

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

727



FROM: Don Kent, Treasurer/Tax Collector

SUBMITTAL DATE
April 28, 2015

SUBJECT: Proposed amendment to County Ordinance No. 654.19 relating to the fee schedule for services rendered by the Office of the Treasurer-Tax Collector; Exemption from CEQA

RECOMMENDED MOTION: That the Board of Supervisors:

1. Introduce proposed Ordinance No. 654.20 amending Ordinance No. 654.19, relating to the Fee Schedule for services rendered by the Office of the Treasurer-Tax Collector.
2. Set the proposed ordinance amendment for public hearing and adoption.
3. Find that the adoption of Ordinance No. 654.20 is exempt from California Environmental Quality Act pursuant to CEQA Guidelines Section 15061 (b) (3); and
4. Direct the Clerk of the Board to file a Notice of Exemption with the County Clerk for posting.

BACKGROUND:

Summary

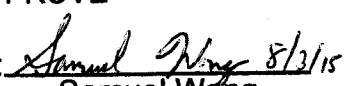
(continued on page 2)



Don Kent
Treasurer-Tax Collector

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 0	\$ 0	\$ 0	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	


SOURCE OF FUNDS: General public, taxing agencies and special districts	Budget Adjustment: No
	For Fiscal Year: 2015-16

C.E.O. RECOMMENDATION: APPROVE
BY:  8/3/15
Samuel Wong
County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

3) On motion of Supervisor Benoit, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above ordinance is approved as introduced with waiver of reading, and is set for public hearing on Tuesday, September 1, 2015, at 9:30 a.m.

Ayes: Jeffries, Tavaglione and Benoit
Nays: None
Absent: Washington and Ashley
Date: August 18, 2015
xc: Treasurer, Recorder, COB

Kecia Harper-Ihem
Clerk of the Board
By: 
Deputy

Prev. Agn. Ref.: _____ District: _____ Agenda Number: _____

3-85

FISCAL PROCEDURES APPROVED

PAUL ANGLIO, CPA, AUDITOR-CONTROLLER
BY:  7/23/15

FORM APPROVED COUNTY COUNSEL

BY:  7/30/15
GREGORY P. PRIAMOS
DATE
Departmental Concurrence

- A-30
- Positions Added
- 4/5 Vote
- Change Order

2015 AUG 11 PM 12:36

RCED JUL31'15 AM 11:30

RCED JUL23'15 PM 3:05

2015 AUG 11 PM 12:36
RECEIVED RIVERSIDE COUNTY
CLERK/BOARD OF SUPERVISORS

BACKGROUND:

Summary (continued)

The proposed ordinance adjusts and updates fees originally established in 1992, amended in 1994, 1999, and annually thereafter. Ordinance 654.20 includes rates the Treasurer-Tax Collector will charge for 26 types of services provided to the general public, taxing agencies and special districts. For the 2015-16 fiscal year, 3 fees have decreased while 23 fees remain unchanged. Two other fees have been discontinued as they are no longer applicable. The changes are a result of our calculations to determine the cost of providing the services based on our operating costs.

This amendment to Ordinance No. 654 is exempt from CEQA. The amendment merely updates fees charged by the Office of the Treasurer-Tax Collector to recover costs of providing the services. This amendment is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA as reflected in CEQA Guidelines section 151061(b)(3). Because it can be seen with certainty that there is no possibility that the adjustment of the fee schedule imposed by the Treasurer-Tax Collector may have a significant effect on the environment, the amendment of Ordinance 654 is exempt from CEQA.

County Counsel has approved the ordinance amendment as to form.

Impact on Citizens and Businesses

Ordinance 654-20 updates rates the Treasurer-Tax Collector will charge for 26 types of services provided to the general public, taxing agencies and special districts.

ATTACHMENTS:

Ordinance Amendment No. 654.20

Notice of Exemption

MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



3-85

(1)

On motion of Supervisor Tavaglione, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the recommendation from Treasurer-Tax Collector regarding Introduction of Ordinance No. 654.20, Amending Ordinance No. 654.19, relating to the Fee Schedule for services rendered by the Office of the Treasurer-Tax Collector; CEQA Exempt, is approved as recommended.

Roll Call:

Ayes: Jeffries, Tavaglione, Washington and Benoit
Nays: None
Absent: Ashley

(2)

On Motion of Supervisor Jeffries, seconded by Supervisor Benoit and duly carried, IT WAS ORDERED that the above matter be reconsidered.

Roll Call:

Ayes: Jeffries, Tavaglione and Benoit
Nays: None
Absent: Washington and Ashley

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on August 18, 2015 of Supervisors Minutes.

WITNESS my hand and the seal of the Board of Supervisors
Dated: August 18, 2015
Kecia Harper-Ihem, Clerk of the Board of Supervisors, in
and for the County of Riverside, State of California.

(seal)

By: Kecia Harper-Ihem Deputy

AGENDA NO.
3-85

xc: Treasurer, COB

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<u>Products/Services</u>	<u>Fee</u>
1. CERTIFIED COPY OF ASSESSMENT	\$3.32
2. MICROFICHE COPY (PER ASSESSMENT)	\$10.28
3. PHOTOCOPY-FIRST PAGE	\$2.11
EACH ADDITIONAL PAGE	\$0.75
4. DUPLICATE TAX BILL	\$2.14
5. COMPUTER COPY	\$2.14
6. PROCESSING UNPAID NEGOTIABLE PAPER	\$76.88
7. PROCESSING FINAL SUB-DIVISION MAPS (PER MAP)	\$69.46
8. SUBSEQUENT TAX CLEARANCE CERTIFICATES	\$ 9.17
9. REVIEW OF EXCESS PROCEEDS	\$511.55
10. INSTALLMENT PAYMENT PLAN START-UP	\$19.22
11. INSTALLMENT PAYMENT PLAN ANNUAL MAINT. FEE	\$36.36
12. UNSECURED FIELD COLLECTION FEE (PER HOUR)	\$88.90
13. BULK TRANSFERS (PER TRANSFER)	\$18.87
14. 4 YEAR PAYMENT PLAN START-UP	\$22.37
15. 4 YEAR PAYMENT PLAN MAINT. FEE (YR 2-4)	\$36.41
16. PREPARATION OF DELINQUENT TAX RECORD	\$38.63
17. TIMESHARE SEPARATE ASSESSMENT FEE	\$7.91
18. UNSECURED PARTIAL PAYMENT	\$17.51
19. UNSECURED INVENTORY	\$80.81
20. SPECIAL ASSESSMENT FEE	\$0.33
21. FIXED CHARGE CORRECTION FEE	\$7.94
22. UNSECURED DELINQUENT COLLECTION FEE	\$18.53
23. PERSONAL CONTACT FEE - TAX SALE	\$229.34
24. REDEMPTION OF TAX-DEFAULTED PROPERTY	\$36.77
25. COST OF NOTICE OF SALE	\$1,051.75

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26. POWER TO SELL FEE

\$139.31

Section 4. SEVERABILITY. Should any fee herein established be held to be invalid or otherwise unenforceable, such determination shall not affect the validity of all remaining provisions.

Section 5. EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after its adoption.”

BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

By: _____
Chairman

ATTEST:

CLERK OF THE BOARD:

By: _____
Deputy

(SEAL)