

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

807



FORM APPROVED COUNTY COUNSEL
DATE 2/13/16
BY: GREGORY P. PRIAMOS
Departmental Concurrence

FROM: Riverside University Health System – Behavioral Health

SUBMITTAL DATE:

SUBJECT: Approval of the FY 15/16 Sole Source Procurement with Hazelden Publishing for the Matrix Model Training Materials for Client-Related Therapy (Districts: All), [\$205,422], Federal – 80%, State – 20%

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the FY 15/16 Sole Source Procurement with Hazelden Publishing for the Matrix Model Training Materials for client-related therapy, not to exceed \$205,422; and
2. Authorize the Purchasing Agent to establish a FY 15/16 purchase order to purchase Hazelden Publishing's Matrix Model Training Materials, not to exceed \$205,422.

BACKGROUND:

Summary

Riverside University Health System – Behavioral Health (RUHS-BH) is developing a new Drug Medi-Cal organized delivery system for its Substance Use Programs, which includes the Matrix Model curriculum that will deliver a comprehensive approach to treat addiction and to better serve clients and maintain program fidelity.

(Continued on page 2)

SS:jb

Steve Steinberg
Steve Steinberg, Interim Director
Behavioral Health

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 205,422	\$ 0	\$ 205,422	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

SOURCE OF FUNDS: Federal – 80%, State – 20%

Budget Adjustment: NO
For Fiscal Year: 15/16

C.E.O. RECOMMENDATION:

APPROVE

BY: *Christopher M. Hans*
Christopher M. Hans

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Benoit and Ashley
Nays: None
Absent: None
Date: March 8, 2016

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

Prev. Agn. Ref.: RUHS Purchasing District: All Agenda Number: 5/20/14 (3-27)

- Positions Added
- Change Order
- A-30
- 4/5 Vote

3-15

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Approval of the FY 15/16 Sole Source Procurement with Hazelden Publishing for the Matrix Model Training Materials for Client-Related Therapy (Districts: All), [\$205,422], Federal – 80%, State – 20%

DATE:

PAGE: Page 2 of 2

BACKGROUND (Continued):

The National Institute on Drug Abuse (NIDA) acknowledged the Matrix Model as an effective and scientifically based approach to substance use treatment. The Substance Abuse and Mental Health Services Administration (SAMHSA), has listed the model on its National Registry of Evidence-based Programs and Practices (NREPP). This prestigious listing is based on the cumulative data from evaluations of the Matrix Model spanning the past 25 years.

The Matrix Model includes seven (7) key programs that complement each other and combine to produce an integrated outpatient treatment program, including recovery groups, relapse prevention groups, family education groups, social support groups, 12-step meetings and individual sessions. Each program contains a facilitator manual, handbooks, DVDs and CDs to reproduce client-related materials. Each of the thirteen (13) Substance Use locations will receive a complete set of the Matrix Model.

Impact on Citizens and Businesses

These services are a component of the Department's system of care aimed at improving the health and safety of consumers and the community.

Contract History and Price Reasonableness

Hazelden is the sole source provider of the training materials. RUHS-BH negotiated with Hazelden to provide a 27% discount for the training materials, reflecting a cost savings of \$77,660. Additionally, the materials contain CDs, allowing RUHS-BH to duplicate materials for clients as needed.

 **Riverside
University
HEALTH SYSTEM**
Behavioral Health

Reply to: Behavioral Health Administration
P.O. Box 7549
Riverside, CA 92513

Date: February 4, 2016
From: Steve Steinberg, Interim Director,
Riverside University Health System – Behavioral Health (RUHS-BH)
To: Lisa Brandl, Purchasing Agent
Via: Jeanette Bates, Administrative Services Supervisor
Subject: Sole Source Procurement; Request for Training Materials for Client-Related
Therapy

The below information is provided in support of my Department requesting approval for a sole source.

1. **Supplier being requested:** Hazelden Publishing
2. **Vendor ID:** 0000006374
3. **Supply/Service being requested:**
The Matrix Model –Training Materials
4. **Alternative suppliers that can or might be able to provide supply/service and extent of market search conducted:**
Hazelden Publishing is the only supplier that is able to provide the proprietary training materials.
5. **Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide (if proprietary software or machinery, hardware, please provide a supporting letter from the manufacturer):**
The Hazelden is the sole source provider for the training materials and has contractual rights to all dissemination of curriculum content and distribution.
6. **Reasons why my department requires these unique features and what benefit will accrue to the county:**

The National Institute on Drug Abuse (NIDA) acknowledged the Matrix Model as an effective and scientifically based approach to substance use treatment. The Substance Abuse and Mental Health Services Administration (SAMHSA), has listed the model on its National Registry of Evidence-based Programs and Practices (NREPP). This prestigious listing is based on the cumulative data from evaluations of the Matrix Model spanning the past 25 years.

Riverside University Health System – Behavioral Health (RUHS-BH) is developing a new Drug Medi-Cal Organized Delivery System for its Substance Use Programs, which includes the Matrix Model curriculum that will deliver a comprehensive approach to treat addiction and to better serve clients and maintain program fidelity.

The Matrix Model includes seven (7) key programs that complement each other and combine to produce an integrated outpatient treatment program, including recovery groups, relapse prevention groups, family education groups, social support groups, 12-step meetings and individual sessions. Each program contains a facilitator manual, handbooks, DVDs and CDs to reproduce client-related therapy materials. Each of the thirteen (13) Substance Use locations will receive a complete set of the Matrix Model.

7. **Period of Performance:** From: FY 15/16

Is this an annually renewable contract? No Yes
 Is this a fixed-term agreement: No Yes

8. **Identify all costs for this requested purchase. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year. If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained. (Note: ongoing costs may include but are not limited to subscriptions, licenses, maintenance, support, etc.)**

FY 15/16			
Product	Quantity	Unit Cost	Total
Complete <i>Living in Balance</i> Collection	80	\$814.80	\$65,184
Complete <i>A New Direction</i> Collection	25	\$3,286.50	\$82,162.50
<i>The Matrix Model for Teens & Young Adults</i>	20	\$556.50	\$11,130
<i>The Matrix Model for Adults</i>	20	\$416.50	\$8,330
<i>Cognitive Behavioral Therapy for PTSD</i>	120	\$84.00	\$10,080
<i>A Guide for Living with PTSD</i> DVD	20	\$104.30	\$2,086
<i>Coping with Stress</i> curriculum	20	\$73.50	\$1,470
Living in Balance handouts sessions 1-12 Spanish CD-ROM	10	\$76.30	\$763
Shipping and handling			\$9,000
Tax			\$15,216.44
FY 15/16 Total			\$205,421.94

If additional materials are needed in FY 16/17 – 17/18, the purchases would be authorized through an existing Form 11 for psychological testing and training materials for client-related therapy, which was approved by the BOS on May 20, 2014 (3-27) [copy attached]. This sole source request is needed as the cost is above the purchasing authority.

9. Price Reasonableness:

RUHS-BH negotiated with Hazelden to provide a 27% discount on the training materials, reflecting a savings of \$77,660. Additionally, the materials contain CDs, which allows RUHS-BH to duplicate materials for clients as needed.

10. Projected Board of Supervisor Date (if applicable): 3/8/16 ~~February 9, 2016~~

(Form 11s must accompany the sole source request for Purchasing Agent approval.)

 STEVEN STEINBERG 02.05.16
Department Head Signature Print Name Date

(or designee)


Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

Not to exceed: \$ 205,422 One time Annual Amount through 6/30/16
(Date)

 2/24/16 16-467
Purchasing Agent Date Approval Number

(Reference on Purchasing Documents)

List Attachments:
Sole Source Letter