

FORM APPROVED COUNTY COUNSEL  
11/15  
DATE  
JAMES E. BROWN

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

832



FROM: Emergency Management Department

SUBMITTAL DATE:

November 5, 2015

SUBJECT: Ratify the Memorandum of Agreement (MOA) between the County of Riverside and the County of Lake for Emergency Management Mutual Aid (EMMA). All Districts. [\$ 0].

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify the MOA between the County of Riverside and the County of Lake for EMMA for the period of September 12, 2015 through October 3, 2015; and
2. Approve and direct the Chairperson to execute four copies of the MOA on behalf of the County of Riverside.

BACKGROUND:

Summary

On September 12, 2015, the Valley Fire started in the County of Lake, California. The same day, the Federal Emergency Management Agency (FEMA) approved emergency assistance through the Fire Management Assistance Grant (FMAG). The California Office of Emergency Services (CalOES) enacted the Emergency Management Mutual Aid (EMMA) plan, and the County of Lake requested emergency management support from the County of Riverside.

KS:nh

*Kim Saruwatari*  
Kim Saruwatari, Director  
Emergency Management Department

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 0	\$ 0	\$ 0	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

SOURCE OF FUNDS:

Budget Adjustment: No

For Fiscal Year: 15/16

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

BY: *Debra Cournoyer*  
Debra Cournoyer

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Benoit, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Benoit and Ashley  
Nays: None  
Absent: None  
Date: November 17, 2015  
xc: EMD

Kecia Harper-Ihem

Clerk of the Board

By: *William D. ...*  
Deputy

Prev. Agn. Ref.:

District: All

Agenda Number:

3-19

A-30 ☐ Positions Added ☐ Change Order ☐  
4/5 Vote ☐

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: Ratify the Memorandum of Agreement (MOA) between the County of Riverside and the  
County of Lake for Emergency Management Mutual Aid (EMMA). All Districts. [\$ 0].**

**DATE: November 5, 2015**

**PAGE: 2 of 2**

**BACKGROUND:**

**Summary (continued)**

The MOA allows reimbursement of all reasonable costs associated with mutual aid assistance during the Valley Fire. The County of Riverside's Emergency Management Department (EMD) provided emergency management mutual aid consisting of emergency management personnel during the period of September 12, 2015 through October 3, 2015. Six staff spent a combined total of 48 days filling positions in the Lake County EOC.

**Impact on Citizens and Businesses**

This will benefit the residents and business of Riverside County by enhancing the County's emergency management preparation and response capabilities.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

The County of Riverside will be seeking approximately \$29,000 in reimbursement for costs for hotel, meals, fuel and overtime for the responding staff. The department will request Board approval should a budget adjustment be necessary.

**MEMORANDUM OF AGREEMENT (MOA) BETWEEN RIVERSIDE COUNTY AND THE COUNTY OF  
LAKE PERTAINING TO ASSISTANCE PROVIDED UNDER THE  
EMERGENCY MANAGEMENT MUTUAL AID (EMMA) PLAN**

**WHEREAS**, this event and associated conditions will collectively be referred to as Valley fire; and

**WHEREAS**, on September 12, 2015, this declared emergency event consists of fire; and

**WHEREAS**, the following extreme heat conditions existed, unpredictable winds, low humidity and drought which aided the Valley Fire that swept through the Cobb/Middletown/Hidden Valley area of Lake County burning 76,067 acres threatening 2,953 homes, destroying 1,280 Single Residences, 27 Multiple Residences, 66 Nonresidential Commercial Properties, and 585 Other Minor Structures. Destroying power poles, public safety communications and telephone lines, and impacting 13 public water systems; and

**WHEREAS**, on September 12, 2015, the Federal Emergency Management Agency (FEMA) approved emergency assistance through the Fire Management Assistance Grant (FMAG) for the Valley Fire (FEMA-5112-FM-CA); and

**WHEREAS**, the Emergency Management Mutual Aid Plan delineates the current state policy concerning Emergency Management Mutual Aid; and

**WHEREAS**, the Emergency Management Mutual Aid Plan describes the standard procedures used to acquire emergency management mutual aid resources and the method to ensure coordination of emergency management mutual aid planning and readiness; and

**WHEREAS**, the County Emergency Manager is the Operational Area Emergency Management Mutual Aid Coordinator; and

**WHEREAS**, Emergency Management Mutual Aid Plan provides, in pertinent part, "When an emergency develops or appears to be developing which cannot be resolved by emergency management resources within an Operational Area, it is the responsibility of the Operational Area Mutual Aid Coordinator to provide assistance and coordination to control the problem;" and

**WHEREAS**, the Emergency Management Mutual Aid Plan provides, in pertinent part, "A request for emergency management mutual aid requires the approval of an authorized official of the requesting jurisdiction;" and

**WHEREAS**, the County Emergency Manager of the County of Lake requested the mutual aid assistance of Riverside County, pursuant to the Emergency Management Mutual Aid Plan to provide emergency management support in connection with the Valley Fire; and

**WHEREAS**, Riverside County provided emergency management mutual aid consisting of emergency management personnel, equipment, and/or materials during the period September 13, 2015 through October 3, 2015 to assist with emergency management services in connection with the Valley Fire; and

**WHEREAS**, Riverside County agrees to document all of its mutual aid assistance costs related to the Valley Fire as attachments to this MOA and submit to the County of Lake as soon as practicable;

NOW, THEREFORE, IT IS HEREBY AGREED by and between the County of Lake and Riverside County that the County of Lake may reimburse all reasonable costs associated with Riverside County emergency management mutual aid assistance during the Valley Fire.

**Providing Jurisdiction**

**Providing Agency (If different from Providing Jurisdiction)**

By Marion Ashley  
(Signature)

By Kim Saruwatari  
(Signature)

Name: Marion Ashley

Name: Kim Saruwatari

Title: Chairman, Board of Supervisors

Title: Director

County: County of Riverside

Agency: Emergency Management Department

Date: NOV 17 2015

Date: 11/05/2015

**Requesting Jurisdiction**

By Matt Perry  
(Signature)

Name: Matt Perry

Title: County Administrative Officer

Office of Emergency Services Director

County of Lake

Date: 12/3/15

FOR APPROVED COUNTY COUNSEL  
BY NEAL R. KIPNIS 11/5/15  
DATE

**ATTEST:**

KECIA HARPER-IHEM, Clerk

By [Signature]  
DEPUTY