

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



*2020*

**SUBMITTAL DATE:**  
October 6, 2016

**FROM :** COUNTY COUNSEL::

**SUBJECT:** Approval of the Conflict of Interest Code of the San Gorgonio Healthcare District  
[District 5] [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Conflict of Interest Code submitted by San Gorgonio Healthcare District; and.
2. Direct the Clerk of the Board to notify the San Gorgonio Healthcare District of the action taken.

**Consent**

**BACKGROUND:**

**Summary**

Government Code section 87306.5 requires that all local agencies review their Conflict of Interest Code, and the listings of designated positions for employees who must disclose along with the types of disclosure required, and make appropriate amendments to each as required.

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: N/A</b>			<b>Budget Adjustment:</b>	N/A
			<b>For Fiscal Year:</b>	N/A

**C.E.O. RECOMMENDATION:** Approve

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Ashley, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

**Ayes:** Jeffries, Tavaglione, Washington and Ashley  
**Nays:** None  
**Absent:** Benoit  
**Date:** November 1, 2016  
**xc:** Co.Co., District, COB<sub>cm</sub>

Kecia Harper-Ihem  
 Clerk of the Board  
 By: *[Signature]*  
 Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**BACKGROUND:**

**Summary (continued)**

Government Code Section 82011 identifies the Board of Supervisors for the County of Riverside as the code reviewing body for a local government agency within its county. A local government agency, as defined by Government Code Section 82041, includes the San Gorgonio Healthcare District.

San Gorgonio Healthcare District recently amended its Conflict of Interest Code to designate new positions and has submitted it for approval by the Board of Supervisors as the code reviewing body.

This office has reviewed the revised Conflict of Interest Code and has found that it complies with statutory requirements. A complete copy of San Gorgonio Healthcare District's Conflict of Interest Code as revised is attached.

It is recommended that the Board of Supervisors approve San Gorgonio Healthcare District's Code as revised and that the Clerk of the Board notify the Agency of the action taken.

**Impact on Residents and Businesses**

N/A

**SUPPLEMENTAL:**

**Additional Fiscal Information**

N/A

**Contract History and Price Reasonableness**

N/A

**ATTACHMENTS:**

**ATTACHMENT A. San Gorgonio Healthcare District's Conflict of Interest Code**

**CONFLICT OF INTEREST CODE**

**OF THE**

**SAN GORGONIO MEMORIAL**

**HEALTHCARE DISTRICT**

*September 13, 2016*

**CONFLICT OF INTEREST CODE**  
**OF THE**  
**SAN GORGONIO MEMORIAL HEALTHCARE DISTRICT**  
**(Amended September 13, 2016)**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted 2 Cal. Code of Regs. Section 18730 which contains the terms of a standard conflict of interest code which can be incorporated by reference in an agency's code. After public notice and hearing Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation (attached) and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the San Gorgonio Memorial Healthcare District (the "District")

All Officials and Designated Employees required to submit a statement of economic interests shall file their statements with the District Secretary as the District's Filing Officer within 30 days of taking office, annually, and within 30 days of leaving office. The Filing Officer shall make and retain a copy of all statements filed by Board of Directors and Chief Executive Officer, and forward the originals of such statements to the Clerk of the Board of Supervisors. The Filing Officer shall retain the originals of the statements of all other Designated Employees. The Filing Officer will make all retained statements available for public inspection and reproduction during regular business hours. (Gov. Code Section 81008.)

**CONFLICT OF INTEREST CODE**  
**OF THE**  
**SAN GORGONIO MEMORIAL**  
**HEALTHCARE DISTRICT**

**EXHIBIT "A"**

**OFFICIALS WHO MANAGE PUBLIC INVESTMENTS**

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18701(b), are NOT subject to the District's Code, but are subject to the disclosure requirements of the Act. (Government Code Section 87200 et seq.). [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments<sup>1</sup>:

Board of Directors

Chief Executive Officer

Chief Financial Officer

Financial Consultants

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<sup>1</sup> Individuals holding one of the above-listed positions may contact the FPPC for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The FPPC makes the final determination whether a position is covered by § 87200.

**DESIGNATED POSITIONS**

**GOVERNED BY THE CONFLICT OF INTEREST CODE**

<b><u>DESIGNATED EMPLOYEES'</u> <u>TITLE OR FUNCTION</u></b>	<b><u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u></b>
Hospital Chief Executive Officer	1, 2
Hospital Chief Financial Officer	1, 2
General Counsel	1, 2
Chief Information Officer	5
Chief Nursing Officer	4
Compliance Officer	5
Controller	4
Director, Behavioral Health Center	5
Director, Case Management	5
Director, Clinical Laboratory	5
Director, Construction Management	4
Director, Diagnostic Imaging	5
Director, Dietary Services	5
Director, Emergency Department Nurse	5
Director, Environmental Safety/Security/Emergency Preparedness	5
Director, Environmental Services	5
Director, Health Information Management	5
Director, ICU/DOU	5
Director, Infection Control	5
Director, Materials Management	4
Director, Medical Staff Services	5

DESIGNATED EMPLOYEES'  
TITLE OR FUNCTION

DISCLOSURE CATEGORIES  
ASSIGNED

Director, Medical Surgical	5
Director, Nursing Resources & Cardio Pulmonary Services	5
Director, Obstetrical/GYN Services	5
Director, Patient Financial Services	5
Director, Performance Improvement	5
Director, Pharmacy	5
Director, Physical Therapy	5
Director, Plant Operations	5
Director, Surgical Services	5

MEMBERS OF BOARDS,  
COMMITTEES AND COMMISSIONS

Healthcare District & Hospital Board of Directors	1, 2
Measure A Community Oversight Committee	3, 5
Measure D Community Oversight Committee	3, 5

Consultant<sup>2</sup>

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<sup>2</sup> Consultants shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The Chief Executive Officer may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

# EXHIBIT "B"

## DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, business entities, sources of income, including gifts, loans and travel payments, or real property which the Designated Employee must disclose for each disclosure category to which he or she is assigned.

**Category 1:** All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, do business in, or own real property within the jurisdiction of the District.

**Category 2:** All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District.

**Category 3:** All investments and business positions, and sources of income, including gifts, loans and travel payments that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

**Category 4:** All investments and business positions, and sources of income, including gifts, loans and travel payments, that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

**Category 5:** All investments and business positions, and sources of income, including gifts, loans and travel payments, that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Employee's department, unit or division.

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Approved by San Geronio Memorial Healthcare District Board of Directors – September 13, 2016

RM APPROVED COUNTY COUNSEL  
10/6/16  
KRISTINE BELL-VALDEZ  
DATE