

FORM APPROVED COUNTY COUNSEL
BY: GREGORY P. PRIAMOS DATE

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

307
(1957)



FROM: Department of Animal Services

SUBMITTAL DATE:
August 23, 2016

SUBJECT: Ratify and execute First Amendment to Agreement 13-010 with City of Indio for animal field and shelter services to the city extending the term two additional years District-4 [\$1,936,958; 100% Contract Revenue].

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and execute First Amendment to Agreement 13-010 with City of Indio for animal field and shelter services to the city, extending the term two additional years through June 30, 2018.

BACKGROUND:

Summary

This agreement was first approved by the Board of Supervisors on July 2, 2013 Agenda item 3-6 for the term of July 1, 2013 through June 30, 2016, with the option to renew two additional years. This First Amendment will extend the term of the Agreement by two fiscal years through June 30, 2018.

Departmental Concurrence

Allan C. Drusys
Allan C. Drusys, Chief Veterinarian
for Robert P. Miller, Director
Department of Animal Services

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$	\$	\$	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$	

SOURCE OF FUNDS: 100% Contract Revenue	Budget Adjustment: No
	For Fiscal Year: 16/17-17/18

C.E.O. RECOMMENDATION:

APPROVE
Jennifer L. Sargent
BY: Jennifer L. Sargent

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Benoit, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Benoit and Ashley
Nays: None
Absent: None
Date: August 23, 2016
xc: Animal Services

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

- A-30
- 4/5 Vote
- Positions Added
- Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Ratify and execute First Amendment to Agreement 13-010 with City of Indio for animal field
and shelter services to the city extending the term two additional years District-4 [\$1,936,958]100%**

Contract Revenue

DATE: August 23, 2016

PAGE: 2 of 2

BACKGROUND:

Impact on Residents and Businesses

There is no negative impact on citizens or businesses in the County of Riverside.

SUPPLEMENTAL:

Additional Fiscal Information

There is no additional impact on the general fund, the funding is provided from the City of Indio for services rendered. The amount for services will be included in the FY16/17-17/18 department budget contract revenue. The following chart summarizes the fees to be charged to the City by the County for animal services pursuant to this Agreement:

Service	FY16/17	FY17/18	Total
Regular Field Service	\$381,078	\$381,078	\$762,156
Over-time Field Services* (Estimated)	\$30,000	\$30,000	\$60,000
Shelter Services **	\$275,885	\$275,885	\$551,770
Operational Maintenance (O&M)***	\$25,046	\$25,046	\$50,092
ICLP cost include 2 (LI's) @\$89,315/FY each, + 1 (OA)@ \$50,000/FY	\$228,630	\$228,630	\$457,260
Administrative Handling Fee **** (Fee to process dog licenses)	\$27,840	\$27,840	\$55,680
Total	\$968,479	\$968,479	\$1,936,958

Rates are subject to change as adopted by the Board of Supervisors.

* Field services may fluctuate based on actual on call usage.

** Shelter services fixed rate will be adjusted for each year of contract by the following formula: Prior three fiscal year dog/cat impounds multiplied by the County's sheltering rate. This formula establishes a fixed rate that will be payable in 1/12th monthly increments. The City will be provided with prior year impound rates by March 31st of each year.

*** Operation & Maintenance ("O&M") fixed rate will be adjusted for each year of contract by the following formula: Prior three year dog/cat impounds multiplied by the County's sheltering rate. This formula establishes a fixed rate that will be payable in 1/12th monthly increments. The City will be provided with prior year impound rates by March 31st of each year.

**** License processing costs may fluctuate based on actual number of licenses processed.

ATTACHMENT:

First Amendment

FIRST AMENDMENT TO THE AGREEMENT
BETWEEN
COUNTY OF RIVERSIDE
AND
CITY OF INDIO
(Animal Field and Shelter Services)

13-010

That certain Agreement between the County of Riverside through its Department of Animal Services (COUNTY) and City of Indio (CITY), approved on July 2, 2013, executed by the Board of Supervisors item 3.6, is hereby amended for the first time effective July 1, 2016 as follows:

1. To amend all references of the period of performance from July 1, 2013 through June 30, 2016 to July 1, 2013 through June 30, 2018, extending the period the two additional fiscal year terms.
2. To establish the amount of compensation for July 1, 2016 through June 30, 2018 at one million nine hundred thirty-six thousand nine hundred fifty-eight dollars (\$1,936,958)
3. To amend Exhibit D Payment Provisions, Item 5 Summary of Compensation for Animal Services to include FY16/17 and 17/18 fees, as follows:

Service	FY16/17	FY17/18
Regular Field Service	\$381,078	\$381,078
Over-time Field Services (Estimated)	\$30,000	\$30,000
Shelter Services (Fixed)	\$275,885	\$275,885
Shelter O&M	\$25,046	\$25,046
Licensing Services	\$256,470	\$256,470
Subtotal	\$968,479	\$968,479
Integrated Canine Licensing Program (Estimated Credit)	-\$150,000	-\$150,000
Annual Totals	\$818,479	\$818,479

4. All other terms and conditions of this Agreement are to remain unchanged.

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[SIGNATURES ON THE FOLLOWING PAGE]

AUG 28 2016 311

1 **IN WITNESS WHEREOF**, The Parties hereto have caused their duly authorized
2 representatives to execute this Amendment.

3 COUNTY

CITY

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5 By: John J. Benoit
6 JOHN J. BENOIT, CHAIRMAN
BOARD OF SUPERVISORS

By: Dan Martinez
DAN MARTINEZ, CITY MANAGER

7 Date: AUG 28 2016

Date: 7-27-16

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9 ATTEST: Kecia Harper-Ihem, Clerk

ATTEST: Cynthia Hernandez, City Clerk

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11 By: Kecia Harper-Ihem, Deputy

By: Maria Ysias for

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13 APPROVED AS TO FORM:

APPROVED AS TO FORM:

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15 GREGORY P. PRIAMOS
COUNTY COUNSEL

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17 By: KBa
18 KRISTINE BELL-VALDEZ
DEPUTY COUNTY COUNSEL

By: MS
ROXANNE DIAZ, CITY ATTORNEY

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FORM APPROVED COUNTY COUNSEL

BY KBZ 7/28/16
KRISTINE BELL-VALDEZ DATE