FORM APPROVED COUNTY COUNSEL BY:

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA





FROM: Economic Development Agency

SUBMITTAL DATE:
August 20, 2015

SUBJECT: First Amendment to License with the County of Orange and Riverside County Information Technology, PSEC-Ortega, 30 Year Term Extension, District N/A, CEQA Exempt, [\$831,592] RCIT PSEC 100%

RECOMMENDED MOTION: That the Board of Supervisors:

- 1. Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Sections 15301, Existing Facilities and 15061(b)(3);
- 2. Approve the attached First Amendment to License:
- 3. Authorize the Chairman of the Board to execute the same on behalf of the County; and
- 4. Direct the Clerk of the Board to file the Notice of Exemption with the County Clerk within five days of approval by the Board.

BACKGROUND:

Summary

Information Technology

Steve Reneker Riverside County

В ::

Positions Added

Change Order

FISCAL PROCEDURES APPROVED

(Commences on Page 2PAUL ANGULO, CPA, AUDITOR-CONTROLLER

Susana Garcia-Bocanegra

Robert Field
Assistant County Executive Officer/EDA

By: Jeff Van Wagenen, Managing Director

POLICY/CONSENT FINANCIAL DATA Current Fiscal Year: Next Fiscal Year: **Total Cost: Ongoing Cost:** (per Exec. Office) COST 19,952 \$ 18,738 \$ 831,592 \$ Consent
Policy **NET COUNTY COST** \$ 0 \$ 0 \$ 0 \$

SOURCE OF FUNDS: RCIT PSEC 100%

Budget Adjustment: No

For Fiscal Year:

2015/16 -44/45

C.E.O. RECOMMENDATION:

APPROVE

BY: DY JUC 1/1

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes:

Jeffries, Tavaglione, Washington, Benoit and Ashley

Nays:

None

Absent:

None

Date:

September 1, 2015

XC:

EDA, Recorder

3-14

Deputy

Kecia Harper-Ihem

Clerk of the Board

□ A-30□ 4/5 Vote

Prev. Agn. Ref.:

District: N/A

Agenda Number:

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

Economic Development Agency

FORM 11: First Amendment to License with the County of Orange and Riverside County Information Technology, PSEC-Ortega, 30 Year Term Extension, District N/A, CEQA Exempt, [\$831,592] RCIT PSEC 100%

DATE: August 20, 2015

PAGE: 2 of 3

BACKGROUND:

Summary

This First Amendment to License represents a request from the Riverside County Information Technology (RCIT) to extend the license for its PSEC Ortega Communications Site located near Highway 74 (Ortega Highway), San Juan Capistrano, California, commencing on October 5, 2015 through October 4, 2045. This facility continues to meet the requirements of the department.

Pursuant to the California Environmental Quality Act (CEQA), the License was reviewed and determined to be categorically exempt from CEQA under CEQA Guidelines 15301, Class 1 – Existing Facilities. The proposed project, the License, is the licensing of property involving existing facilities and no expansion of an existing use will occur.

This First Amendment to License is summarized below:

Licensor:

County of Orange

Sheriff-Coroner Department
Communications Division
840 N. Eckhoff Street, Suite 104

Orange, CA 92868-1021 Attn: Communications Director

Premises Location:

29862 Ortega Highway, Communications Facility

San Juan Capistrano, California 92675

Orange County Sheriff's Department / Communications

Term:

Thirty Years, October 5, 2015 through October 4, 2045

Rent:

Current

New

\$17,088.00 per year

\$17,600.64 per year

Sheriff/Real Property Services

Santa Ana, CA 92703

Attn: Real Estate Manager

320 N. Flower Street, Suite 108

Rental Adjustments:

3.0% annually

Processing Fee:

\$1,760.00 for the First Amendment to License and \$1,760.00 for each

subsequent amendments.

Utilities:

Provided by Licensor

Maintenance:

Provided by Licensor

Option to Terminate:

Termination for any reason with forty-five days' written notice by either party

The attached First Amendment to License has been reviewed and approved by County Counsel as to legal form.

(Continued)

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

Economic Development Agency

FORM 11: First Amendment to License with the County of Orange and Riverside County Information Technology, PSEC-Ortega, 30 Year Term Extension, District N/A, CEQA Exempt, [\$831,592] RCIT PSEC 100%

DATE: August 20, 2015

PAGE: 3 of 3

Impact on Residents and Businesses

This facility will continue to provide important communications coverage for RCIT PSEC and enhance public safety communications for the benefit of residents and businesses along the Ortega Highway and surrounding communities.

RCIT has budgeted these costs in FY 2015/16 and will reimburse Economic Development Agency for all License costs on a monthly basis.

Contract History and Price Reasonableness

This is a thirty year term extension. This contract has been in place since October 5, 2012.

Additional Information

The original License Agreement was executed by the Assistant County Executive Officer/EDA on October 5, 2012 for a three year term. The total amount authorized for the original license agreement was \$48,863, which is within the execution authority of the Assistant CEO/EDA. The annual rental for October 2013 was \$16,275.00 and October 2014 \$17,088. The original License Agreement is included as ATTACHMENT A for reference. The First Amendment to License, the rental escalations were negotiated to not to exceed three percent per year.

Attachment:
Exhibit A, B & C
First Amendment to License
Notice of Exemption
Aerial Image
Attachment A (Original License Communications Agreement)

Exhibit A

FY 2015/16

PSEC - County of Orange Cost Analysis Highway 74 Ortega highway, San Juan Capistrano

ESTIMATED AMOUNTS

Total Square Footage:

Current Office:	N/A	SQFT			
License Cost per Month (July -Sept) License Cost per Month (Oct- Jun) First Amendment		\$ \$	1,424.00 1,466.72		
Total License Cost (July -Sept) Total License Cost (Oct- Jun) First Amendment Total Estimated Lease Cost for FY 2015/16 Estimated Additional Costs:				\$ \$	4,272.00 13,200.48 17,472.48
Processing fee				\$	1,760.00
EDA Lease Management Fee - 4.12% Total EDA Lease Management Fee		\$	719.87	\$	719.87
TOTAL ESTIMATED COST FOR FY 2015/16				\$	19,952.35

Exhibit B

FY 2016/17

PSEC - County of Orange Cost Analysis Highway 74 Ortega highway, San Juan Capistrano

ESTIMATED AMOUNTS

Total Square Footage:

Current Office:	N/A	SQFT			
License Cost per Month (July -Sept)		\$	1,466.72		
License Cost per Month (Oct - June)		\$	1,510.72		
Total License Cost (July -Sept)				\$	4,400.16
Total License Cost (Oct - June)				\$	13,596.49
Total Estimated Lease Cost for FY 2016/17				\$	17,996.65
Estimated Additional Costs:					
EDA Lease Management Fee - 4.12%				_\$	741.46
TOTAL ESTIMATED COST FOR FY 2016/17				\$	18,738.12

Exhibit C

FY 2017/18 to FY 2044/45

PSEC - County of Orange Cost Analysis Highway 74 Ortega highway, San Juan Capistrano

ESTIMATED AMOUNTS

Total Square Footage:

Current Office:	N/A		SQI	- T	
	F	Y 2017/18	F	Y 2018/19	FY 2019/20 - FY 2044/45
License Cost per Month (Jul - Sept)	\$	1,510.72	\$	1,556.04	\$ 61,789.91
License Cost per Month (Oct - Jun)	\$	1,556.04	\$	1,602.72	\$ 63,643.60
Total License Cost (Jul - Sept)	\$	4,532.16	\$	4,668.13	\$ 182,212.35
Total License Cost (Oct - Jun)	\$	14,004.39	\$	14,424.52	\$ 541,684.64
Total Estimated Lease Cost for FY 2017/18 to FY 2044/45	\$	18,536.55	\$	19,092.65	\$ 723,897.00
Estimated Additional Costs:					
EDA Lease Management Fee - 4.12%	_\$_	763.71	\$_	786.62	\$ 29,824.56
TOTAL ESTIMATED COST FOR FY 2017/18 to FY 2044/45	\$	19,300.26	\$	19,879.27	\$ 753,721.55

F11: Cost - Total Cost \$ 831,591.54



Original Negative Declaration/Notice of Determination was routed to County Clerks for posting on.

Initial

NOTICE OF EXEMPTION

August 17, 2015

Project Name: First Amendment to License with the County of Orange

Project Number: FM042888000100

Project Location: 29862 Ortega Highway, San Juan Capistrano, California 92675;

Latitude: 33.520123 Longitude: -117.617553 (See attached exhibits)

Description of Project: The County of Riverside (Licensee), on behalf of the Riverside County Informational Technologies (RCIT), proposes to amend and extend the term of the license with County of Orange (Lessor) thirty years, through October 3, 2045. The premise consists of space within Lessor's Ortega Communication Facility located at 29862 Ortega Highway, San Juan Capistrano, California, which occupies Licensee-owned communications equipment. The original license dated October 5, 2012 by and between Licensee and Lessor, together with its amendment, shall collectively be referred to as the "License." RCIT has occupied this space since October 5, 2012. The project does not involve any changes to land use, the existing building, or the physical environment. The proposed project is the licensing of property involving existing facilities and no expansion of an existing use will occur. The operation of the facility will continue to be similar to ongoing uses and will not result in an increase in the intensity of the use of the site. No additional direct or indirect physical environmental impacts are anticipated. The proposed project is the licensing of property involving existing facilities; no expansion of an existing use will occur.

Name of Public Agency Approving Project: County of Riverside, Economic Development Agency

Name of Person or Agency Carrying Out Project: County of Riverside, Economic Development Agency; Orange County Sheriff's Department

Exempt Status: State California Environmental Quality Act (CEQA) Guidelines, Section 15301, Class 1, Existing Facilities Exemption; Section 15061(b)(3), General Rule or "Common Sense" Exemption.

Reasons Why Project is Exempt: The Project is exempt from the provisions of CEQA specifically by the State CEQA Guidelines as identified below. The Project will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. The Project will not cause any impacts to scenic resources, historic resources, or unique sensitive biological environments. Further, no unusual circumstances or potential cumulative impacts would occur that may reasonably create an environmental impact. The extension of the license term is not anticipated to result in any significant physical environmental impacts.

• Section 15301 – Class 1 Existing Facilities Exemption. This exemption includes the operation, repair, maintenance, leasing, licensing, or minor alteration of existing public or private structures or facilities, SEP 01 2015

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www.rivcoeda.org

- provided the exemption only involves negligible or no expansion of the previous site's use. The Project as proposed is the extension of the license term. The extension of the term will not increase or expand the use of the site, and merely allows for the continued use of the site in a similar capacity; therefore, the Project meets the scope and intent of the Class 1 Exemption.
- Section 15061 (b)(3) "Common Sense" Exemption. In accordance with CEQA, the use of the Common Sense Exemption is based on the "general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment" State CEQA Guidelines, Section 15061(b)(3). The use of this exemption is appropriate if "it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment." *Ibid.* This determination is an issue of fact and if sufficient evidence exists in the record that the activity cannot have a significant effect on the environment, then the exemption applies and no further evaluation under CEQA is required. See *Muzzy Ranch Co. v Solano County Airport Land Use Comm'n* (2007) 41 Cal.4th 372.

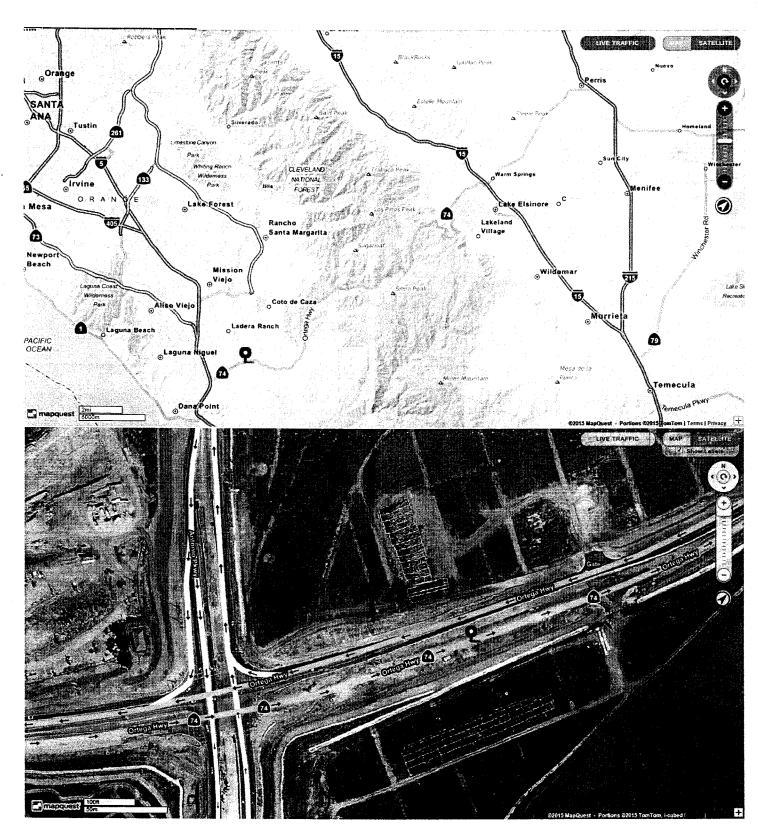
With certainty, there is no possibility that the Project may have a significant effect on the environment. The proposed extension of the license term will not have an effect on the environment. The use and operation of the facility will be substantially similar to the existing uses and will not create any new environmental impacts to the surrounding area. Therefore, in no way would the Project as proposed have the potential to cause a significant environmental impact and the Project is exempt from further CEQA analysis.

Based upon the identified exemptions above, the County of Riverside, Economic Development Agency hereby concludes that no physical environmental impacts are anticipated to occur and the Project as proposed is exempt under CEQA. No further environmental analysis is warranted.

Signed:

Date: 8/17/15

John Alfred, Acting Senior Environmental Planner County of Riverside, Economic Development Agency



First Amendment to License Agreement with County of Orange Latitude: 33.520123 Longitude: -117.617553

RIVERSIDE COUNTY CLERK & RECORDER

AUTHORIZATION TO BILL BY JOURNAL VOUCHER

1 Toject Ivanie. Pirst Amendment to License with the County of Orange				
Accounting String:	524830-47220-7200400000- FM042888000100			
DATE:	August 17, 2015			
AGENCY:	Riverside County Economic Development Agency			
	S THE COUNTY CLERK & RECORDER TO BILL FOR FILING AND FOR THE ACCOMPANYING DOCUMENT(S).			
NUMBER OF DOCU	JMENTS INCLUDED: One (1)			
AUTHORIZED BY: Signature:	John Alfred, Acting Senior Environmental Planner, Economic Development Agency			
PRESENTED BY:	Lorie Houghlan, Real Property Agent, Economic Development Agency -TO BE FILLED IN BY COUNTY CLERK-			
	-TO BETTELED IN BT COUNTY CLERK-			
ACCEPTED BY:				
DATE:	_			
RECEIPT # (S)	<u>-</u>			



Date:

August 17, 2015

To:

Mary Ann Meyer, Office of the County Clerk

From:

John Alfred, Acting Senior Environmental Planner, Project Management Office

Subject:

County of Riverside Economic Development Agency Project # FM042888000100

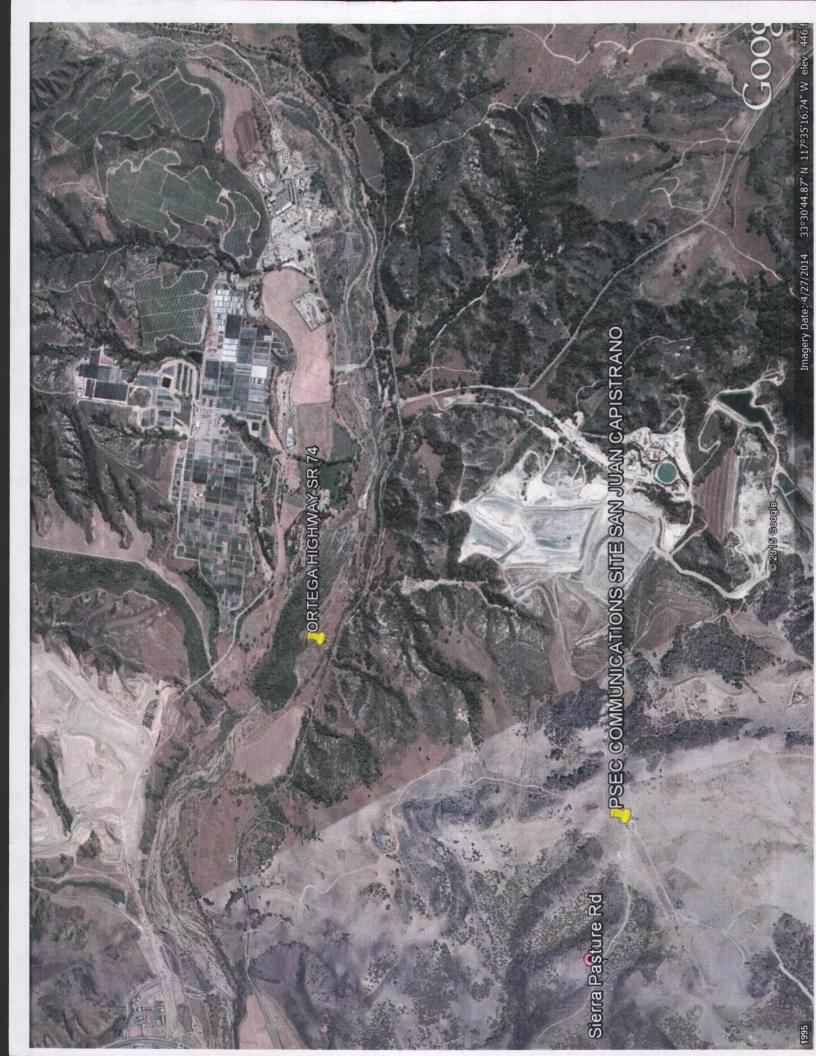
First Amendment to License with the County of Orange

The Riverside County's Economic Development Agency's Project Management Office is requesting that you post the attached Notice of Exemption. Attached you will find an authorization to bill by journal voucher for your posting fee.

After posting, please return the document to Mail Stop #1330 Attention: John Alfred, Acting Senior Environmental Planner, Economic Development Agency, 3403 10th Street, Suite 400. Riverside, CA 92501. If you have any questions, please contact John Alfred at 955-4844.

Attachment

cc: file



WHEN DOCUMENT IS FULLY EXECUTED RETURN

CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010 Post Office Box 1147, Riverside, Ca 92502-1147



Thank you.
Project No: PM 1239-9-3-1

Project Name: County of Riverside

Project Location: Ortega Communication Facility

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FIRST AMENDMENT TO LICENSE

ATTACHMENT A

THIS FIRST AMENDMENT TO LICENSE (hereinafter referred to as "First Amendment") is made , 2015 ("Effective Date"), by and between the COUNTY OF ORANGE, a political subdivision of the State of California (hereinafter referred to as "COUNTY") and the COUNTY OF RIVERSIDE, a political subdivision of the State of California (hereinafter referred to as "LICENSEE") without regard to number or gender. COUNTY and LICENSEE may be referred to individually herein as a "Party" or collectively as the "Parties."

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RECITALS

- I. Pursuant to a License dated October 5, 2012, ("License") COUNTY licenses to LICENSEE space within the Sheriff's Ortega Communication Facility in San Juan Capistrano for LICENSEE-owned communications equipment.
- II. The three (3) year term commenced October 5, 2012 and will expire October 4, 2015.
- III. The Parties desire to amend the License to extend the term by an additional thirty (30) years through October 4, 2045, and to reduce the annual minimum rent adjustment from 5% to 3% effective October 5, 2015, as more particularly set forth herein.
- NOW THEREFORE, COUNTY and LICENSEE do hereby agree as of the Effective Date to amend the License as follows:
- A. Clause 6 TERM (2.2A S) is deleted from the License and the following is substituted:
 - **"6. TERM (2.2A S)**
 - The thirty-three (33) year term of this License commenced on October 5, 2012 and shall terminate on October 4, 2045, or until terminated as provided in Clause 3 (TERMINATION) of this License, whichever first occurs."
- B. Clause 7 LICENSE FEE ADJUSTMENT (N) is deleted from the License and the following is substituted:
 - "7. LICENSE FEE ADJUSTMENT

The License Fee specified in Clause (LICENSE FEE) shall be subject to automatic annual adjustments beginning in the second year of the License term. Said adjustment shall be based on the Consumer Price Index for Los Angeles-Riverside-Orange County, CA [All Urban Consumers-All Items (base year 1982-84=100)] promulgated by the Bureau of Labor Statistics of the U.S. Department of Labor. The adjustment shall be in proportion to the cumulative

SEP 01 2015 316

2	change in said Consumer Price Index as provided in the following formula:
STATE OF THE PARTY	Adjusted License Fee = $A \times (B \div C)$
4	A = Current License Fee
8	B = Monthly index for the month prior to the month in which the License Fee rate adjustment is to become effective.
10	C = Monthly index for the month in which the License becomes effective.
12 14	Notwithstanding the foregoing, in no event shall the License Fee be reduced by reason of any such adjustment. In the event that the Consumer Price Index is not issued or published for the period for which such License Fee is to be adjusted and computed hereunder, or in the event that
16 18	the Bureau of Labor Statistics of the U.S. Department of Labor should cease to publish said index figures, then any similar index published by any other branch or department of the U.S. Government shall be used and if none is so published, then another index generally recognized and authoritative shall be substituted by Sheriff.
20	In no event shall the increase in the Adjusted License Fee be less than 3% of the Current License Fee.
22 24	C. Clause 8. PROCESSING FEE (AMLC 6.4 S) is hereby deleted from the License and the following is substituted:
26	"8. PROCESSING FEE (AMLC 6.4 S)
28 30 32 34 36	Upon approval by COUNTY of this First Amendment, LICENSEE shall pay to COUNTY a processing fee of One Thousand Seven Hundred Sixty Dollars (\$1,760) for issuance of this First Amendment and an additional One Thousand Seven Hundred Sixty Dollars (\$1,760) for each subsequent amendment to this License. Said processing fee is deemed earned by COUNTY and is not refundable. COUNTY shall provide LICENSEE with an invoice for processing fee and LICENSEE shall promptly pay the total processing fee amount within thirty (30) days after receipt of invoice. COUNTY reserves the right to adjust the Processing Fee at any time throughout the remaining term of this License."
38	D. Clause 9. PAYMENT PROCEDURE (AMLC 7.1 S) is hereby deleted from the License and the following is substituted:
40	"9. PAYMENT PROCEDURE (AMLC 7.1 S)
42 44	All payments pursuant to this License shall be delivered to the County of Orange, Treasurer-Tax Collector, Revenue Recovery/Accounts Receivable Unit, P.O. Box 4005, Santa Ana, California 92702-4005. COUNTY may change the designated place of payment at any time upon ten days written notice to LICENSEE. All fee payments may be made by check payable to the "County of
46	Orange." LICENSEE assumes risk of loss if payments are made by mail.

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- No payment by LICENSEE or receipt by COUNTY of an amount less than the payment due shall be deemed to be other than on account of the payment due, nor shall any endorsement or statement on any check or any letter accompanying any check or payment as payment be deemed an accord and satisfaction, and COUNTY shall accept such check or payment without prejudice to COUNTY's right to recover the balance of said payment or pursue any other remedy in this License."
- 8 E. Clause 18. INDEMNIFICATION (N) is hereby deleted from the License.
 - F. Clause 19. INSURANCE (AMLC 10.1 S) is hereby deleted from the License and the following is substituted:

19. INSURANCE/SELF INSURANCE (AMLC 10.1 S)

LICENSEE agrees to purchase all required insurance at LICENSEE's expense and to deposit with the COUNTY certificates of insurance, including all endorsements required herein, 16 necessary to satisfy the COUNTY that the insurance provisions of this License have been complied with and to keep such insurance coverage and the certificates and endorsements therefore on deposit with the COUNTY during the entire term of this License. shall automatically terminate at the same time LICENSEE's insurance coverage is terminated. If within ten (10) business days after termination under this Clause LICENSEE obtains and provides evidence of the required insurance coverage acceptable to Sheriff, this License may be reinstated at the sole discretion of Sheriff. LICENSEE shall pay COUNTY Two Hundred Fifty (\$250.00) Dollars for processing the reinstatement of this License.

LICENSEE agrees that LICENSEE shall not operate on the License Area at any time the required insurance is not in full force and effect as evidenced by a certificate of insurance and necessary endorsements or, in the interim, an official binder being in the possession of Sheriff. In no cases shall assurances by LICENSEE, its employees, agents, including any insurance agent, be construed as adequate evidence of insurance. Sheriff will only accept valid certificates of insurance and endorsements, or in the interim, an insurance binder as adequate evidence of insurance. LICENSEE also agrees that upon cancellation, termination, or expiration of LICENSEE's insurance, COUNTY may take whatever steps are necessary to interrupt any operation from or on the License Area until such time as the Sheriff reinstates the License.

If LICENSEE fails to provide Sheriff with a valid certificate of insurance and endorsements, or binder at any time during the term of the License, COUNTY and LICENSEE agree that this shall constitute a material breach of the License. Whether or not a notice of default has or has not been sent to LICENSEE, said material breach shall permit COUNTY to take whatever steps necessary to interrupt any operation from or on the License Area, and to prevent any persons, including, but not limited to, members of the general public, and LICENSEE's employees and agents, from entering the License Area until such time as Sheriff is provided with adequate evidence of insurance required herein. LICENSEE further agrees to hold COUNTY harmless for any damages resulting from such interruption of business and possession, including, but not limited to, damages resulting from any loss of income or business resulting from the COUNTY's action.

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All contractors performing work on behalf of LICENSEE pursuant to this License shall obtain insurance subject to the same terms and conditions as set forth herein for LICENSEE. LICENSEE shall not allow contractors or subcontractors to work if contractors have less than the level of coverage required by the COUNTY from the LICENSEE under this License. It is the obligation of the LICENSEE to provide written notice of the insurance requirements to every contractor and to receive proof of insurance prior to allowing any contractor to begin work within the License Area. Such proof of insurance must be maintained by LICENSEE through the entirety of this License and be available for inspection by a COUNTY representative at any reasonable time.

All self-insured retentions (SIRs) and deductibles shall be clearly stated on the Certificate of Insurance. If no SIRs or deductibles apply, indicate this on the Certificate of Insurance with a (0) zero by the appropriate line of coverage.

If the LICENSEE fails to maintain insurance acceptable to the COUNTY for the full term of this License, the COUNTY may terminate this License.

Qualified Insurer

The policy or policies of insurance must be issued by an insurer with a minimum rating of A-(Secure A.M. Best's Rating) and VIII (Financial Size Category as determined by the most current edition of the Best's Key Rating Guide/Property-Casualty/United States or ambest.com). It is preferred, but not mandatory, that the insurer be licensed to do business in the state of California (California Admitted Carrier).

If the insurance carrier does not have an A.M. Best Rating of A-/VIII, the CEO/Office of Risk Management retains the right to approve or reject a carrier after a review of the company's performance and financial ratings. The policy or policies of insurance maintained by the LICENSEE shall provide the minimum limits and coverage as set forth below:

\$1,000,000 limit per occurrence

<u>Coverages</u> <u>Minimum Limits</u>

Commercial General Liability	\$1,000,000 per occurrence \$2,000,000 aggregate

Automobile Liability including coverage for owned, non-owned and hired vehicles

Workers' Compensation Statutory

Employers' Liability Insurance \$1,000,000 per occurrence

Environmental/Pollution Liability \$1,000,000 per claims made or per occurrence

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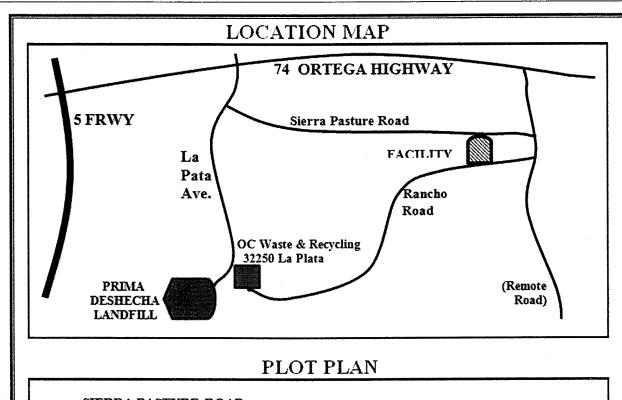
2	Required Coverage Forms
2 4	The Commercial General Liability coverage shall be written on Insurance Services Office (ISO) form CG 00 01, or a substitute form providing liability coverage at least as broad.
6	The Business Auto Liability coverage shall be written on ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing liability coverage as broad.
8	Required Endorsements
10 12	The Commercial General Liability policy shall contain the following endorsements, which shall accompany the Certificate of insurance:
14 16	 An Additional Insured endorsement using ISO form CG 2010 or CG 2033 or a form at least as broad naming the County of Orange, its elected and appointed officials, officers, employees, agents as Additional Insureds.
18 20	2) A primary non-contributing endorsement evidencing that the Licensee's insurance is primary and any insurance or self-insurance maintained by the County of Orange shall be excess and non-contributing.
22 24	All insurance policies required by this contract shall waive all rights of subrogation against the County of Orange, its elected and appointed officials, officers, agents and employees when acting within the scope of their appointment or employment.
26 28	The Workers' Compensation policy shall contain a waiver of subrogation endorsement waiving all rights of subrogation against the County of Orange, its elected and appointed officials, officers, agents and employees.
30 32	LICENSEE shall notify COUNTY in writing within thirty (30) days of any policy cancellation and ten (10) days for non-payment of premium and provide a copy of the cancellation notice to COUNTY. Failure to provide written notice of cancellation may constitute a material breach of the LICENSE, upon which the COUNTY may suspend or terminate this LICENSE.
34 36 38	The Commercial General Liability policy shall contain a severability of interests clause, also known as a "separation of insureds" clause (standard in the ISO CG 001 policy) Insurance certificates should be forwarded to the COUNTY address provided in the Clause (NOTICES) below or to an address provided by Sheriff. LICENSEE has ten (10) business days to provide adequate evidence of insurance or this License may be cancelled.
40 42 44	COUNTY expressly retains the right to require LICENSEE to increase or decrease insurance of any of the above insurance types throughout the term of this License. Any increase or decrease in insurance will be as deemed by County of Orange Risk Manager as appropriate to adequately protect COUNTY.
46 48	COUNTY shall notify LICENSEE in writing of changes in the insurance requirements. If LICENSEE does not deposit copies of acceptable certificates of insurance and endorsements with COUNTY incorporating such changes within thirty (30) days of receipt of such notice, this

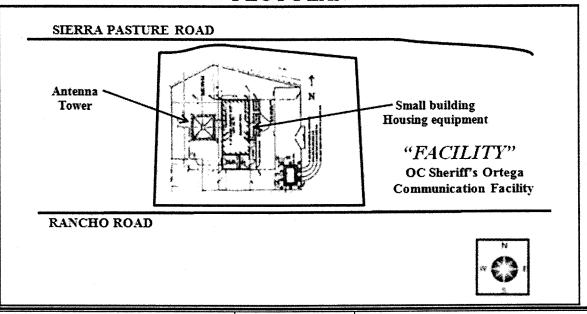
2	License may be in breach without further notice all legal remedies.	e to LICENSEE, and COUNTY shall be entitled to
4	The procuring of such required policy or pol	icies of insurance shall not be construed to limit as indemnification provisions and requirements of
6		y coverage and limits available from the insurer.
8	G. Clause 24. NOTICES (AMLC 16.1 S) is here substituted:	eby deleted from the License and the following is
10	24. NOTICES (AMLC 16.1 S)	
12	,	
		ddressed as set forth below or as either party may
14		l be sent through the United States mail and duly
16	aforesaid, the same shall be deemed served	any notice is sent by registered or certified mail, as or delivered twenty-four (24) hours after mailing
18	thereof as above provided. Notwithstanding t	he above, COUNTY may also provide notices to
10	have been given upon receipt.	mail and any such notice given shall be deemed to
20	have been given upon receipt.	
	COUNTY	LICENSEE
22	Sheriff-Coroner Department	County of Riverside
	Communications Division	EDA/Real Estate Division
24	840 N. Eckhoff St., Suite 104	3403 10 th Street, Suite 400
	Orange, CA 92868-1021	Riverside, CA 92501
26	Attn: Communications Director	951-955-4822 (office)
		951-955-4837 (fax)
28	And	Email: <u>JRForce@rivcoeda.org</u>
30	Sheriff/Real Property Services	
	320 N. Flower Street, Suite 108	
32	Santa Ana, CA 92703	
	Attn: Real Estate Manager	
34	714-834-2065 (office)	
	714-834-6411 (fax)	
36	Email: <u>JBordeaux@ocsd.org</u>	
38		AMLC 17.1 S) is hereby deleted from the License
40	and the following is substituted:	
	25. ATTACHMENTS TO LICENSE (AML	C 17.1 S)
42		,
	This License includes the following, which are	attached hereto and made a part hereof:
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4.5	I. GENERAL CONDITIONS	
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		II. EXHIBITS
2		Exhibit A – Location Map/Site Plan - Revised
		Exhibit B – Equipment Technical Data Sheet
4		Exhibit C – Service Charges
		Exhibit D – BMP Fact Sheets
6		
	I.	Wherever a conflict in the terms or conditions of this First Amendment and the License exists,
8		the terms or conditions of this First Amendment shall prevail. In all other respects, the terms and conditions of the License not specifically changed by this First Amendment shall remain in full
10		force and effect.
	//	
12	//	
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APPROVED AS TO FORM: OFFICE OF COUNTY COUNSEL	LICENSEE
COUNTY OF ORANGE, CALIFORNIA	COUNTY OF RIVERSIDE, a political subdivision of the State of California By: Marian Ashley
Bv·	Killonia Allelan
By: Deputy	Marian Ashley
Date:	Title: Chairman, Board of Supervisors
RECOMMENDED FOR APPROVAL: OC SHERIFF-CORONER	Date: SEP 0 1 2015
REAL PROPERTY SERVICES	APPROVED AS TO FORM: Gregory P. Priamos, County Counsel
Ву:	2
Jonathan W. Bordeaux Manager, Real Estate	By: Zywhia M. Gwzel SYNTHIA M. GUNZEL Deputy County Counsel
	Date: 8-17-15
SIGNED AND CERTIFIED THAT A COPY OF THIS AGREEMENT HAS BEEN	COUNTY
DELIVERED TO THE CHAIR OF THE BOARD PER G.C. § 25103, RESO. 79-1535	COUNTY OF ORANGE:
Attest:	Chairman of the Board of Supervisors County of Orange, California
Robin Stieler	
Interim Clerk of the Board	
County of Orange, California	
JF:ra/072315/SC001/17.657	

First Amendment to License





PM-1239-9-3-1 Prepared By: JWB COUNTY OF ORANGE County of Riverside at OC Sheriff's Ortega Communication Facility Date: 2-24-15 SHERIFF-CORONER Non-Exclusive-use within of a Portion **EXHIBIT A** of the Facility. REVISED

ATTACHMENT A



8	Project No: PM 1239-9-3
10	Project Name: Riverside County Project Location: Ortega Highway Remote Facility
12	LICENSE (Communications Agreement)
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16	This License Agreement ("License") is made October 5, 2012, by and between the COUNTY OF ORANGE, a political subdivision of the State of California (hereinafter referred to as "COUNTY") and the COUNTY OF RIVERSIDE, a political subdivision of the State of California
18	(hereinafter referred to as "LICENSEE") without regard to number or gender.
20	1. DEFINITIONS (AMLC 2.1 S)
22	The following words in the License have the significance attached to them in this clause, unless otherwise apparent from context:
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26	"Board of Supervisors" means the Board of Supervisors of the County of Orange, a political subdivision of the State of California.
28	"Communications Director" means the Director of Communications, Sheriff-Coroner Department,
30	County of Orange, or designee, or upon written notice to LICENSEE, such person or entity as shall be designated by the Sheriff-Coroner.
32	"Corporate Real Estate" means OC Public Works, OC Facilities, Real Estate and Asset
34	Management, Corporate Real Estate, County of Orange, or upon written notice to LICENSEE, such entity as shall be designated by the Director of Public Works.
36	"County Counsel" means the legal Counsel of the County of Orange, or designee, or upon written
	notice to LICENSEE, such person or entity as shall be designated by the Board of Supervisors.
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40	"County Executive Officer" means the County Executive Officer, County Executive Office, County of Orange, or designee, or upon written notice to COUNTY, such other person or entity as shall be designated by the Board of Supervisors.
42	designated by the board of Supervisors.
44	"Risk Manager" means the Risk Manager of the County Executive Office (CEO)/Risk Management Department, County of Orange, or designee, or upon written notice to LICENSEE, such person or
46	entity as shall be designated by the County Executive Officer or the Board of Supervisors.
48	"Sheriff" means the Sheriff of the County of Orange, or designee, or upon written notice to LICENSEE, such person or entity as shall be designated by the Board of Supervisors.

"Treasurer-Tax Collector" means the Treasurer-Tax Collector, County of Orange, or designee, or upon written notice to LICENSEE, such other person or entity as shall be designated by the Board of Supervisors.

2. TERM (AMLC 3.1 N)

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This License shall become effective ("Effective Date") on the date first written above and shall continue in effect until three (3) years thereafter or until terminated as provided in Clause 3 (TERMINATION) of this License, whichever first occurs.

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3. TERMINATION (AMLC 3.3 N)

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This License shall be revocable by either COUNTY' Sheriff or LICENSEE at any time; however, as a courtesy, each party will attempt to give forty-five (45) days prior written notice to the other party upon revocation.

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In the event either party terminates this License, LICENSEE shall promptly remove its communications equipment, as defined below, from License Area and return the License Area to its original condition, normal wear and tear excepted.

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4. LICENSE AREA (AMLC 4.1 S)

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COUNTY grants to LICENSEE the right to use that certain property hereinafter referred to as "License Area," located within the Facility, and shown on "Exhibit A," Location Map/Plot Plan, attached hereto and by reference made a part hereof.

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5. USE (AMLC 5.1 N)

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LICENSEE's use of the License Area shall be limited to the operation of certain LICENSEE-owned radio communications equipment ("Communications Equipment") described in "Exhibit B," Description of Equipment, attached hereto and by reference made a part hereof. Throughout the term of this License and at all times, COUNTY shall have the right, at COUNTY's discretion, to determine the specific location of LICENSEE's Communications Equipment within the License Area. Should COUNTY determine the need to have Communications Equipment relocated at any time after the Effective Date of this License, COUNTY shall provide LICENSEE with sixty (60) days prior written notice of such anticipated relocation. Within sixty (60) days after receipt of such written notice, LICENSEE shall relocate, at LICENSEE's sole cost, Communications Equipment to any

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location within License Area so designated by Communications Director. Should LICENSEE determine the proposed relocation area is unacceptable, LICENSEE has the right to terminate this License per the clause entitled TERMINATION above.

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LICENSEE shall use the License Area in a manner so as not to interfere with the COUNTY's use of the Facility or equipment at the Facility or with the use by or equipment of COUNTY's other licensees at said Facility.

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LICENSEE agrees not to use the License Area for any other purpose nor to engage in or permit any other activity within or from the License Area. LICENSEE further agrees not to conduct or permit to be conducted any public or private nuisance in, on, or from the License Area, nor to commit or

permit to be committed waste on the License Area, and to comply with all governmental laws and regulations in connection with its use of the License Area.

6. LICENSE FEE (AMLC 6.1 S)

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- Commencing upon the Effective Date and paid annually thereafter, LICENSEE agrees to pay COUNTY for the use of the License Area a License Fee ("License Fee") the sum of Fifteen Thousand Five Hundred Dollars (\$15,500.00).
- The License Fee shall be payable annually in advance within thirty (30) days after receipt of an invoice provided by COUNTY. LICENSEE shall be provided with said invoice at the commencement of this License and within sixty (60) days prior to the first day of each anniversary of the Effective Date of this License. LICENSEE shall pay the License Fee within thirty (30) days after receipt of the invoice while this License is in effect, without deduction or offset, in lawful money of the United States. The License Fee shall be due and payable to COUNTY whether or not an actual invoice is sent by COUNTY or received by LICENSEE.
- In the event the obligation to pay the License Fee terminates on a day other than the anniversary date of the Effective Date of the License, said License Fee shall be prorated to reflect the actual period of use on the basis of a 365-day year.

7. LICENSE FEE ADJUSTMENT (N)

The License Fee specified in Clause (LICENSE FEE) shall be subject to automatic annual adjustments beginning in the second year of the License term. Said adjustment shall be based on the Consumer Price Index for Los Angeles-Riverside-Orange County, CA [All Urban Consumers-All Items (base year 1982-84=100)] promulgated by the Bureau of Labor Statistics of the U.S. Department of Labor. The adjustment shall be in proportion to the cumulative change in said Consumer Price Index as provided in the following formula:

Adjusted License Fee = A x (B+C)

A = Current License Fee

- B = Monthly index for the month prior to the month in which the License Fee rate adjustment is to become effective.
- C = Monthly index for the month in which the License becomes effective.

Notwithstanding the foregoing, in no event shall the License Fee be reduced by reason of any such adjustment. In the event that the Consumer Price Index is not issued or published for the period for which such License Fee is to be adjusted and computed hereunder, or in the event that the Bureau of Labor Statistics of the U.S. Department of Labor should cease to publish said index figures, then any similar index published by any other branch or department of the U.S. Government shall be used and if none is so published, then another index generally recognized and authoritative shall be substituted by Sheriff.

- In no event shall the increase in the Adjusted License Fee be less than 5% of the Current License Fee.
- 46 8. PROCESSING FEE (AMLC 6.4 S)
- Upon approval by COUNTY of this License, LICENSEE shall pay to COUNTY a processing fee of One Thousand Two Hundred Dollars (\$1,200) for issuance of this License and an additional One

Thousand Two Hundred Dollars (\$1,200) for each subsequent amendment to this License. Said processing fee is deemed earned by COUNTY and is not refundable. COUNTY shall provide LICENSEE with an invoice for processing fee and LICENSEE shall promptly pay the total processing fee amount within thirty (30) days after receipt of invoice.

9. PAYMENT PROCEDURE (AMLC 7.1 S)

All payments pursuant to this License shall be delivered to the <u>County of Orange, Treasurer-Tax Collector, Revenue Recovery/Accounts Receivable Unit, P.O. Box 4005 (630 North Broadway), Santa Ana, California 92702-4005.</u> COUNTY may change the designated place of payment at any time upon ten days written notice to LICENSEE. All fee payments may be made by check payable to the "County of Orange." LICENSEE assumes risk of loss if payments are made by mail.

No payment by LICENSEE or receipt by COUNTY of an amount less than the payment due shall be deemed to be other than on account of the payment due, nor shall any endorsement or statement on any check or any letter accompanying any check or payment as payment be deemed an accord and satisfaction, and COUNTY shall accept such check or payment without prejudice to COUNTY's right to recover the balance of said payment or pursue any other remedy in this License.

10. CHARGE FOR LATE PAYMENT (ALMC 7.2 S)

LICENSEE hereby acknowledges that the late payment of any sums due hereunder will cause COUNTY to incur costs not contemplated by this License, the exact amount of which will be extremely difficult to ascertain. Such costs include but are not limited to costs such as administrative processing of delinquent notices, increased accounting costs, etc.

Accordingly, if any payment pursuant to the License is not received by COUNTY by the due date, a late charge of 1.5% of the payment due and unpaid, plus \$100 shall be added to the payment, and the total sum shall become immediately due and payable to COUNTY. An additional charge of 1.5% of said payment, excluding late charges, shall be added for each additional month that said payment remains unpaid.

LICENSEE and COUNTY hereby agree that such late charges represent a fair and reasonable estimate of the costs that COUNTY will incur by reason of LICENSEE's late payment. Acceptance of such late charge (and/or any portion of the overdue payment) by COUNTY shall in no event constitute a waiver of LICENSEE's default with respect to such overdue payment, or prevent COUNTY from exercising any other rights and remedies granted hereunder. COUNTY shall provide LICENSEE with an invoice for said charges and LICENSEE shall pay COUNTY within thirty (30) days after receipt of said invoice.

11. SERVICES CHARGES (N)

Due to safety, health, or other reasons, COUNTY may find it necessary to perform labor on Communications Equipment within the License Area. In such instances, COUNTY shall charge LICENSEE for such labor on an hourly basis according to rates currently approved by the Board of Supervisors, including administrative costs, and shall charge LICENSEE for the cost of all parts required plus ten percent (10%) of said costs of parts.

The current rates for service charges shall be in accordance with the service charges ("Service Charges") set forth in "Exhibit C," attached hereto and made a part hereof. Such Service Charges

rates may change from time to time as they are revised or amended by the Board of Supervisors. COUNTY shall give LICENSEE thirty (30) days prior written notice of Service Charge rate changes.

12. UTILITIES (AMLC 9.1 N)

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COUNTY shall be responsible for and pay all charges for utilities used by LICENSEE in the operation of Communications Equipment within the License Area.

13. MAXIMUM PERMISSIBLE EXPOSURE TO RADIOFREQUENCY EMISSIONS (N)

In the event LICENSEE desires to change, alter, adjust, relocate, or add to Communications Equipment at the Facility, a written amendment to this License shall first be approved by COUNTY and executed by both parties hereto. If the COUNTY determines the aggregate radiofrequency emissions at the Facility are above the acceptable levels per the Federal Communication Commission's Guidelines for Human Exposure to Radiofrequency Emissions ("Guidelines"), then the COUNTY shall have the right to require LICENSEE to modify or remove Communications Equipment at LICENSEE's sole cost within sixty (60) days following a written request from COUNTY.

LICENSEE's obligation to indemnify, defend, and save COUNTY harmless from and against any and all claims, demands, losses, or liabilities which COUNTY, its officers, agents, employees may sustain or incur or which may be imposed upon them for injury to or death of persons, or damages to property as a result of, or arising out of radiofrequency emissions exposure in connection with LICENSEE's ownership, use, operation, maintenance, repair, change, alteration, adjustment, relocation of, or additions to Communications Equipment at the Facility is subject to the terms of Clause 18 (INDEMNIFICATION) below.

14. ACCESS (N)

Access to the License Area shall not be permitted without proper escort by the Communications Director. Access shall be only for purposes of installation of Communications Equipment as described in *Exhibit B*, and thereafter for emergency or non-emergency maintenance and repair. LICENSEE shall provide COUNTY with 24-hour verbal or written notice prior to date and time LICENSEE desires to access License Area. Voice-mail or other form of voice-recorded message shall not be considered prior notice. No building keys will be issued or loaned to the LICENSEE.

LICENSEE shall pay COUNTY an escort fee ("Escort Fee") for access to the License Area at the Board of Supervisor's approved hourly rate for time spent by COUNTY in providing said escort. COUNTY shall provide LICENSEE with an invoice for Escort Fee and LICENSEE shall pay COUNTY within thirty (30) days after receipt of said invoice.

15. ANTENNA TOWER REPAIR AND MAINTENANCE (N)

All work on COUNTY's antenna tower, including but not limited to repair, maintenance, alteration, adjustment, or relocation of LICENSEE's radio antennas ("Tower Work") shall be performed by the service company ("Contractor") under contract to COUNTY.

In the event LICENSEE uses Contractor, LICENSEE shall be invoiced directly by Contractor and shall directly pay Contractor for all work performed on tower at the request of LICENSEE. Failure to pay Contractor shall constitute default of LICENSEE under this License. COUNTY shall not be

- liable for payment of charges incurred by LICENSEE regarding work completed by Contractor at the request of LICENSEE.
- No Tower Work shall be performed without twenty-four (24) hour prior written or verbal notice to COUNTY. Voice-mail or other form of voice-recorded message shall not be considered prior notice.
 Additionally, COUNTY shall provide an escort at all times during and at every instance of

LICENSEE-required Tower Work. COUNTY shall invoice LICENSEE for said Escort Fee and agrees to reimburse COUNTY in accordance with Clause 14 (ACCESS) above.

16. OPERATIONS (AMLC 11.1 N)

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- The operation of Communications Equipment shall be in accordance with all applicable rules and regulations of the Federal Communications Commission and any deviation therefrom shall be cause for COUNTY to demand that LICENSEE cease the deviation immediately.
- Should the operation of LICENSEE's Communications Equipment, in the opinion of Communications Director, interfere with the operation of COUNTY's communications equipment or any other equipment installed on the Facility, upon verbal notice by COUNTY, LICENSEE shall immediately eliminate said interference in a manner acceptable to Communications Director.
 - LICENSEE shall designate in writing to COUNTY a representative who shall be responsible for the day-to-day operations and level of maintenance, cleanliness and general order.
 - In the event LICENSEE does not eliminate said interference Communications Director retains the right to modify or remove Communications Equipment and LICENSEE shall, upon demand of Communications Director, pay the cost of said modification or removal thereof incurred by COUNTY within thirty (30) days of receipt of said written demand.

17. MAINTENANCE (N)

- LICENSEE shall, to the satisfaction of the Communications Director and at LICENSEE's sole expense, keep and maintain the License Area and all of LICENSEE's Equipment of any kind in good condition and in substantial repair. It shall be LICENSEE's responsibility to take all steps necessary to maintain such standard of condition and repair.
- LICENSEE expressly agrees to conduct all activities related to this License in a manner that does not adversely affect building structural components or building systems at the Facility, and to maintain the License Area in a safe, clean, wholesome and sanitary condition to the complete satisfaction of the Communications Director and in compliance with all applicable laws. COUNTY shall have the right to enter upon and inspect the License Area at any time for cleanliness and safety.
- In the event LICENSEE fails to maintain or make repairs as required herein, COUNTY may notify LICENSEE in writing of said failure. Should LICENSEE fail to correct the situation within fifteen (15) days after said notification, Communications Director may have the necessary correction(s) made and the cost thereof, including but not limited to the cost of labor, materials and administration, shall be paid by LICENSEE within ten (10) days of receipt of an invoice of said cost from the Communications Director. Communications Director may, at Communications Director's sole option, choose other remedies available herein, or by law.

18. INDEMNIFICATION (N)

LICENSEE does hereby agree to indemnify and save COUNTY harmless from any damage proximately caused by LICENSEE, or arising out of, or in any way connected with the exercise by LICENSEE of any rights herein granted or that may arise from use of the License Area by the LICENSEE, to the extent legally permissible by Government Code Section 14662.5 et seq. except to the extent that any such damages or expenses suffered by COUNTY are the result of any persons acting under or on behalf of COUNTY; except where COUNTY or LICENSEE, as applicable, are found to have no liability by reason of any immunity arising by statute or common law.

If any party to this License is held liable upon any judgment for damages caused to third parties by a negligent, intentional or wrongful act or omission occurring in the performance of this License and pays excess of its pro rata share in satisfaction of such judgment, such party shall be entitled to contribution from the other party to this License. The pro rata share of each party shall be determined according to the comparative fault of the respective party(ies), as between them.

19. INSURANCE/SELF INSURANCE (AMLC 10.1 S)

LICENSEE agrees to purchase all required insurance at LICENSEE's expense and to deposit with the COUNTY certificates of insurance, including all endorsements required herein, necessary to satisfy the COUNTY that the insurance provisions of this License have been complied with and to keep such insurance coverage and the certificates and endorsements therefore on deposit with the COUNTY during the entire term of this License. This License shall automatically terminate at the same time LICENSEE's insurance coverage is terminated. If within ten (10) business days after termination under this Clause LICENSEE obtains and provides evidence of the required insurance coverage acceptable to Sheriff, this License may be reinstated at the sole discretion of Sheriff. LICENSEE shall pay COUNTY Two Hundred Fifty (\$250.00) Dollars for processing the reinstatement of this License.

LICENSEE agrees that LICENSEE shall not operate on the License Area at any time the required insurance is not in full force and effect as evidenced by a certificate of insurance and necessary endorsements or, in the interim, an official binder being in the possession of Sheriff. In no cases shall assurances by LICENSEE, its employees, agents, including any insurance agent, be construed as adequate evidence of insurance. Sheriff will only accept valid certificates of insurance and endorsements, or in the interim, an insurance binder as adequate evidence of insurance. LICENSEE also agrees that upon cancellation, termination, or expiration of LICENSEE's insurance, COUNTY may take whatever steps are necessary to interrupt any operation from or on the License Area until such time as the Sheriff reinstates the License.

If LICENSEE fails to provide Sheriff with a valid certificate of insurance and endorsements, or binder at any time during the term of the License, COUNTY and LICENSEE agree that this shall constitute a material breach of the License. Whether or not a notice of default has or has not been sent to LICENSEE, said material breach shall permit COUNTY to take whatever steps necessary to interrupt any operation from or on the License Area, and to prevent any persons, including, but not limited to, members of the general public, and LICENSEE's employees and agents, from entering the License Area until such time as Sheriff is provided with adequate evidence of insurance required herein. LICENSEE further agrees to hold COUNTY harmless for any damages resulting from such interruption of business and possession, including, but not limited to, damages resulting from any loss of income or business resulting from the COUNTY's action.

All contractors performing work on behalf of LICENSEE pursuant to this License shall obtain insurance subject to the same terms and conditions as set forth herein for LICENSEE. LICENSEE shall not allow contractors or subcontractors to work if contractors have less than the level of coverage required by the COUNTY from the LICENSEE under this License. It is the obligation of the LICENSEE to provide written notice of the insurance requirements to every contractor and to receive proof of insurance prior to allowing any contractor to begin work within the License Area. Such proof of insurance must be maintained by LICENSEE through the entirety of this License and be available for inspection by a COUNTY representative at any reasonable time.

All self-insured retentions (SIRs) and deductibles shall be clearly stated on the Certificate of Insurance. If no SIRs or deductibles apply, indicate this on the Certificate of Insurance with a 0 by the appropriate line of coverage. Any self-insured retention (SIR) or deductible in excess of \$25,000 (\$5,000 for automobile liability), shall specifically be approved by the County Executive Office (CEO)/Office of Risk Management.

If the LICENSEE fails to maintain insurance acceptable to the COUNTY for the full term of this License, the COUNTY may terminate this License.

Qualified Insurer

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The policy or policies of insurance must be issued by an insurer licensed to do business in the state of California (California Admitted Carrier) or have a minimum rating of A- (Secure A.M. Best's Rating) and VIII (Financial Size Category) as determined by the most current edition of the <u>Best's key Rating Guide/Property-Casualty/United States or ambest.com</u>.

If the insurance carrier is not an admitted carrier in the state of California and does not have an A.M. Best rating of A-/VIII, the CEO /Risk management retains the right to approve or reject a carrier after a review of the company's performance and financial ratings.

The policy or policies of insurance maintained by the LICENSEE shall provide the minimum limits and coverage as set forth below:

Coverages	Minimum Limits
Commercial General Liability	\$1,000,000 per occurrence \$2,000,000 aggregate
Automobile Liability including coverage for owned, non-owned and hired vehicles	\$1,000,000 limit per occurrence
Workers' Compensation	Statutory
Employers' Liability Insurance	\$1,000,000 per occurrence
Environmental/Pollution Liability	\$1,000,000 per claims made or per occurrence

Required Coverage Forms

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The Commercial General Liability coverage shall be written on Insurance Services Office (ISO) form 4 CG 00 01, or a substitute form providing liability coverage at least as broad.

The Business Auto Liability coverage shall be written on ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing liability coverage as broad.

Required Endorsements

The Commercial General Liability policy shall contain the following endorsements, which shall accompany the Certificate of insurance:

- 14 1) An Additional Insured endorsement using ISO form CG 2010 or CG 2033 or a form at least as broad naming the County of Orange, its elected and appointed officials, officers, employees, 16 agents as Additional Insureds.
 - A primary non-contributing endorsement evidencing that the Licensee's insurance is primary and any insurance or self-insurance maintained by the County of Orange shall be excess and non-contributing.
 - All insurance policies required by this contract shall waive all rights of subrogation against the County of Orange and members of the Board of Supervisors, its elected and appointed officials, officers, agents and employees when acting within the scope of their appointment or employment.
- The Workers' Compensation policy shall contain a waiver of subrogation endorsement waiving all 26 rights of subrogation against the County of Orange, and members of the Board of Supervisors, its elected and appointed officials, officers, agents and employees. 28
 - All insurance policies required by this contract shall give the County of Orange 30 days notice in the event of cancellation and 10 days for non-payment of premium. This shall be evidenced by policy provisions or an endorsement separate from the Certificate of Insurance.
- The Commercial General Liability policy shall contain a severability of interests clause, also known 34 as a "separation of insureds" clause (standard in the ISO CG 001 policy)
- 36 Insurance certificates should be forwarded to the COUNTY address provided in the Clause (NOTICES) below or to an address provided by Sheriff. LICENSEE has ten (10) business days to 38 provide adequate evidence of insurance or this License may be cancelled.
- 40 COUNTY expressly retains the right to require LICENSEE to increase or decrease insurance of any of the above insurance types throughout the term of this License. Any increase or decrease in 42 insurance will be as deemed by County of Orange Risk Manager as appropriate to adequately protect COUNTY.
 - COUNTY shall notify LICENSEE in writing of changes in the insurance requirements. If LICENSEE does not deposit copies of acceptable certificates of insurance and endorsements with COUNTY incorporating such changes within thirty (30) days of receipt of such notice, this License may be in breach without further notice to LICENSEE, and COUNTY shall be entitled to all legal remedies.

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The procuring of such required policy or policies of insurance shall not be construed to limit LICENSEE's liability hereunder or to fulfill the indemnification provisions and requirements of this License, nor in any way to reduce the policy coverage and limits available from the insurer.

20. LABOR CODE COMPLIANCE (AMLC 14.1 S)

As required by applicable law, LICENSEE acknowledges and agrees that all improvements or modifications required to be performed as a condition precedent to the commencement of the term of this License or any such future improvements or modifications performed by LICENSEE at the request of COUNTY shall be governed by, and performed in accordance with, the provisions of Article 2 of Chapter 1, Part 7, Division 2 of the Labor Code of the State of California (Section 1770, et seq.). These provisions are applicable to improvements or modifications costing more than \$1,000.

Pursuant to the provisions of Section 1773 of the Labor Code of the State of California, the Orange County Board of Supervisors has obtained the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in the locality applicable to this License for each craft, classification, or type of workman needed to execute the aforesaid improvements or modifications from the Director of the State Department of Industrial Relations. Copies of said prevailing wage rates may be obtained from the State of California, Department of Industrial Relations or County Executive Officer.

As required by applicable law, LICENSEE agrees to pay or cause its contractors and/or subcontractors to pay said prevailing wage rates at all times for all improvements or modifications to be completed for COUNTY within the License Area, and LICENSEE herein agrees that LICENSEE shall post, or cause to be posted, a copy of the most current, applicable prevailing wage rates at the site where the improvements or modifications are performed.

As required by applicable law, LICENSEE shall maintain certified payroll records for all workers that will be assigned to the improvements or modifications and shall produce said records upon request by COUNTY or other State agency. Said payroll records shall contain, but not be limited to, the complete name, address, telephone number, social security number, job classification and prevailing wage rate for each worker.

If LICENSEE neglects, fails or refuses to provide said payroll records to COUNTY, upon request, and LICENSEE was otherwise required to maintain such records by applicable law, such occurrence shall constitute an event of default of this License and COUNTY may, notwithstanding any other termination provisions contained herein terminate this License.

21. BEST MANAGEMENT PRACTICES (AMLC 15.1 S)

LICENSEE and all of LICENSEE'S, agents, employees and contractors shall conduct operations under this License so as to assure that pollutants do not enter municipal storm drain systems which systems are comprised of, but are not limited to curbs and gutters that are part of the street systems ("Stormwater Drainage System"), and to ensure that pollutants do not directly impact "Receiving Waters" (as used herein, Receiving Waters include, but are not limited to, rivers, creeks, streams, estuaries, lakes, harbors, bays and oceans).

The Santa Ana and San Diego Regional Water Quality Control Boards have issued National Pollutant Discharge Elimination System (NPDES) permits ("Stormwater Permits") to the County of Orange, and to the Orange County Flood Control District (DISTRICT) and cities within Orange

County, as co-permittees (hereinafter collectively referred to as "County Parties") which regulate the discharge of urban runoff from areas within the County of Orange, including the License Area. The County Parties have enacted water quality ordinances that prohibit conditions and activities that may result in polluted runoff being discharged into the Stormwater Drainage System.

To assure compliance with the Stormwater Permits and water quality ordinances, the County Parties have developed a Drainage Area Management Plan (DAMP) which includes a Local Implementation Plan (LIP) for each jurisdiction that contains Best Management Practices (BMPs) that parties using properties within Orange County must adhere to. As used herein, a BMP is defined as a technique, measure, or structural control that is used for a given set of conditions to

defined as a technique, measure, or structural control that is used for a given set of conditions to manage the quantity and improve the quality of stormwater runoff in a cost effective manner. These BMPs are found within the COUNTY's LIP in the form of Model Maintenance Procedures and BMP Fact Sheets (the Model Maintenance Procedures and BMP Fact Sheets contained in the DAMP/LIP shall be referred to hereinafter collectively as "BMP Fact Sheets") and contain pollution prevention and source control techniques to eliminate non-stormwater discharges and minimize the impact of

16 pollutants on stormwater runoff.

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BMP Fact Sheets that apply to uses authorized under this License include the BMP Fact Sheets that are attached hereto as "*Exhibit D*." These BMP Fact Sheets may be modified during the term of the License; and COUNTY's Manager of Real Estate and Asset Management Division shall provide LICENSEE with any such modified BMP Fact Sheets. LICENSEE, its agents, contractors, representatives and employees and all persons authorized by LICENSEE to conduct activities on the License Area shall, throughout the term of this License, comply with the BMP Fact Sheets as they exist now or are modified, and shall comply with all other requirements of the Stormwater Permits, as they exist at the time this License commences or as the Stormwater Permits may be modified. LICENSEE agrees to maintain current copies of the BMP Fact Sheets on the License Area throughout the term of this License. The BMPs applicable to uses authorized under this License must be performed as described within all applicable BMP Fact Sheets.

LICENSEE may propose alternative BMPs that meet or exceed the pollution prevention performance of the BMP Fact Sheets. Any such alternative BMPs shall be submitted to the COUNTY's Manager of Corporate Real Estate for review and approval prior to implementation.

COUNTY's Manager of Corporate Real Estate may enter the License Area and/or review LICENSEE'S records at any time to assure that activities conducted on the License Area comply with the requirements of this section. LICENSEE may be required to implement a self-evaluation program to demonstrate compliance with the requirements of this section.

22. AUTHORITY (N)

Each person executing this License on behalf of LICENSEE does hereby covenant and warrant that (a) LICENSEE has full right and authority to enter into this License; and (b) each person signing this License on behalf of LICENSEE is duly authorized to do so.

23. TERMINATION OF PRIOR AGREEMENTS (AMLC-12.1N)

It is mutually agreed that this License shall terminate and supersede any prior agreements between the parties hereto covering all or any portion of the License Area. Notwithstanding the foregoing, this provision shall not release Licensee from any obligations under any prior agreements to be performed through the Effective Date of this License.

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	24. NOTICES (AMLC 16.1 S)		
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4	All notices pursuant to this License shall be addressed as set forth below or as either party may hereafter designate by written notice and shall be sent through the United States mail and duly registered or partition with product and shall be sent through the United States mail and duly		
6	registered or certified with postage prepaid. If any notice is sent by registered or certified mail, as aforesaid, the same shall be deemed served or delivered twenty-four (24) hours after mailing thereof as above provided. Notwithstanding the above, COUNTY may also provide notices to		
8	LICENSEE by personal delivery or by regular mail and any such notice given shall be deemed to have been given upon receipt.		
10	given apon 1000,pt.		
12	COUNTY	LICENSEE	
14	Sheriff-Coroner Department Communications Division 840 N. Eckhoff St., Suite 104	County of Riverside EDA/Real Estate Division 3403 10 th Street, Suite 500	
16	Orange, CA 92868-1021 Attn: Communications Director	Riverside, CA 92501 951-955-4822 (office)	
18	And Sheriff/Real Property Services	951-955-4837 (fax)	
20	320 N. Flower Street, Suite 108 Santa Ana, CA 92703	Email: <u>JRForce@rivcoeda.org</u>	
22	Attn: Senior Real Property Agent Email: rweems@ocsdfinancial.org		
24			
26	25. ATTACHMENTS TO LICENSE (AMLC 17	.1 S)	
	This License includes the following, which are attached hereto and made a part hereof:		
28	I. GENERAL CONDITIONS		
30	II. EXHIBITS		
32	Exhibit A – Location Map/Site Plan Exhibit B – Equipment Technical Data S	Sheet	
	Exhibit C - Service Charges		
34	Exhibit D – BMP Fact Sheets //		
36	<i>II</i>		
	<i>II</i>		

2	IN WITNESS WHEREOF, the parties have executed this License as of the day and year first writt above.	
4		LICENSEE
6 8	APPROVED AS TO FORM: OFFICE OF COUNTY COUNSEL ORANGE COUNTY, CALIFORNIA	COUNTY OF RIVERSIDE, a political subdivision of the State of California
10	By:	By: W. Freds
12	Deputy	ROBERT FIELD
14	Date: 역/[刊/[で	Title: Assistant County Executive Officer/EDA
16	RECOMMENDED FOR APPROVAL:	Date:
18	SHERIFF-CORONER REAL PROPERTY SERVICES	
20	By: Alllens	APPROVED AS TO FORM:
22	Senior Real Property Agent	PAMELA J. WALLS, County Counsel
24		
26		By: Patricia Munroe
28		Deputy County Counsel
30		
32		
34		COUNTY
36		300.111
38		
40		Ignacio Gi Ochoa
42		Director of OC Public Works Per Resolution 09-011 and Minute
		Order dated February 10, 2009 of the Board of Supervisors
44		Date: 10/5//2
46		

GENERAL CONDITIONS (AMLC GC 1-14S)

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1. PERMITS AND LICENSES (AMCL - GC1 S)

LICENSEE shall be required to obtain any and all permits and/or licenses, which may be required in connection with the operation of the License Area as, set out herein. No permit, approval, or consent given hereunder by COUNTY, in its governmental capacity, shall affect or limit LICENSEE's obligations hereunder, nor shall any approvals or consents given by COUNTY, as a party to this License, be deemed approval as to compliance or conformance with applicable governmental codes, laws, rules, or regulations.

2. SIGNS (AMLC - GC2 S)

LICENSEE agrees not to construct, maintain, or allow any signs, banners, flags, etc., upon License Area except as approved by the Communications Director. Unapproved signs, banners, flags, etc., may be removed.

3. LICENSE ORGANIZATION (AMLC - GC3 S)

The various headings and numbers herein, the grouping of provisions of this License into separate clauses and paragraphs, and the organization hereof, are for the purpose of convenience only and shall not be considered otherwise.

4. AMENDMENTS (AMLC - GC4 S)

This License is the sole and only agreement between the parties regarding the subject matter hereof; other agreements, either oral or written, are void. Any changes to this License shall be in writing and shall be properly executed by both parties.

5. UNLAWFUL USE (AMLC - GC5 S)

LICENSEE agrees no improvements shall be erected, placed upon, operated, nor maintained on the License Area, nor any business conducted or carried on therein or therefrom, in violation of the terms of this License, or of any regulation, order of law, statute, bylaw, or ordinance of a governmental agency having jurisdiction.

6. INSPECTION (AMLC - GC6 S)

COUNTY or its authorized representative shall have the right at all reasonable times to inspect the operation to determine if the provisions of this License are being complied with.

7. INDEMNIFICATION (AMLC-GC7 N)

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LICENSEE does hereby agree to indemnify and save COUNTY harmless from any damage proximately caused by LICENSEE, or arising out of, or in any way connected with the exercise by LICENSEE of any rights herein granted or that may arise from use of the License Area by the LICENSEE, to the extent legally permissible by Government Code Section 14662.5 et seq. except to the extent that any such damages or expenses suffered by COUNTY are the result of any persons acting under or on behalf of COUNTY; except where COUNTY or LICENSEE, as applicable, are found to have no liability by reason of any immunity arising by statute or common law.

If any party to this License is held liable upon any judgment for damages caused to third parties by a negligent, intentional or wrongful act or omission occurring in the performance of this License and pays excess of its pro rata share in satisfaction of such judgment, such party shall be entitled to contribution from the other party to this License. The pro rata share of each party shall be determined according to the comparative fault of the respective party(ies), as between them.

8. TAXES AND ASSESSMENTS (AMLC - GC8 S)

Although not anticipated, should this License create a possessory interest which is subject to the payment of taxes levied on such interest, it is understood and agreed that all taxes and assessments (including but not limited to said possessory interest tax) which become due and payable in connection with this License or upon fixtures, equipment, or other property used in connection with this License, shall be the full responsibility of LICENSEE, and LICENSEE shall cause said taxes and assessments to be paid promptly.

9. PARTIAL INVALIDITY (AMLC - GC9 S)

If any term, covenant, condition, or provision of this License is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

10. WAIVER OF RIGHTS (AMLC - GC10 S)

The failure of COUNTY to insist upon strict performance of any of the terms, covenants, or conditions of this License shall not be deemed a waiver of any right or remedy that COUNTY may have, and shall not be deemed a waiver of the right to require strict performance of all the terms, covenants, and conditions of the License thereafter, nor a waiver of any remedy for the subsequent breach or default of any term, covenant, or condition of the License. Any waiver, in order to be effective, must be signed by the party whose right or remedy is being waived.

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11. CONDITION OF LICENSE AREA UPON TERMINATION (AMLC - GC11 S)

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Except as otherwise agreed to herein, upon termination of this License, LICENSEE shall redeliver possession of said License Area to COUNTY in substantially the same condition that existed immediately prior to LICENSEE's entry thereon, reasonable wear and tear, flood, earthquakes, war, and any act of war excepted.

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12. DISPOSITION OF ABANDONED PERSONAL PROPERTY (AMLC - GC12 S)

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If LICENSEE abandons the License Area or is dispossessed thereof by process of law or otherwise, title to any personal property belonging to LICENSEE and left on the License Area 10 days after such event shall be deemed, at COUNTY's option, to have been transferred to COUNTY. COUNTY shall have the right to remove and to dispose of such property without liability therefore to LICENSEE or to any person claiming under LICENSEE, and shall have no need to account therefore.

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13. TIME OF ESSENCE (AMLC - CG13 S)

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Time is of the essence of this License. Failure to comply with any time requirements of this License shall constitute a material breach of this License.

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14. NO ASSIGNMENT (AMLC - GC14 S)

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The License granted hereby is personal to LICENSEE and any assignment of said license by LICENSEE, voluntarily or by operation of law, shall automatically terminate the License granted hereby.

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15. PAYMENT CARD COMPLIANCE (AMLC-G15 S)

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Should LICENSEE conduct credit/debit card transactions in conjunction with their business with the COUNTY, on behalf of the COUNTY, or as part of the business

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that they conduct, LICENSEE covenants and warrants that it is currently Payment Card Industry Data Security Standard (PCI DSS) and Payment

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Application Data Security Standards (PA DSS) compliant and will remain compliant during the entire duration of this License. LICENSEE agrees to

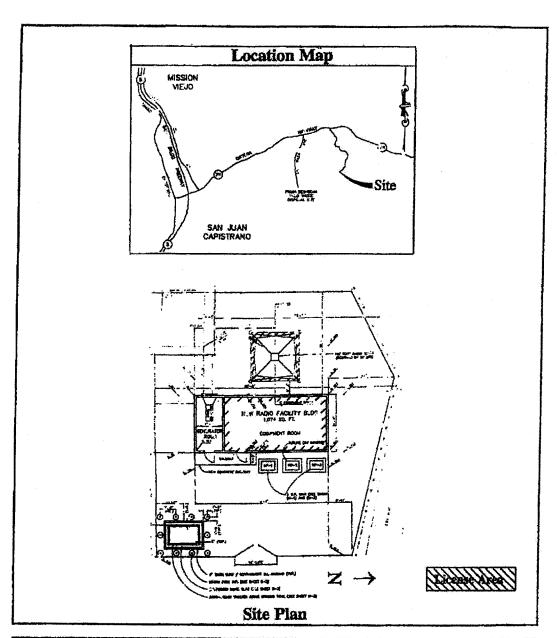
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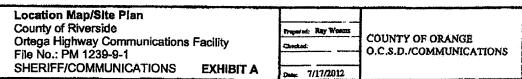
immediately notify COUNTY in the event LICENSEE should ever become non-compliant, and will take all necessary steps to return to compliance and shall be compliant within ten (10) days of the commencement of any such interruption.

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Upon demand by COUNTY, LICENSEE shall provide to COUNTY written certification of LICENSEE's PCI/DSS and/or PA DSS compliance.





1.Tenant Name	Riverside County
2.Tower Site Name	Ortega Highway
3.Equipment Data Sheet Number	1
4.Equipment Rack Floor Location	H6

5.Tenant System/Channel Name	PSEC
6.Equipment Type	Simulcast Base Station
7.Manufacturer & Model	Motorola GTR8000
8.FCC Call Sign	Pending
9.Vertical Rack Space	Full Rack
10.County Furnished Circuit	None

	Transmitter	Receiver
11.Frequency	771.29375	801.29375
12.RF Filter Type	Cavity/Ferrite Combiner	Multi-coupler
13.RF Filter Rack Location	H6	H6
14.Antenna Model	WPA-70063-8CF-EDIN	WPA-70063-8CF-EDIN
15.Antenna Tower Location	E1	C1

16.Additional tenant systems in same rack Y/N	Yes
17.Data sheet preparation date	5/29/2012

1.Tenant Name	Riverside County
2.Tower Site Name	Ortega Highway
3.Equipment Data Sheet Number	2
4.Equipment Rack Floor Location	H6

PSEC
Simulcast Base Station
Motorola GTR8000
Pending
Full Rack
None

	Transmitter	Receiver
11.Frequency	770.78125	800.78125
12.RF Filter Type	Cavity/Ferrite Combiner	Multi-coupler
13.RF Filter Rack Location	H6	H6
14.Antenna Model	WPA-70063-8CF-EDIN	WPA-70063-8CF-EDIN
15.Antenna Tower Location	E1	C1

16.Additional tenant systems in same rack Y/N	Yes	<u> </u>
17.Data sheet preparation date	5/29/2012	<u>- 4</u>

1.Tenant Name	Riverside County
2.Tower Site Name	Ortega Highway
3.Equipment Data Sheet Number	3
4.Equipment Rack Floor Location	H6

5.Tenant System/Channel Name	PSEC
6.Equipment Type	Simulcast Base Station
7.Manufacturer & Model	Motorola GTR8000
8.FCC Call Sign	Pending
9.Vertical Rack Space	Full Rack
10.County Furnished Circuit	None

	Transmitter	Receiver
11.Frequency	770.53125	800.53125
12.RF Filter Type	Cavity/Ferrite Combiner	Multi-coupler
13.RF Filter Rack Location	H6	H6
14.Antenna Model	WPA-70063-8CF-EDIN	WPA-70063-8CF-EDIN
15.Antenna Tower Location	E1	C1

16.Additional tenant systems in same rack Y/N	Yes
17.Data sheet preparation date	5/29/2012

1.Tenant Name	Riverside County
2.Tower Site Name	Ortega Highway
3.Equipment Data Sheet Number	4
4.Equipment Rack Floor Location	H7

5.Tenant System/Channel Name	PSEC
6.Equipment Type	Site Router
7.Manufacturer & Model	Motorola S2500
8.FCC Call Sign	N/A
9. Vertical Rack Space	Full Rack
10.County Furnished Circuit	None

	Transmitter	Receiver
11.Frequency	N/A	N/A
12.RF Filter Type	N/A	N/A
13.RF Filter Rack Location	N/A	N/A
14.Antenna Model	Citization to unter text	Click here to enter text.
15.Antenna Tower Location	Click Perë to enter lest	Clinic risire to ententoxt.

16.Additional tenant systems in same rack Y/N	Yes
17.Data sheet preparation date	5/29/2012

1.Tenant Name	Riverside County
2.Tower Site Name	Ortega Highway
3. Equipment Data Sheet Number	5
4.Equipment Rack Floor Location	H7

5.Tenant System/Channel Name	PSEC
6.Equipment Type	UPS
7.Manufacturer & Model	Eaton 9130
8.FCC Call Sign	N/A
9.Vertical Rack Space	Full Rack
10.County Furnished Circuit	None

	Transmitter	Receiver
11.Frequency	N/A	N/A
12.RF Filter Type	N/A	N/A
13.RF Filter Rack Location	N/A	N/A
14.Antenna Model	Click here to enter text.	Glink here to enter text.
15.Antenna Tower Location	Click to re to enter text	Click here to enter that.

16.Additional tenant systems in same rack Y/N	Yes
17.Data sheet preparation date	5/29/2012

1.Tenant Name	Riverside County
2.Tower Site Name	Ortega Highway
3. Equipment Data Sheet Number	6
4.Equipment Rack Floor Location	H8

5.Tenant System/Channel Name	PSEC
6.Equipment Type	Punch Blocks
7.Manufacturer & Model	Motorola
8.FCC Call Sign	N/A
9. Vertical Rack Space	Full rack
10.County Furnished Circuit	None

	Transmitter	Receiver
11.Frequency	N/A	N/A
12.RF Filter Type	N/A	N/A
13.RF Filter Rack Location	N/A	N/A
14.Antenna Model	Click here to enter text.	Click here to enter hast.
15.Antenna Tower Location	Office heire to onter tokt.	Chus here to data. box.

16.Additional tenant systems in same rack Y/N	No
17.Data sheet preparation date	6/19/2012

1.Tenant Name	Riverside County
2.Tower Site Name	Ortega Highway
3.Equipment Data Sheet Number	7
4.Equipment Rack Floor Location	Wall

5.Tenant System/Channel Name	PSEC
6.Equipment Type	2 GPS Antennas
7.Manufacturer & Model	Motorola
8.FCC Call Sign	N/A
9.Vertical Rack Space	None
10.County Furnished Circuit	None

	Transmitter	Receiver
11.Frequency	N/A	N/A
12.RF Filter Type	N/A	N/A
13.RF Filter Rack Location	N/A	N/A
14.Antenna Model	Last of 10 miniest	DS0900382701
15.Antenna Tower Location	for about monthly to at	Wall Mount

16.Additional tenant systems in same rack Y/N	No
17.Data sheet preparation date	5/29/2012

1.Tenant Name	Riverside County
2.Tower Site Name	Ortega Highway
3.Equipment Data Sheet Number	8
4.Equipment Rack Floor Location	B2

5.Tenant System/Channel Name	PSEC
6.Equipment Type	Microwave Radio
7.Manufacturer & Model	Alcatel MDR8506
8.FCC Call Sign	Pending
9. Vertical Rack Space	Full rack
10.County Furnished Circuit	None

	Transmitter	Receiver
11.Frequency	6683.75	6843.75
12.RF Filter Type	N/A	N/A
13.RF Filter Rack Location	N/A	N/A
14.Antenna Model	UHX8-59W	UHX8-59W
15.Antenna Tower Location	N/W Leg 37 Ft.	N/W Leg 37 Ft.

16.Additional tenant systems in same rack Y/N	No	
17.Data sheet preparation date	6/4/2012	·

SERVICE CHARGES

OCSD/COMMUNICATIONS DIVISION BOARD APPROVED RATES

TIME AND MATERIAL RATES FOR ALL COMMUNICATIONS EQUIPMENT:

Repair of consoles/control stations

\$88 per hour plus parts and/or delivery

Remote Site Access

\$88 per hour

IC17. SPILL PREVENTION AND CLEANUP

Best Management Practices (BMPs)

A BMP is a technique, measure or structural control that is used for a given set of conditions to improve the quality of the stormwater runoff in a cost effective manner¹. The minimum required BMPs for this activity are outlined in the box to the right. implementation of pollution prevention/good housekeeping measures may reduce or eliminate the need to implement other more costly or complicated procedures. Proper employee training is key to the success of BMP implementation.

The BMPs outlined in this fact sheet target the following pollutants:

Targeted Constituents	
Sediment	X
Nutrients	×
Floatable Materials	X
Metals	х
Bacteria	x
Oil & Grease	X
Organics & Toxicants	X
Pesticides	X
Oxygen Demanding	×

Provided below are specific procedures associated with each of the minimum BMPs along with procedures for additional BMPs that should be considered if this activity takes place at a facility located near a sensitive waterbody. In order to

meet the requirements for medium and high priority facilities, the owners/operators must select, install and maintain appropriate BMPs on site. Since the selection of the appropriate BMPs is a sitespecific process, the types and numbers of additional BMPs will vary for each facility.

Spill Prevention

- Develop procedures to prevent/mitigate splits to storm drain systems. Standardize reporting procedures, containment, storage, and disposal activities, documentation, and follow-up procedures.
- 2. Post "No Dumping" signs with a phone number for reporting illegal dumping and disposal.
- 3. Conduct routine cleaning, inspections, and maintenance
 - Sweep and clean storage areas consistently at a designated frequency (e.g. weekly, monthly). DO NOT hose down areas to storm drains.
 - Place drip pans or absorbent materials beneath all mounted taps, and at all potential drip and spill locations during filling and unloading of tanks. Reuse, recycle, or properly dispose of any collected liquids or soiled absorbent materials.
 - Check tanks (and any containment sumps) frequently for leaks and spills. Replace tanks that are leaking, corroded, or otherwise deteriorating with tanks in good condition. Collect all spilled liquids and properly dispose of them.

* EPA * Preliminary Data Summary of Urban Stormwater Best Management Practices*

MINIMUM BEST MANAGEMENT PRACTICES Pollution Prevention/Good Housekeeping

- Develop procedures to prevent/mitigate spills to storm drain systems.
- Post "No Dumping" signs with a phone number for reporting illegal dumping and disposal.
- Conduct routine cleaning, inspections, and maintenance.
- Properly store and handle chemical materials.
- Protect materials stored outside from stormwater runon.
- Secure drums stored in an area where unauthorized persons may gain access to prevent accidental spillage, pilferage, or any unauthorized use.
- Identify key spill response personnel.
- Clean up leaks and spills immediately.
- Report and track spills.

Stencil storm drains

Training

- Train employees on these BMPs, storm water discharge prohibitions, and wastewater discharge requirements.
- Provide on-going employee training in pollution

IC17 Spill Prevention and Control

- Check for external corrosion of material containers, structural failures, spills and overfills due to operator error, failure of piping system, etc.
- Inspect tank foundations, connections, coatings, and tank walls and piping system.
- 4. Properly store and handle chemical materials.
 - Designate a secure material storage area that is paved with Portland cement concrete, free of cracks and gaps, and impervious in order to contain leaks and spills.
 - Do not store chemicals, drums, or bagged materials directly on the ground. Place these items in secondary containers.
 - · Keep chemicals in their original containers, if feasible.
 - . Keep containers well labeled according to their contents (e.g., solvent, gasoline).
 - Label hazardous substances regarding the potential hazard (corrosive, radioactive, flammable, explosive, poisonous).
 - Prominently display required labels on transported hazardous and toxic materials (per US DOT regulations).
- 5. Utilize secondary containment systems for liquid materials.
 - Surround storage tanks with a berm or other secondary containment system.
 - · Slope the area inside the berm to a drain.
 - Drain liquids to the sanitary sewer if available. DO NOT discharge wash water to sanitary sewer until contacting the local sewer authority to find out if pretreatment is required.
 - Pass accumulated stormwater in petroleum storage areas through an oil/water separator.
 - Use catch basin filtration inserts.
- Protect materials stored outside from stormwater runon. Construct a berm around the perimeter of the material storage area to prevent the runon of uncontaminated stormwater from adjacent areas as well as runoff of stormwater from the material.
- Secure drums stored in an area where unauthorized persons may gain access to prevent accidental spillage, pilferage, or any unauthorized use.

Spill Control and Cleanup Activities

- 8. Identify key spill response personnel.
- Adopt the Orange County Hazardous Materials Area Plan or an equivalent plan, which includes a set of planned responses to hazardous materials emergencies. The plan should include:
 - · Description of the facility, owner and address, activities and chemicals present
 - Facility map
 - Notification and evacuation procedures
 - Cleanup instructions
 - · Identification of responsible departments
- 10. Clean up leaks and spills immediately.
 - Place a stockpile of spill cleanup materials where they will be readily accessible (e.g. near storage and maintenance areas).
 - Utilize dry cleaning methods to clean up spills to minimize the use of water. Use a rag
 for small spills, a damp mop for general cleanup, and absorbent material for larger
 spills. If the spilled material is hazardous, then used cleanup materials are also
 hazardous and must be sent to a certified laundry (rags) or disposed of as hazardous
 waste. Physical methods for the cleanup of dry chemicals include the use brooms,
 shovels, sweepers, or plows.
 - Never hose down or bury dry material spills. Sweep up the material and dispose of properly.

- Clean up chemical materials with absorbents, gels, and foams. Use adsorbent
 materials on small spills rather than hosing down the spill. Remove the adsorbent
 materials promptly and dispose of properly.
- · For larger spills, a private spill cleanup company or Hazmat team may be necessary.

11. Reporting

- Report spills that pose an immediate threat to human health or the environment to local agencies, such as the fire department, and the Regional Water Quality Control Board.
- Establish a system for tracking incidents. The system should be designed to identify the following:
 - . Types and quantities (in some cases) of wastes
 - · Patterns in time of occurrence (time of day/night, month, or year)
 - Mode of dumping (abandoned containers, "midnight dumping" from moving vehicles, direct dumping of materials, accidents/spills)
 - · Responsible parties
- Federal regulations require that any oil spill into a water body or onto an adjoining shoreline be reported to the National Response Center (NRC) at 800-424-8802 (24 hour).

Training

- 1. Educate employees about spill prevention and cleanup.
 - Establish training that provides employees with the proper tools and knowledge to immediately begin cleaning up a spill.
 - Educate employees on aboveground storage tank requirements.
 - · Train all employees upon hiring and conduct annual refresher training.
- Train employees responsible for aboveground storage tanks and liquid transfers on the Spill Prevention Control and Countermeasure Plan.

Stencil storm drains

Storm drain system signs act as highly visible source controls that are typically stenciled directly adjacent to storm drain inlets. Stencils should read "No Dumping Drains to Ocean".

References

California Storm Water Best Management Practice Handbook. Industrial and Commercial. 2003. www.cabmphandbooks.com

California Storm Water Best Management Practice Handbooks. Industrial/Commercial Best Management Practice Handbook. Prepared by Camp Dresser& McKee, Larry Walker Associates, Uribe and Associates, Resources Planning Associates for Stormwater Quality Task Force. March 1993.

Model Urban Runoff Program: A How-To Guide for Developing Urban Runoff Programs for Small Municipalities. Prepared by City of Monterey, City of Santa Cruz, California Coastal Commission, Monterey Bay National Marine Sanctuary, Association of Monterey Bay Area Governments, Woodward-Clyde, Central Coast Regional Water Quality Control Board. July 1998 (Revised February 2002 by the California Coastal Commission).

Stormwater Management Manual for Western Washington, Volume IV Source Control BMPs. Prepared by Washington State Department of Ecology Water Quality Program. Publication No. 99-14. August 2001.

For additional information contact:

County of Orange/OC Watersheds

IC17 Spill Prevention and Control

Orange County Stormwater Program
(714) 955-0600
24 Hr. Water Pollution Hotline: 1-877-89SPILL
or visit our website at:
www.ocwatersheds.com

IC17 Spill Prevention and Control

Exhibit D
Page 4 of 11

IC3. BUILDING MAINTENANCE

Best Management Practices (BMPs)

A BMP is a technique, measure or structural control that is used for a given set of conditions to improve the quality of the stormwater runoff in a cost effective manner. The minimum required BMPs for this activity are outlined in the box to the right, implementation of pollution prevention/good housekeeping measures may reduce or eliminate the need to implement other more costly or complicated procedures. Proper employee training is key to the success of BMP implementation.

The BMPs outlined in this fact sheet target the following pollutants:

Targeted Constitue	rrts
Sediment	x
Nutrients	x
Floatable Materials	
Metals	x
Bacteria	X
Oil & Grease	
Organics & Toxicants	
Pesticides	
Oxygen Demanding	

MINIMUM BEST MANAGEMENT PRACTICES Pollution Prevention/Good Housekeeping

- Properly collect and dispose of water when pressure washing buildings, rooftops, and other large objects.
- Properly prepare work area before conducting building maintenance.
- Properly clean and dispose of equipment and wastes used and generated during building maintenance.
- Store toxic material under cover when not in use and during precipitation events.

Stencil storm drains

Training

- Train employees on these BMPs, storm water discharge prohibitions, and wastewater discharge requirements.
- Provide on-going employee training in pollution prevention.

Provided below are specific procedures associated with each of the minimum BMPs along with procedures for additional BMPs that should be considered if this activity takes place at a facility located near a sensitive waterbody. In order to meet the requirements for medium and high priority facilities, the owners/operators must select, install and maintain appropriate BMPs on site. Since the selection of the appropriate BMPs is a site-specific process, the types and numbers of additional BMPs will vary for each facility.

- Properly collect and dispose of water when pressure washing buildings, rooftops, and other large objects.
 - If pressure washing where the surrounding area is paved, use a water collection device
 that enables collection of wash water and associated solids. Use a sump pump, wet
 vacuum or similarly effective device to collect the runoff and loose materials. Dispose
 of the collected runoff and solids properly. Refer to fact sheet IC24 Wastewater
 Disposal for guidance on appropriate methods for disposal of wash water to the
 sanitary sewer.
 - If pressure washing on a landscaped area (with or without soap), runoff must be dispersed as sheet flow as much as possible, rather than as a concentrated stream.
 The wash runoff must remain on the landscaping and not drain to pavement.
- 2. Properly prepare work area before conducting building maintenance.

IC3 Building Maintenance

EPA * Preliminary Data Summary of Urban Stormwater Bast Management Practices"

- Use ground or drop cloths underneath outdoor painting, scraping, and sandblasting work, and properly dispose of collected material daily.
- Use a ground cloth or oversized tub for activities such as paint mixing and tool cleaning.
- Properly clean and dispose of equipment and wastes used and generated during building maintenance.
 - Clean paint brushes and tools covered with water-based paints in sinks connected to sanitary sewers or in portable containers that can be dumped into a sanitary sewer drain. Brushes and tools covered with non-water-based paints, finishes, or other materials must be cleaned in a manner that enables collection of used solvents (e.g., paint thinner, turpentine, etc.) for recycling or proper disposal.
 - · Properly dispose of wash water, sweepings, and sediments.
 - · Properly store equipment, chemicals, and wastes.
 - Do not dump any toxic substance or liquid waste on the pavement, the ground, or toward a storm drain.

OPTIONAL:

- Recycle residual paints, solvents, lumber, and other materials to the maximum extent practicable
- 4. Employ soil erosion and stabilization techniques when exposing large areas of soil.
 - Confine excavated materials to pervious surfaces away from storm drain inlets, sidewalks, pavement, and ditches. Material must be covered if rain is expected.
 - Use chemical stabilization or geosynthetics to stabilize bare ground surfaces.
- 5. Store toxic material under cover when not in use and during precipitation events.
- 6. Properly dispose of fluids from air conditioning, cooling tower, and condensate drains.
- 7. Regularly inspect air emission control equipment under AQMD permit.
- 8. Switch to non-toxic chemicals for maintenance when possible.
 - If cleaning agents are used, select biodegradable products whenever feasible
 - Consider using a waterless and non-toxic chemical cleaning method for graffiti removal (e.g. gels or spray compounds).
- 9. Use chemicals that can be recycled.
 - Buy recycled products to the maximum extent practicable

Training

- Train employees on these BMPs, storm water discharge prohibitions, and wastewater discharge requirements.
- 2. Train employees on proper spill containment and cleanup.
 - Establish training that provides employees with the proper tools and knowledge to immediately begin cleaning up a spill.
 - Ensure that employees are familiar with the site's spill control plan and/or proper spill cleanup procedures.
 - Fact sheet IC17 discusses Spill Prevention and Control in detail.
- Establish a regular training schedule, train all new employees, and conduct annual refresher training.
- 4. Use a training log or similar method to document training.

Stencil storm drains

Storm drain system signs act as highly visible source controls that are typically stenciled directly adjacent to storm drain inlets. Stencils should read "No Dumping Drains to Ocean".

References

California Storm Water Best Management Practice Handbook, industrial and Commercial, 2003. www.cabmphandbooks.com

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For additional information contact:

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IC3 Building Maintenance

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IC21. WASTE HANDLING AND DISPOSAL

Best Management Practices (BMPs)

A BMP is a technique, measure or structural control that is used for a given set of conditions to improve the quality of the stormwater runoff in a cost effective manner. The minimum required BMPs for this activity are outlined in the box to the right. Implementation of pollution prevention/good housekeeping measures may reduce or eliminate the need to implement other more costly or complicated procedures. Proper employee training is key to the success of BMP implementation.

The BMPs outlined in this fact sheet target the following pollutarits:

Targeted Constit	uents
Sediment	X
Nutrients	X
Floatable Materials	×
Metals	x
Bacteria	×
Oil & Grease	×
Organics & Toxicants	X
Pesticides	×
Oxygen Demanding	X

MINIMUM BEST MANAGEMENT PRACTICES Pollution Prevention/Good Housekeeping

- Prevent waste materials from coming in direct contact with wind or rain.
- Keep waste collection areas clean.
- · Secure solid waste containers when not in use.
- Regularly inspect, repair, and/or replace waste containers.
- Use all of a product before disposing of the container.
- Label and store hazardous wastes according to hazardous waste regulations.

Stencil storm drains

Training

- Train employees on these BMPs, storm water discharge prohibitions, and wastewater discharge requirements.
- Provide on-going employee training in pollution prevention.

Provided below are specific procedures associated with each of the minimum BMPs along with procedures for additional BMPs that should be considered if this activity takes place at a facility located near a sensitive waterbody. In order to meet the requirements for medium and high priority facilities, the owners/operators must select, install and maintain appropriate BMPs on site. Since the selection of the appropriate BMPs is a site-specific process, the types and numbers of additional BMPs will vary for each facility.

- 1. Prevent waste materials from coming in direct contact with wind or rain.
 - . Cover the waste management area with a permanent roof.
 - If this is not feasible, cover waste piles with temporary covering material such as reinforced tarpaulin, polyethylene, polyurethane, polypropylene, or hypaion.
 - Cover dumpsters to prevent rain from washing out waste materials.
- 2. Design waste handling and disposal area to prevent stormwater runon.
 - Enclose the waste handling and disposal area or build a berm around it.
 - Position roof downspouts to direct stormwater away from waste handling and disposal area.
- 3. Design waste handling and disposal area to contain spills.
 - Place dumpsters or other waste receptacles on an impervious surface.
 - · Construct a berm around the area to contain spills.

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EPA " Preliminary Data Summary of Urban Stormwater Best Management Practices"

Install drains connected to the public sewer or the facility's process wastewater system
within these contained areas. DO NOT discharge to a public sewer until contacting the
local sewer authority to find out if pretreatment is required.

IC21 Waste Handling and Disposal

- 4. Keep waste collection areas clean.
 - When cleaning around waste handling and disposal areas use dry methods when possible (e.g. sweeping, use of absorbents).
 - If water must be used, collect water and discharge to the sewer if permitted to do so.
 DO NOT discharge to a public sewer until contacting the local sewer authority to find out if pretreatment is required. If discharge to the sanitary sewer is not allowed, pump water to a tank and dispose of property.
 - Post "No Littering" signs.
- 5. Secure solid waste containers when not in use.
- 6. Regularly inspect, repair, and/or replace waste containers.
- 7. Do not fill waste containers with washout water or any other liquid.
- 8. Use all of a product before disposing of the container.
- 9. Segregate wastes by type and label and date wastes.
 - Do not mix wastes; this can cause chemical reactions, make recycling impossible, and complicate disposal.
 - Ensure that only appropriate solid wastes are added to solid waste containers.
 - Certain wastes such as hazardous wastes, appliances, fluorescent lamps, pesticides, etc. may not be disposed of in solid waste containers.
- 10. Label and store hazardous wastes according to hazardous waste regulations.
 - Consult your local hazardous waste agency or Fire Department for details.
 - Obtain a hazardous waste generator license or permit if necessary.
- 12. Minimize waste.
 - · Recycle materials whenever possible.
 - · Modify processes or equipment to increase efficiency.
 - · Identify and promote use of non-hazardous alternatives.
 - Reduction in the amount of waste generated can be accomplished using many different types of source controls such as:
 - Production planning and sequencing
 - Process or equipment modification
 - Raw material substitution or elimination
 - Loss prevention and housekeeping
 - Waste segregation and separation
 - Close loop recycling
 - Establish a material tracking system to increase awareness about material usage. This
 may reduce spills and minimize contamination, thus reducing the amount of waste
 produced.

Training

- Train employees on these BMPs, storm water discharge prohibitions, and wastewater discharge requirements
- 2. Train employees in proper waste handling and disposal.
- 3. Train employees on proper spill containment and cleanup.
 - Establish training that provides employees with the proper tools and knowledge to immediately begin cleaning up a spill.
 - Ensure that employees are familiar with the site's spill control plan and/or proper spill cleanup procedures.
 - Fact sheet IC17 discusses Spill Prevention and Control in detail.

- Establish a regular training schedule, train all new employees, and conduct annual refresher training.
- 5. Use a training log or similar method to document training.

Stencil storm drains

Storm drain system signs act as highly visible source controls that are typically stenciled directly adjacent to storm drain inlets. Stencils should read "No Dumping Drains to Ocean".

References

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