

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

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FORM APPROVED COUNTY COUNSEL  
DATE 9/23/15  
BY: GREGORY P. PRIAMOS  
Departmental Concurrence

**FROM:** Department of Public Health/Community Action Partnership

**SUBMITTAL DATE:**

September 22, 2015

**SUBJECT:** Ratify Amendment #15 to the Low-Income Utility Bill Assistance Agreement with the City of Riverside for the Sharing Households Assist Riverside's Energy (SHARE) Program for the period of July 1, 2015 – June 30, 2016. [District 1, 2] [\$150,000] 100% funded by City of Riverside.

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and authorize the Chairman of the Board to sign the attached Amendment #15 to the Low-Income Utility Bill Assistance Agreement with the City of Riverside for the SHARE Program to provide Riverside County with administrative funding in the amount of \$150,000 for the term of July 1, 2015 through June 30, 2016;

**BACKGROUND:**

**Summary**

Since 1989, Community Action Partnership (CAP) Riverside has administered the City of Riverside's SHARE utility bill and deposited assistance program by identifying eligible customers, processing client applications and performing other necessary administrative activities.

BF:lc

Susan D. Harrington, Director  
Department of Public Health

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 150,000	\$ 0	\$ 150,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

**SOURCE OF FUNDS:** 100% funded by City of Riverside

Budget Adjustment: No

For Fiscal Year: 15/16

**C.E.O. RECOMMENDATION:**

**APPROVE**

BY:   
Donna Shaw

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Benoit, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Benoit and Ashley  
Nays: None  
Absent: None  
Date: October 6, 2015  
xc: Public Health/CAP

Kecia Harper-Ihem  
Clerk of the Board

By:   
Deputy

Prev. Agn. Ref.: July 1, 2014, Item 3-9 | District: 1,2

Agenda Number:

3-36

- A-30
- Positions Added
- 4/5 Vote
- Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11:** Ratify Amendment #15 to the Low-Income Utility Bill Assistance Agreement with the City of Riverside for the Sharing Households Assist Riverside's Energy (SHARE) Program for the period of July 1, 2015 – June 30, 2016. [District 1, 2] [\$150,000] 100% funded by City of Riverside.

**DATE:** September 22, 2015

**PAGE:** 2 of 2

**BACKGROUND:**

**Summary (continued)**

The SHARE program provides utility bill and deposit assistance to low-income users of the Riverside City's utility services in an effort to reduce financial hardship often faced by low-income households.

The City of Riverside allocates \$850,000 per fiscal year to fund the low-income utility customer assistance program. These funds remain with the City of Riverside to be applied to eligible delinquent City of Riverside utility accounts and are not deposited with the Riverside County Auditor-Controller's Office. Additionally, the City of Riverside would compensate Riverside County of the funds pledged (up to \$150,000) for administration of the program.

This Amendment #15 extends the original Agreement from July 1, 2015 through June 30, 2016 with the City of Riverside for the SHARE program.

**Impact on Citizens and Businesses**

The approval of this amendment will continue the Riverside Public Utilities SHARE program to assist qualified low-income residential electric customers with their utility bills.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

No County General Funds are required.

**Contract History and Price Reasonableness**

On September 21, 1999 (Agenda #3.44), the Board of Supervisors approved the SHARE Agreement between City of Riverside and County of Riverside. Further, annual amendments #1 through #14 have been approved to provide administrative funding and extend the Agreement.

WHEN DOCUMENT IS FULLY EXECUTED RETURN  
CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010  
Post Office Box 1147, Riverside, Ca 92502-1147  
Thank you.

**FIFTEENTH AMENDMENT TO AGREEMENT  
FOR USE OF LOW-INCOME UTILITY BILL AND  
DEPOSIT ASSISTANCE FUNDS**

THIS FIFTEENTH AMENDMENT TO AGREEMENT is made and entered into this 18th day of November, 2015, by and between THE CITY OF RIVERSIDE, a California charter city and municipal corporation of the State of California ("City"), and the COMMUNITY ACTION PARTNERSHIP OF RIVERSIDE COUNTY, a political subdivision of the State of California, ("Grantee"), to provide low-income City utility customers with utility bill and deposit assistance, with reference to the following:

**RECITALS**

WHEREAS, the parties hereto entered into the Agreement for Use of Low-Income Utility Bill and Deposit Assistance Funds ("Agreement") on July 1, 1999, wherein the City agreed to use funds from the Public Benefits Surcharge authorized by AB 1890 (Chapter 854, Statutes of 1996), to assist the City's low-income utility customers; and

WHEREAS, the parties have subsequently amended the agreement, on an annual basis, to allocate additional funds to assist the City's low-income utility customers; and

WHEREAS, the Parties now desire to have Grantee provide further low-income assistance, for the term expiring June 30, 2016.

NOW THEREFORE, the parties hereto mutually agree that the Agreement dated July 1, 1999, is hereby amended as follows:

1. Section 4 is amended and restated as follows:

"The Grantee will provide utility assistance of up to \$150 per eligible low-income client for electric utility services for the benefit of the City's low-income electric utility customers.

4.1 For eligible low-income electric utility customers, such assistance will be available on a one-time basis during the 12-month period covered by the Agreement, and only if the customer has not applied for and received such

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assistance within twelve months of date of the new application, and will be paid directly to the City. Any change of address by the customer during the twelve month period ensuing from when the last such assistance was paid will render customer ineligible for the assistance, as set forth herein.

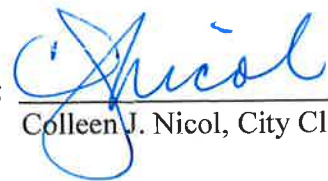
4.2 The City will provide to Grantee up to \$850,000 for low-income electric utility customer assistance and up to \$150,000 to Grantee for administration of the program for the fiscal year beginning July 1, 2015 and ending June 30, 2016.


4.3 Upon agreement of the duly authorized representatives of the City and the Grantee, the low-income electric utility customer assistance may be increased by up to 25%, an amount not to exceed \$250,000, if available funds are depleted. The City's funding of the program will be subject to annual appropriation."

IN WITNESS WHEREOF, City and Grantee have caused this Fifteenth Amendment to be duly executed on the day and year first above written. All provisions of the Agreement, and the thirteen prior Amendments thereto, not inconsistent with this Fifteenth Amendment shall remain in full force and effect and are hereby incorporated into this Fifteenth Amendment.

**CITY OF RIVERSIDE**, a charter city and municipal corporation

By:   
City Manager


Attest:   
Colleen J. Nicol, City Clerk

APPROVED AS TO FORM:  
By:   
Deputy City Attorney

**COMMUNITY ACTION PARTNERSHIP OF RIVERSIDE COUNTY**

By:   
MARION ASHLEY  
Title: **CHAIRMAN, BOARD OF SUPERVISORS**

Attest:   
County Clerk

APPROVED AS TO FORM:  
By:   
County Counsel

ATTEST:  
KECK HARPER-IHEM, Clerk  
By:   
DEPUTY