

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

343



FROM: Sheriff-Coroner-PA

SUBMITTAL DATE:
September 3, 2015

SUBJECT: Ratify and Approve Amendment #2 with Rubidoux Mortuary-Kimberly Family Chapel and Desert Transport Services, d/b/a Rose Mortuary for the Provision of Body Transport Services for Eight months. Districts All. [\$326,380- Dept, Rev. - Collections Program 80%, General Fund 20%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and Approve Amendment #2 extending the agreements with Rubidoux Mortuary-Kimberly Family Chapel and Desert Transport Services, d/b/a Rose Mortuary for the provision of body transport services for an additional eight months from July 1, 2015 to February 28, 2016, for total costs not to exceed \$326,380 in aggregate as allocated by the Sheriff-Coroner-PA; and,
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding, to sign amendments that do not change the substantive terms of the agreement, the ability to move the funds among the vendors, as approved by County Counsel

BACKGROUND:

Summary
(Continued on page 2)

FISCAL PROCEDURES APPROVED
PAUL ANGULO, CPA, AUDITOR-CONTROLLER
BY: Susana Garcia-Bocanegra 9/24/15

Will Taylor For
Stan Sniff
Sheriff-Coroner-PA
Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 326,380	\$ 0	\$ 326,380	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 65,276	\$ 0	\$ 65,276	\$ 0	

SOURCE OF FUNDS: Dept. Rev. - Collections Program
80%, General Fund 20%

Budget Adjustment: No
For Fiscal Year: 15/16

C.E.O. RECOMMENDATION:

APPROVE
BY: Steven C. Horn
Steven C. Horn

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Benoit, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Benoit and Ashley
Nays: None
Absent: None
Date: October 6, 2015
xc: Sheriff, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By: Kecia Harper-Ihem
Deputy

Prev. Agn. Ref.: 9/28/10 3.70 | District: All | Agenda Number:

3-45

FORM APPROVED COUNTY COUNSEL
BY: Anita C. Willis 9-23-15
DATE: ANITA C. WILLIS

Departmental Concurrence

Lisa Brandl
Lisa Brandl, Director

PURCHASING & FLEET SERVICES:

- A-30
- Positions Added
- 4/5 Vote
- Change Order

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Ratify and Approve Amendment #2 with Rubidoux Mortuary-Kimberly Family Chapel and Desert Transport Services, d/b/a Rose Mortuary for the Provision of Body Transport Services for Eight months.
Districts All. [\$326,380– Dept. Rev. - Collections Program 80% , General Fund 20%]

DATE: September 3, 2015

PAGE: 2 of 2 (BR 16-023)

BACKGROUND:

Summary (continued)

The Sheriff/Coroner requires transportation services for decedents from the location of their death in Riverside County to the Coroner's forensic centers in Perris or Indio. The County does not charge decedents families when the decedent is a victim of a homicide, when the decedent is a child 14 years or younger, or when the death occurs in the custody of a law enforcement agency, jail or prison. The County collects a transportation fee from private mortuaries when they pick up the decedents from either of our forensic centers and the Sheriff/Coroner has approximately 1,863 of these transports annually. Therefore, about 80% of the fees for transportation services are recovered by the County.

An extension of the current contract for eight additional eight months until February 28, 2016, will provide adequate time for County Purchasing to conduct a request for quote (RFQ) and evaluate all of the qualified responses.

All costs for this service has been anticipated for the current fiscal year and has been included in the 2015-16 budget, therefore no budget adjustment is necessary at this time.

Impact on Residents and Businesses

The need for body transportation services fluctuates unpredictably. The use of contractual transportation services helps to prevent delays to the families of the decedents and prevents the County from overstaffing during periods of infrequency.

Contract History and Price Reasonableness

In 2010 the County Purchasing Department issued RFP #SHARC-145, from which two responses were received. The proposals were reviewed by an evaluation team that recommended Rubidoux Mortuary-Kimberly Family Chapel and Desert Transport Services both be awarded contracts to provide the service. Both vendors have provided excellent service over the five year term of the previous agreements. Since 2010 neither vendor has had an increase to their prices.

Amendment No. 1 exercised the annual renewal option previously approved by the Board of Supervisors (9/28/10 M.O. 3.70) through June 30, 2015.

Attachments

(2) Contract Amendments

**COUNTY OF RIVERSIDE
 AMENDMENT NO.2 TO THE AGREEMENT
 WITH
 RUBIDOUX MORTUARY/KIMBERLY FAMILY CHAPEL**

CONTRACTOR: Rubidoux Mortuary/Kimberly Family Chapel
 Contract Term: July 1, 2015 through February 28, 2016
 Effective Date of Amendment: July 1, 2015
 Contract Amount: \$229,380
 Contract ID: SHARC-96270-001-06/11

The Agreement between Riverside County, herein referred to as COUNTY and Rubidoux Mortuary/Kimberly Family Chapel, herein referred to as CONTRACTOR, is amended as follows:

1. On page 3 of the Agreement, amend Section 2 the "Period of Performance": To amend all reference to the Period of Performance from expiration of June 30, 2015 to February 28, 2016, unless terminated as specified in Section 9 TERMINATION. All other terms of the Period of Performance in the Agreement shall apply.
2. On page 3 of the Agreement, amend Section 3 "Compensation": The COUNTY agrees to pay CONTRACTOR for services performed up to two hundred twenty nine thousand three hundred thirty-eight dollars (\$229,380) based on the availability of fiscal funding.
3. All other terms and conditions of the Agreement are to remain unchanged.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

FORM APPROVED COUNTY COUNSEL
 BY: HEAL R. KIPNIS
 DATE: 9/20/15

County
 Board of Supervisors
 4080 Lemon Street, 4th Floor
 Riverside, CA 92501

Contractor
 Rubidoux Mortuary/Kimberly Family Chapel
 6091 Mission Blvd
 Riverside, CA 92509

By: Marion Ashley
 Name: Marion Ashley
 Title: Chairman of the Board
 Date: OCT 06 2015

By: Jennifer Rubenstein
 Name: Jennifer Rubenstein
 Title: Owner
 Date: 9-24-15

ATTEST:
 KECIA HARPER-HEM, Clerk
 By: Karla [Signature]
 DEPUTY

RFP# SHARC-145
 BOS agenda # & Date 3.70 9-28-2010
 Form #116-311 Revision Date: 04/21/09

**COUNTY OF RIVERSIDE
AMENDMENT NO.2 TO THE AGREEMENT
WITH
DESERT TRANSPORT SERVICES
DBA ROSE MORTUARY**

CONTRACTOR: Rose Mortuary
Contract Term: June 30, 2015 through February 28, 2016
Effective Date of Amendment: July 1, 2015
Contract Amount: \$97,000
Contract ID: SHARC-96270-002-06/11

The Agreement between Riverside County, herein referred to as COUNTY and Desert Transport Services herein referred to as CONTRACTOR, is amended as follows:

1. On page 3 of the Agreement, amend Section 2 the "Period of Performance": To amend all reference to the Period of Performance from expiration of June 30, 2015 to February 28, 2016, unless terminated as specified in Section 9 TERMINATION. All other terms of the Period of Performance in the Agreement shall apply.
2. On page 3 of the Agreement, amend Section 3 "Compensation": The COUNTY agrees to pay CONTRACTOR for services performed up to ninety-seven thousand dollars (\$97,000) based on the availability of fiscal funding.
3. All other terms and conditions of the Agreement are to remain unchanged.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

County
 Board of Supervisors
 4080 Lemon Street, 4th Floor
 Riverside, CA 92501

Contractor
 Rose Mortuary
 66424 Pierson Blvd
 Desert Hot Springs, CA 92240

FORM APPROVED BY COUNTY COUNSEL
 BY: T. R. KIPINS
 DATE: 9/23/15

By: <u>Marion Ashley</u>	By: <u>Tamara Vradenburg</u>
Name: Marion Ashley	Name: <u>Tamara Vradenburg</u>
Title: Chairman of the Board	Title: <u>owner</u>
Date: <u>OCT 06 2015</u>	Date: <u>09/23/2015</u>

ATTEST:
 KECIA HARPER-HEM, Clerk
Kecia Harper-Hem
 DEPUTY

RFP# SHARC-145
 BOS agenda # & Date 370 9-28-2010
 Form #116-311 Revision Date: 04/21/09