

MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



9-2

9:00 a.m. being the time set for public hearing on the recommendation from TLMA-Transportation regarding a Public Hearing on the Adoption of Resolution No. 2016-097, to confirm the Street Name of Via Prestifilippo of a Previously Unnamed Street in the Santa Rosa Area, Set Public Hearing, 1st District, the Chairman called the matter for hearing.

The following people spoke on the matter:

Ken Stack

Anthony Miqliore

Diane and Kirk Smith

On motion of Supervisor Washington, seconded by Supervisor Ashley and duly carried, IT WAS ORDERED that the above is taken off calendar.

Roll Call:

Ayes:	Jeffries, Tavaglione, Washington and Ashley
Nays:	None
Absent:	Benoit

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on December 6, 2016 of Supervisors Minutes.

(seal)

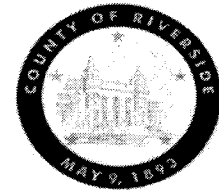
WITNESS my hand and the seal of the Board of Supervisors
Dated: December 6, 2016
Kecia Harper-Ihem, Clerk of the Board of Supervisors, in
and for the County of Riverside, State of California.

By  Deputy

AGENDA NO.
9-2

xc: Transp.

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
9.2
(ID # 3168)

MEETING DATE:

Tuesday, December 6, 2016

FROM: TLMA-TRANSPORTATION

SUBJECT: TLMA-TRANSPORTATION: Public Hearing to Confirm the Street Name of Via Prestifilippo of a Previously Unnamed Street in the Santa Rosa Area, 1st District; [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Conduct a Public Hearing to Confirm the Street Name of Via Prestifilippo of a Previously Unnamed Street in the Santa Rosa Area.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: N/A			Budget Adjustment: N/A	
			For Fiscal Year: N/A	

C.E.O. RECOMMENDATION: Approve

MINUTES OF THE BOARD OF SUPERVISORS

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

BACKGROUND:

Summary

Previously Lot "B" was dedicated as an unnamed street by Parcel Map 7206 recorded in 1976. Subsequently, in 1982, Resolution No. 82-66, was adopted by the Board of Supervisors for the County of Riverside (County) thereby accepting Lot "B" of Parcel Map 7206 to vest title on behalf of the public for public road and utility purposes. It was not accepted as a part of the publicly maintained roadway system. All of the adjacent parcels are vacant land and no addresses have been issued.

In 2013, Alex and Charity Prestifilippo, property owners of one of the lots of Parcel Map 7206 applied and requested to name the unnamed street as Via Prestifilippo. The County of Riverside Transportation Department staff reviewed and processed the request from the Prestifilippo's and notified other agencies that may be affected by the naming of the road. The new name was approved by the emergency services departments and no communications opposing to the street name by adjacent owners or other agencies were received during this process.

In early 2016, after the new street name sign was installed, three of the five property owners came forward to oppose the new street name saying that notification had not been received for naming the unnamed street to Via Prestifilippo and are requesting it be changed to Via Encantada. A written request to name the street Via Encantada was submitted to the Transportation Department on March 1, 2016. The Prestifilippo's are opposed to the name change and the fifth adjoining property owner has not responded.

The Prestifilippo's submitted County applications to name the street, paid the requisite fee for the County to consider and process the road name application and have represented that they have solely graded and maintained the roadway. In addition, the Prestifilippos represented that they are actively pursuing vineyard activities on their property and have printed brochures, and other marketing materials for the public. A letter of consideration from the Prestifilippo's is attached for review.

Resolution No. 2016-096 has been approved as to form by County Counsel.

ATTACHMENTS:

Vicinity Map
Resolution No. 2016-096 with Exhibit "A"
Prestifilippo Letter
Letter to the Riverside County Board of Supervisors

CERTIFICATE OF POSTING

I, Wesley Hochberger Transportation Dept. Staff / Survey Division, for the County of Riverside, do hereby certify that I am not a party to the within action or proceeding; that on November 16, 2016, I posted, a minimum of three (3), copies of the following document, as required by Streets and Highways Code, Section 970.5.

**RESOLUTION NO. 2016-096
NOTICE OF INTENTION TO CONFIRM THE STREET NAME OF VIA PRESTIFILIPPO
OF A PREVIOUSLY UNNAMED STREET IN THE SANTA ROSA AREA**

Posted near each end and the middle of the Via Prestifilippo as being affected by the naming in the Santa Rosa area, First Supervisorial District.

Board Agenda date for Notice of Intention: **November 15, 2016, Item No. 3.32.**

Board Agenda date for Public Hearing: **December 6, 2016.**

Wesley Hochberger
Signature

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.32
(ID # 2225)

MEETING DATE:

Tuesday, November 15, 2016

FROM : TLMA-TRANSPORTATION:

SUBJECT: TLMA-TRANSPORTATION: Adoption of Resolution No. 2016-096, Notice of Intent to Confirm the Street Name of Via Prestifilippo of a Previously Unnamed Street in the Santa Rosa Area, Set Public Hearing. 1st District; [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Adopt Resolution 2016-096, Notice of Intent to Confirm the Street Name of Via Prestifilippo of a Previously Unnamed Street in the Santa Rosa Area; and
2. Direct the Clerk of the Board to set the Public Hearing in regular session on December 6, 2016.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: N/A			Budget Adjustment: N/A	
			For Fiscal Year: N/A	

C.E.O. RECOMMENDATION: Approve

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended and is set for public hearing on December 6, 2016 @ 9:00 a.m.

Ayes: Jeffries, Benoit and Ashley
Nays: None
Absent: Tavaglione and Washington
Date: November 15, 2016
xc: Transp. *OSB*

Kecia Harper-Ihem
Clerk of the Board
By: *[Signature]*
Deputy

3-32

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

BACKGROUND:

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Resolution No. 2016-096 with Exhibit "A"
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Letter to the Riverside County Board of Supervisors

1 Board of Supervisors

County of Riverside

2 RESOLUTION NO. 2016-096

3 A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE
4 NOTICE OF INTENTION TO CONFIRM THE STREET NAME OF VIA PRESTIFILIPPO OF A
5 PREVIOUSLY UNNAMED STREET IN THE SANTA ROSA AREA
6 (First Supervisorial District)

7
8 **WHEREAS**, the County of Riverside ("County"), by and through its Transportation Department,
9 has received, reviewed and processed a request to name a previously unnamed street to Via Prestifilippo
10 in the Santa Rosa Area; and

11 **WHEREAS**, pursuant to the Streets and Highway Code Sections 970.5 and 971, the Board of
12 Supervisors for the County (the "Board") may designate the name of a street which has not been
13 previously officially named or adopted and applied to any street dedicated and accepted by the County;
14 and

15 **WHEREAS**, the County finds the request to name a previously unnamed street to Via
16 Prestifilippo is acceptable and calls for a public hearing to be set for this matter to be considered by the
17 Board;

18 **NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED AND**
19 **NOTICE IS HEREBY GIVEN** by the Board of Supervisors of the County of Riverside, State of
20 California, that a public hearing on this matter will be set for and held by this Board on
21 December 6, 2016, at 9:00 a. m., or soon thereafter, in the meeting room of the Board of
22 Supervisors for the County of Riverside, located on the 1st floor of the County Administrative Center,
23 4080 Lemon Street, Riverside, California, at which time and place the Board will hear and consider the
24 proposal to confirm the street name and any objections thereto.

25 **BE IT FURTHER RESOLVED, DETERMINED AND ORDERED** by the Board of
26 Supervisors of the County of Riverside, State of California, assembled in regular session
27 on November 15, 2016, pursuant to Section 970.5 of the Streets and Highways Code, that this
28

FORM APPROVED COUNTY COUNSEL
BY: William M. Gunzel 10-13-14
DATE
SYNTHIAN M. GUNZEL

1 Board intends to confirm the street name of **Via Prestifilippo** as shown on Exhibit "A", attached hereto
2 and by this reference incorporated herein, located in the Santa Rosa area within the First Supervisorial
3 District upon the close of the public hearing.

4 **BE IT FURTHER RESOLVED, DETERMINED AND ORDERED** that notice of this public
5 hearing be given by the Riverside County Transportation Department by posting three copies of this
6 resolution along **Via Prestifilippo** as required by law.

7
8
9
10 ROLL CALL:

11 Ayes: Jeffries, Benoit and Ashley
12 Nays: None
13 Absent: Tavaglione and Washington

14 The foregoing is certified to be a true copy of a resolution duly
15 adopted by said Board of Supervisors on the date therein set forth.

16 KECIA HARPER-IHEM, Clerk of said Board

17 By

18 Deputy
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WJH B7-0784

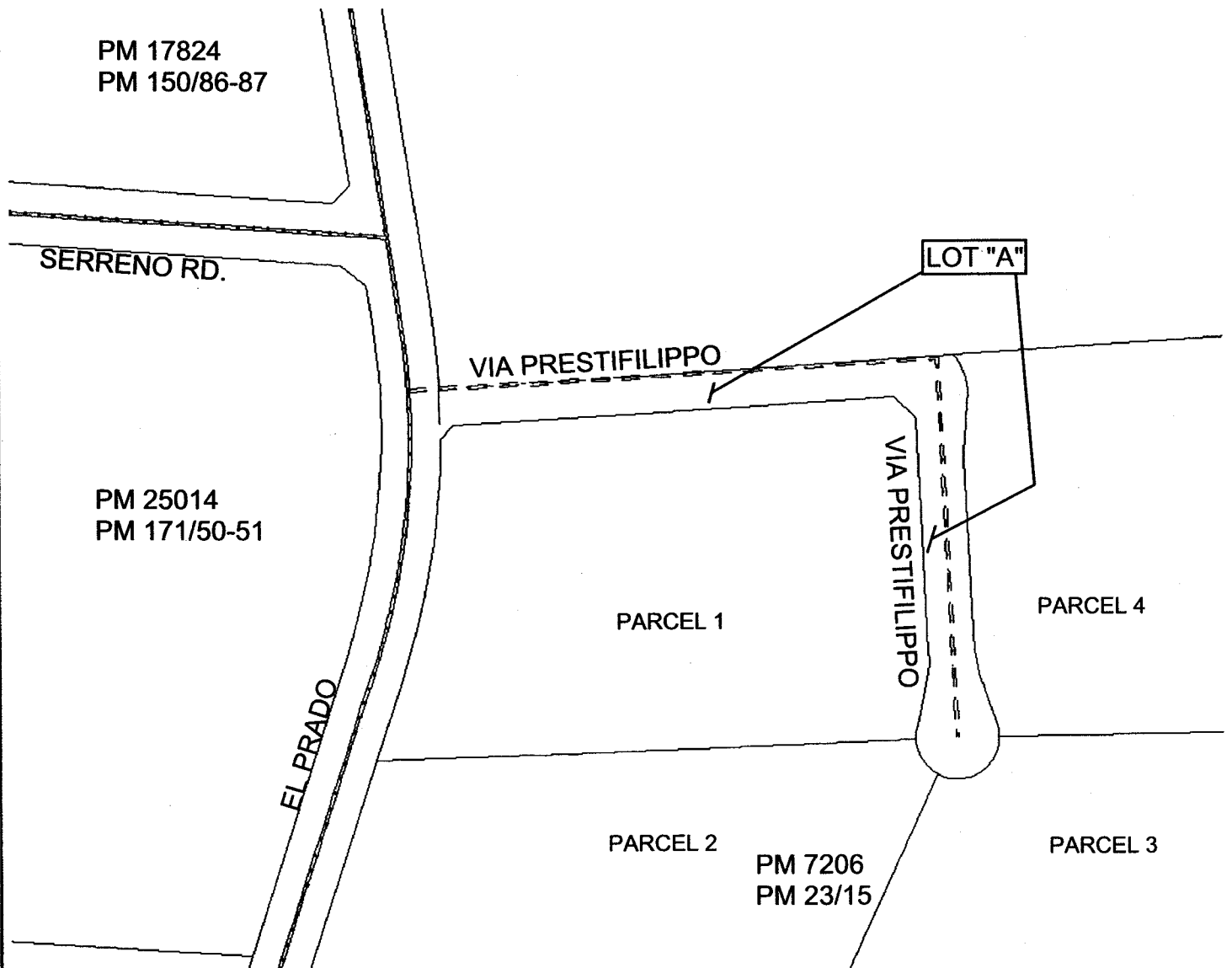
11.15.16 3.32

EXHIBIT "A"

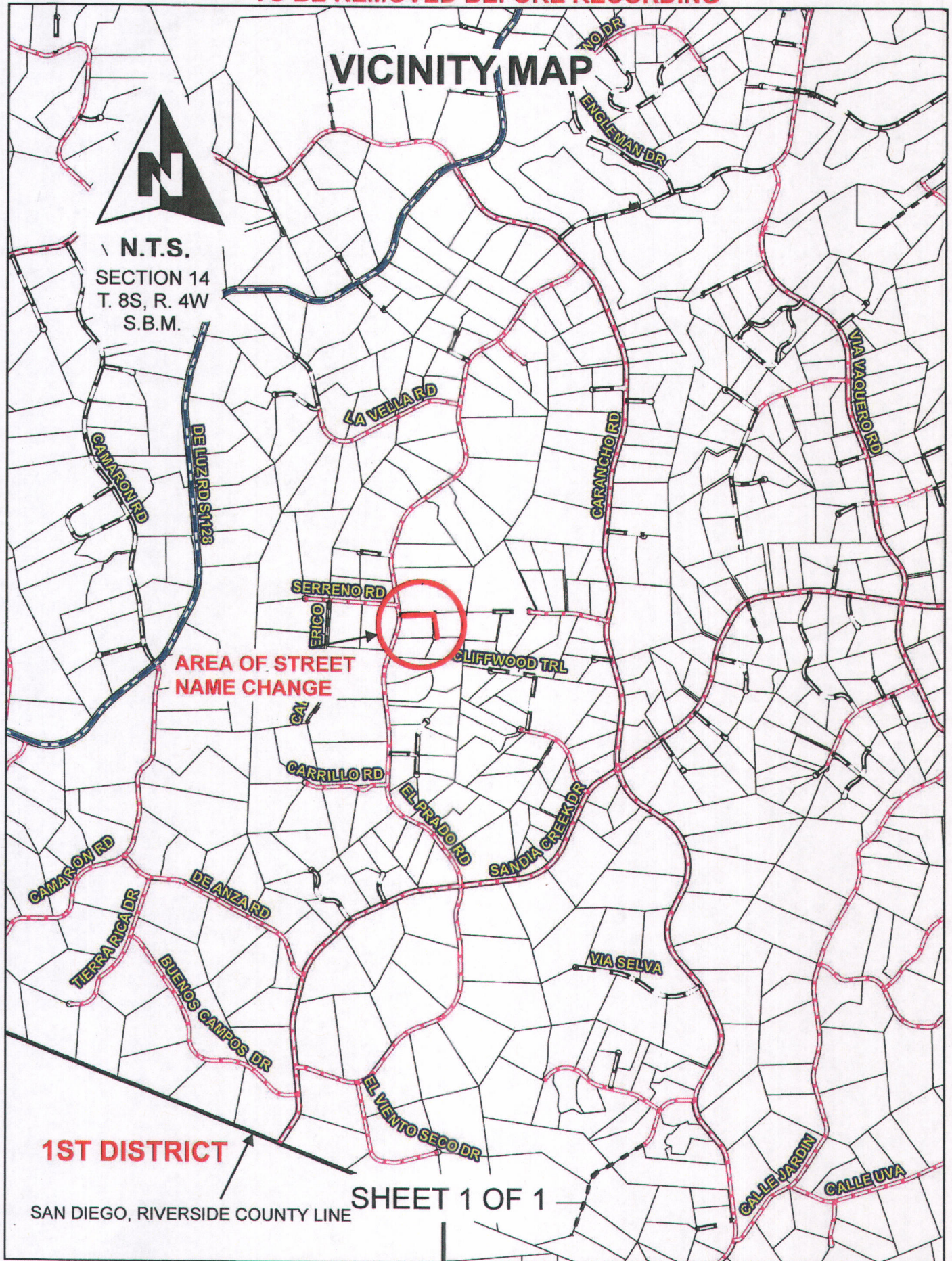
CONFIRM THE STREET NAME OF
VIA PRESTIFILIPPO OF A PREVIOUSLY
UNNAMED STREET



SECTION 13
T.8S. R. 4W.
NTS



TO BE REMOVED BEFORE RECORDING



TO BE REMOVED BEFORE RECORDING

1 Board of Supervisors

County of Riverside

2
3 RESOLUTION NO. 2016-097

4 A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE

5 CONFIRM THE STREET NAME OF VIA PRESTIFILLIPO IN THE SANTA ROSA AREA

6 (First Supervisorial District)

7
8 **WHEREAS**, pursuant to Section 970.5 of the Streets and Highways Code, a public hearing after
9 due notice has been held upon adoption of a resolution by the Board of Supervisors for the County of
10 Riverside on _____, 2016 of the intention to confirm the street name of **Via Prestifilippo**, as shown
11 on attached Exhibit "A", located in the Santa Rosa area within the First Supervisorial District, and all
12 persons having had an opportunity to be heard;

13 **NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Board
14 of Supervisors of the County of Riverside, State of California, in regular session assembled on
15 _____, 2016, upon closing of the public hearing, confirm the street name of **Via**
16 **Prestifilippo**, as shown on Exhibit "A", attached hereto and by this reference incorporated herein, in the
17 Santa Rosa area within the First Supervisorial District.

18 **BE IT FURTHER RESOLVED, DETERMINED AND ORDERED** that the Clerk of this
19 Board shall cause a certified copy of this resolution to be recorded in the Office of the Recorder,
20 Riverside County, California

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25 WJH B7-0784

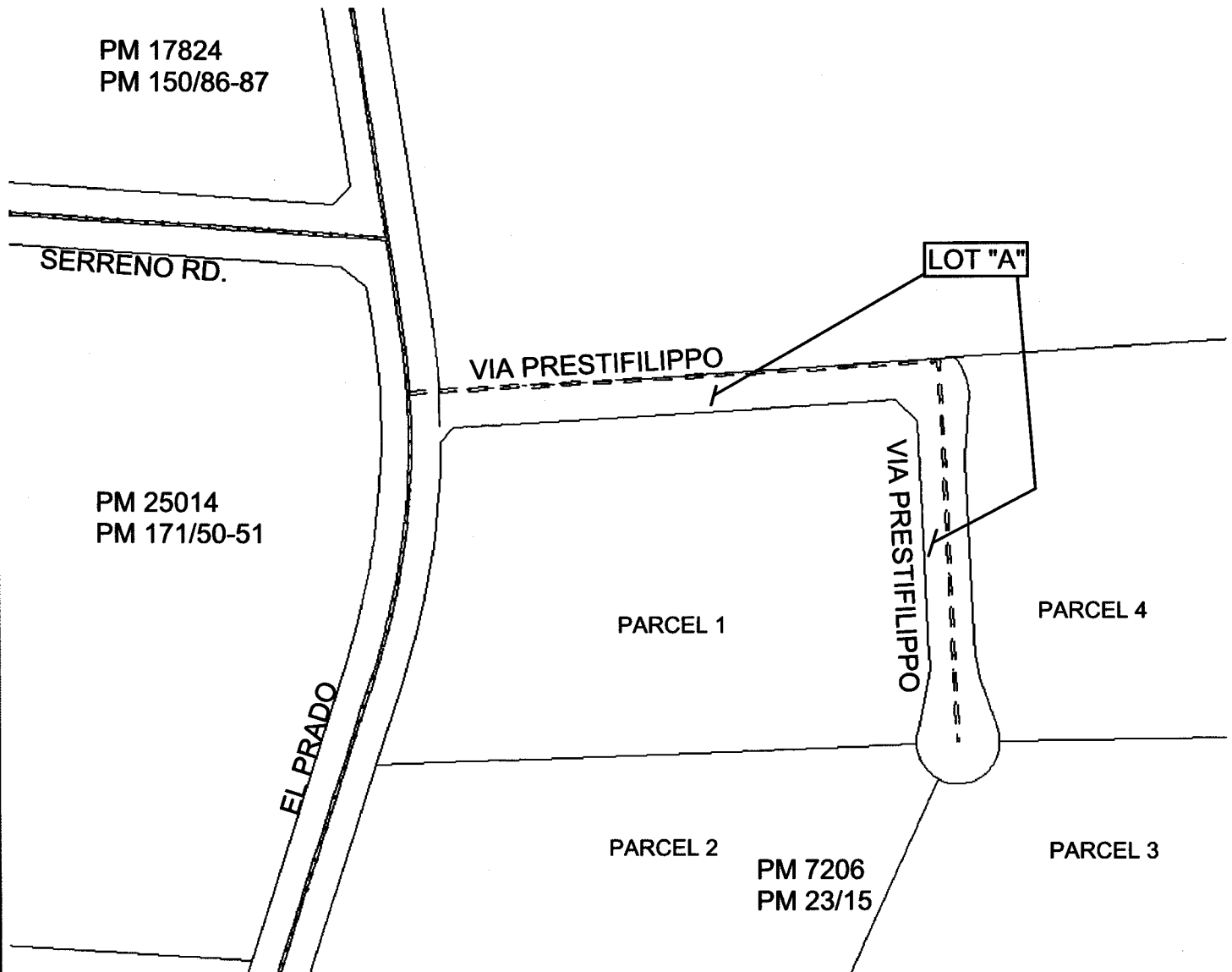
FORM APPROVED COUNTY COUNSEL
BY: *Sybil M. Guntzel* DATE: 10-13-16
SYBIL M. GUNTZEL

EXHIBIT "A"

CONFIRM THE STREET NAME OF
VIA PRESTIFILIPPO OF A PREVIOUSLY
UNNAMED STREET



SECTION 13
T.8S. R. 4W.
NTS





To Kevin Jeffries, Kristen Huyck and the board;

RE: Street Name- Via Prestifilipo

I am writing to you in regards to the costs spent on our county approved street name.

Not only have we spent approximately \$2200 on permits, street name printed on metal, sign materials and labor to build the sign, but we have also invested in things like brochures and website for our wine club, of which the name is being used.

The amount of money spent on printed material and website time spent is approximately \$3000. That does not include the amount of time it would take to change all the information and re print brochures, pay to change the website and notify all the necessary parties.

Respectfully,

Charity Prestifilippo

RECEIVED

JAN 12 2016

157

Riverside County Board of Supervisors
Kevin Jeffries, John F. Tavaglione, Chuck Washington, John J. Benoit, Marlon Ashley
4080 Lemon Street - 5th Floor
Riverside, CA. 92501

Dear Honorable County Supervisors:

I'd like to introduce this letter as a follow up to my correspondence with Supervisor Chuck Washington's office in reference to a street naming issue in the De Luz Rancho Association area. They've been most helpful, but time is of the essence.

Just off El Prado Road in the De Luz area of Temecula is an 'unnamed' dirt road that has been confirmed by Wesley Hohenberger, Senior Engineering Tech with Riverside County to be a public road. There are currently no homes on it, but this road services five separate parcel owners, including us. In recent months, the property owner at the end of this road has taken steps to name it after himself as 'Via Prestifillippo'. He does not live there. It seems that none of the impacted property owners were consulted on this, yet the name was apparently granted by the county under permit number SNC13003.

In addition, the De Luz Association HOA was not notified of this impending name designation. The HOA, from our understanding, has the ultimate power to okay street names within the association. When we bought our parcel in 2009, we were told by county administrators that a name designation for this public road would have to be agreed upon by all the impacted parties by unanimous consent. Clearly, proper lawful procedures were not followed in this matter.

It has been made clear that apparently only the intervention of the county supervisors can now reverse this erroneously issued permit for a street name. It seems the final okay was granted by a now retired technician in the Riverside County Transportation Department (name unknown after repeated inquiry). As our supervisors, we'd like to respectfully request that you move quickly to repair this costly mistake.

Eddie Rodriguez at the De Luz Rancho Association has been most helpful and is quite concerned. Please contact him at 951-693-4740. Please also contact ASAP Wesley Hohenberger at the Transportation Department at 951-955-6731 for corrective details, including your request for the name of the retired technician that approved this unlawful permit. This permit must be rightfully rescinded. Your immediate corrective attention to this matter is necessary and appreciated.

Thank you.



Ken Stack
714-528-4264

NOTICE OF EXEMPTION

Project Name: Confirm the street name of Via Prestifilippo of a Previously Unnamed Street in the Santa Rosa Area

Project Number: SU3010

Project Location– Santa Rosa Area

Description of Project: Confirm the street name of Via Prestifilippo of a Previously Unnamed Street in the Santa Rosa Area

Name of Public Agency Approving Project: Riverside County Transportation Department, Survey Division, County of Riverside.

Name of Person or Agency Carrying Out Project: Richard G. Lantis, Riverside County Transportation Department, Survey Division, County of Riverside.

Exempt Status: California Environmental Quality Act (CEQA) Guidelines, Section 15061(b)(3), General Rule “Common Sense” Exemption. Not a “project” as defined under State CEQA Guidelines, Section 15060(c)(2).

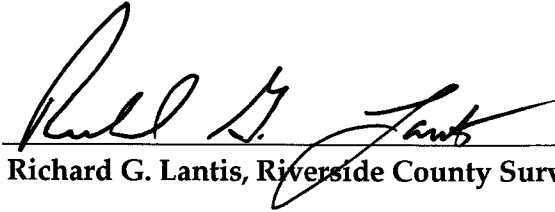
Reasons Why Project is Exempt: The confirmation of a street has been determined to not be a “project” as defined under State CEQA Guidelines section 15060(c)(2). However, even if it was determined to be a project under CEQA for analysis purposes, the confirmation of a street is exempt from the provisions of CEQA specifically by the State CEQA Guidelines as identified below. The confirmation of the existing roadway will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. The confirmation of a street will not cause any impacts to scenic resources, historic resources, or unique sensitive environments. Further, no unusual circumstances or potential cumulative impacts would occur that may reasonably create an environmental impact. The confirmation of a street will not have an effect on the environment; thus, the County has deemed this does not meet the definition of a “project” under CEQA and no environmental impacts are anticipated to occur.

- Section 15061(b)(3) - General Rule “Common Sense” Exemption. With certainty, there is no possibility that the proposed confirmation may have a significant effect on the environment. The confirmation of a street will not require any construction activities, change the use or intensity of the existing site to create a physical environmental impact, and would not lead to any direct or reasonably foreseeable indirect physical environmental impacts. Therefore, in no way would the confirmation as proposed have the potential to cause a significant environmental impact and the project is exempt from further CEQA analysis.

- Section 15060(c)(2) – for purposes of analysis under CEQA, the confirmation of a street is not a “project” under CEQA pursuant to Section 15060(c)(2). An action by a public agency is only a “project” subject to CEQA if the action might result in a physical change in the environment. Based upon a review of the whole action undertaken, supported, or authorized by the County, in no way will the confirmation of the roadway increase the use of the site, result in increased development or construction impacts, or lead to any direct, indirect, or cumulative physical environmental impacts.

Based upon the identified exemptions above, the County of Riverside hereby concludes that no physical environmental impacts are anticipated to occur and the street name change as proposed is exempt under CEQA. No further environmental analysis is warranted.

Signed:


Richard G. Lantis, Riverside County Surveyor

Date: 8-30-16

RIVERSIDE COUNTY CLERK & RECORDER

**AUTHORIZATION
TO BILL
BY JOURNAL VOUCHER**

-TO BE FILLED IN BY SUBMITTING AGENCY-

AUTHORIZATION: W.O SU3010 4600
NUMBER Accounting String: 537280-20260-3130500000 ZSU3010 4600

AMOUNT: \$50.00


DATE: 3/22/16

AGENCY: Riverside County Transportation Dept-Survey Division

THIS AUTHORIZES THE COUNTY CLERK & RECORDER TO ISSUE A VOUCHER FOR PAYMENT OF ALL FILING AND HANDLING FEES FOR THE ACCOMPANYING DOCUMENT(S).

NUMBER OF DOCUMENTS INCLUDED: One (1)

AUTHORIZED BY: Edward D. Hunt, Supervising Land Surveyor

Signature: 

PRESENTED BY: Edward D. Hunt

ACCOUNTING CONTACT PERSON: **Rachelle Daaca 955-6852**

-TO BE FILLED IN BY COUNTY CLERK-

ACCEPTED BY: -

DATE: -

RECEIPT # (S) -

**Riverside County Board of Supervisors
Request to Speak**

Submit request to Clerk of Board (right of podium),
Speakers are entitled to three (3) minutes, subject
to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Ken Stack

Address: _____
(only if follow-up mail response requested)

City: Yorba Linda **Zip:** 92885

Phone #: 714-423-3571 Public
Hearing

Date: 12-6-16 **Agenda #** 9.2

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

_____ **Support** X **Oppose** _____ **Neutral**
Property owner

Note: If you are here for an agenda item that is filed
for "Appeal", please state separately your position on
the appeal below:

_____ **Support** _____ **Oppose** _____ **Neutral**

I give my 3 minutes to: _____

BOARD RULES

Requests to Address Board on "Agenda" Items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda:

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES.

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please insure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. ***Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.***

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

Addressing the Board & Acknowledgement by Chairman:

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman may result in removal from the Board Chambers by Sheriff Deputies.

Riverside County Board of Supervisors Request to Speak

Submit request to Clerk of Board (right of podium),
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to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Anthony MIGLIORE

Address: Po Box 893190
(only if follow-up mail response requested)

City: Temecula Zip: 92589

Phone #: 951 206-3362

Date: Dec 6 2016 **Agenda #** Public Hearing 9-2

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

 Support  **Oppose** **Neutral**

Note: If you are here for an agenda item that is filed for "Appeal", please state separately your position on the appeal below:

 Support **Oppose** **Neutral**

I give my 3 minutes to: _____

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**Riverside County Board of Supervisors
Request to Speak**

Submit request to Clerk of Board (right of podium),
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to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Diane and Kirk
Smith

Address: _____
(only if follow-up mail response requested)

City: Temecula **Zip:** 92590

Phone #: 951-775-6311

Date: 12/6/16 **Agenda #** Public Hearing 9.2

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

_____ **Support** ✓ **Oppose** _____ **Neutral**

Note: If you are here for an agenda item that is filed
for "Appeal", please state separately your position on
the appeal below:

_____ **Support** _____ **Oppose** _____ **Neutral**

I give my 3 minutes to: _____

BOARD RULES

Requests to Address Board on "Agenda" Items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda:

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES.

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please insure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. ***Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.***

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

Addressing the Board & Acknowledgement by Chairman:

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman may result in removal from the Board Chambers by Sheriff Deputies.