services hereunder to acknowledge understanding of and agreement to fully comply with such confidentiality provisions.

20. ALTERATION OF TERMS

No addition to, or alteration of, the term of this Agreement, whether by written or verbal understanding of the parties, their officers, agents or employees, shall be valid unless made in the form of a written amendment to this Agreement, which is executed by both parties.

21. CUSTODIAN OF REPORTS

The parties understand and agree that as an independent contractor, EMC is providing work product to Law Enforcement in the form of a report(s) which may include ancillary materials such as photographs. Upon receipt from EMC, Law Enforcement owns and controls the work product, is the custodian of such materials and will store the work product in compliance with all applicable laws. As the work product custodian, Law Enforcement will handle and respond to all third-party requests for such materials. EMC will direct all requests for work product to Law Enforcement. The parties understand and agree that any copies of work product that EMC retains are for EMC internal purposes only.

22. NOTICES

Any notices required or desired to be served by any party upon the other shall be addressed to the respective parties as set forth below or to such other addresses as from time to time may be designated by the respective parties:

Law Enforcement
 Stan Sniff, Sheriff
 Riverside County Sheriff's Department
 Post Office Box 512
 Riverside, CA 92502

EMC
 Eisenhower Medical Center
 Attn: Legal Department
 39000 Bob Hope Drive
 Rancho Mirage, CA 92270

THE PARTIES HERETO have executed this Agreement on _____, 2015.

COUNTY OF RIVERSIDE

EMC

By: Marion Ashley

Name: Marion Ashley

Title: Chair, Riverside County

Board of Supervisors

Date: AUG 18 2015

By: Ann Mostofi

Name: Ann Mostofi, MSW, RN, NEA-BC

Title: VP, Patient Care/CNO

Date: 9/15/15

ATTEST:

Kecia Harper-Ihem

Clerk of the Board

By: Karen Barton
Deputy

FORM APPROVED COUNTY COUNSEL

BY: Neal R. Kipnis 7/15/15
NEAL R. KIPNIS DATE

ATTACHMENT 1

**SUBMIT ON LETTERHEAD
INVOICE FOR CAL OES 2-924 EXAM REIMBURSEMENT ONLY
MAXIMUM REIMBURSEMENT = \$300 PER EXAM**

NAME OF LAW ENFORCEMENT AGENCY: _____

ADDRESS OF AGENCY:

STREET CITY STATE ZIP CODE

ADDRESS TO MAIL REIMBURSEMENT CHECK:

STREET CITY STATE ZIP CODE

EXAM CASE NUMBER: _____ **DATE OF EXAM:** _____

Victim declined to cooperate with law enforcement and a Cal OES 2-924 Exam was performed.

Cal OES 2-923 Exam not performed and reimbursement for this exam is not being requested.

NAME OF AGENCY CONTACT PERSON: _____

AGENCY CONTACT PERSON'S TELEPHONE: _____ **EMAIL:** _____

NAME OF OFFICER IN CHARGE OF THE SEXUAL ASSAULT INVESTIGATIONS:

NAME: _____ **TELEPHONE:** _____ **EMAIL:** _____

TOTAL AMOUNT REQUESTED: # _____ **EXAMS X (\$300.00 PER EXAM) = \$** _____

MAIL OR EMAIL TO:

Roseann St. Clair

Office of Emergency Services

3650 Schriever Avenue

Mather, CA 95655

roseann.stclair@caloes.ca.gov

Please maintain records of these cases to determine how many activate law enforcement investigation.

Cal OES (2014)