

FORM APPROVED COUNTY COUNSEL
 BY: GREGORY P. PRIAMOS
 DATE: 5/26/16

RATE METHODOLOGY REVIEWED
 BY: Paul Angulo, CPA, Auditor-Controller
 Rene Casillas
 Departmental Concurrence

**SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

838



FROM: County Auditor-Controller

SUBMITTAL DATE:
 May 25, 2016

SUBJECT: Introduction of Ordinance 860.13 of the County of Riverside amending Ordinance 860.12 related to the establishing fees of the County Auditor-Controller. Exemption from CEQA., All Districts. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Introduce and set for public hearing on July 12, 2016 the adoption of Ordinance 860.13 of the County of Riverside pertaining to an amendment of Ordinance 860.12 for fees charged for services provided by the County Auditor-Controller.
2. Find that the adoption of Ordinance 860.13 is exempt from California Environmental Quality Act pursuant to CEQA Guidelines Section 15061(b)(3); and
3. Direct the Clerk of the Board to file a Notice of Exemption with the County Clerk for posting.

Paul Angulo
 Paul Angulo, CPA, MA - County Auditor-Controller

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ -0-	\$ -0-	\$ -0-	\$ -0-	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ -0-	\$ -0-	\$ -0-	\$ -0-	
SOURCE OF FUNDS: N/A				Budget Adjustment: No	
				For Fiscal Year: 2016/17	

C.E.O. RECOMMENDATION:

APPROVE

BY: *Samuel Wong*
 Samuel Wong

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Benoit and duly carried, IT WAS ORDERED that the above ordinance is approved as introduced with waiver of reading and is set for public hearing July 12, 2016 at 9:00 a.m. or as soon as possible thereafter.

Ayes: Jeffries, Washington and Benoit
 Nays: None
 Absent: Tavaglione and Ashley
 Date: June 7, 2016
 xc: Auditor, Recorder, COB

Kecja Harper-Ihem
 Clerk of the Board
 By: *Kecja Harper-Ihem*
 Deputy

Prev. Agn. Ref.: 9.1 of 7/21/2015 | District: All | Agenda Number:

3-6

- Positions Added
- Change Order
- A-30
- 4/5 Vote

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Introduction of Ordinance 860.13 of the County of Riverside amending Ordinance 860.12
related to the establishing fees of the County Auditor-Controller. Exemption from CEQA., All
Districts. [\$0]**

DATE: May 25, 2016

PAGE: 2 of 2

BACKGROUND:

Summary (continued)

In accordance with the provisions of Government Code Section 54985, this amendment revises the current fees for the issuance of warrants, journal processing and services provided by the County Auditor-Controller.

Most fees related to property tax fixed charge transactions and general services will be reduced to reflect cost decreases caused by a reduction in overall costs associated with these services. Rates related to warrants, vouchers, garnishments, withholding orders, sheriff writs, and sales tax recovery will remain unchanged. The following is a summary of fee changes:

Rate	Current Fee	Proposed Fee	Increase/ (Decrease)	Percent Change
Property Tax Time-Share Assessment (per assessment)	\$2.64	\$2.62	(\$0.02)	(0.8%)
Property Tax Fixed Charge Transaction (per parcel)	\$0.09	\$0.08	(\$0.01)	(11.1%)
Property Tax Fixed Charge Correction (each)	\$53.53	\$53.53	-	-
Property Tax Fixed Charge Correction (per batch)	\$160.50	\$115.26	(\$45.24)	(28.2%)
Property Tax Fixed Charge Enrollment Transaction (per district)	\$130.45	\$129.14	(\$1.31)	(1.0%)
Property Tax General Services Fee (per hour)	\$75.66	\$64.30	(\$11.36)	(15.0%)

Ordinance 860.13 includes the rates the Auditor-Controller will be charging in Fiscal Year 2016/17 for 15 services provided to county departments, taxing agencies outside the county (example cities), special districts (example water districts), employees and the general public (for garnishments and similar services) as follows:

<u>Affected Agencies</u>	<u>Number of Rates</u>
Taxing Agencies (excludes county)	5
Employees and general public	6
Special Districts	3
County Departments	1

The property tax general services fee is intended to recover costs associated with researching and providing significant amounts of information requested by consulting agencies. The rate will not be charged to taxing agencies or requests that fall under the California Public Records Act.

This amendment to Ordinance No. 860 is exempt from CEQA. The amendment to Ordinance No. 860 merely authorizes the Auditor/Controller to charge amended fees to recover its costs of providing certain services to County departments, taxing entities, special districts, employees, and the public as otherwise authorized by law. The adoption of Ordinance No. 860.13 is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because it can be seen with certainty that there is no possibility that the change in the Auditor/Controller's fees will have a significant effect on the environment, the adoption of Ordinance No. 860.13 is exempt from CEQA.

Impact on Residents and Businesses

The only fee charged to residence is the \$2.64 property tax timeshare fee which is added together with the Tax Collector and Assessor costs and recovered through the property tax bill.

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ORDINANCE NO. 860.13

AN ORDINANCE OF THE COUNTY OF RIVERSIDE
AMENDING ORDINANCE NO. 860 RELATED TO ESTABLISHING A SCHEDULE OF FEES FOR
THE ISSUANCE OF WARRANTS AND SERVICES BY THE COUNTY AUDITOR-CONTROLLER

The Board of Supervisors of the County of Riverside ordains as follows:

Section 1. Section 1. of Ordinance 860 is amended to read as follows:

“Section 1. The Board of Supervisors establishes the following schedule of fees for warrants, journal processing and services provided by the County Auditor-Controller:

WARRANTS, JOURNAL PROCESSING, AND SERVICES

Special District County B Warrant (each)	\$6.10
Special District Processing of Journal Vouchers (per line)	\$ 0.17
Special District Payroll Warrant (non-County) (each)	\$17.96
Child Support Garnishment (each)	\$1.50
Medical Support Garnishment (each)	\$1.50
Spousal Support Garnishment (each)	\$1.50
Earnings Withholding Orders (each)	\$1.50
Sheriff Writs (each)	\$1.50
Property Tax Time-Share Assessment (per assessment)	\$2.62
Property Tax Fixed Charge Transaction (per parcel)	\$0.08
Property Tax Fixed Charge Correction (each)	\$53.53
Property Tax Fixed Charge Correction (per batch)	\$115.26
Property Tax Fixed Charge Enrollment Transaction (per district)	\$129.14
Property Tax General Services Fee (per hour)	\$64.30
ACO Sales Tax Recovery Rate (% of Recovery)	5.3%”

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Section 2. This ordinance shall take effect thirty (30) days from the date of its adoption.

BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

By: _____
Chairman

ATTEST:

CLERK OF THE BOARD:

By: _____
Deputy

(SEAL)

APPROVED AS TO FORM:

May 26, 2016

By: *Dale A. Gardner*
DALE A. GARDNER
Deputy County Counsel