

FORM APPROVED COUNTY COUNSEL  
BY: GREGORY P. PRIAMOS DATE 11/3/15

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

821



FROM: Office on Aging

SUBMITTAL DATE:  
October 26, 2015

SUBJECT: Ratification of FY 2015/2016 Standard Agreement Amendment #2 AP-1516-21 between California Department of Aging (CDA) and the County of Riverside for Title III/VII Programs Administered by the Office on Aging. [Districts: ALL] [Total Cost: \$484,868] [Federal 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and Authorize Chair to execute FY 2015/2016 Standard Agreement Amendment #2 AP-1516-21 between California Department of Aging (CDA) and the County of Riverside for Title III/VII Programs Administered by the Office on Aging in the amount of \$484,868;
2. Approve and direct the Auditor-Controller to make the budget adjustments as shown in Schedule A; and
3. Return all four (4) copies of the Agreement to Office on Aging for further processing.

BACKGROUND:

Summary

This amended contract provides the allocation of reconciled Federal One-Time-Only (OTO) Title III/VII funds to County of Riverside Office on Aging. Funds provided under this amended contract support the provision of services, programs, and other activities for senior citizens countywide in accordance with

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY: Susana Garcia-Boonegra 11/5/15

Rachelle Román  
Rachelle Román, Deputy Director  
Michele Haddock, Director

(Continued on Page 2)

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 484,868	\$	\$ 484,868	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$	
SOURCE OF FUNDS: Federal 100%				Budget Adjustment: Yes	
				For Fiscal Year:	2015/2016

C.E.O. RECOMMENDATION:

APPROVE

BY: Lani Sidson  
Lani Sidson

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Benoit, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Benoit and Ashley  
Nays: None  
Absent: None  
Date: November 17, 2015  
xc: OoA

Kecia Harper-Ihem  
Clerk of the Board  
By: Kecia Harper-Ihem  
Deputy

Prev. Agn. Ref.: 7-21-15, 3-31

District: ALL

Agenda Number:

3-18

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11:** Ratification of FY 2015/2016 Standard Agreement Amendment #2 AP-1516-21 between California Department of Aging (CDA) and the County of Riverside for Title III/VII Programs Administered by the Office on Aging. [Districts: ALL] [Total Cost: \$484,868] [Federal 100%]  
**DATE:** October 26, 2015  
**PAGE:** Page 2 of 3

**BACKGROUND:**  
**Summary (continued)**

Title III & Title VII of the Older Americans Act and the Older Californians Act. The services include Supportive Services and Senior Centers (Title IIIB), Congregate and Home Delivered Nutrition Meal Programs (Title IIIC & NSIP), Preventive Health and Medication Management (Title IIID), National Family Caregiver Support (Title IIIE), Long Term Care Ombudsman Services (Title VII-a), and Elder Abuse Prevention (Title VII-b).

This amended contract reflects the current contract from California Department of Aging and could be subject to some modifications based on the State final legislative process.

**Impact on Citizens and Businesses**

These funds are to be utilized in accordance with the targeting requirements of the Older Americans Act, to persons aged 60 and older with the greatest social and economic need; with considerable emphasis on programs and services that help older adults find employment, support older and disabled individuals to live as independently as possible in the community, promote healthy aging and community involvement, and assist family members in their vital care giving role.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

The original FY 2015/2016 Standard Agreement AP-1516-21 between California Department of Aging (CDA) and County of Riverside for Title III/VII Programs administered by Riverside County Office on Aging for a 12 month period, July 1, 2015 – June 30, 2016 was approved and signed by the Board of Supervisors on July 21, 2015, Agenda Item 3-31; with total amount of \$7,073,619 in federal and state funds. Standard Agreement AP-1516-21 Amendment #1 was signed and approved by the Purchasing Agent on October 7, 2015 for total amount of \$7,187,198, in which the increase of funds in the amount of \$113,579 was included as a budget adjustment in the 1<sup>st</sup> Quarter Budget Update for Office on Aging. The amount of the amended contract #2 is \$7,672,066; therefore, a budget adjustment in the amount of \$484,868 is needed for the increase in funds as shown on the attached Schedule A.

The terms of this amended contract remains unchanged, July 1, 2015 – June 30, 2016.

There is no impact to County General funds and we are requesting no additional matching funds.

**Contract History and Price Reasonableness**

FY 2015/2016 Standard Agreement AP-1516-21 – July 21, 2015, Agenda Item 3-31.

FY 2015/2016 Standard Agreement Amendment #1 AP-1516-21 – Signed by Purchasing Agent October 7, 2015.

**ATTACHMENTS:**

A. **BUDGET ADJUSTMENT:** Attached.

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11:** Ratification of FY 2015/2016 Standard Agreement Amendment #2 AP-1516-21 between California Department of Aging (CDA) and the County of Riverside for Title III/VII Programs Administered by the Office on Aging. [Districts: ALL] [Total Cost: \$484,868] [Federal 100%]  
**DATE:** October 26, 2015  
**PAGE:** Page 3 of 3

Office on Aging  
Schedule A  
FY 2015/16

Increase Office on Aging Estimated Revenue:

21450-5300100000-767140	Fed-Misc Reimbursement	\$	484,868
	Total:	\$	484,868

Increase Office on Aging Appropriations:

21450-5300100000-510040	Regular Salaries	\$	36,422
21450-5300100000-518100	Budgeted Benefits		19,660
21450-5300100000-520320	Telephone Service		36,492
21450-5300100000-526700	Rent-Lease Bldgs		47,000
21450-5300100000-527780	Special Program Expense		81,020
21450-5300100000-536200	Contrib to Non-County Agency		264,274
	Total:	\$	484,868

**STANDARD AGREEMENT AMENDMENT**

STD. 213 A (Rev 6/03)

WHEN DOCUMENT IS FULLY EXECUTED RETURN

CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010  
Post Office Box 1147, Riverside, Ca 92502-1147

for 12/16 sent to Clerk

☐ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED

2 Thank you! Pages

AGREEMENT NUMBER

AP-1516-21

AMENDMENT NUMBER

2

REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and Contractor named below:

STATE AGENCY'S NAME

California Department of Aging

CONTRACTOR'S NAME

COUNTY OF RIVERSIDE, Office on Aging

2. The term of this

Agreement is July 1, 2015 through June 30, 2016

3. The maximum amount of this \$ 7,672,066.00

Agreement after this amendment is: Seven million, six hundred seventy-two thousand, sixty-six and no/100 dollars

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

Exhibit A number of pages is amended from 14 to 15.  
 Exhibit B number of pages is amended from 12 to 13.  
 Exhibit D number of pages is amended from 28 to 33.  
 Exhibit E number of pages is amended from 15 to 14.

ATTEST:

KECIA HARPER-IHEM, Clerk

By

DEPUTY

This contract amendment increases funds provided to the contractor by \$ 484,868.00. This increase offsets unspent funds previously awarded to this contractor and will be used to enhance services.

Exhibit B, pages 12, and 13, titled Budget Display, amendment 2, is attached and replaces the Exhibit B pages 12, and 13, titled Budget Display Amendment 1.

The Budget, amendment 2, is hereby incorporated by reference and replaces the Budget, amendment 1.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties herein

**CONTRACTOR**

CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)

COUNTY OF RIVERSIDE, Office on Aging

BY (Authorized Signature)

MARION ASHLEY

DATE SIGNED (Do not type)

11/17/15

PRINTED NAME AND TITLE OF PERSON SIGNING

MARION ASHLEY CHAIRMAN, BOARD OF SUPERVISORS

ADDRESS

6296 Rivercrest Drive, Suite K Riverside CA 92507-0738

**STATE OF CALIFORNIA**

AGENCY NAME

California Department of Aging

BY (Authorized Signature)

Glenn Wallace

DATE SIGNED (Do not type)

1-5-16

PRINTED NAME AND TITLE OF PERSON SIGNING

Glenn Wallace, Contracts and Business Services Section

ADDRESS

1300 National Drive, Suite 200, Sacramento, CA 95834

CALIFORNIA  
 Department of General Services  
 Use Only

☒ Exempt per: AG OP 80-111

FORM APPROVED BY COUNTY COUNSEL  
 BY: NEAL R. KPNIS  
 DATE: 11/26/15

NOV 17 2015 3:18 2016-2-130371

**Exhibit B - Budget Detail, Payment Provisions, and Closeout**

**AREA PLAN  
 Budget Display  
 Fiscal Year 2015-16 (Federal Funding Years 2015 & 2016)  
 County of Riverside**

**12 months (July 1, 2015 - June 30, 2016)**

	Project Number	Baseline	Baseline Adjustments	Cumulative Transfers	Updated Baseline	Cumulative OTO	Updated Total	Net Change
<b>Supportive Services</b>								
Federal Title IIIB	3BSL15-15	372,250	-	142,343	514,593	143,784	658,377	286,127
Federal Title IIIB	3BSL16-15	1,116,750	-	427,027	1,543,777	-	1,543,777	427,027
Total Supportive Services		1,489,000	-	569,370	2,058,370	143,784	2,202,154	713,154
<b>Ombudsman</b>								
Federal Title IIIB	3BOL15-15	12,446	-	-	12,446	1,323	13,769	1,323
Federal Title IIIB	3BOL16-15	37,337	-	-	37,337	-	37,337	-
Federal Title VIIa	7OFL15-15	15,673	-	-	15,673	2,701	18,374	2,701
Federal Title VIIa	7OFL16-15	47,017	-	-	47,017	-	47,017	-
General Fund IIIB	B1GL	-	53,049	-	53,049	-	53,049	-
Public Health L & C								
Program Fund	LCPF	-	21,220	-	21,220	-	21,220	21,220
State Health Facilities								
Citation Penalties								
Account	SDFL	43,005	-	-	43,005	39,310	82,315	-
SNF Quality & Accountability	SNFL	100,793	-	-	100,793	-	100,793	(21,220)
Total Ombudsman		256,271	74,269	-	330,540	43,334	373,874	4,024
<b>Congregate Nutrition</b>								
Federal Title IIIC1	3C1L15-15	518,982	-	(250,405)	268,577	118,472	387,049	(131,933)
Federal Title IIIC1	3C1L16-15	1,556,944	-	(751,214)	805,730	-	805,730	(751,214)
General Fund C1	C1GL	182,416	-	-	182,416	-	182,416	-
NSIP C1	NC1L15-15	36,337	-	-	36,337	4,817	41,154	4,817
NSIP C1	NC1L16-15	109,011	-	-	109,011	-	109,011	-
Total Congregate Nutrition		2,403,690	-	(1,001,619)	1,402,071	123,289	1,525,360	(878,330)
<b>Home-Delivered Meals</b>								
Federal Title IIIC2	3C2L15-15	261,833	-	108,062	369,895	100,685	470,580	208,747
Federal Title IIIC2	3C2L16-15	785,499	-	324,187	1,109,686	-	1,109,686	324,187
General Fund C2	C2GL	180,928	-	-	180,928	-	180,928	-
NSIP C2	NC2L15-15	67,082	-	-	67,082	8,893	75,975	8,893
NSIP C2	NC2L16-15	201,247	-	-	201,247	-	201,247	-
Total Home Delivered Meals		1,496,589	-	432,249	1,928,838	109,578	2,038,416	541,827
<b>Disease Prevention</b>								
Federal Title IIID	3DFL15-15	27,000	-	-	27,000	4,082	31,082	4,082
Federal Title IIID	3DFL16-15	80,998	-	-	80,998	-	80,998	-
Total Disease Prevention		107,998	-	-	107,998	4,082	112,080	4,082
<b>Family Caregiver</b>								
Federal Title IIIE	3EFL15-15	174,366	-	-	174,366	98,393	272,759	98,393
Federal Title IIIE	3EFL16-15	523,099	-	-	523,099	-	523,099	-
Total Title IIIE		697,465	-	-	697,465	98,393	795,858	98,393
<b>Elder Abuse</b>								
Federal Title VII	7EFL15-15	6,521	-	-	6,521	1,718	8,239	1,718
Federal Title VII	7EFL16-15	19,562	-	-	19,562	-	19,562	-
Total Elder Abuse		26,083	-	-	26,083	1,718	27,801	1,718
<b>Administration</b>								
Federal Title IIIB	3BAL15-15	45,162	-	-	45,162	-	45,162	-
Federal Title IIIB	3BAL16-15	135,485	-	-	135,485	-	135,485	-
Federal Title IIIC1	C1AL15-15	56,330	-	-	56,330	-	56,330	-
Federal Title IIIC1	C1AL16-15	168,991	-	-	168,991	-	168,991	-
Federal Title IIIC2	C2AL15-15	28,420	-	-	28,420	-	28,420	-
Federal Title IIIC2	C2AL16-15	85,258	-	-	85,258	-	85,258	-
Federal Title IIIE	3EAL15-15	18,879	-	-	18,879	-	18,879	-
Federal Title IIIE	3EAL16-15	56,635	-	-	56,635	-	56,635	-
General Fund C1	1GAL	1,077	-	-	1,077	-	1,077	-
General Fund C2	2GAL	286	-	-	286	-	286	-
Total Administration		596,523	-	-	596,523	-	596,523	-
<b>Funding Summary</b>								
Federal Funds		6,565,114	-	-	6,565,114	484,868	7,049,982	484,868
General Fund		364,707	53,049	-	417,756	-	417,756	-
Public Health L & C		-	-	-	-	-	-	-
Program Fund		-	21,220	-	21,220	-	21,220	21,220
SNF Quality & Accountability		100,793	-	-	100,793	-	100,793	(21,220)
State Health Facilities		-	-	-	-	-	-	-
Citation Penalties		-	-	-	-	-	-	-
Account		43,005	-	-	43,005	39,310	82,315	-
<b>Grand Total - All Funds</b>		<b>7,073,619</b>	<b>74,269</b>	<b>-</b>	<b>7,147,888</b>	<b>524,178</b>	<b>7,672,066</b>	<b>484,868</b>

**Comments:**

The maximum amount of Title III-E expenditures allowable for supplemental services is: 206,128

The maximum amount of Title III-E expenditures allowable for Grandparents is: 103,064

The minimum General Fund to be expended for State Match in Title III is: 277,662

CFDA NUMBER	Year	Award #	Award Name
93.041	2015	15AACAT7EA	Older Americans Act Title VII-Allotments for Vulnerable Elder Rights Protection Activities
93.041	2016	16AACAT7EA	Older Americans Act Title VII-Allotments For Vulnerable Elder Rights Protection Activities
93.042	2015	15AACAT7OM	Older Americans Act Title VII-Allotments For Vulnerable Elder Rights Protection Activities
93.042	2016	16AACAT7OM	Older Americans Act Title VII-Allotments For Vulnerable Elder Rights Protection Activities
93.043	2015	15AACAT3PH	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.043	2016	16AACAT3PH	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.044	2015	15AACAT3SS	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.044	2016	16AACAT3SS	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.045	2015	15AACAT3CM	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.045	2016	16AACAT3CM	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.045	2015	15AACAT3HD	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.045	2016	16AACAT3HD	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.052	2015	15AACAT3FC	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.052	2016	16AACAT3FC	Older Americans Act Title III-Grants for State & Community Programs on Aging
93.053	2015	15AACANSIP	Older Americans Act Section 311-Nutrition Services Incentive Program
93.053	2016	16AACANSIP	Older Americans Act Section 311-Nutrition Services Incentive Program

# RESOLUTION

**BE IT RESOLVED** by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on Tuesday, November 17, 2015, that Marion Ashley, the Chairman is authorized and directed to execute on behalf of said County the Standard Agreement No. AP-1516-21, Amendment No. 2 between Riverside County and California Department of Aging providing: for Title III/VII Programs.

## Roll Call:

Ayes: Jeffries, Tavaglione, Washington, Benoit and Ashley  
Nays: None  
Absent: None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA HARPER-IHEM, Clerk of said Board

By:   
Deputy

STATE OF CALIFORNIA  
BOARD OF SUPERVISORS } §  
COUNTY OF RIVERSIDE }

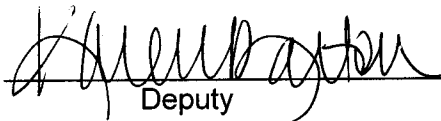
I, Karen Barton, Deputy Clerk of the Board for the County of Riverside, do hereby certify that the foregoing is a full, true and correct copy of Standard Agreement No. AP-1516-21, Amendment No. 2, approved by the Board of Supervisors at a regular meeting duly held and convened on November 17, 2015, at which meeting a quorum of said Board was present and acting throughout.

Furthermore, I hereby certify that according to provisions of Government Code Section 25103, a copy of Standard Agreement No. AP-1516-21, Amendment No. 2 was delivered to the Chairman of the Board, Marion Ashley.

Dated this 17th day of November, 2015

WITNESS my hand and official seal

Kecia Harper-Ihem, Clerk of the Board

By: \_\_\_\_\_  
Deputy



**CALIFORNIA DEPARTMENT OF AGING**

1300 National Drive, Suite 200  
SACRAMENTO, CA 95834  
Internet Home Page: [www.aging.ca.gov](http://www.aging.ca.gov)  
TDD Only 1-800-735-2929  
FAX Only (916) 928-2500  
(916) 419-7531



October 1, 2015

To: COUNTY OF RIVERSIDE, Office on Aging

Enclosed are four Standard Agreements for Contract # AP-1516-21, Amendment 2. You must have current supporting documents in order for us to process this amendment.

As a reminder, we have listed below the expiration dates for your Insurance Certificate or letter of self-insurance for this contract. If they are expired or will be prior to us receiving the signed amendment back, you will need to renew your insurance and send it with the amendment.

- General Liability will expire on 7/1/2016
- Auto Liability will expire on 7/1/2016
- Professional Liability will expire on 10/1/2015

- ☒ A new resolution is needed  
☐ A new resolution is NOT needed

Please sign and return all four copies of the Contract Amendment and any additional documents required to:

California Department of Aging  
1300 National Drive, Suite 200  
Sacramento, CA 95834

If you have any questions, please contact me at (916) 419-7157 or at the email address listed below. Thank you.

Don Fingado  
Contract Analyst  
California Department of Aging  
[Don.Fingad@aging.ca.gov](mailto:Don.Fingad@aging.ca.gov)



Do Your Part to Help California Save Energy  
To learn more about saving energy, visit the CDA web site at [www.aging.ca.gov](http://www.aging.ca.gov)

**CALIFORNIA DEPARTMENT OF AGING**

1300 NATIONAL DRIVE, SUITE 200  
 SACRAMENTO, CA 95834-1992  
 Internet Home Page: [www.aging.ca.gov](http://www.aging.ca.gov)  
 TDD Only 1-800-735-2929  
 FAX Only (916) 928-2267  
 Phone Number (916) 419-7500

**PROGRAM MEMO**

CDA 1014 (Rev. 02/14)

<b>TO: Area Agencies on Aging Directors</b>		<b>NO.: PM 15 - 12 (P)</b>
<b>SUBJECT: Area Plan Contract Amendment #2</b>		<b>DATE ISSUED: September 30, 2015</b>
		<b>EXPIRES: June 30, 2016</b>
<b>REFERENCES: Older Americans Act, § 712, Older Californians Act, § 9700</b>		<b>SUPERSEDES: PM 15 -11 (P)</b>
<b>PROGRAMS AFFECTED:</b>	<input type="checkbox"/> All <input checked="" type="checkbox"/> Title III-B <input checked="" type="checkbox"/> Title III-C1/C2 <input checked="" type="checkbox"/> Title III-D <input checked="" type="checkbox"/> Title III-E <input checked="" type="checkbox"/> Title VII <input type="checkbox"/> Title V <input type="checkbox"/> HICAP <input checked="" type="checkbox"/> Other: <b>NSIP, Public Health Licensing and Certification Program Fund</b>	

**Purpose**

The purpose of this Program Memo (PM) is to transmit Area Plan (AP) Contract Amendment #2 for the State Fiscal Year (SFY) 2015-16. Specific information on the amended contract and budget display is provided below.

**Allocation Information**

The California Department of Aging (CDA) allocated the following in Amendment #2:

- Unexpended Funds - Up to five percent of each AAA's prior year unexpended baseline funding (carryover) back to the original AAA. CDA redistributed amounts that exceeded the five percent baseline allocation across all AAAs utilizing the factors from the original contract.
- Federal Grant Reconciliation – The difference between the estimated federal grant funds that were allocated in your original contract compared to the actual final federal grant award. CDA allocated reconciled federal funds to all AAAs using the appropriate Intrastate Funding Formula, Ombudsman and Nutrition Services Incentive Program factors.

**Budget Display**

The Budget Displays for Amendment #2 reflect AAA initial transfers. In addition, they contain a correction to the funding source for the new Ombudsman Program funding that was distributed with Amendment #1. The baseline increase previously identified from the Skilled Nursing Facility Quality and Accountability Fund (SNFQAF) should have been from the Public Health Licensing and Certification Program Fund.

Copies of your AP Contract Amendment #2 Budget Display are posted on the California Department of Aging (CDA) website:

[http://www.cda.ca.gov/ProgramsProviders/AAA/AAA\\_Budget\\_Displays/](http://www.cda.ca.gov/ProgramsProviders/AAA/AAA_Budget_Displays/)

*Continued on next page*

**Budget Submission, Instructions and Due Date**

AAAs must submit their AP Contract Amendment #2 Area Plan Budget Template by incorporating the amounts from the corresponding Budget Display.

- There are no restrictions on the use of carry-over (OTO) funds; however, if OTO funds are used for equipment, home and community based projects, or innovative pilot projects, a CDA 1031 form must be submitted.
- The CDA 1031 is available for downloading at:  
[http://www.aging.ca.gov/ProgramsProviders/AAA/Fiscal\\_Form\\_Documents/](http://www.aging.ca.gov/ProgramsProviders/AAA/Fiscal_Form_Documents/)

**Due Date:** The Area Plan Budget is due to CDA no later than 30 days from the date of this Program Memo.

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**Reporting Expenditures And Requests for Funds**

CDA will not process any Amendment #2 payments until:

- The AP Contract, Amendment #1, and Amendment #2 Budgets are approved.
- The AP Contract, Amendment #1, and Amendment#2 are fully executed.

Please remember to identify the correct project number along with your amounts requested on the Supplemental CDA 151 Request for Funds.

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**Contract Packages**

CDA will mail the Amendment #2 contract package to each AAA's Contract Representative.

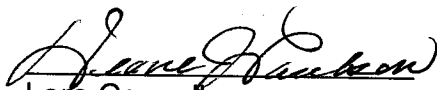
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**Questions**

- For fiscal inquiries, contact your assigned CDA Fiscal Team Specialist.
  - For programmatic inquiries, contact your assigned CDA Program Specialist.
- 

**Attachments**

- AP Contract Amendment #2 Budget Displays are available for downloading from the CDA website at:  
[http://www.aging.ca.gov/ProgramsProviders/AAA/AAA\\_Budget\\_Displays/](http://www.aging.ca.gov/ProgramsProviders/AAA/AAA_Budget_Displays/)
  - The Area Plan Budget Template and Instructions are available for downloading from the CDA website at:  
[http://www.aging.ca.gov/ProgramsProviders/AAA/Fiscal\\_Form\\_Documents](http://www.aging.ca.gov/ProgramsProviders/AAA/Fiscal_Form_Documents)
- 

  
Lora Connolly  
Director