

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

301



FROM: Sheriff-Coroner-PA

SUBMITTAL DATE:
05/17/2016

SUBJECT: Approval of Sheriff's Records Management Systems (RMS) Transaction Cost Allocation for FY 2015-16. Districts All. [\$1,883,738 – 79% Contract Revenue and 21% General Fund]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the FY 2015-16 contract city cost allocation and the allied agency cost of \$0.0506 per transaction for access to the Sheriff's Records Management Systems (RMS).

BACKGROUND:

Summary

Implemented in 1999, the Records Management System (RMS) allows the Sheriff's Department and participating agencies the ability to enter case files, query case histories, and access to the Master Name Index, Warrants System, Master Location Index, Jail Locator Database, and the California Law Enforcement Telecommunication System (CLETS).

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Stan Sniff
Stan Sniff
Sheriff-Coroner-PA
By Will Taylor, Dir of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 1,883,738	\$ 0	\$ 1,883,738	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 391,060	\$ 0	\$ 391,060	\$	

SOURCE OF FUNDS: 79% Contract Revenue and 21% General Fund	Budget Adjustment: No
	For Fiscal Year: 15/16

C.E.O. RECOMMENDATION:
APPROVE

County Executive Office Signature BY: *Elizabeth J. Olson*
Elizabeth J. Olson

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Benoit and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Washington and Benoit
Nays: None
Absent: Tavaglione and Ashley
Date: June 7, 2016
xc: Sheriff

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

RATE METHODOLOGY REVIEWED
PAUL ANGULO, CPA, AUDITOR-CONTROLLER
BY: *Paul Angulo* 5/19/16

7 Departmental Concurrence

- A-30
- Positions Added
- 4/5 Vote
- Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Approval of Sheriff's Records Management Systems (RMS) Transaction Cost Allocation
for FY 2015-16. Districts All. [\$1,883,738 – 79% Contract Revenue and 21% General Fund]**

DATE: 05/17/2016

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BACKGROUND:

Summary (continued)

The Records Management System (RMS) cost is calculated annually by taking prior years' actual expenses and dividing it by the current year's estimated transaction count. The total costs for FY 2014-15 is \$1,883,738 and the estimated transaction count is 37,248,445. This results in a per transaction fee for FY 2015-16 of \$0.0506.

Allied agencies will be billed \$75,247, based on current estimated transactions, while Contract Cities will be billed \$1,417,431, based on 2014 actual transactions. Also, the Sheriff's Department utilizes this system and budgets for its portion of the allocated costs.

This request is to approve the FY2015-16 contract city cost allocation and the allied agency cost of \$0.0506 per transaction for access to the Sheriff's Records Management System (RMS). In FY 2014-15 the Board approved a RMS cost of \$0.0646 per transaction (06/02/15 3-25). The FY2015-16 RMS costs decreased \$37,041. This is primarily due to advanced technology that reduced the percentage of staff's time needed to troubleshoot problems.

Impact on Residents and Businesses

The Records Management System (RMS) provides all participating agencies access to the Master Name Index, Warrant System, Master Location Index, Jail Locator Database, and the California Law Enforcement Telecommunication System (CLETS). Access to RMS provides one shared database for law enforcement agencies to enter and query case histories to obtain criminal history information. Access and use of information increases public safety.