

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

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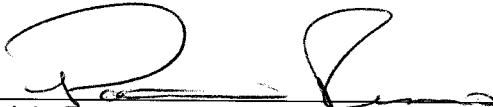
FROM: TLMA – Transportation and Planning Department


SUBMITTAL DATE:
December 29, 2015

SUBJECT: Amendment No. 4 to Agreement 11-08-020 between the County of Riverside and ICF Jones & Stokes, Inc. for On-Call Environmental Services. All Districts; Various State and Local Funds 70% and Deposit Based Fee Revenue 30% [\$2,000,000 Total Cost]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached Amendment No. 4 to increase the contract budget for the On-Call Environmental Services Agreement between the County of Riverside (County) and ICF Jones & Stokes, Inc.; and
2. Authorize the Chairman of the Board to execute the same; and
3. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.


Patricia Romo
Assistant Director of Transportation


Juan C. Perez
Director of Transportation and Land Management

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (Per Exec. Office)
COST	\$ 1,000,000	\$ 0	\$ 2,000,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

SOURCE OF FUNDS: Various by project- State and Local Funds (70%) and DBF Revenue (30%). There are no General Funds used in this Agreement.

Budget Adjustment: Yes
For Fiscal Year: 2015/2016

C.E.O. RECOMMENDATION:

APPROVE


BY: 
Tina Grande

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Benoit and Ashley
Nays: None
Absent: None
Date: February 9, 2016
xc: Transp., Planning, Auditor

Kecia Harper-Ihem
Clerk of the Board,
By: 
Deputy

Prev. Agn. Ref.: 10/18/11, Item 3-38; 6/30/15,
Item 3-65

District: All

Agenda Number:

3-27

FORM APPROVED COUNTY COUNSEL 1/13/10
DATE
BY: GREGORY P. PRIAMOS

FISCAL PROCEDURES APPROVED
PAUL ANGULO, CPA, AUDITOR-CONTROLLER
BY: Susana Garcia-Bocanegra
1/26/14
Departmental Concurrence

- A-30
- Positions Added
- Change Order
- 4/5 Vote
- X

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Amendment No. 4 to Agreement 11-08-020 between the County of Riverside and ICF Jones & Stokes, Inc. for On-Call Environmental Services. All Districts; [\$2,000,000]; Various State and Local Funds 70% and Deposit Based Fee Revenue 30%

DATE: December 29, 2015

PAGE: 2 of 3

BACKGROUND:

Summary

The County of Riverside Transportation Department (Transportation Department) utilizes outside consulting firms to assist in the environmental phase of project delivery, often the critical path, to supplement our own Transportation Department staff, and make use of specialized expertise for certain environmental studies. Environmental Services are needed to provide access to additional expertise and personnel, enabling the Transportation Department to meet increasing state and federal regulatory compliance demands.

On October 18, 2011 (Agenda Item 3-38), the Board of Supervisors (Board) approved the On-Call Environmental Services Agreement with ICF Jones & Stokes, Inc. with an annual amount not-to-exceed \$250,000. The On-call Environmental Agreement was for a 3-year term with the option to extend the contract two (2) additional one (1) year terms following the close of the initial three (3) year term.

On July 1, 2014 (Agenda Item 3-59), the Board approved Amendment No.1 which provided ICF Jones & Stokes, Inc. the first of two optional one-year extensions in the amount of \$250,000 for FY 2014/2015 and authorized the Director of Transportation to approve future extensions as provided for in the agreement. On June 30, 2015 (Agenda Item 3-65) the Board approved Amendment No. 2 which revised the annual budget in the agreement for FY 2015/2016 from \$250,000 per year to \$500,000 per year. The revision was necessary due to an increased amount of project activities requiring efficient and timely environmental analysis. On June 3, 2015, the Director of Transportation approved Amendment No. 3 which provided a second and final one-year extension.

The \$500,000 budget for Fiscal Year 2015/2016 for ICF Jones & Stokes, Inc. has been exhausted. The budget must be increased to provide sufficient capacity to continue working on critical on-call work assignments for necessary environmental services. There is a need for environmental services for the mitigation, monitoring and construction permitting of the Clinton Keith Road Extension Project, ICF Jones & Stokes, Inc. is also performing environmental clearances of the Interim Safety project located on Cajalco Road that will add wider shoulders, continuous left-turn lane, bus turn outs, and additional lanes at the intersection between Day Street and Brown Street. In addition, the Planning Department is utilizing the services of ICF Jones & Stokes, Inc. to assist the Environmental Programs section. Amendment No. 4 will increase the contract budget amount an additional \$500,000 for a total of \$1,000,000 for the remainder of Fiscal Year 2015/2016 which will allow for environmental analysis to continue in an efficient and expedient manner.

Impact on Residents and Businesses

This amendment will provide increased access to specific environmental expertise in areas that will supplement Transportation and Planning Department staff resources, keeping Transportation projects moving and assisting Planning's development review functions.

SUPPLEMENTAL:

Additional Fiscal Information

All associated contract costs will be funded using project funds. Project funds include, but are not limited to, Measure A, Gas Tax, WRCOG TUMF, Road and Bridge Benefit District funds, developer contributions and various State funds. Deposit based fees are utilized in funding a consultant to support the Environmental Programs section of the Planning Department. Thus, no net County costs will be incurred as a result of this contract agreement.

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Amendment No. 4 to Agreement 11-08-020 between the County of Riverside and ICF Jones & Stokes, Inc. for On-Call Environmental Services. All Districts; [\$2,000,000]; Various State and Local Funds 70% and Deposit Based Fee Revenue 30%

DATE: December 29, 2015

PAGE: 3 of 3

Original Contract Amount:

	Fiscal Year 2011/2012	\$250,000	
	Fiscal Year 2012/2013	\$250,000	
	Fiscal Year 2013/2014	\$250,000	
Amendment No. 1	Fiscal Year 2014/2015	\$250,000	(First one-year extension)
Amendment No. 2	Fiscal Year 2015/2016	\$500,000	(Augment)
Amendment No. 3	Fiscal Year 2015/2016	\$0	(Second one-year extension)
Amendment No. 4	Fiscal Year 2015/2016	\$500,000	(Augment)
	Total	\$2,000,000	

Contract History and Price Reasonableness

The billing rates for environmental services from ICF Jones & Stokes, Inc. remain unchanged from the billing rates included in their October 18, 2011 County-awarded agreement. The billing rates of ICF Jones & Stokes, Inc. are comparable to those of other consulting firms offering similar services.

ATTACHMENTS:

Schedule A
Amendment No. 4

Schedule A

Increase Appropriation:

10000-3120100000-525440 Professional Services

\$150,000

Increase Estimated Revenue:

10000-3120100000-771930 Deposit Based Fee Draws

\$150,000

AMENDMENT No. 4 TO AGREEMENT

for On-Call Environmental Services

between County of Riverside- Transportation Department

and ICF Jones & Stokes, Inc.

THIS AMENDMENT (hereinafter the "Amendment No. 4") to an Agreement is made and entered into as of this 9th day of February, 201~~6~~⁶, by and between the County of Riverside, a political subdivision of the State of California (hereinafter the "COUNTY"), and ICF Jones & Stokes, Inc. (hereinafter "CONSULTANT").

RECITALS

- A. COUNTY and CONSULTANT have entered into an Agreement entitled "On-Call Environmental Services between County of Riverside – Transportation Department and ICF Jones & Stokes, Inc." dated October 18, 2011, Agenda Item 3.38 (hereinafter the "Agreement"). The Agreement provides the terms and conditions, scope of work, schedule and budget for the performance of professional and technical services necessary to provide on-call Environmental services.
- B. Due to an increased amount of roadway activities requiring varying levels of environmental analysis and on-call Environmental services provided to other COUNTY departments, the amount of compensation is required to be increased a second time to provide sufficient funding capacity for efficient and timely environmental analysis. The parties augmented the compensation amount on June 30, 2015 in an amendment entitled "Amendment No. 2 to Agreement for On-call Environmental Services between County of Riverside-Transportation Department and ICF Jones & Stokes, Inc" (Amendment No. 2), Agenda Item 3-65. The parties now desire to amend the compensation amount for the remainder of Fiscal Year 2015/2016.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows, effective as of this 9th day of Feb., 201~~6~~⁶:

- 1. Article VI – COMPENSATION subsection B.1. of the original Agreement was amended by Amendment No. 2 on June 30, 2015 (Agenda Item 3-65) by deleting the sentence "The total amount of the Contract is not to exceed \$250,000 per year." and replacing with the following: "The total amount of the Contract is

1 not to exceed \$500,000 per year.” Amendment No. 4 is amending the previously amended Agreement
2 language with the following: “The total amount of the contract is not to exceed \$1,000,000”.

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4 2. Appendix C · Article CIV · Cost Proposal of the original Agreement was amended by Amendment No. 2 on
5 June 30, 2015 (Agenda Item 3-65) by deleting the Annual Budget Amount for July1, 2015 to June 30, 2016
6 of “\$250,000” and replacing with “\$500,000”. Amendment No. 4 is amending the “\$500,000” with
7 “\$1,000,000”.
- 8 3. CONSULTANT agrees to bill at rates approved in the October 28, 2011 Agreement, for the term of this
9 agreement.
- 10 4. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions
11 of the Agreement shall remain in full force and effect between the parties hereto.


12 IN WITNESS HEREOF, the parties hereto have caused this Amendment to the Agreement to be duly executed
13 this day and year first written above.

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APPROVALS

COUNTY Approvals

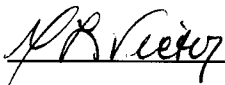
RECOMMENDED FOR APPROVAL:

 Dated: 11/30/15

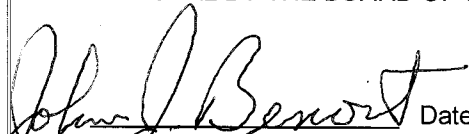
Juan C. Perez
Director of Transportation and Land Management

APPROVED AS TO FORM:

GREGORY P. PRIAMOS

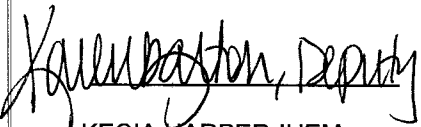
 Dated: 12/8/15
County Counsel

APPROVAL BY THE BOARD OF SUPERVISORS

 Dated: FEB 09 2016

JOHN J. BENOIT
PRINTED NAME
Chairman, Riverside County Board of Supervisors

ATTEST:

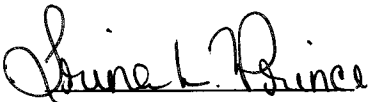
 Dated: FEB 09 2016

KECIA HARPER-IHEM
Clerk of the Board (SEAL)

CONSULTANT Approvals

CONSULTANT:

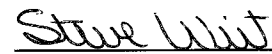
ICF Jones & Stokes, Inc.

 Dated: 10/2/15

Trina L. Prince
PRINTED NAME

Contracts Administrator
TITLE

CONSULTANT:

 Dated: 10/2/15

Steve Wirt
PRINTED NAME

Asst. Secretary
TITLE

AMENDMENT No. 3 TO AGREEMENT

for On-Call Environmental Services

between County of Riverside – Transportation Department

and ICF Jones & Stokes, Inc.

THIS AMENDMENT (hereinafter the "Amendment") to an agreement is made and entered into as of this 1st day of July, 2015, by and between the County of Riverside, a political subdivision of the State of California (hereinafter the "COUNTY"), and ICF Jones & Stokes, Inc. (hereinafter "CONSULTANT").

RECITALS

- A. COUNTY and CONSULTANT have entered in an agreement entitled "On-Call Environmental Services between County of Riverside – Transportation Department and ICF Jones & Stokes, Inc." that is dated October 18, 2011 (hereinafter the "Agreement"). The Agreement provides the terms and conditions, scope of work, schedule and budget for the performance of professional and technical services necessary to provide on-call Environmental services.
- B. Appendix B • Article BI establishes the time period for allowing work assignments to be authorized under the original agreement. The terms and conditions specify that work assignments can be authorized for three years from the date of Board of Supervisors agreement approval (October 18, 2011) and that the authority to execute work assignments can be modified through one-year supplemental extensions. The agreement allows for two separate one-year extensions. The CONSULTANT is satisfactorily performing the duties under this agreement and the Transportation Department continues to need the services provided. The parties therefore now desire to implement the second one-year extension of the authority to execute work assignments.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows, effective July 1, 2015:

1. CONSULTANT agrees to bill at the rates approved in the October 18, 2011 Agreement, for the term of this agreement.
2. The authority to authorize work assignments under this contract is hereby extended from July 1, 2015 to

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June 30, 2016 in accordance with Appendix B • Article BI of the original agreement.

3. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of the Agreement shall remain in full force and effect between the parties hereto.


IN WITNESS HEREOF, the parties hereto have caused this Amendment to the Agreement to be duly executed this day and year first written above.

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APPROVALS

COUNTY Approvals

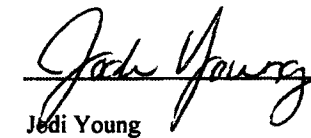
RECOMMENDED FOR APPROVAL:

 Dated: 6/3/15

JUAN C. PEREZ
Director of Transportation and Land Management

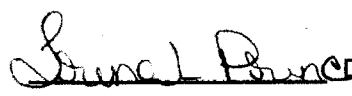
CONSULTANT Approvals

CONSULTANT:

 Dated: 6/18/15

Jedi Young
PRINTED NAME
Contracts Manager
TITLE

CONSULTANT:

 Dated: 6/18/15

Trina L. Prince
PRINTED NAME
Contracts Administrator
TITLE

COPY

332 A



**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FORM APPROVED COUNTY COUNSEL
BY: *[Signature]* GREGORY P. PRIAMOS DATE

FROM: TLMA – Transportation Department

SUBMITTAL DATE:
May 21, 2015

SUBJECT: Amendment No. 2 to Agreement 11-08-020 with ICF Jones & Stokes, Inc. for On-Call Environmental Services. All Districts; [\$500,000]; Various State Funds, Local Funds and Deposit Based Fee Revenue - 100%

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached Amendment to increase the contract budget for the On-Call Environmental Services Agreement with ICF Jones & Stokes, Inc.; and
2. Authorize the Chairman of the Board to execute the same;

BACKGROUND:

Summary

Environmental Services are needed to provide access to expertise and additional personnel, enabling the Transportation Department to meet increasing state and federal regulatory compliance demands.

Departmental Concurrence

[Signature]
Patricia Romo

Assistant Director of Transportation

[Signature]
Juan C. Perez

Director of Transportation and Land Management

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (Per Exec. Office)
COST	\$ 0	\$ 500,000	\$ 500,000	\$ 0	Consent <input type="checkbox"/> Policy <input type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

SOURCE OF FUNDS: Varies by project-State Funds, Local Funds and DBF Fee Revenue - 100%

Budget Adjustment: NO
For Fiscal Year: 15/16

C.E.O. RECOMMENDATION:

APPROVED

BY: *[Signature]*
Time Change

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

- A-30
- 4/5 Vote
- Positions Added
- Change Order

6/30/15

Prev. Agn. Ref.: 10/18/11, Item 3-38;
07/01/14, Item 3-59

District: All

Agenda Number:

3-65

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Amendment No. 2 to Agreement 11-08-020 with ICF Jones & Stokes, Inc. for On-Call Environmental Services. All Districts; [\$500,000]; Various Funds 100%

DATE: May 21, 2015

PAGE: 2 of 2

BACKGROUND:

Summary (continued)

The Transportation Department utilizes outside consulting firms to assist in the environmental phase of project delivery, often the critical path, to supplement the currently available minimal Transportation Department staff, and make use of specialized expertise for certain environmental studies.

On October 18, 2011, Agenda Item 3-38, the Board of Supervisors (Board) approved the On-Call Environmental Services Agreement with ICF Jones & Stokes, Inc. Jones & Stokes, Inc. specializes in all phases of cultural and paleontological field investigations, site testing, and analysis and construction monitoring. This existing contract is for an annual not to exceed amount of \$250,000 annually for fiscal years 2011/2012 through 2014/2015. Amendment No. 2 exercises the option to extend the contract for one final year through June 20, 2016, and with a not to exceed budget of \$500,000.

The Cajalco Road Safety Project and the Clinton Keith Extension are two key projects that will benefit from this contract. In addition, the Planning Department is utilizing the services of ICF Jones & Stokes, Inc. to assist with the General Plan and other planning work. The contract Amendment No. 2 will allow for the environmental analysis of road improvements to continue in an efficient and expedient manner.

The Transportation Departments needs the continued environmental support services to deliver all of the necessary road improvement projects identified and funded in the Transportation Improvement Project (TIP).

Impact on Residents and Businesses

This amendment will afford the Transportation Department the ability to respond in a time efficient manner to public demands on our road system, as well as obtaining specific environmental expertise in areas that will supplement Transportation Department staff resources.

SUPPLEMENTAL:

Additional Fiscal Information

All associated contract costs will be funded using project funds. Project funds include, but are not limited to, Measure A, gas tax, WRCOG TUMF, Road and Bridge Benefit District funds, developer contributions, and various state funds. Thus, no net Riverside County (County) costs will be incurred as a result of this contract agreement.

Original Contract Amount:

	Fiscal Year 2011/2012	\$ 250,000
	Fiscal Year 2012/2013	\$ 250,000
	Fiscal Year 2013/2014	\$ 250,000
Amendment No. 1	Fiscal Year 2014/2015	\$ 250,000
Amendment No. 2	Fiscal Year 2015/2016	\$ 500,000
	Total	\$1,500,000

Contract History and Price Reasonableness

The Board approved the original agreement on October 18, 2011, Agenda Item 3-38. On July 1, 2014, Agenda Item 3-59, the Board approved the first amendment to this agreement, extending the term of the agreement for the first of the two optional one-year extensions and authorizing the Director of Transportation and Land Management, or his designee, to approve future extensions.

The billing rates for environmental services from ICF Jones & Stokes, Inc. remain unchanged from the billing rates included in their October 18, 2011, County-awarded agreement. The billing rates of ICF Jones & Stokes, Inc. are comparable to those of other consulting firms offering similar services.

AMENDMENT No. 2 TO AGREEMENT

for On-Call Environmental Services

between County of Riverside- Transportation Department

and ICF Jones & Stokes, Inc.

THIS AMENDMENT (hereinafter the "Amendment No. 2") to an Agreement is made and entered into as of this _____ day of _____, 2015, by and between the County of Riverside, a political subdivision of the State of California (hereinafter the "COUNTY"), and ICF Jones & Stokes, Inc. (hereinafter "CONSULTANT").

RECITALS

- A. COUNTY and CONSULTANT have entered in an Agreement entitled "On-Call Environmental Services between County of Riverside – Transportation Department and ICF Jones & Stokes, Inc." dated October 18, 2011, Agenda Item 3.38 (hereinafter the "Agreement"). The Agreement provides the terms and conditions, scope of work, schedule and budget for the performance of professional and technical services necessary to provide on-call Environmental services.
- B. Due to an increased amount of roadway activities requiring varying levels of environmental analysis, the amount of compensation is required to be increased to provide efficient and timely environmental analysis. The parties therefore now desire to amend the compensation amount for Fiscal Year 2015/2016.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows, effective as of this _____ day of _____, 2015:

- 1. Article VI – COMPENSATION subsection B.1. of the original Agreement is amended by deleting the sentence "The total amount of the Contract is not to exceed \$250,000 per year." and replacing with the following: "The total amount of the Contract is not to exceed \$500,000 per year."
- 2. Appendix C · Article CIV · Cost Proposal of the original Agreement is amended by deleting the Annual Budget Amount for July1, 2015 to June 30, 2016 of "\$250,000" and replacing with "\$500,000".
- 3. CONSULTANT agrees to bill at rates approved in the October 28, 2011 Agreement, for the term of this agreement.

1 4. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions
2 of the Agreement shall remain in full force and effect between the parties hereto.

3 IN WITNESS HEREOF, the parties hereto have caused this Amendment to the Agreement to be duly executed
4 this day and year first written above.
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APPROVALS

COUNTY Approvals

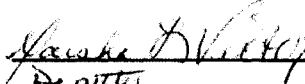
RECOMMENDED FOR APPROVAL:

 Dated: 6/3/15

Juan C. Perez
Director of Transportation and Land Management
Patricia Romo
Assistant Director of Transportation

APPROVED AS TO FORM:

GREGORY P. PRIAMOS

 Dated: 6/8/15
Deputy
County Counsel

APPROVAL BY THE BOARD OF SUPERVISORS

_____ Dated: _____

PRINTED NAME
Chairman, Riverside County Board of Supervisors

ATTEST:

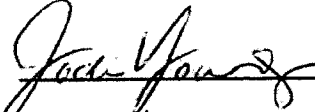
_____ Dated: _____

KECIA HARPER-IHEM
Clerk of the Board (SEAL)

CONSULTANT Approvals

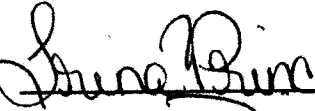
CONSULTANT:

ICF Jones & Stokes, Inc.

 Dated: 04-23-15
Jack Young
PRINTED NAME

Contract Manager
TITLE

CONSULTANT:

 Dated: 4/24/15
Trina Prince
PRINTED NAME

Contracts Administrator
TITLE

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

810A



FROM: TLMA – Transportation Department

SUBMITTAL DATE:
May 8, 2014

SUBJECT: Extension No. 1 to Agreement 11-08-020 with ICF Jones & Stokes, Inc. for On-Call Environmental Services, One-Year Extension. All Districts; [\$250,000]; Various Funds 100%

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached Amendment No. 1 (hereinafter referenced as "extension") to the On-Call Environmental Services Agreement with ICF Jones & Stokes, Inc. and the County of Riverside; and
2. Authorize the Chairman of the Board to execute the same; and
3. Authorize the Director of Transportation, or his designee, to approve extensions as provided for in the agreement.

Departmental Concurrence

Patricia Romo
 Assistant Director of Transportation

Juan C. Perez, Director of Transportation and Land Management

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (Per Exec. Office)
COST	\$ 0	\$ 250,000	\$ 250,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
SOURCE OF FUNDS: Various Transportation project funds. There are no General Funds used in this project.				Budget Adjustment: N/A	
				For Fiscal Year: 2014/2015	

C.E.O. RECOMMENDATION:

APPROVE

BY:
Tina Grande

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

Positions Added
 Change Order

A-30
 4/5 Vote

Prev. Agn. Ref.: 10/18/11, Item 3-38

District: All/All

Agenda Number:

7/1/14
3-59

4/15/14
 J. B. Lester

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Extension No. 1 to Agreement 11-08-020 with ICF Jones & Stokes, Inc. for On-Call Environmental Services, One-Year Extension. All Districts; [\$250,000]; Various Funds 100%

DATE: May 8, 2014

PAGE: Page 2 of 2

BACKGROUND:

Summary

The Transportation Department needs the continued environmental support services to deliver all of the necessary road improvement projects identified and funded in the Transportation Improvement Program (TIP). Environmental services are needed to provide access to expertise and additional personnel, enabling the Transportation Department to meet increasing state and federal regulatory compliance demands.

The Board of Supervisors approved and executed an agreement between the County of Riverside (County) and ICF Jones & Stokes, Inc. on October 18, 2011 (Agenda Item 3-38), to provide the Transportation Department with the needed environmental services. The agreement allowed for two optional one-year extensions to extend the term of the contract.

This extension exercises the option in the agreement to extend the term of the contract for the first of the two optional one-year extensions. The Transportation Department needs the continued services of ICF Jones & Stokes, Inc. for fiscal year 2014/2015.

The terms of the agreement also provide the County the option to terminate the agreement within 30 days without cause.

Impact on Residents and Businesses

This extension will afford the Transportation Department the ability to respond in a time efficient manner to public demands on our road system, as well as obtaining specific environmental expertise in areas that will supplement Transportation Department staff resources.

SUPPLEMENTAL:

Additional Fiscal Information

All associated contract costs will be funded using project funds. Thus, no net county costs will be incurred as a result of this contract agreement.

Contract History and Price Reasonableness

The billing rates for environmental services from ICF Jones & Stokes, Inc. remain unchanged from the billing rates included in their October 18, 2011, County-awarded contract. The billing rates for ICF Jones & Stokes, Inc. are comparable to those of other consulting firms offering similar services. ICF Jones & Stokes, Inc. has spent \$177,042.89 to date in FY 13/14 under this contract.

AMENDMENT No. 1 TO AGREEMENT

for On-Call Environmental Services

between County of Riverside – Transportation Department

and ICF Jones & Stokes, Inc.

THIS AMENDMENT (hereinafter the "Amendment") to an agreement is made and entered into as of this _____ day of _____, 2014, by and between the County of Riverside, a political subdivision of the State of California (hereinafter the "COUNTY"), and ICF Jones & Stokes, Inc. (hereinafter "CONSULTANT").

RECITALS

- A. COUNTY and CONSULTANT have entered in an agreement entitled "On-Call Environmental Services between County of Riverside – Transportation Department and ICF Jones & Stokes, Inc." that is dated October 18, 2011 (hereinafter the "Agreement"). The Agreement provides the terms and conditions, scope of work, schedule and budget for the performance of professional and technical services necessary to provide on-call Environmental services.
- B. Appendix B • Article BI establishes the time period for allowing work assignments to be authorized under the original agreement. The terms and conditions specify that work assignment can be authorized for three years from the date of Board of Supervisors agreement approval (October 18, 2011) and that the authority to execute work assignments can be modified through one-year supplemental extensions. The agreement allows for two separate one-year extensions. The CONSULTANT is satisfactorily performing the duties under this agreement and the Transportation Department continues to need the services provided. The parties therefore now desire to implement the first one-year extension of the authority to execute work assignments.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows, effective July 1, 2014:

1. CONSULTANT agrees to bill at the rates approved in the October 18, 2011 Agreement, for the term of this agreement.
2. The authority to authorize work assignments under this contract is hereby extended from July 1, 2014 to

1 APPROVALS

2 COUNTY Approvals

3 RECOMMENDED FOR APPROVAL:

4
5
6 Patricia Romo Dated: 5-17-14

7 JUAN C. PEREZ

8 Director of Transportation

9 Patricia Romo
Assistant Director of Transportation

10 APPROVED AS TO FORM:

11
12
13 Pamela J. Walls Dated: 6/5/14
14 Deputy
PAMELA J. WALLS

15 County Counsel

16
17 APPROVAL BY THE BOARD OF SUPERVISORS

18
19
20 _____ Dated: _____

21 PRINTED NAME
22 Chairman, Riverside County Board of Supervisors

23
24 ATTEST:

25
26
27 _____ Dated: _____

28 KECIA HARPER-IHEM

29 Clerk of the Board (SEAL)

CONSULTANT Approvals

CONSULTANT:

Joseph S McGrath Dated: 3/25/14
PRINTED NAME

Dir. Contracts
TITLE

CONSULTANT:

_____ Dated: _____

PRINTED NAME

TITLE

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

415



ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

FROM: TLMA - Transportation Department

SUBMITTAL DATE:
September 22, 2011

SUBJECT: On-Call Environmental Services Agreement with ICF Jones & Stokes, Inc.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached On-Call Environmental Services Agreement with ICF Jones & Stokes, Inc.
2. Authorize the Chairman of the Board to execute the same.

BACKGROUND: The Transportation Department needs additional environmental support services to deliver all of the necessary road improvement projects identified and funded in the Transportation Improvement Program (TIP). In addition to the currently identified and funded

Juan C. Perez
Director of Transportation

Rw:fs
(Continued On Attached Page)

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 250,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2011/12
SOURCE OF FUNDS: Gas Tax, Measure A, TUMF Fees and RBBB Fees. There are no General Funds used in this project.			Positions To Be Deleted Per A-30	<input type="checkbox"/>
			Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY:

Tina Grande

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL
BY:
MARSHAL VICTOR
DATE: 9/28/11

Dep't Recomm.: Policy Consent
Per Exec. Ofc.: Policy Consent

Prev. Agn. Ref.

District: All

Agenda Number:

3.38

The Honorable Board of Supervisors

RE: On-Call Environmental Services Agreement with ICF Jones & Stokes, Inc.

September 22, 2011

Page 2 of 2

projects in the TIP, new projects continue to surface. Environmental services are needed to provide access to expertise and additional personnel, enabling the Transportation Department to meet increasing State and Federal regulatory compliance demands.

A request for proposals (RFP) was advertised in the Press Enterprise and The Desert Sun for full service firms and specialist firms (Cultural Studies and other work). A notice was mailed to 235 firms that were on the County of Riverside's Pre-Qualified List of Consulting firms. Twenty six (26) firms submitted proposals. The written proposals were evaluated by representatives from the Riverside County Transportation Department. Five (5) full services firms and one (1) specialist (cultural/paleontological) firm were prequalified to provide environmental consulting services for the County.

ICF Jones & Stokes, Inc. (ICF) has been selected to provide on-call services. ICF is able to provide a range of environmental services from field surveys and analysis (e.g. noise, biology, GIS) to document writing. ICF has extensive experience with transportation projects under state and federal standards. ICF will be directed to furnish specific project related environmental tasks to support County staff with the delivery of approved TIP projects. This contract is for an annual amount not-to-exceed \$250,000. It is for a 3-year term (total aggregate of \$750,000). The County has the option to extend the contract for two (2) additional one (1) year terms following the close of the initial three (3) year term. Funding for the services provided for each assignment will come from the respective project funds. These on-call environmental services will afford the Department the ability to respond in a time efficient manner to public demands on our road system, as well as obtaining specific environmental expertise in areas that will supplement our staff resources.

The terms of the agreement also provide the County the option to terminate the agreement within 30 days without cause.

- 1 3. The charges for each individual assigned under this Agreement shall be listed separately.
- 2 4. Charges of \$500.00 or more for any one item of Additional Direct Costs shall be accompanied by
- 3 substantiating documentation such as invoices, telephone logs, etc.
- 4 5. Each invoice shall bear a certification signed by the ENVIRONMENTAL CONTRACT MANAGER or an
- 5 officer of the firm, which reads as follows:

I hereby certify that the hours and salary rates charged in this invoice are the actual hours and rates worked and paid to the employees listed.

ARTICLE CIII • PAYMENT

Progress payments shall be made in accordance with the Environmental On-Call Services Agreement ARTICLE VI • COMPENSATIONS.

ARTICLE CIV • COST PROPOSAL

The total annual amount of services to be performed under this contract is not to exceed \$250,000 unless approved in writing by COUNTY.

Annual Budget Amounts

Year	Amount
Contract Execution Date to June 30, 2012	\$250,000
July 1, 2012 to June 30, 2013	\$250,000
July 1, 2013 to June 30, 2014	\$250,000
July 1, 2014 to June 30, 2015	\$250,000 (Extension requires Board Authorization)
July 1, 2015 to June 30, 2016	\$250,000 (Extension requires Board Authorization)

ARTICLE CV • BILLING RATES

Billing Rates are given below and are subject to the following:

A. PREMIUM OVERTIME

Billing Rates shall be applicable to both straight time and overtime work, unless payment of a premium for overtime work is required by law, regulation or craft agreement, or is otherwise specified in this contract. In such event, the premium portion of Direct Salary Costs will not be subject to the Multiplier.

B. BILLING RATES

Billing Rates shown herein are in effect for three years following the effective date of the contract. Thereafter, CONSULTANT may request adjustments to individual rates on an annual basis. CONSULTANT shall notify