

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

852



**FROM:** Department of Public Social Services (DPSS)

**SUBMITTAL DATE:**  
May 12, 2016

**SUBJECT:** Approve Amendment #09 to Agreement #CS-02593-09) with Oak Grove Center for Education, Treatment & The Arts on behalf of DPSS to provide Emancipation and Independent Living Program Services via the competitive process, for six months; [All Districts]; [Total Cost \$474,958.50]; [\$237,479.25quarterly]; Source of Funds – Federal: 45.55%; Realignment: 54.45%

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and Execute the attached amendment to Agreement #CS-02593-09 with Oak Grove Center for Education, Treatment & The Arts for Emancipation and Independent Living Program Services at a cost not to exceed \$237,479.25 with the option for an additional three month extension for the total maximum reimbursable amount not to exceed \$474,958.50 for a six-month extension from July 1, 2016 through December 31, 2016; and
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding and as approved by County Counsel to sign amendments that do not change the substantive terms of the Agreement and sign amendments to the compensation provisions that do not exceed 10% annually.

**BACKGROUND:**

Summary (continued on page 2)

slh

*Susan von Zabern*

Susan von Zabern  
Director

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$	\$ 474,958.50	\$ 474,958.50	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$	

<b>SOURCE OF FUNDS:</b> Federal Funding: 45.55%; Realignment Funding: 54.45%	<b>Budget Adjustment:</b>
	For Fiscal Year: 16/17

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Jennifer L. Sargent*

County Executive Office Signature *Jennifer L. Sargent*

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Benoit and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Washington and Benoit  
Nays: None  
Absent: Tavaglione and Ashley  
Date: June 7, 2016  
xc: DPSS, Purchasing

Kecia Harper-Ihem  
Clerk of the Board  
By: *Kecia Harper-Ihem*  
Deputy

Prev. Agn. Ref.: 12/4/2012 (#3.26) | District: All | Agenda Number:

**3-27**

FORM APPROVED COUNTY COUNSEL 5/17/16  
DATE  
BY: GREGORY P. PRIAMOS

Departmental Concurrence

Purchasing & Fleet Services: *Teresa Summers*  
Teresa Summers, Assistant Director

A-30  
 Positions Added  
 4/5 Vote  
 Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FORM 11:** Approve Amendment #09 to Agreement #CS-02593-09 with Oak Grove Center for Education, Treatment & The Arts on behalf of DPSS to provide for Emancipation and Independent Living Program Services, via the competitive bidding process, for six months; [All Districts]; [Total Cost \$474,958.50]; [\$237,479.25 quarterly]; Source of Funds – Federal: 45.55%; Realignment - 54.45%

**DATE:** May 12, 2016

**PAGE:** Page 2 of 2

**BACKGROUND:**

**Summary**

The Independent Living Program (ILP) was authorized by Public Law (P.L.) 99-272 in 1986, through the addition of section 477 to Title IV-E of the Social Security Act. The Act provided funds for programs to facilitate the preparation of Foster Care Youth, ages 16 to 21, to acquire specific life skills competencies enabling youth to become independent adults.

The U.S. Department of Health and Human Services ILP Program supports the provisions of services to help youth prepare for the transition from living within the child welfare system to living on their own as healthy, safe, and productive adults.

**Impact on Residents and Businesses**

The ILP provides much needed services to the youth of the County of Riverside. The current contract will end on June 30, 2016 and there are no more renewal options.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

Funding for this contract is comprised of Federal - 45.55% and Realignment - 54.45%.

**Contract History and Price Reasonableness**

On September 24, 2015, County Purchasing released a competitive bid through a Request for Proposal (RFP) #DPARC-481 for Emancipation and Independent Living Program Services. The RFP closed on November 2, 2015 and the County received two (2) responses. The Evaluation Committee evaluated each proposal and is currently in the negotiation phase. DPSS, with the Board's approval should have a contract in place on or before December 31, 2016.

Therefore, at this time it is being requested that the Board execute the attached amendment to allow an extension to the current agreement #CS-02593 for a three-month period from July 1, 2016 through September 30, 2016 at a cost not to exceed \$237,479.25 with the option for an additional three month extension, for an amount not to exceed \$237,479.25 in order to provide continuity of Emancipation and Independent Living Program Services to youth without interruption of services. The combined total amount shall not exceed the maximum reimbursable amount of \$474,958.50.

On March 7, 2012, County Purchasing released a competitive bid through a Request for Proposal (RFP) #DPARC-264 for Emancipation and Independent Living Program Services. The RFP closed on April 16, 2012 and the County received ten (10) responses.

The Evaluation Committee evaluated each proposal. After months of negotiations, the Evaluation Committee found Oak Grove Institute Foundation Inc., d.b.a. Oak Grove Center, to be the lowest cost and the most responsive and responsible bidder, submitting an annual cost not to exceed \$840,607. The other bidders proposed fees ranged from \$880,000 to \$1,368,203. As such, the Evaluation Committee recommends Oak Grove Center be awarded a contract contingent upon Board of Supervisors' approval.

Oak Grove Center has provided services to disadvantage youth for the last twenty (20) years. Oak Grove has successful programs, such as the DPSS Wraparound Program that serve foster youth. Additionally, Oak Grove has provided ILP services since 1996. Oak Grove's current ILP offers a full range of services designed to assist and support emancipating foster youth in their transition to independent living.

SvZ:LM

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
AMENDMENT # 09  
PROFESSIONAL SERVICES AGREEMENT WITH

Oak Grove Institute Foundation Inc  
DBA Oak Grove Center for Education, Treatment & The Arts  
Emancipation and Independent Living Program Services

PROFESSIONAL  
SERVICES CONTRACT: CS-02593-09

CONTRACT TERM: July 1, 2016 through September 30, 2016

EFFECTIVE DATE  
OF AMENDMENT: July 1, 2016

MAXIMUM AMOUNT: \$237,479.25

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Oak Grove Institute Foundation Inc., dba Oak Grove Center for Education, Treatment & The Arts hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. On the Recitals Page, and every page thereafter, amend all references to the contract number to read: CS-02593-09.
2. On the Recitals Page, and every page thereafter, amend all references to the Maximum Reimbursable Amount to \$237,479.25.
3. Amend section IV.C."FISCAL" "MAXIMUM REIMBURSABLE AMOUNT", ITEM 1, to read:

"Total payment for FY 12/13 under this Contract shall not exceed \$580,164.00, representative of seven (7) months of a twelve (12) month budget as indicated in **Exhibit E**, attached hereto and incorporated herein by this reference. Total annual payment for FYs 13/14, 14/15 shall not exceed \$930,417 annually. Maximum reimbursable amount in FY 15/16 shall not exceed \$949,917.00 annually." Maximum reimbursable amount in 16/17 shall not exceed \$474,958.50.

4. Amend section V. "GENERAL", item A. "EFFECTIVE PERIOD" to read:


"This contract is effective July 1, 2016 to September 30, 2016 with the option for an additional three month extension."

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The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment #09 to the Contract.

Riverside County

Oak Grove Center for Education, Treatment  
& The Arts


  
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John Benoit,  
Chair, Board of Supervisors

  
\_\_\_\_\_  
Tammy Wilson  
Chief Executive Officer

JUN 07 2016  
\_\_\_\_\_  
Date

5/29/16  
\_\_\_\_\_  
Date

FORM APPROVED COUNTY COUNSEL  
BY: ES 5/17/16  
ERIC STOPHER DATE

ATTEST:  
KEQIA HARPER-IHEM, Clerk  
BY:   
DEPUTY